



## Town of Surfside Resident ID Card Program Renewal Commencing Saturday, October 1, 2016

Resident ID cards will be available for renewal commencing on October 1, 2016 for the upcoming fiscal year of October 1, 2016 to September 30, 2017. They will be available at the Community Center during business hours.

**\*Access to the facility may be denied upon three notifications and failure to renew your Resident ID card.**

### Renewal Process

1. Residents with Current ID cards must bring in their card.
2. If the resident is the owner of the residence they must bring in their driver's license and two of the following:
  - Current Utility Bill
  - Current Bank Statement
  - Current Credit Card Statement
3. If the resident is a renter they must bring in their driver's license, a copy of the leases that included the dates of rental and people authorized to reside, and one of the following:
  - Current Utility Bill
  - Current Bank Statement
  - Current Credit Card Statement
4. If the resident is a renter without a valid lease, the owner must fill out the Temporary Community Center Access Form and have it **notarized**.

**Resident ID Cards are limited to one family per address.  
There will be a \$5.00 charge for lost, stolen or replacement cards.  
ID Cards are issued to children 5 years and older.  
Parental Proof may be required for ages 5-17.**

**For more information, please contact the Community Center at (305) 866 – 3635 or visit [www.townofsufsidefl.gov](http://www.townofsufsidefl.gov)**