



**TOWN OF SURFSIDE  
BUILDING DEPARTMENT**

MUNICIPAL BUILDING  
9293 HARDING AVENUE  
SURFSIDE, FLORIDA 33154-3009

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**REQUIREMENTS FOR DEMOLITION OF WHOLE STRUCTURES**

<b>Residential Single Family item Number</b>	<b>Submission Completed</b>	<b>Requirements</b>
1		OBTAIN PLUMBING PERMIT TO CAP SEWER (CAP OFF INSPECTION MUST BE APPROVED PRIOR TO ISSUANCE OF DEMOLITION PERMIT
2		EXECUTED DEMOLITION PERMIT APPLICATION
3		CURRENT SEALED SURVEY (NOT MORE THAN 1 YEAR OLD)
4		PROOF OF OWNERSHIP, IF DIFFERENT THAN THE TOWN'S CURRENT RECORDS.
5		CORPORATE MINUTES IF CORPORATION IS THE OWNER
6		PROOF OF AUTHORIZATION IF TRUSTEE IS THE APPLICANT
7		ASBESTOS REPORT AND DERM REVIEW STAMP
8		LETTER FROM A/E CERTIFYING THAT NO ASBESTOS IS PRESENT IN THE SUBJECT SITE
9		DISCONNECT LETTERS FROM APPLICABLE UTILITY COMPANIES FOR ELECTRICAL, GAS, CABLE OR OTHER UTILITIES
10		OBTAIN VERMIN CLEAR LETTER
11		EXECUTE NPDES SEDIMENT CONTROL FORM
12		PROVIDE OFF-STREET PARKING PLAN FOR DURATION OF CONSTRUCTION
<b>Commercial and Multi-Family</b>	<b>Submission Completed</b>	<b>Requirements</b>
1		COMPLETE APPLICABLE ITEMS 1 TO 12 ABOVE EXCLUDING No. 1
2		PROVIDE UNDERGROUND UTILITIY DEMOLITION PLAN PREPARED BY CIVIL ENGINEER. ACCEPTANCE OF UNDER GROUND DEMOLITION REPORT MUST BE SUBMITTED TO BUILDING OFFICIAL BY ENGINEER.
3		PROVIDE CONSTRUCTION SITE CIRCULATION AND STAGING PLAN
4		SUBMIT CONSTRUCTION TRAILER AND FENCE PERMIT APPLICATIONS.