



**Town of Surfside**

9293 Harding Avenue, Surfside, FL 33154

Phone: (305) 861-4863

**SPECIAL EVENTS PERMIT APPLICATION (2018)**

**This application must be submitted to the Town of Surfside at least fifteen (15) calendar days prior to the date of the planned Special Event.**

**Special Note: Film Production Events and Commercial Events are prohibited from taking place in the single-family residences in the Town (per Town Code Sections 11-1 and 90-41d(1)(b)).**

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- Application Type:  Film / Print Production Event (in the SD-B40 & MU Districts)
- (check one)  Print Production Event (no filming allowed) in any other District
- Commercial Event (allowed only in the SD-B40 & MU Districts)
- Use of Public Facility (CF District) /Surfside Beach

Applicant Name: \_\_\_\_\_

Applicant's Permanent Address: \_\_\_\_\_

Applicant's Mailing Address: \_\_\_\_\_

Applicant's Daytime Phone Number: \_\_\_\_\_

Applicant's E-mail: \_\_\_\_\_

Name of Event Planner/Promoter: \_\_\_\_\_

Event Planner/Promoter Daytime Phone Number: \_\_\_\_\_

Event Planner/Promoter E-mail: \_\_\_\_\_

Address/Location of Event:  
\_\_\_\_\_

Name of Property Owner for Address of Event: \_\_\_\_\_

Date(s) and Hours of Event (including set up/tear down time):

Start Date: \_\_\_\_\_ Start Time: \_\_\_\_\_

End Date: \_\_\_\_\_ End Time: \_\_\_\_\_

Type of Event (Describe in detail; use additional paper if necessary):

\_\_\_\_\_  
\_\_\_\_\_

Description of event items being used (i.e., tables, chairs, tents, exhibits, etc.) \_\_\_\_\_  
\_\_\_\_\_

Description of electronic/power equipment being used (i.e., generators, sound equipment, lights, etc.)  
\_\_\_\_\_

Anticipated number of persons that are attending this event: \_\_\_\_\_

Anticipated number of participant vehicles (if known): \_\_\_\_\_  
(Note: All event and guest vehicles must be legally parked on Town roadways, in Town parking lots, in on-street metered parking spaces, or by valet parking at hotels; no parking allowed on the grass).

Description of Recycling Plan: \_\_\_\_\_  
\_\_\_\_\_

Special Assistance Requested (if additional Town Services are required and approved, additional fees for services may be charged):  
\_\_\_\_\_

Other Information regarding this Event: \_\_\_\_\_  
\_\_\_\_\_

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Acknowledgment of Town of Surfside Special Event Regulations and Guidelines:

I, \_\_\_\_\_, (Permitee), hereby acknowledge and agree to abide by all of the Town of Surfside special event regulations and guidelines as printed and distributed to me with this application. I further understand that I may be required to pay for the attendance of Town staff, including but not limited to off-duty police officers, and any costs that may be associated with property damage and/or post-event cleaning. I further understand that I may be required to post a security performance bond with the Town of Surfside prior to the planned event date.

I understand that I may not use any of the Town of Surfside seals or logos in any advertising for my event without the expressed permission and written consent of the Town of Surfside.

I hereby acknowledge, understand and agree that if any unforeseen circumstances occur and/or Permitee fails to meet the requirements the Town of Surfside has set forth, the Town of Surfside shall have the right to control, cancel or stop the event in progress. The Permitee agrees to indemnify and hold harmless the Town of Surfside, its officers, employees, and agents from against all loss, costs, expenses, including attorney's fees, claims, suits and judgments, whatsoever, in connection with injury to or death of any person or persons or loss of or damage to property resulting from any and all operations performed by the sponsor, its officers, employees, and agents under any of the terms of this special event permit.

\_\_\_\_\_  
Signature of Permitee

\_\_\_\_\_  
Date

## **TOWN OF SURFSIDE**

### **BEACH EVENT REGULATIONS AND GUIDELINES**

This is a public beach and no area or section of the beach may be reserved or restricted solely for your use; avoid using any area where sea turtle nests are found.

- Beachfront events are permitted from sunrise to sunset.
- Beachfront events are not allowed behind the north to south ends of the Surfside Community Center (located at 9301 Collins Avenue).
- The beach is unpatrolled, and use of the beach and ocean is at your own risk.
- You may not use the beach hard-pack service road located immediately west of the dune for deliveries of any event materials. Hard pack access must be arranged with the Surfside Police Department.
- Any use of small tables or chairs is allowed, but the delivery and pick-up of these items shall be restricted to access points at the end of existing roads that terminate at the beach.
- Aisle runners are not approved or permitted for use due to the safety hazard they present on beach sand.
- No commercial/rental tents will be permitted on the beach; ceremonial arches are permitted.
- No electrical generators or public address systems are allowed on the beach; live music is not permitted; however, use of a portable radio is acceptable.
- Nothing may be set-up on the beach within 20 feet of the eastern edge of the dune vegetation as this area is an emergency and maintenance lane.
- Trespassing on the dune is prohibited.
- If you are having flowers, they may not be in either glass or ceramic vases.
- No glass, plastic straws or Styrofoam (polystyrene) containers are permitted on the beach.
- No flames, fires or barbeques are permitted on the beach.
- No food or beverage service may take place on the beach.
- No dogs, except handicap service dogs as defined under ADA, are allowed on the beach.
- All items must be removed from the beach at the end of the event.
- The beach area that you use will be inspected by the Town at the conclusion of the event, and if additional beach cleaning is required, then you may be charged for the costs of such cleaning.