



**Town of Surfside
Town Special Commission Meeting
Proposed Budget
AGENDA
July 20, 2016
5 p.m.**

Town Hall Commission Chambers - 9293 Harding Ave, 2nd Floor
Surfside, FL 33154

1. Opening

- A. Call to Order**
- B. Roll Call of Members**
- C. Pledge of Allegiance**
- D. Presentation/Overview of FY 16/17 Budget** – Guillermo Olmedillo, Town Manager and Donald Nelson, Finance Director
- E. Proposed Operating Millage Rate** – Guillermo Olmedillo, Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, DETERMINING A PROPOSED OPERATING MILLAGE RATE, DETERMINING THE CURRENT YEAR ROLLED-BACK RATE; ESTABLISHING THE DATE, TIME AND PLACE FOR THE FIRST AND SECOND PUBLIC BUDGET HEARINGS AS REQUIRED BY LAW; DIRECTING THE TOWN CLERK TO FILE SAID RESOLUTION WITH THE PROPERTY APPRAISER OF MIAMI-DADE COUNTY PURSUANT TO THE REQUIREMENTS OF FLORIDA STATUTES AND THE RULES AND REGULATIONS OF THE DEPARTMENT OF REVENUE FOR THE STATE OF FLORIDA; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

2. Adjournment

Respectfully submitted,


Guillermo Olmedillo
Town Manager

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT www.townofsurfsidefl.gov

TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.



TOWN OF SURFSIDE PROPOSED BUDGET

2016 - 2017



PROPERTY VALUES AND MILLAGE VALUES

2016 - 2017

2016/2017 PROPOSED BUDGET PROPERTY VALUES

Fiscal Year	Millage Rate	Taxable Property Value	Value Increase	% Increase	
2012-2013	Adopted Millage Rate Certified Value July 1, 2012	5.3000	\$1,062,214,226	\$44,555,952	4.38%
2013-2014	Adopted Millage Rate Certified Value July 1, 2013	5.2000	\$1,144,071,250	\$81,857,024	7.71%
2014-2015	Adopted Millage Rate Certified Value July 1, 2014	5.0293	\$1,336,876,007	\$192,804,757	16.85%
2015-2016	Adopted Millage Rate Certified Value July 1, 2015	5.0293	\$1,502,755,220	\$165,878,993	12.41%
2016-2017	Proposed Millage Rate Certified Value July 1, 2016		\$1,689,439,338	\$186,684,118	12.42%
2016-2017	Increase in Certified Roll Over Last Year Certified Value (2015)			\$186,684,118	

FISCAL YEAR 2016 - 2017

Proposed Millage

2015 Millage Rate	5.0293 Mills
2016 Millage Rate (Proposed)	5.0293 Mills

IMPACT TO PROPERTY OWNERS

A Homestead property with an average assessed value of \$311,659 in 2015 will be increased by .7% for 2016 if the property's assessed value is less than market value as determined by the Property Appraiser. The 2016 Save Our Homes increase is the lesser of the CPI (.7% for 2016) or three percent of the assessed value of the property for the prior year.

ASSESSMENT INFORMATION

	<u>2015</u>	<u>2016</u>
Assessed Value	\$311,659	\$313,841
Homestead Exemption	<u>(50,000)</u>	<u>(50,000)</u>
Taxable Value	\$261,659	\$263,841

TOWN AD VALOREM TAXES

Taxable Value	\$261,659	\$263,841
Millage Rate	5.0293	5.0293
Property Tax	\$1,316	\$1,327
Increase		\$11

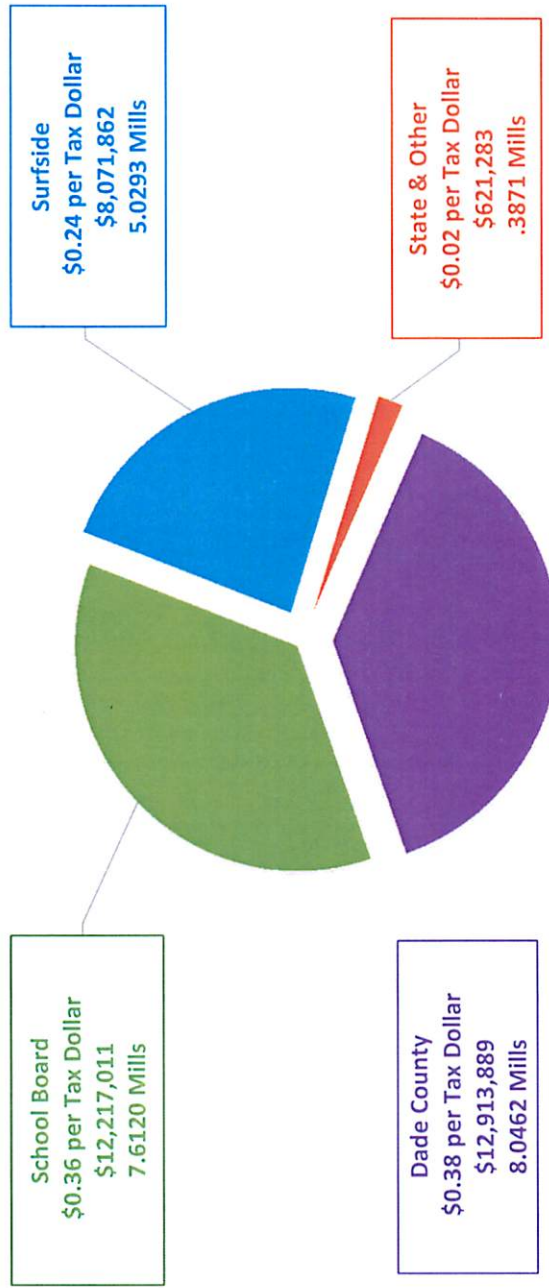
Comparison

The increase in the Town Ad Valorem taxes would be **\$11.00** per year or **\$0.92** per month.

RANKING OF MIAMI-DADE/MUNICIPALITY 2015 FINAL MILLAGE RATES
 COMPARED TO SURFSIDE 2015 PROPOSED MILLAGE RATE

RANK	MUNICIPALITY	COUNTY	MUNICIPALITY	SCHOOL	STATE	TOTAL
1	Biscayne Park	8.3302	9.7000	7.6120	0.3871	26.0293
2	Opa-Locka	8.3302	8.9000	7.6120	0.3871	25.2293
3	Golden Beach	8.3302	8.4000	7.6120	0.3871	24.7293
4	El Portal	8.3302	8.3000	7.6120	0.3871	24.6293
5	Miami Gardens	8.3302	8.1761	7.6120	0.3871	24.5054
6	Miami Shores	8.0462	8.4289	7.6120	0.3871	24.4742
7	North Miami	8.0462	7.9336	7.6120	0.3871	23.9789
8	Miami Springs	8.3302	7.5000	7.6120	0.3871	23.8293
9	Indian Creek	8.3302	7.5000	7.6120	0.3871	23.8293
10	North Miami Beach	8.0462	7.5769	7.6120	0.3871	23.6222
11	Florida City	8.3302	7.1858	7.6120	0.3871	23.5151
12	West Miami	8.3302	6.8858	7.6120	0.3871	23.2151
13	Homestead	8.3302	6.5149	7.6120	0.3871	22.8442
14	North Bay Village	8.3302	6.2088	7.6120	0.3871	22.5381
15	Miami	5.9009	8.3351	7.6120	0.3871	22.2351
16	Medley	8.3302	5.5791	7.6120	0.3871	21.9084
17	Hialeah Gardens	8.3302	5.1613	7.6120	0.3871	21.4906
18	Virginia Gardens	8.3302	5.1500	7.6120	0.3871	21.4793
19	Surfside	8.0462	5.0293	7.6120	0.3871	21.0746
20	South Miami	8.3302	4.3000	7.6120	0.3871	20.6293
21	Bay Harbor Islands	8.0462	4.5500	7.6120	0.3871	20.5953
22	Hialeah	5.6169	6.3018	7.6120	0.3871	19.9178
23	Miami Beach	5.9009	5.9123	7.6120	0.3871	19.8123
24	Coral Gables	5.9009	5.5590	7.6120	0.3871	19.4590
25	Sweetwater	8.3302	2.7493	7.6120	0.3871	19.0786
26	Sunny Isles Beach	8.3302	2.5000	7.6120	0.3871	18.8293
27	Palmetto Bay	8.3302	2.4470	7.6120	0.3871	18.7763
28	Cutler Bay	8.3302	2.3907	7.6120	0.3871	18.7200
29	Miami Lakes	8.3302	2.3518	7.6120	0.3871	18.6811
30	Pinecrest	8.3302	2.3000	7.6120	0.3871	18.6293
31	Uninc County	8.3302	1.9283	7.6120	0.3871	18.2576
32	Doral	8.3302	1.9000	7.6120	0.3871	18.2293
33	Aventura	8.3302	1.7261	7.6120	0.3871	18.0554
34	Bal Harbour	8.0462	1.9654	7.6120	0.3871	18.0107
35	Key Biscayne	5.9009	3.0000	7.6120	0.3871	16.9000

PROPERTY TAX DISTRIBUTION 2015 MILLAGE RATES COMPARED WITH 2016 PROPOSED MILLAGE RATE OF 5.0293



Proposed Tax Based on Certified Taxable Values on July 1, 2016 \$1,689,439,388
at 95 percent collection



TOWN OF SURFSIDE BUDGET CALENDAR

2016 - 2017

BUDGET CALENDAR

Special Town Commission Budget Meeting July 20, 2016
and Preliminary Millage Rate Adoption Wednesday 5:00 PM

Notice for first Public Hearing through TRIM
notice sent by Property Appraisers' Office August 4, 2016

First Public Hearing setting Proposed Millage
and Proposed Budget September 13, 2016
Tuesday 5:01 PM

Public hearing to set Final Millage and Adopt
Budget September 27, 2016
Tuesday 5:01 PM

*Florida Statute precludes the Town of Surfside to conduct its budget
hearings on the same date as Miami-Dade County and the Dade County
School Board.

PROGRAM MODIFICATIONS/
CAPITAL OUTLAY

2016 - 2017



PROGRAM MODIFICATIONS SUMMARY

Department/Division	Description of Program Modification/Capital Outlay	Fund	Requested	Manager Recommended	Not Funded
GENERAL FUND					
Executive	New Position - Assistant Town Manager	001	\$170,118	\$170,118	\$30,000
Executive / Human Resources	Educational Assistance Program	001	\$30,000		
Executive / Planning & Code Compliance	Evaluation and Appraisal Amendments (EAR). A requirement to update the Comprehensive Plan.	001	\$57,565	\$57,565	
Public Safety	New Position - Police Officer (2)	001	\$157,340	\$78,670	\$78,670
Public Safety	New Position - Community Service Aide (2)	001	\$89,620		\$89,620
Public Works	Cost Analysis to Underground Utilities, Sidewalks and Shade Trees	001	\$30,000	\$30,000	
TOTAL	GENERAL FUND		\$534,643	\$336,353	\$198,290
SPECIAL REVENUE FUNDS:					
POLICE FORFEITURE FUND					
Public Safety	Electronic Data Storage - Power DMS system	105	\$5,000	\$5,000	
TOTAL	POLICE FORFEITURE FUND		\$5,000	\$5,000	\$0
BUILDING FUND					
Building Services	New Position - Customer Service Representative	150	\$47,500	\$47,500	
Building Services	Digitalization of Building Records	150	\$84,600	\$84,600	
TOTAL	BUILDING FUND		\$132,100	\$132,100	\$0
ENTERPRISE FUNDS:					
SOLID WASTE FUND					
Public Works / Solid Waste	Big Belly Receptacles (14) Leasing	403	\$15,040	\$15,040	
Public Works / Solid Waste	Two and Three Yard Containers	403	\$22,500	\$22,500	
TOTAL	SOLID WASTE FUND		\$37,540	\$37,540	\$0
TOTAL ALL FUNDS			\$709,283	\$510,993	\$198,290

NEW CAPITAL OUTLAY SUMMARY

Department/Division	Description of Program Modification/Capital Outlay	Fund	Total Cost	Manager Recommended	Not Funded
GENERAL FUND					
Public Safety	Replacement Vehicles - Five (5) Patrol Sedans	001	\$160,000	\$96,000	\$64,000
TOTAL			\$160,000	\$96,000	\$64,000
CAPITAL IMPROVEMENT FUND					
Finance / IT	Enterprise Resource Program ERP	301	\$100,000	\$100,000	
TOTAL	CAPITAL IMPROVEMENT FUND		\$100,000	\$100,000	\$0
MUNICIPAL PARKING FUND					
Public Safety	Pay Stations - Net of Upgrade/Trade In Credit	402	\$324,373	\$324,373	
TOTAL	MUNICIPAL PARKING FUND		\$324,373	\$324,373	\$0
SOLID WASTE FUND					
Public Works	Rear Load Garbage Truck	403	\$240,000	\$240,000	
TOTAL			\$240,000	\$240,000	\$0
TOTAL ALL FUNDS			\$824,373	\$760,373	\$64,000

FUNDED PROGRAM MODIFICATIONS

General Fund

- **Executive Department :**

New Position – Assistant

Town Manager

\$170,118

Planning and Code

Compliance Division

Evaluation and Appraisal

Amendments (EAR)

\$ 57,565

FUNDED PROGRAM MODIFICATIONS

General Fund

- **Public Safety Department:**

New Position – Police Officer

\$ 78,670

FUNDED PROGRAM MODIFICATIONS

General Fund

- **Public Works Department:**

Cost Analysis to Underground Utilities,
Sidewalks and Shade Trees

\$ 30,000

FUNDED PROGRAM MODIFICATIONS

- **Police Forfeiture Fund**

Electronic Data Storage -
Power DMS System

\$ 5,000

FUNDED PROGRAM MODIFICATIONS

Building Fund

- **Building Services Department:**

New Position – Customer Service Representative	\$ 47,500
Digitalization of Building Records	\$ 84,600

FUNDED PROGRAM MODIFICATIONS

Enterprise Funds

- Solid Waste Fund

Big Belly Receptacles (14)

Leasing

\$ 15,040

Two and Three Yard

Containers

\$ 22,500

FUNDED CAPITAL OUTLAY

General Fund

- **Public Safety Department:**

Replacement Vehicles -

Three (3) Patrol Sedans

\$ 96,000

FUNDED CAPITAL OUTLAY

Capital Projects Fund

- **Capital Improvement Projects:**
 - Enterprise Resource Planning
 - (ERP) Software Solution \$ 100,000

FUNDED CAPITAL OUTLAY

Enterprise Funds

- Municipal Parking Fund

Pay Stations – Net of Upgrade

Trade in Credit

\$ 324,373

FUNDED CAPITAL OUTLAY

Enterprise Funds

- Solid Waste Fund

Rear Load Garbage Truck

\$240,000

RESOLUTION NO. 16 - _____

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, DETERMINING A PROPOSED OPERATING MILLAGE RATE, DETERMINING THE CURRENT YEAR ROLLED-BACK RATE; ESTABLISHING THE DATE, TIME AND PLACE FOR THE FIRST AND SECOND PUBLIC BUDGET HEARINGS AS REQUIRED BY LAW; DIRECTING THE TOWN CLERK TO FILE SAID RESOLUTION WITH THE PROPERTY APPRAISER OF MIAMI-DADE COUNTY PURSUANT TO THE REQUIREMENTS OF FLORIDA STATUTES AND THE RULES AND REGULATIONS OF THE DEPARTMENT OF REVENUE FOR THE STATE OF FLORIDA; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on July 1, 2016, the Honorable Pedro J. Garcia, the Property Appraiser of Miami-Dade County, Florida served upon the Town of Surfside (the "Town"), a "Certification of Taxable Value" certifying to the Town its 2016 taxable value; and

WHEREAS, the provisions of Section 200.065, Florida Statutes, require that within thirty-five (35) days of service of the Certification of Taxable Value upon a municipality, said municipality shall be required to furnish to the Property Appraiser of Miami-Dade County the proposed operating millage rate, the current year rolled-back rate, and the date, time and place at which a first public hearing will be held to consider the proposed millage rate and the tentative budget; and

WHEREAS, the Town Commission has reviewed the figures supplied by the Miami-Dade County Property Appraiser to determine a proposed operating millage rate and the current year rolled-back rate.

WHEREAS, the Town Commission announces the dates of the first and second public budget hearings.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AS FOLLOWS:

Section 1. That each of the above stated recitals is hereby adopted and confirmed.

Section 2. That the proposed operating Millage Rate for the first public hearing shall be 5.0293 mills, which is \$5.03 dollars per \$1,000.00 of assessed property within the Town of Surfside for the 2016/2017 fiscal year.

Section 3. That the current year rolled-back rate, computed pursuant to 200.065 Florida Statutes, is 4.4285 dollars per \$1,000.00.

Section 4. That the proposed operating millage rate is greater than the rolled-back rate by 13.57%.

Section 5. That the date, time and place of the first and second public hearings are hereby set by the Town Commission as follows:

Date: Tuesday September 13, 2016
Time: 5:01 p.m.
Place: Surfside Town Hall
9293 Harding Avenue
Surfside, FL 33154

Date: Tuesday September 27, 2016
Time: 5:01 p.m.
Place: Surfside Town Hall
9293 Harding Avenue
Surfside, FL 33154

Section 6. That pursuant to the Florida Statutes, and the rules and regulations of the Florida Department of Revenue, the Town Clerk is hereby directed to attach the original Certification of Taxable Value to a certified copy of this Resolution and serve the same upon the Honorable Pedro J. Garcia, Property Appraiser of Miami-Dade County before August 4, 2016.

Section 7. That this Resolution shall be effective immediately upon adoption.

PASSED AND ADOPTED this _____ day of July 2016.

Motion by _____,

Second by _____.

FINAL VOTE ON ADOPTION

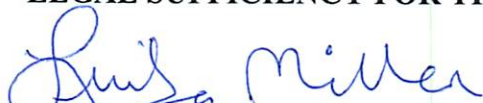
Commissioner Daniel Gielchinsky _____
Commissioner Michael Karukin _____
Commissioner Tina Paul _____
Vice Mayor Barry Cohen _____
Mayor Daniel Dietch _____

Daniel Dietch, Mayor

ATTEST:

Sandra Novoa, MMC, Town Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE TOWN OF SURFSIDE ONLY:**



Linda Miller, Town Attorney