



**Town of Surfside
Town Commission Meeting
AGENDA
August 9, 2016
7 p.m.**

Town Hall Commission Chambers - 9293 Harding Ave, 2nd Floor
Surfside, FL 33154

Rule 7.05 Decorum. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the commission shall be barred from further appearance before the commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the commission members present. No clapping, applauding, heckling or verbal outbursts in support or opposition to a speaker or his or her remarks shall be permitted. Signs or placards may be disallowed in the commission chamber by the presiding officer. Persons exiting the commission chambers shall do so quietly.

Rule 6.05 Agenda. The good and welfare portion of the agenda set for 8:15 p.m. shall be restricted to discussion on subjects not already specifically scheduled on the agenda for discussion and debate. In no event shall this portion of the agenda be allotted more than 45 minutes with each speaker to be given no more than three minutes, unless by vote of a majority of the members of the commission present, it is agreed to extend the time frames. Likewise, commission members shall be restricted to speaking three minutes each unless an extension is granted in the same manner as set forth in the prior sentence.

Any person who received compensation, remuneration or expenses for conducting lobbying activities is required to register as a lobbyist with the Town Clerk prior to engaging in lobbying activities per Town Code Sec. 2-235. "Lobbyist" specifically includes the principal, as defined in this section, as well as any agent, officer or employee of a principal, regardless of whether such lobbying activities fall within the normal scope of employment of such agent, officer or employee. The term "lobbyist" specifically excludes any person who only appears as a representative of a not-for-profit corporation or entity (such as charitable organization, a trade association or trade union), without special compensation or reimbursement for the appearance, whether direct, indirect, or contingent, to express support or opposition to any item.

Per Miami Dade County Fire Marshal, the Commission Chambers has a maximum capacity of 99 people. Once reached this capacity, people will be asked to watch the meeting from the first floor.

** Denotes agenda items as "must haves" which means there will be significant impacts if the item is not addressed tonight. If these items have not been heard by 10 p.m., the order of the agenda will be changed to allow them to be heard.*

1. Opening

- A. Call to Order**
- B. Roll Call of Members**
- C. Pledge of Allegiance**
- D. Mayor and Commission Remarks** – Mayor Daniel Dietch
- E. Agenda and Order of Business** Additions, deletions and linkages
- F. Community Notes** – Mayor Daniel Dietch

2. Quasi-Judicial Hearings (None)

3. Consent Agenda (*Set for approximately 7:30 p.m.*)

All items on the consent agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request that an item be removed from the Consent Agenda and discussed separately.

Recommended Motion: To approve all consent agenda items as presented below.

A. Minutes – Sandra Novoa, MMC, Town Clerk

July 14, 2016 Regular Town Commission Meeting Minutes

July 20, 2016 Special Budget Commission Meeting Minutes

B. Budget to Actual Summary as of May 31, 2016 – Guillermo Olmedillo, Town Manager

***C. Town Manager’s Report** – Guillermo Olmedillo, Town Manager

1. See Click Fix
2. Development Applications
3. Code Compliance Cases
4. State of Florida Department of Transportation/Surfside Meeting
5. July 2016 Significant Incidents/Arrests
6. Department of Highway and Safety Motor Vehicles DAVID Audit: Site Visit Report
7. Installation of Traffic Control Enhancements
8. Personnel Transfers
9. Police Events
10. Information Technology and TV Broadcasts

***D. Town Attorney’s Report** – Linda Miller, Town Attorney

E. Committee Reports – Guillermo Olmedillo, Town Manager

- May 2, 2016 Tourist Board Meeting Minutes
- May 25, 2016 Planning and Zoning Board Meeting Minutes
- June 6, 2016 Tourist Board Meeting Minutes
- June 20, 2016 Parks & Recreation Committee Meeting Minutes
- July 11, 2016 Tourist Board Meeting Minutes

4. Ordinances

(Set for approximately 7:30 p.m.) (Note: Good and Welfare must begin at 8:15)

A. Second Reading Ordinances

1. Sheds – Sarah Sinatra Gould, AICP, Town Planner

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING CHAPTER 90 “ZONING”; SEC. 90-19. “SINGLE-FAMILY AND TWO-FAMILY DEVELOPMENT REVIEW PROCESS”; SPECIFICALLY AMENDING SECTION 90-19.7 EXEMPTING SHEDS FROM PLANNING AND ZONING BOARD AND DESIGN REVIEW BOARD REVIEW AND PROVIDING THE DESIGN GUIDELINES SHALL BE FOLLOWED; AMENDING “SECTION 90-54 “ACCESSORY BUILDINGS AND STRUCTURES IN THE H30A AND H30B DISTRICTS” SPECIFICALLY AMENDING SECTION 90-54.7 RELATED TO SHEDS AND LANDSCAPE REQUIREMENTS; PROVIDING FOR INCLUSION IN THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

2. Construction Hours and Notice – Guillermo Olmedillo, Town Manager

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA; AMENDING “CHAPTER 14 - BUILDINGS AND BUILDING REGULATIONS ARTICLE II. - BUILDING CODE”; SPECIFICALLY CREATING SECTION 14-32; “CONSTRUCTION SCHEDULE AND NOTICE”; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS AND PROVIDING FOR AN EFFECTIVE DATE.

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(Set for approximately 7:45 p.m.) (Note: Good and Welfare must begin at 8:15)

B. First Reading Ordinances

- 1. Amending Rules and Procedures for Town Meetings – Linda Miller, Town Attorney [Linked to Item 5B]**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING ARTICLE VI. “RULES OF PROCEDURE FOR TOWN MEETINGS”; SPECIFICALLY AMENDING SECTION 2-203. “MEETINGS” TO CREATE RULE 4.03 “ELECTRONIC FILES PRESENTED AT PUBLIC MEETINGS”; SPECIFICALLY AMENDING SECTION 2-204. “COMMITTEES” TO AMEND RULE 5.01 “CONTINUING COMMITTEES AND AD-HOC COMMITTEES” AND TO CREATE RULE 5.02 “TOWN COMMISSION LIAISON; APPOINTMENT AND DEFINITION”; CORRECTING SCRIVENER’S ERRORS IN SECTION 2-203. “MEETINGS,” SECTION 2-204. “COMMITTEES” AND SECTION 2-207. “RULES OF DEBATE”; SPECIFICALLY AMENDING AND CORRECTING THE TITLE OF SECTION 2-208. “ADDITIONAL ORDINANCES PROSCRIBING TOWN COMMISSION PROCEDURE”; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS AND PROVIDING FOR AN EFFECTIVE DATE.

5. Resolutions and Proclamations

(Set for approximately 8:15 p.m.) (Note: Depends upon length of Good and Welfare)

- A. Hawthorne Tot Lot Renovation and Replacement Fence – Guillermo Olmedillo, Town Manager**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AUTHORIZING AND APPROVING THE APPROPRIATION AND EXPENDITURE OF FUNDS FOR THE HAWTHORNE TOT LOT RENOVATION PROJECT; APPROVING AND AUTHORIZING THE TOWN TO PIGGYBACK OFF THE COMPETITIVELY BID U.S. COMMUNITIES CONTRACT NO. 110179.09 NINTH AMENDMENT TO MASTER PURCHASE AGREEMENT BETWEEN MECKLENBURG COUNTY, STATE OF NORTH CAROLINA AND GAMETIME DIVISION OF PLAYCORE WISCONSIN, INC. IN THE AMOUNT OF \$96,002.50; AWARDDING THE

PROPOSAL TO FENCE MASTERS, INC. FOR THE HAWTHORNE TOT LOT FENCE REPLACEMENT IN THE AMOUNT OF \$17,685.00; APPROVING THE TOTAL EXPENDITURE OF FUNDS AMENDING THE TOWN'S BUDGET FOR 2015/2016 FISCAL YEAR FROM THE FISCAL YEAR 2015/2016 CAPITAL PROJECTS FUND ACCOUNT NO. 301-4400-572-6370 FOR THE AMOUNT OF \$113,687.50; PROVIDING FOR APPROVAL AND AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING AN EFFECTIVE DATE.

- B. Repeal Resolution No. 2007-1792 Approving and Adopting Rules and Procedures for Committees Created by the Town Commission – Linda Miller, Town Attorney [Linked to item 4B1]**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA; REPEALING RESOLUTION NO. 07-1792 “APPROVING AND ADOPTING RULES AND PROCEDURES FOR COMMITTEES CREATED BY THE TOWN COMMISSION”; PROVIDING THAT COMMITTEES SHALL BE GOVERNED BY TOWN CODE ARTICLE VI. “RULES OF PROCEDURE FOR TOWN MEETINGS” SECTION 2-204. COMMITTEES; PROVIDING FOR AUTHORIZATION AND PROVIDING FOR AN EFFECTIVE DATE.

- 6. Good and Welfare (Set for approximately 8:15 p.m.)**
Public comments for subjects or items not on the agenda. Public comment on agenda items will be allowed when agenda item is discussed by the Commission.
- 7. Town Manager and Town Attorney Reports**
Town Manager and Town Attorney Reports have been moved to the Consent Agenda – Item 3.
All items on the Consent Agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request that an item be removed from the consent agenda and discussed separately.
- 8. Unfinished Business and New Business**

9. Mayor, Commission and Staff Communications

- A. **Post Office Parking Garage Update** – Guillermo Olmedillo, Town Manager
- B. **Historic Presentation** – Commissioner Tina Paul
- C. **Sea Level Rise and Impact Fees** – Commissioner Daniel Gielchinsky
- D. **Work Force Housing** – Guillermo Olmedillo, Town Manager *[Verbal]*

10. Adjournment

Respectfully submitted,

Guillermo Olmedillo
Town Manager

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT www.townofsidesidefl.gov.

TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.