March 20, 2014

**ADDENDUM #1**

**Town of Surfside**

**Request for Qualification (RFQ) 2014 – 001**

**Professional General Architectural Services**

**Responses to Inquiries/Questions:**

1. **Question**: Can the SF 330 be submitted in lieu of GSA SF 254 and 255?

**Answer**: Yes

1. **Question**: Does the firm have to be registered as a CCNA vendor with the Town in order to submit?

**Answer**: No

1. **Question**: Are the resumes included in the 10 page limit?

**Answer**: No

1. **Question**: There is an inconsistency in the number of copies to be submitted as the number has been listed as 6 in Section 4 of the Submittal Requirements (page 2) and the requirement for 10 copies to be submitted in Section 3 and 4 of Submittal Requirements. Which is correct?

**Answer**: 10 copies

1. **Question**: The Architectural RFQ states “The candidate firm must have at least one (1) registered professional engineer under Fla. Stat. Chapter 471, as principal officer or partner of the firm.” Please explain how to meet this requirement if there is no professional engineer on staff.

**Answer**: Your proposal should identify how any necessary engineering services would be provided by you/firm in the event that the services are needed to complete your work assignment for the Town of Surfside Project. Your proposal should specifically identify who would provide the engineering services.

1. **Question**: On page 3 under Submittal Requirements, #4 Section i. states that the candidate firm must have at least one registered engineer as a principal officer or partner of the firm. Since this RFQ is for architectural services, is it supposed to read "one registered architect"?

**Answer**: The following language is deleted from page 3 of 16; Submittal Requirements (4) i. of the RFQ: “The candidate firm must have at least one (1) registered professional engineer under Fla. Stat. Chapter 471, as principal officer or partner of the firm. The candidate firm must comply with Fla. Stat. Chapter 471.”

1. **Question:** In the RFQ it states that there is a 10 page limit. Can I assume that one page is one side of a sheet of paper?

**Answer**: Yes