



**Town of Surfside  
Town Commission Meeting  
AGENDA  
May 10, 2016  
7 p.m.**

Town Hall Commission Chambers - 9293 Harding Ave, 2<sup>nd</sup> Floor  
Surfside, FL 33154

*Rule 7.05 Decorum. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the commission shall be barred from further appearance before the commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the commission members present. No clapping, applauding, heckling or verbal outbursts in support or opposition to a speaker or his or her remarks shall be permitted. Signs or placards may be disallowed in the commission chamber by the presiding officer. Persons exiting the commission chambers shall do so quietly.*

*Rule 6.05 Agenda. The good and welfare portion of the agenda set for 8:15 p.m. shall be restricted to discussion on subjects not already specifically scheduled on the agenda for discussion and debate. In no event shall this portion of the agenda be allotted more than 45 minutes with each speaker to be given no more than three minutes, unless by vote of a majority of the members of the commission present, it is agreed to extend the time frames. Likewise, commission members shall be restricted to speaking three minutes each unless an extension is granted in the same manner as set forth in the prior sentence.*

*Any person who received compensation, remuneration or expenses for conducting lobbying activities is required to register as a lobbyist with the Town Clerk prior to engaging in lobbying activities per Town Code Sec. 2-235. "Lobbyist" specifically includes the principal, as defined in this section, as well as any agent, officer or employee of a principal, regardless of whether such lobbying activities fall within the normal scope of employment of such agent, officer or employee. The term "lobbyist" specifically excludes any person who only appears as a representative of a not-for-profit corporation or entity (such as charitable organization, a trade association or trade union), without special compensation or reimbursement for the appearance, whether direct, indirect, or contingent, to express support or opposition to any item.*

*Per Miami Dade County Fire Marshal, the Commission Chambers has a maximum capacity of 99 people. Once reached this capacity, people will be asked to watch the meeting from the first floor.*

*\* Denotes agenda items as "must haves" which means there will be significant impacts if the item is not addressed tonight. If these items have not been heard by 10 p.m., the order of the agenda will be changed to allow them to be heard.*

**1. Opening**

- A. Call to Order**
- B. Roll Call of Members**
- C. Pledge of Allegiance**
- D. Mayor and Commission Remarks** – Mayor Daniel Dietch
- E. Agenda and Order of Business** Additions, deletions and linkages
- F. Community Notes** – Mayor Daniel Dietch
- G. Legislative Update** – State Representative Joseph Geller *{Set for 8:30 Time Certain}*
- H. Youth Environmental Alliance** - Lee Gottlieb, Director of Community Outreach
- I. Presentation of Certificate of Achievement for Excellence in Financial Reporting**  
– Mayor Daniel Dietch **Page 1- 2**
- J. Dafne Cano Proclamation** – Mayor Daniel Dietch **Page 3-5**
- K. Laurie Lehman Proclamation** – Mayor Daniel Dietch **Page 6-8**
- L. Abigail Rubin Proclamation** – Mayor Daniel Dietch **Page 9-11**
- M. Law Day Proclamation** – Mayor Daniel Dietch **Page 12-16**

**2. Quasi-Judicial Hearings (None)**

**3. Consent Agenda (*Set for approximately 7:30 p.m.*)**

*All items on the consent agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request that an item be removed from the Consent Agenda and discussed separately.*

**Recommended Motion: To approve all consent agenda items as presented below.**

- A. Minutes** – Sandra Novoa, MMC, Town Clerk **Page 17-33**  
**April 12, 2016 Quasi-Judicial Hearing**  
**April 12, 2016 Regular Commission Meeting Minutes**
- B. Budget to Actual Summary as of February 29, 2016** – Guillermo Olmedillo, Town Manager **Page 34-36**
- \*C. Town Manager’s Report** – Guillermo Olmedillo, Town Manager **Page 37-49**

- 1. See Click Fix
- 2. Development Applications
- 3. Commercial Property Maintenance
- 4. Payments on Code Compliance Cases
- 5. Parks and Recreation Programs
- 6. Police Department April Significant Arrests
- 7. Traffic/Parking Improvement Recommendation Meeting
- 8. New Parking Enforcement Officer in the Police Department
- 9. National Police Appreciation Month
- 10. Police Events
- 11. Traffic Calming
- 12. Parking Lot Restructure
- 13. Hazardous Waste Day
- 14. New Recycling Program

15. Storm Drain Maintenance
16. Dumpster Exchange
17. Information Technology and TV Broadcasts

**\*D. Town Attorney's Report – Linda Miller, Town Attorney Page 50-54**

**E. Committee Reports – Guillermo Olmedillo, Town Manager Page 55-69**

- **March 7, 2016 Tourist Board Meeting Minutes**
- **March 31, 2016 Planning and Zoning Board Meeting Minutes**
- **April 4, 2016 Tourist Board Meeting Minutes**

**4. Ordinances**

*(Set for approximately N/A p.m.) (Note: Good and Welfare must begin at 8:15)*

**A. Second Reading Ordinances**

*(Set for approximately 7:30 p.m.) (Note: Good and Welfare must begin at 8:15)*

**B. First Reading Ordinances**

- 1. Planning and Zoning Design Review Board Membership Ordinance – Guillermo Olmedillo, Town Manager Page 70-74**

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING CHAPTER 90 "ZONING" AND SPECIFICALLY AMENDING SECTION 90-15 "MEMBERSHIP/QUORUM, MINIMUM QUALIFICATIONS, OFFICERS, TERMS OF OFFICERS, VACANCIES, GENERAL REGULATIONS, RECOMMENDATIONS, EXPENDITURES, INDEBTEDNESS" CHANGING THE LICENSE AND PROFESSIONAL EXPERIENCE REQUIREMENTS FOR MEMBERS SERVING ON THE PLANNING AND ZONING BOARD; SPECIFICALLY AMENDING SECTION 90-18 "DESIGN REVIEW BOARD" CHANGING THE LICENSE AND PROFESSIONAL EXPERIENCE REQUIREMENTS FOR MEMBERS SERVING ON THE DESIGN REVIEW BOARD; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**5. Resolutions and Proclamations**

*(Set for approximately 8:15 p.m.) (Note: Depends upon length of Good and Welfare)*

**A. Resolution No. 12-Z-2078 – Scrivener Error Correction – 9564 Abbot Avenue – Linda Miller, Town Attorney Page 75-91**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA TO CORRECT A SCRIVENER’S ERROR IN RESOLUTION NO. 12-Z-2078 WHICH APPROVED A SITE PLAN APPLICATION AT A QUASI-JUDICIAL HEARING HELD ON APRIL 10, 2012 TO PERMIT YOUNG ISRAEL CONGREGATION TO BUILD A SYNAGOGUE; REPLACING PROPERTY ADDRESS 9564 BYRON AVENUE WITH PROPERTY ADDRESS 9564 ABBOTT AVENUE IN CONDITION B.3.; PROVIDING APPROVAL AND AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**B. Purchase a 2016 Ford F-150 P/U – Guillermo Olmedillo, Town Manager Page 92-101**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS IN THE AMOUNT OF \$23,000.00 FROM THE EXECUTIVE DEPARTMENT ACCOUNT NO. 001-2000-524-6410 FOR THE PURCHASE OF A 2016 FORD F-150 PICKUP TRUCK; PIGGYBACKING OFF THE FLORIDA SHERIFFS ASSOCIATION AND FLORIDA ASSOCIATION OF COUNTIES BID NO. 15-23-0904; PROVIDING FOR APPROVAL AND AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**C. Purchase a 2016 Ford Escape SUV – Guillermo Olmedillo, Town Manager Page 102-110**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS NOT TO EXCEED \$20,000.00 FROM MACHINERY AND EQUIPMENT ACCOUNT NO. 001-2000-524-6410 FOR THE PURCHASE OF A 2016 FORD ESCAPE; PIGGYBACKING OFF THE FLORIDA SHERIFFS ASSOCIATION AND FLORIDA ASSOCIATION OF COUNTIES BID NO. 15-23-0904; PROVIDING**

**FOR APPROVAL AND AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**D. Approval of Expenditure of Funds to Purchase Two Patrol Vehicles--  
Guillermo Olmedillo, Town Manager Page 111-114**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS IN THE AMOUNT OF \$63,538.00 FROM THE FISCAL YEAR 2015/2016 GENERAL FUND ACCOUNT NO. 001-3000-521-6410 FOR THE PURCHASE OF TWO (2) 2016 FORD POLICE INTERCEPTOR 4-DOOR SEDANS; PIGGYBACKING OFF THE FLORIDA SHERIFFS ASSOCIATION AND FLORIDA ASSOCIATION OF COUNTIES BID NO. 15-23-0904; PROVIDING FOR APPROVAL AND AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR AN EFFECTIVE DATE.**

**E. Water and Sewer Rate Study Update – Guillermo Olmedillo, Town  
Manager Page 115-138**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AUTHORIZING THE EXPENDITURE OF FUNDS IN THE AMOUNT OF \$9,625.00 FROM THE FISCAL YEAR 2015/2016 WATER AND SEWER FUND, ACCOUNT NO. 401-9900-536-3110 TO CONTRACT WITH BLACK & VEATCH MANAGEMENT CONSULTING, LLC; TO REVISE AND UPDATE THE 2010 COMPREHENSIVE WATER AND SEWER COST OF SERVICE AND RATE DESIGN STUDY, EXEMPT FROM THE COMPETITIVE BID PROCEDURE PURSUANT TO SECTION 3-13(2) OF THE TOWN OF SURFSIDE CODE OF ORDINANCES; PROVIDING FOR APPROVAL AND AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**6. Good and Welfare (Set for approximately 8:15 p.m.)**

*Public comments for subjects or items not on the agenda. Public comment on agenda items will be allowed when agenda item is discussed by the Commission.*

**7. Town Manager and Town Attorney Reports**

Town Manager and Town Attorney Reports have been moved to the Consent Agenda – Item 3.

*All items on the Consent Agenda are considered routine or status reports by the Town*

*Commission and will be approved by one motion. Any Commission member may request that an item be removed from the consent agenda and discussed separately.*

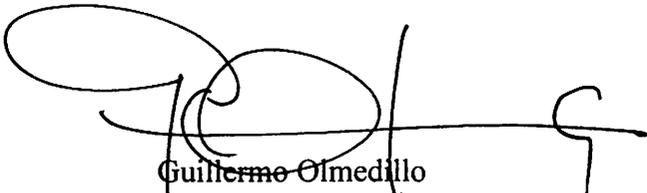
**8. Unfinished Business and New Business**

**9. Mayor, Commission and Staff Communications**

- A. **Boards and Committees Appointments** – Guillermo Olmedillo, Town Manager  
**Page 139-140**
- B. **Construction Hours and Notice** – Guillermo Olmedillo, Town Manager **Page 141**
- C. **Town Commission “Liaison” “Ex-Officio”** – Guillermo Olmedillo, Town Manager **Page 142**
- D. **October 11, 2016 Meeting – Yom Kippur** – Guillermo Olmedillo, Town Manager [VERBAL]
- E. **Post Office Parking Lot Potential Opportunity** – Guillermo Olmedillo, Town Manager **Page 143-144**
- F. **Town Asset Maximization Diagrams**– Guillermo Olmedillo, Town Manager **Page 145-147**
- G. **April 19, 2016 Town Traffic and Parking Mitigation Meeting** – Guillermo Olmedillo, Town Manager **Page 148-151**
- H. **Ad-Hoc Citizen Traffic Mitigation Advisory Committee** – Mayor Daniel Dietch **Page 152**
- I. **Sustainability Subcommittee of Planning and Zoning** – Guillermo Olmedillo, Town Manager **Page 153-154**
- J. **Demolition Permitting for Single Family Home in the H30A and H30B Districts** – Commissioner Tina Paul **Page 155**
- K. **At-Large Members for the Environmental Resources Sustainability Subcommittee** – Commissioner Tina Paul **Page 156**

**10. Adjournment**

Respectfully submitted,



Guillermo Olmedillo  
Town Manager

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THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT [www.townofsurfsidefl.gov](http://www.townofsurfsidefl.gov).

TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.