



**TOWN OF SURFSIDE
DESIGN REVIEW BOARD
AND
PLANNING AND ZONING BOARD**

**MINUTES
SEPTEMBER 29, 2016
7:00 PM**

Town Hall Commission Chambers – 9293 Harding Ave., 2nd Floor
Surfside, Florida 33154

DESIGN REVIEW BOARD

1. CALL TO ORDER

Vice Chair Judith Frankel called the meeting to order at 7:03 p.m. and introduced new DRB member Gregg Covin.

2. ROLL CALL

Recording Clerk Melissa Richards called the roll with the following members present: Vice Chair Judith Frankel, Board Member Brian Roller, Board Member Richard Iacobacci, Board Member Jorge Gutierrez, Board Member Peter Glynn, and Board Member Gregg Covin. Chair Lindsay Lecour was absent. Commissioner Daniel Gielchinsky attended as liaison.

3. APPROVAL OF MINUTES: AUGUST 25, 2016

Board Member Iacobacci made a motion to approve. The motion received a second from Board Member Gutierrez and all voted in favor. Liaison Gielchinsky gave an update on the Commission level.

4. DESIGN REVIEW BOARD APPLICATIONS:

A. Request of the Owner of Property located at 9532 Carlyle Avenue

The applicant is proposing the construction of a second story addition to the existing Single-family residence. This application was deferred from the August Design Review Board meeting due to concerns with the roof top deck. The applicant has decided to remove the roof top deck.

Town Planner Sarah Sinatra presented the item. Member Roller spoke about consistent material being used.

Board Member Gutierrez made a motion to approve with the following condition:

1. The rear setback shall be no less than 20 feet measured from the closet point of the home to the rear of the property line.

The motion received a second from Board Member Glynn and all voted in favor with Chair Lecour absent.

B. Request of the Owner of Property located at 9000 Bay Drive.

The applicant is requesting a four-foot high picket style fence along the east portion of their property to enclose the portion of their lot that they utilize as their side yard. The fence will be concealed with existing landscaping.

Town Planner Sarah Sinatra presented the item.

Board Member Roller made a motion to approve. The motion received a second from Board Member Gutierrez and all voted in favor with Chair Lecour absent.

C. Request of the Owner of Property located at 9454 Harding Avenue.

The applicant is requesting an illuminated channel lettering sign for a new retail shop, Levinsky Roasting, Nuts & Dried Fruits. The proposed signage includes red and white lettering and a channel letter logo.

Town Planner Sarah Sinatra presented the item. There was discussion regarding re-patching vs. restoring a façade.

Board Member Roller made a motion to approve with the following conditions:

1. No electrical equipment shall be visible.
2. The existing electrical equipment shall be removed and concealed.
3. The façade shall be restored and repainted.

The motion received a second from Board Member Gutierrez and all voted in favor with Chair Lecour absent.

5. DISCUSSION ITEMS:

A. Architectural Significant Buildings on H120 Zoned Lots

Commissioner Gielchinsky presented the item. He gave an overview of the item and what was deliberated at the September 13, 2016 Commission Meeting and read comments from Members of the Commission. Attorney Graham Penn spoke about the ordinance and gave a detailed visual presentation. Mr. Halpern gave information on the item. Assistant Town Attorney Jane Graham gave information about opting out of the Miami-Dade County Historic Preservation Authority.

The Board discussed the item and expressed their views. Architect Kobi Karp answered questions from the Board and Town Manager Olmedillo gave some insight on the item.

After a lengthy discussion, Member Glynn summarized that the DRB should have complete rights and final say on what is architecturally significant and requests the applicant to bring back a copy of a study for the DRB review.

Vice Chair Frankel opened the public hearing.

- George Kousoulas a resident and architect spoke in favor of the ordinance and thought it was very good.

- Mayor Daniel Dietch speaking as a resident spoke about the ordinance and why he is in favor of the ordinance. The Mayor gave further details and answered questions from the Board.

No one else wishing to speak, Vice Chair Frankel closed the public hearing.

The Board is not in favor of moving forward at this time but would like to review this further and requests copies of the study. They also suggested some new language in the ordinance as per their discussion.

Board Member Roller left at approximately 8:40 p.m.

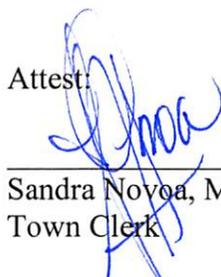
Liaison Gielchinsky left at 9:15 p.m.

5. ADJOURNMENT.

There being no further business to come before the Design Review Board the meeting adjourned at 9.44 p.m.

Accepted this 27 day of October, 2016

Attest:



Sandra Novoa, MMC
Town Clerk



Chair Lindsay Lecour

PLANNING AND ZONING BOARD

MINUTES
SEPTEMBER 29, 2016
7:00 PM

1. CALL TO ORDER

Vice Chair Judith Frankel called the meeting to order at 9:45 p.m.

2. ROLL CALL

Recording Clerk Melissa Richards called the roll with the following members present: Vice Chair Judith Frankel, Board Member Richard Iacobacci and Board Member Peter Glynn. Board Member Brian Roller and Chair Lindsay Lecour were absent.

3. APPROVAL OF MINUTES: August 25, 2016

Board Member Glynn made a motion to approve. The motion received a second from Board Member Iacobacci and all voted in favor with Chair Lecour and Board Member Roller absent.

4. ORDINANCE: MONUMENT SIGN

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING CHAPTER 90 "ZONING"; SECTION 90-69. DEFINITIONS; AMENDING THE DEFINITION OF "AREA" OF A SIGN TO INCLUDE THE SUPPORTING STRUCTURE WITHIN THE MAXIMUM ALLOWABLE SIGN AREA; AMENDING THE DEFINITION OF "MONUMENT SIGN" TO ADD THAT THE BASE OF THE SIGN IS INDEPENDENT OF THE WALL, ENTRY FEATURE OR FENCE; PROVIDING FOR INCLUSION IN THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

Recording Clerk Melissa Richards read the title of the ordinance.
Town Planner Sarah Sinatra presented the item.

Vice Chair Frankel opened the public hearing. No one wishing to speak Vice Chair Frankel closed the public hearing.

There was no discussion by the Board.

Board Member Glynn made a motion to recommend approval to the Commission. The motion received a second from Board Member Iacobacci and all voted in favor with Chair Lecour and Board Member Roller absent.

4. DISCUSSION ITEMS:

Town Planner Sinatra gave a brief update on the items below.

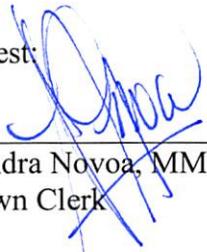
- 1. Carport Canopy**
- 2. Requiring Notice of Demolition of Houses**
- 3. Workforce housing update**
- 4. Construction hours update**
- 5. Roof Pitch & Height**
- 6. Future Agenda Items**

6. ADJOURNMENT.

There being no further business to come before the Planning and Zoning Board the meeting adjourned at 9.57 p.m.

Accepted this 27 day of October, 2016

Attest:



Sandra Novoa, MMC
Town Clerk



Chair Lindsay Lecour