



**Town of Surfside
Town Commission Meeting
AGENDA
April 12, 2016
7 p.m.**

Town Hall Commission Chambers - 9293 Harding Ave, 2nd Floor
Surfside, FL 33154

Rule 7.05 Decorum. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the commission shall be barred from further appearance before the commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the commission members present. No clapping, applauding, heckling or verbal outbursts in support or opposition to a speaker or his or her remarks shall be permitted. Signs or placards may be disallowed in the commission chamber by the presiding officer. Persons exiting the commission chambers shall do so quietly.

Rule 6.05 Agenda. The good and welfare portion of the agenda set for 8:15 p.m. shall be restricted to discussion on subjects not already specifically scheduled on the agenda for discussion and debate. In no event shall this portion of the agenda be allotted more than 45 minutes with each speaker to be given no more than three minutes, unless by vote of a majority of the members of the commission present, it is agreed to extend the time frames. Likewise, commission members shall be restricted to speaking three minutes each unless an extension is granted in the same manner as set forth in the prior sentence.

Any person who received compensation, remuneration or expenses for conducting lobbying activities is required to register as a lobbyist with the Town Clerk prior to engaging in lobbying activities per Town Code Sec. 2-235. "Lobbyist" specifically includes the principal, as defined in this section, as well as any agent, officer or employee of a principal, regardless of whether such lobbying activities fall within the normal scope of employment of such agent, officer or employee. The term "lobbyist" specifically excludes any person who only appears as a representative of a not-for-profit corporation or entity (such as charitable organization, a trade association or trade union), without special compensation or reimbursement for the appearance, whether direct, indirect, or contingent, to express support or opposition to any item.

Per Miami Dade County Fire Marshal, the Commission Chambers has a maximum capacity of 99 people. Once reached this capacity, people will be asked to watch the meeting from the first floor.

** Denotes agenda items as "must haves" which means there will be significant impacts if the item is not addressed tonight. If these items have not been heard by 10 p.m., the order of the agenda will be changed to allow them to be heard.*

1. Opening

- A. Call to Order**
- B. Roll Call of Members**
- C. Pledge of Allegiance**
- D. Mayor and Commission Remarks – Mayor Daniel Dietch**
- E. Agenda and Order of Business Additions, deletions and linkages**
- F. Community Notes – Mayor Daniel Dietch**
- G. Legislative Update – Town Lobbyist Fausto Gomez**
- H. Miami Dade Fire Rescue (MDFR) Annual Report – Guillermo Olmedillo, Town Manager**

2. Quasi-Judicial Hearings (None)

3. Consent Agenda (*Set for approximately 7:30 p.m.*)

All items on the consent agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request that an item be removed from the Consent Agenda and discussed separately.

Recommended Motion: To approve all consent agenda items as presented below.

A. Minutes – Sandra Novoa, MMC, Town Clerk Page 1 - 10

March 8, 2016 Regular Commission Meeting Minutes

B. Budget to Actual Summary as of January 31, 2016 – Guillermo Olmedillo, Town Manager

***C. Town Manager’s Report – Guillermo Olmedillo, Town Manager Page 11 - 20**

- 1. See Click Fix
- 2. Development Applications
- 3. Commercial Property Maintenance Standards Workshop
- 4. Payments on Code Compliance Cases
- 5. Parks and Recreation Programs
- 6. Police Department March Significant Arrests
- 7. Traffic/Parking Improvement Recommendation Meeting
- 8. Town of Surfside Loading Zones
- 9. Surfside Police Enforces Seat Belt Law
- 10. Commercial Security Assessment of Young Israel Synagogue
- 11. Traffic Calming
- 12. 2015 Leo Awards Winners
- 13. Police Events
- 14. Parking Lot Restructure
- 15. Hazardous Waste Day
- 16. Historic Preservation Task Force
- 17. Parcel 119 at NW 47th Avenue
- 18. 9340 Collins Gallery of Surfside History
- 19. Information Technology and TV Broadcasts

***D. Town Attorney's Report** – Linda Miller, Town Attorney Page 21 - 26

E. Committee Reports – Guillermo Olmedillo, Town Manager Page 27 - 40

- February 1, 2016 Tourist Board Meeting Minutes
- February 17, 2016 CIC Meeting Minutes
- February 25, 2016 Planning and Zoning Board Meeting Minutes

F. Election Certification – Sandra Novoa, MMC, Town Clerk Page 41 - 48

RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA CERTIFYING AND DECLARING THE RESULTS OF THE TOWN OF SURFSIDE GENERAL MUNICIPAL ELECTION HELD ON MARCH 15, 2016 FOR THE ELECTION OF MAYOR AND FOUR (4) TOWN COMMISSIONERS; AND PROVIDING FOR AN EFFECTIVE DATE.

G. Mutual Aid Agreement between the Town of Medley Police Department and the Town of Surfside Police Department – Guillermo Olmedillo, Town Manager
Page 49 - 61

A RESOLUTION OF THE TOWN OF SURFSIDE, FLORIDA ACKNOWLEDGING THE COMBINED VOLUNTARY COOPERATION AND OPERATIONAL ASSISTANCE MUTUAL AID AGREEMENT BETWEEN THE TOWN OF MEDLEY, FLORIDA AND THE TOWN OF SURFSIDE, FLORIDA; AUTHORIZING THE TOWN MANAGER AND CHIEF OF POLICE TO EXECUTE AND IMPLEMENT THE TERMS AND CONDITIONS OF THE MUTUAL AID AGREEMENT; PROVIDING FOR APPROVAL; AND PROVIDING FOR AN EFFECTIVE DATE.

4. Ordinances

(Set for approximately N/A p.m.) (Note: Good and Welfare must begin at 8:15)

A. Second Reading Ordinances

(Set for approximately N/A p.m.) (Note: Good and Welfare must begin at 8:15)

B. First Reading Ordinances

5. Resolutions and Proclamations

(Set for approximately 8:15 p.m.) (Note: Depends upon length of Good and Welfare)

A. 4th of July Fireworks – Guillermo Olmedillo, Town Manager Page 62 - 68

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING THE EXPENDITURE FOR ZAMBELLI FIREWORKS MANUFACTURING CO. FOR EXHIBITION AND DISPLAY OF FIREWORKS; APPROVING THE EXPENDITURE OF \$4,000.00 FROM THE RESORT TAX FUND, ACCOUNT NO. 102-8000-552-48-10 AND \$8,000.00 FROM THE GENERAL FUND, PARKS & RECREATION DEPARTMENT, ACCOUNT NO. 001-6000-572-4810; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

B. Purchase 2CY and 3CY Poly Commercial Containers for Solid Waste- Guillermo Olmedillo, Town Manager Page 69 - 83

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AUTHORIZING, AFTER THE FACT, THE EXPENDITURE OF FUNDS IN THE AMOUNT OF \$34,182.00 FOR THE PURCHASE OF 2CY AND 3CY POLY COMMERCIAL DUMPSTER CONTAINERS FROM THE FISCAL YEAR 2015/2016 SOLID WASTE FUND, ACCOUNT NO. 403-4000-534-4911; PIGGYBACKING OFF THE PURCHASE PRICE OF THE COMPETITIVELY BID CONTRACT AWARDED BY THE HOUSTON-GALVESTON AREA COUNCIL OF GOVERNMENTS; PROVIDING FOR APPROVAL AND AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

**C. Additional Funding Needed for the 2016 Mack Rear Load Tipppers -
Guillermo Olmedillo, Town Manager Page 84 - 94**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AUTHORIZING, AFTER THE FACT, THE EXPENDITURE OF FUNDS IN THE AMOUNT OF \$19,000.00 FROM THE FISCAL YEAR 2015/2016 PUBLIC WORKS FUND ACCOUNT NO. 403-4000-534-6410, WAIVING THE BID PROCESS PURSUANT TO SECTION 3-13(6) OF THE TOWN OF SURFSIDE CODE OF ORDINANCES; AUTHORIZING THE TOWN MANAGER TO PURCHASE A 2016 MACK REAR LOAD TIPPER ATTACHMENT FROM A SOLE SOURCE EXEMPT FROM THE TOWN'S BIDDING PROCEDURES; PROVIDING FOR APPROVAL AND AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

**D. Town Parking Lot Wall Maintenance – Guillermo Olmedillo, Town
Manager Page 95 - 103**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AWARDED THE PROPOSAL TO TRENCHLESS EXCAVATION, INC. FOR THE MAINTENANCE OF THE WALLS AT THE TOWN OWNED PARKING LOTS; AUTHORIZING THE EXPENDITURE OF FUNDS IN THE AMOUNT OF \$8,830.36 FROM THE MUNICIPAL PARKING FUND ACCOUNT NO. 402-9500-545-4611; PROVIDING FOR APPROVAL AND AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

**E. Wyland Challenge for Water Conservation – Guillermo Olmedillo, Town
Manager Page 104 - 107**

A RESOLUTION OF THE TOWN OF SURFSIDE SUPPORTING THE NATIONAL "WYLAND MAYOR'S CHALLENGE FOR WATER CONSERVATION" IN THE TOWN OF SURFSIDE; DIRECTING THE TOWN CLERK TO TRANSMIT A COPY OF THIS RESOLUTION TO THE FLORIDA LEGISLATURE, THE SOUTH FLORIDA WATER MANAGEMENT DISTRICT, THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, AND ALL THE MUNICIPALITIES OF MIAMI-DADE COUNTY; AND PROVIDING FOR AN EFFECTIVE DATE.

F. Support for Miami-Dade County Parks and Open Space Master Plan – Mayor Daniel Dietch Page 108 - 110

A RESOLUTION OF THE TOWN OF SURFSIDE, FLORIDA SUPPORTING AND ENDORSING THE MIAMI-DADE PARKS AND OPEN SPACE MASTER PLAN; DIRECTING THE TOWN CLERK TO TRANSMIT A COPY OF THIS RESOLUTION TO THE MIAMI-DADE COUNTY BOARD OF COUNTY COMMISSIONERS; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR APPROVAL AND AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

G. FY 2015/2016 Mid-Year Budget Amendment Resolution – Guillermo Olmedillo, Town Manager Page 111 - 118

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING THE ANNUAL BUDGET RESOLUTION ADOPTED FOR FISCAL YEAR OCTOBER 1, 2015 TO SEPTEMBER 30, 2016; FOR THE PURPOSE OF AMENDING THE ANNUAL BUDGET IN THE GENERAL FUND, CAPITAL PROJECT FUND, MUNICIPAL TRANSPORTATION FUND, MUNICIPAL PARKING FUND, AND SOLID WASTE FUND; AND OTHER ADJUSTMENTS TO THE BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2016; PROVIDING FOR APPROVAL AND AUTHORIZATION; PROVIDING FOR AN EFFECTIVE DATE.

6. Good and Welfare (*Set for approximately 8:15 p.m.*)

Public comments for subjects or items not on the agenda. Public comment on agenda items will be allowed when agenda item is discussed by the Commission.

7. Town Manager and Town Attorney Reports

Town Manager and Town Attorney Reports have been moved to the Consent Agenda – Item 3.

All items on the Consent Agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request that an item be removed from the consent agenda and discussed separately.

8. Unfinished Business and New Business

9. Mayor, Commission and Staff Communications

A. Coastal Issues Committee Abolishment – Commissioner Michael Karukin Page 119

B. Boards and Committees Appointments (*Verbal*) – Guillermo Olmedillo, Town Manager

- C. **Administrative Assistant for Legislative Department** – Commissioner Daniel Gielchinsky Page 120
- D. **November 2016 Regular Commission Meeting Date Change (Verbal)** – Sandra Novoa, Town Clerk
- E. **Pelican Harbor Seabird Station 36th Anniversary Celebration Fundraising Event** – Guillermo Olmedillo, Town Manager Page 121
- F. **Planning and Zoning Board Resolution No. 2016-Z-2360** – Sea Level Rise – Guillermo Olmedillo, Town Manager Page 122 - 219
- G. **Planning and Zoning Board Resolution No. 2016-Z-01** – Streetscape – Guillermo Olmedillo, Town Manager Page 220 - 223
- H. **Bal Harbour Shops Status Update** – Guillermo Olmedillo, Town Manager Page 224 - 225

10. Adjournment

Respectfully submitted,



Guillermo Olmedillo
Town Manager

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT www.townofsurfsidefl.gov.

TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.