



Town of Surfside
Town Commission Special Meeting
Code Compliance Priorities

MINUTES

November 7, 2013

7 p.m.

Town Hall Commission Chambers- 9293 Harding Ave, 2nd Floor
Surfside, FL 33154

I. Opening

A. Call to Order

Mayor Dietch called the meeting to order at 7:04 p.m.

B. Roll Call of Members

Town Clerk Sandra Novoa called the roll with the following members present. Mayor Dietch, Vice Mayor Karukin, Commissioner Graubart, Commissioner Kligman and Commissioner Olchyk.

C. Pledge of Allegiance

Chief David Allen led the Pledge of Allegiance

D. Welcome and Opening Remarks –Mayor Daniel Dietch

E. Report on Past Workshop Results-Joe Damien, Code Compliance Director

Code Compliance Director Joe Damian provided an overview and a PowerPoint presentation regarding compliance priorities. Director Damian indicated that site triangles will not be addressed at this meeting as there will be a separate workshop regarding site triangle codes and hedges.

Commissioner Kligman asked that we also include a public education program in the discussion.

F. Discussion Items:

After much discussion the Commission has identified the following priority ratings for non compliance.

1. Priority Setting

a. Single Family Homes

- trash on curb
- trash on yard
- short term rental
- derelict vehicles or parking on grass
- boats parked in yards
- construction without permits
- garbage cans left out at end of days (will tie in with education program).

Mayor Dietch opened the meeting for public comments.

Public speaker Jessie Flax said there must be follow-up when violators continue to be in non compliance. She also suggested the residents receive information so they are more educated to code compliance. Public speakers Stefan Lett, Offy Shifman and Deborah Camadenilla also spoke regarding code enforcement and a suggestion was made that the public be notified by mail (perhaps in the water bill) that a more proactive approach will be taken regarding code compliance

Commissioner Kligman made a motion to accept the high priorities for code compliance for single family homes. The motion received a second from Commissioner Graubart and the motion passed 4-1 with Vice Mayor Karukin voting in opposition.

b. Multi Family Dwellings

- exterior surfaces
- overgrowth unto right-of-way
- overgrowth of grass
- construction without permits
- short term rentals

Mayor Dietch opened the meeting for public comments.

Public Speaker Paul Yavis spoke about code enforcement on the beach regarding fishing, alcohol and dogs.

Commissioner Olchyk made a motion to accept the high priorities for code compliance for multi-family residences. The motion received a second from Commissioner Kligman and the motion passed with all voting in favor.

c. Business District

Exterior Property Management

- painting/cleaning

Rear at Alley

- dumpster maintenance
- alley cleanliness

- area used for staging equipment
- overgrowth of weeds (for alleys)

Sidewalks

- obstructions (chairs, mannequins, pots, signs)
- sidewalk café furniture/equipment/expansion
- sweep or pressure clean

Signs

- deteriorated signs
- window sign
- old signs remaining from prior business
- electronic signs
- installation without permits or approval

Awnings

- illegal signs
- deteriorated awning
- missing awning with frame remaining
- installation without permits

Other

- construction without permits
- parking lot maintenance
- local business tax receipt and certificate of use
- resort tax delinquency
- interior violations (maintenance/sanitary/safety)
- grease traps

Mayor Dietch opened the meeting for public comments. There were no public speakers.

Commissioner Olchyk made a motion to accept the high priorities for code compliance for the business district. The motion received a second from Commissioner Kligman and the motion passed with all voting in favor.

2. Maximum Compliance Period Prior to Imposing Civil Penalty

3. Enforcement Action After Civil Penalties

Director Damien explained each item and its process

I. Lien

II. Foreclosure

III. Court Action to Compel Compliance

IV. Abatement

G. Recommendations

The Commission discussed the enforcement process and timeframe in which violator has to be in compliance. Safety and health issues are high priority. Mayor Dietch suggested that after a courtesy notice is issued the violator would have two weeks to comply. If the issue has not been resolved a civil citation will be issued with another two week period to comply before further action is taken. Fee structure was also discussed as well as an educational campaign to alert residences.

H. Action Items to Address Discussion Items

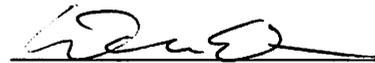
The Commission asked Director Damien to prepare a report to include recommendations for compliance a timeframe as well as a fine structure. The item of educating residents is to be included in the report.

Vice Mayor Karukin thanked Director Damien for his fine service.

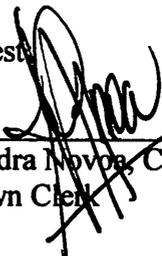
I. Adjournment

There being no further business to come before the Commission, the meeting adjourned at 9:58 p.m.

Accepted this 14 day of January, 2014


Daniel Dietch, Mayor

Attest



Sandra Novak, CMC
Town Clerk