

**RETIREMENT PLAN FOR THE  
EMPLOYEES OF THE  
TOWN OF SURFSIDE**

**FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED  
SEPTEMBER 30, 2015**



**RETIREMENT PLAN FOR EMPLOYEES OF THE  
TOWN OF SURFSIDE**

**CONTENTS**

---

<b>Independent Auditors' Report .....</b>	<b>1-3</b>
<b>Management's Discussion and Analysis (Required Supplementary Information) .....</b>	<b>4-8</b>
<b>Financial Statements</b>	
Statement of Fiduciary Net Position .....	9
Statement of Changes in Fiduciary Net Position .....	10
Notes to Financial Statements.....	11-23
<b>Required Supplementary Information</b>	
Schedule of Changes in the Town's Net Pension Liability and Related Ratios .....	24
Schedule of Town's Contributions.....	25
Schedule of Investment Returns.....	26
<b>Supplementary Information</b>	
Schedules of Administrative and Investment Expenses .....	27
<b>Reporting Section</b>	
Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> .....	28-29

---

**INDEPENDENT AUDITORS' REPORT**

---

**INDEPENDENT AUDITORS' REPORT**

To the Pension Board and Plan Administrator  
**Retirement Plan for Employees of the Town of Surfside**  
Town of Surfside, Florida

***Report on the Financial Statements***

We have audited the accompanying financial statements of the Retirement Plan for Employees of the Town of Surfside (the Plan), which comprise the statement of fiduciary net position as of September 30, 2015, and the related statement of changes in fiduciary net position for the fiscal year then ended, and the related notes to the financial statements.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditors' Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective fiduciary net position of the Plan, as of September 30, 2015, and the respective changes in fiduciary net position for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### ***Report on Comparative Information***

We have previously audited the Plan's 2014 financial statements, and our report dated June 19, 2015, expressed an unmodified opinion on those financial statements. In our opinion, the comparative information presented herein as of and for the fiscal year ended September 30, 2014, is consistent, in all material respects, with the audited financial statements from which it has been derived.

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, schedules of changes in the Town's net pension liability and related ratios, Town's contributions, and investment returns on pages 4 to 8 and 24 to 26, respectively, be presented to supplement the financial statements. Such information, although not a part of the financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The schedules of administrative and investment expenses is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated June 30, 2016 on our consideration of the Plan's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Plan's internal control over financial reporting and compliance.

*Marcum LLP*

Miami, FL  
June 30, 2016

---

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

---

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

This discussion and analysis of the Retirement Plan for Employees of the Town of Surfside (the Plan) provides an overview of the financial activities and funding conditions for the fiscal years ended September 30, 2015 and 2014. Please review this discussion and analysis in conjunction with the financial statements and the notes to the financial statements which follows this discussion.

### **OVERVIEW OF FINANCIAL STATEMENTS**

#### ***Financial Statements***

The Plan presents select comparative financial information as of and for the fiscal years ended September 30, 2015 and 2014. The financial statements are prepared using the accrual basis of accounting in accordance with the Governmental Accounting Standards Board (GASB) pronouncements. The two financial statements are the statement of fiduciary net position and the statement of changes in fiduciary net position.

The statement of fiduciary net position presents information on all of the Plan's assets and deferred outflows, and liabilities and deferred inflows, with the difference between the two reported as net position restricted for pension benefits. This represents the value of net position held in trust to pay pension benefits. The Plan did not have any deferred outflows or inflows as of September 30, 2015 or 2014.

By contrast, the statement of changes in fiduciary net position presents information showing how the Plan's net position changed, on a comparative basis, with additions (revenues) and deductions (expenses) for the fiscal year.

#### ***Notes to Financial Statements***

The notes to financial statements are an integral part of the financial statements and provide additional information and schedules that are essential for a full understanding of the Plan provided in the financial statements. Among other things, information in the notes discloses the method used to value investments, a general description of the Plan, contribution information and investment information.

#### ***Required Supplementary Information***

Because of the long-term nature of a defined benefit plan, the Plan provides four required schedules of historical trends based on the actuarial valuations performed by the Plan's actuary and analysis of investment returns by the Plan's investment consultant.

#### ***Other Supplementary Information***

Other schedules provided are the schedules of administrative and investment expenses (supplementary information) incurred by the Plan.



## FINANCIAL HIGHLIGHTS

The Plan's fiduciary net position restricted for pension benefits held in trust increased by \$235,459 from \$16,258,030 for the fiscal year ended September 30, 2015, to \$16,493,489 for the fiscal year ended September 30, 2014, (an increase of 1.4% over the prior year) as a result of the current year's activities.

The required contribution from the Town for the fiscal year ended September 30, 2015, increased by \$95,438 to \$727,022, an increase of approximately 15.1% based on the annual required contribution delineation in the October 1, 2013 actuarial valuation.

The Plan's investments had net investment losses for the fiscal year ended September 30, 2015, of \$(132,329) compared with the net investment income of \$1,396,431 for the fiscal year ended September 30, 2014, a decrease of \$1,528,760 due to less than positive market conditions in 2015 over 2014.

Benefit payments for the fiscal year ended September 30, 2015, were \$577,500, an increase of \$72,593 or 14.5% from the fiscal year ended September 30, 2014.

## FINANCIAL ANALYSIS

The total fund investment performance for the investments under management for the fiscal years ended 2015 and 2014 was -0.30% and 9.80%, respectively, due to poor market performance for fiscal year 2015 over fiscal year 2014. The actuarial assumption rate of return is 7.5%.

## PLAN NET POSITION

The table below shows a comparative summary of Plan Fiduciary Net Position:

	September 30,		Increase (Decrease)	
	2015	2014	Amount	Percent
Investments	\$ 16,458,328	\$ 16,177,700	\$ 280,628	1.7%
Other assets	101,421	119,068	(17,647)	-14.8%
<b>Total Assets</b>	<b>16,559,749</b>	<b>16,296,768</b>	<b>262,981</b>	<b>1.6%</b>
<b>Total Liabilities</b>	<b>66,260</b>	<b>38,738</b>	<b>27,522</b>	<b>71.0%</b>
<b>Net Position Restricted for Pension Benefits</b>	<b>\$ 16,493,489</b>	<b>\$ 16,258,030</b>	<b>\$ 235,459</b>	<b>1.4%</b>

Plan liabilities increased primarily as a result of refunds of employer contributions due to separation from service of employees.

## CHANGES IN PLAN NET POSITION

The table below shows a comparative summary of the changes in the fiduciary net position and reflects the activities of the trust.

	2015	2014	Increase (Decrease)	
			2014 to 2015	
			Amount	Percent
Employer contributions	\$ 727,022	\$ 631,584	\$ 95,438	15.1%
Member contributions	369,184	349,600	19,584	5.6%
Buy back contributions	22,029	--	22,029	0.0%
Net investment income (loss)	<u>(132,329)</u>	<u>1,396,431</u>	<u>(1,528,760)</u>	-109.5%
<b>Total Additions</b>	<u>\$ 985,906</u>	<u>\$ 2,377,615</u>	<u>\$ (1,391,709)</u>	-58.5%

	2015	2014	Increase (Decrease)	
			2014 to 2015	
			Amount	Percent
Benefit payments	\$ 577,500	\$ 504,547	\$ 72,953	14.5%
Refund of contributions	87,521	41,199	46,322	112.4%
Administrative expenses	<u>85,426</u>	<u>80,194</u>	<u>5,232</u>	6.5%
<b>Total Deductions</b>	<u>\$ 750,447</u>	<u>\$ 625,940</u>	<u>\$ 124,507</u>	19.9%

## PLAN MEMBERSHIP

The table below reflects the Plan membership as of the actuarial valuation dates noted below:

### CHANGES IN PLAN MEMBERSHIP

	October 1,		Change
	2014	2013	
<b>Current Employees</b>			
Inactive plan members and beneficiaries currently receiving benefits	37	33	4
Inactive plan members entitled but not yet receiving benefits	6	7	(1)
Active plan members	<u>84</u>	<u>91</u>	<u>(7)</u>
<b>Total</b>	<u>127</u>	<u>131</u>	<u>(4)</u>

## FUNDING PROGRESS

Of primary concern to most Plan participants is the amount of money available to pay benefits. Historically, defined benefit pension plans have been underfunded when the employer failed to make annual actuarially required contributions to the Plan. The Town has traditionally contributed the annual required contribution as determined by the Plan's Actuary.

## ASSET ALLOCATION

The following table indicates the asset allocations at fair value as of September 30, 2015 and 2014.

	September 30,			
	2015		2014	
U.S. Treasury portfolio	\$ 288,591	1.8%	\$ 494,567	3.1%
U.S. Government agency bonds	522,866	3.2%	592,452	3.7%
U.S. Government securities	480,278	2.9%	680,403	4.2%
Municipal obligations	--	0.0%	190,939	1.2%
Corporate bonds	3,378,723	20.5%	2,984,564	18.4%
Mortgage backed securities	200,168	1.2%	296,428	1.8%
Equities	2,629,005	16.0%	3,222,336	19.9%
Master limited partnerships	590,545	3.6%	--	0.0%
Real estate	910,333	5.5%	--	0.0%
Exchange traded funds	<u>7,457,819</u>	<u>45.3%</u>	<u>7,716,011</u>	<u>47.7%</u>
<b>Total Investment Assets</b>	<u>\$ 16,458,328</u>	<u>100.0%</u>	<u>\$ 16,177,700</u>	<u>100.0%</u>

## INVESTMENT ACTIVITIES

Investment income is vital to the Plan's current and continued financial stability. Therefore, the Trustees have a fiduciary responsibility to act prudently and discretely when making Plan investment decisions. To assist the Board in this area, a comprehensive formal Investment Policy is reviewed periodically. The last amendment to the Investment Policy was on September 12, 2014.

The Board reviews portfolio performance quarterly. Performance is evaluated and monitored by an independent investment consultant as to money manager style, collectively by investment type and for the aggregate portfolio. Investment types included domestic and international equities, and fixed income obligations.

## NET PENSION LIABILITY OF THE TOWN

With the implementation of GASB Statement No. 67, a measure of the accounting liability of the Town is referred to as the Net Pension Liability and is measured as of the Plan's fiscal year end and is presented in the required supplementary information.

## **CONTACTING THE PLAN'S FINANCIAL MANAGEMENT**

The financial report is designed to provide residents, taxpayers, Plan participants, and other interested parties with an overview of the Plan's finances and the prudent exercise of the Board's oversight. If you have any questions regarding this report or need additional financial information, please contact the Finance Director, 9293 Harding Avenue, Surfside, Florida 33154.

---

## **FINANCIAL STATEMENTS**

---

**RETIREMENT PLAN FOR EMPLOYEES OF THE  
TOWN OF SURFSIDE**

**STATEMENT OF FIDUCIARY NET POSITION**

**SEPTEMBER 30, 2015**

**(WITH COMPARATIVE TOTALS AS OF SEPTEMBER 30, 2014)**

	2015	2014
<b>Assets</b>		
<b>Investments, at Fair Value</b>		
U.S. Treasury portfolio	\$ 288,591	\$ 494,567
U.S. Government agency bonds	522,866	592,452
U.S. Government securities	480,278	680,403
Municipal obligations	--	190,939
Corporate bonds	3,378,723	2,984,564
Mortgage backed securities	200,168	296,428
Equities	2,629,005	3,222,336
Master limited partnerships	590,545	--
Real estate	910,333	--
Exchange trades funds	7,457,819	7,716,011
<b>Total Investments</b>	<b>16,458,328</b>	<b>16,177,700</b>
<b>Receivables</b>		
Accrued interest and dividends	60,220	39,977
Employee contributions	17,745	39,904
Other receivables	21,972	21,972
<b>Total Receivables</b>	<b>99,937</b>	<b>101,853</b>
<b>Prepaid Expenses</b>	<b>1,484</b>	<b>17,215</b>
<b>Total Assets</b>	<b>16,559,749</b>	<b>16,296,768</b>
<b>Liabilities</b>		
Accounts payable	25,102	31,460
Due to broker	--	3,535
Refunds due to members	32,492	3,743
DROP payable	8,666	--
<b>Total Liabilities</b>	<b>66,260</b>	<b>38,738</b>
<b>Net Position Restricted for Pension Benefits</b>	<b>\$ 16,493,489</b>	<b>\$ 16,258,030</b>

*The accompanying notes are an integral part of these financial statements.*

**RETIREMENT PLAN FOR EMPLOYEES OF THE  
TOWN OF SURFSIDE**

**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2015  
(WITH COMPARATIVE TOTALS FOR FISCAL YEAR ENDED SEPTEMBER 30, 2014)**

	2015	2014
<b>Additions</b>		
<b>Contributions</b>		
Plan members	\$ 369,184	\$ 349,600
Town	727,022	631,584
Buy back contributions	22,029	--
	1,118,235	981,184
<b>Investment Income (Loss)</b>		
Net appreciation (depreciation) in fair value of investments	(466,031)	1,124,201
Interest and dividends	423,777	346,088
	(42,254)	1,470,289
Less investment expenses	(90,075)	(73,858)
<b>Net Investment Income (Loss)</b>	(132,329)	1,396,431
<b>Total Additions</b>	985,906	2,377,615
<b>Deductions</b>		
Benefit payments	577,500	504,547
Refunds of contributions	87,521	41,199
Administrative expenses	85,426	80,194
	750,447	625,940
<b>Total Deductions</b>	750,447	625,940
<b>Change in Net Position</b>	235,459	1,751,675
<b>Net Position Restricted for Pension Benefits</b>		
Beginning	16,258,030	14,506,355
Ending	\$ 16,493,489	\$ 16,258,030

*The accompanying notes are an integral part of these financial statements.*

---

## **NOTES TO FINANCIAL STATEMENTS**

---



**RETIREMENT PLAN FOR EMPLOYEES OF THE  
TOWN OF SURFSIDE**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2015**

---

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

***BASIS OF ACCOUNTING***

The accompanying financial statements of the Retirement Plan for Employees of the Town of Surfside (the Plan) are prepared using the economic resources measurement focus and accrual basis of accounting. Plan member contributions are recognized in the period in which the contributions are due. Employer contributions are recognized when due and the employer has made a formal commitment to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of the Plan.

***METHOD USED TO VALUE INVESTMENTS AND INVESTMENT INCOME RECOGNITION***

Investments are reported at fair value. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Short-term investments are reported at cost, which approximates fair value. Securities traded on a national exchange are valued at the last reported sales price. Investments that do not have an established market are reported at estimated fair value. Net appreciation (depreciation) in fair value of investments includes realized and unrealized gains and losses. Realized gains and losses are determined on the basis of specific cost. Purchases and sales of securities are recorded on the trade-date basis. Interest and dividends are recorded as earned. Dividends are recorded on the ex-dividend date.

Within certain limitations as specified in the Plan, the investment policy is determined by the Pension Board and is implemented by its investment manager.

***CONTRIBUTION REFUNDS***

The defined benefit plan is contributory and employee contributions are one hundred percent refundable with interest at the rate of four percent per annum to terminated non-vested participants as well as vested former participants who elect to forfeit all rights to any benefits of the Retirement Plan.

***NET POSITION RESTRICTED FOR PENSION BENEFITS***

The net position restricted for pension benefits is the difference between the total plan assets and the total plan liabilities, and is held in trust for pension benefits.

**RETIREMENT PLAN FOR EMPLOYEES OF THE  
TOWN OF SURFSIDE**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2015**

---

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

*PLAN EXPENSES*

In accordance with the provisions of the Plan, investment and administrative expenses of the Plan may be paid either by the Town or the Plan. The established policy is that the Retirement Plan pays all of the investment and administration expenses of the Plan as well as the actuarial fees for annual actuarial valuations. It has been the Town's policy to pay the fees for any additional actuarial services provided.

*USE OF ESTIMATES*

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires the Plan to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

*COMPARATIVE INFORMATION*

The financial statements include certain prior year comparative information. Such information does not include sufficient detail to constitute presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Plan's financial statements for the fiscal year ended September 30, 2014, from which the comparative information was derived.

**NOTE 2 – PLAN DESCRIPTION**

*PLAN DESCRIPTION*

The Retirement Plan was established by a Town Ordinance approved by the Commissioners and effective January 1, 1962. The Plan is subject to certain provisions of Chapter 112, Florida Statutes. The benefit provisions, amendments thereto, and all other requirements are established by Town Ordinance. Participants should refer to the Plan document for more complete information.

**RETIREMENT PLAN FOR EMPLOYEES OF THE  
TOWN OF SURFSIDE**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2015**

---

**NOTE 2 – PLAN DESCRIPTION (CONTINUED)**

*PLAN DESCRIPTION (CONTINUED)*

The Retirement Plan is a contributory defined benefit single-employer retirement plan covering substantially all employees of the Town of Surfside. All full-time employees become members of the Plan immediately upon employment. During 2011, the Town passed Ordinance 11-1580, which grants the right to Charter Officers to opt out of the Plan at any time. The administration of the Plan is under the responsibility of a five-member Pension Board, which is subject to the ultimate authority of the Town Commission.

The Plan is administered by a Pension Board comprised of:

- a. Two Town Commissioners
- b. One police officer elected by a majority of police officers
- c. A general employee elected by his fellow general employees
- d. The Town Manager (a permanent member of the Board)

Membership consisted of the following as of October 1, 2014, the date of the latest actuarial valuation:

Inactive plan members and beneficiaries currently receiving benefits	37
Inactive plan members entitled but not yet receiving benefits	6
Active plan members	<u>84</u>
Total members	<u>127</u>

*CONTRIBUTIONS AND FUNDING POLICY*

Funding of the Plan is provided by contributions from the Town and the employees. The Town's funding policy provides for annual actuarially determined periodic contributions at rates that, for individual employees, increase gradually over time so that sufficient assets will be available to pay benefits when due. With the exception of one general employee who still contributes 5%, employees are currently required to contribute 6% of their covered compensation; police officers are currently required to contribute 8%.

**RETIREMENT PLAN FOR EMPLOYEES OF THE  
TOWN OF SURFSIDE**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2015**

---

**NOTE 2 – PLAN DESCRIPTION (CONTINUED)**

***BENEFITS PROVIDED***

The Plan provides normal retirement, early retirement, delayed retirement, disability retirement, death benefits and termination benefits. The Plan considers creditable service and average final compensation as part of the benefit calculation.

***Creditable Service***

All service of a Plan member measured in years and completed months since latest date of hire with the Town.

***Average Final Compensation (AFC)***

The average of basic compensation during the highest three years (five years for general employees) of the ten years preceding termination of employment; does not include bonuses, overtime, lump sum payments of unused leave or other nonregular payments.

***Normal Retirement***

Eligibility – For sworn police officers, the earliest of (1) age 52 with 20 years of creditable service, (2) age 62 with 5 years of creditable service, (3) completion of 25 years of creditable service or (4) the completion of 15 years and 4 months of service if hired on a full time basis in March 2003. For the Town Manager, age 64 with 7 years of creditable service. For all other employees, the earlier of (1) age 62 with 15 years of creditable service or (2) age 65 with 10 years of creditable service.

<u>Period of Service</u>	Benefit Accrual Rate per Year of Service Based on			
	<u>Employee Contribution Rate of</u>			
	<u>5%</u>	<u>6%</u>	<u>7%</u>	<u>8%</u>
Before 10/1/1979	1 2/3%	N/A	N/A	N/A
10/1/1979 - 6/30/1996	1 2/3%	N/A	2%	N/A
7/1/1996 - 1/31/2003	1 2/3%	N/A	2%	2.5%
2/1/2003 - 9/30/2005	2%	2.5%	N/A	N/A
10/1/2005 - 9/30/2006	2%	2.5%	N/A	3%*
After 10/1/2006	2%	2.5%	N/A	3.5%*

Maximum benefit is 90% (75% prior to October 1, 2006) of AFC (60% of AFC for general employees).

\*For police officers only.

**RETIREMENT PLAN FOR EMPLOYEES OF THE  
TOWN OF SURFSIDE**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2015**

---

**NOTE 2 – PLAN DESCRIPTION (CONTINUED)**

***BENEFITS PROVIDED (CONTINUED)***

***Early Retirement***

Eligibility – The earlier of (a) age 55 with creditable service regardless of age.

Benefit – 15 years of creditable service, or (b) 20 years of creditable service as normal retirement benefit using AFC and creditable service as of early retirement date but payable at normal retirement date assuming continued employment. Alternatively, benefits may commence immediately after reduction of 0.5% for each month early retired.

***Delayed Retirement***

Eligibility – Retirement after normal retirement date.

Benefit – Calculated in the same manner as normal retirement benefit using AFC and creditable service as of delayed retirement date.

***Disability Retirement***

1. Service Connected:

- a) Eligibility – Total and permanent disability incurred prior to normal retirement date as a direct result of performance of service to the Town and eligible for social security disability benefits.
- b) Benefit – 75% (if injury) or 45% (if disease) of the rate of pay in effect on date of disability payable for life or until recovery. For general employees, less social security disability benefits; there is an offset for workers' compensation to the extent that the disability benefit plus the workers' compensation benefit exceed 100% of preretirement salary.

2. Non-Service Connected:

- a) Eligibility – Total and permanent disability not incurred as a direct result of performance of service to the Town.
- b) Benefit – Accrued pension benefit.

**RETIREMENT PLAN FOR EMPLOYEES OF THE  
TOWN OF SURFSIDE**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2015**

---

**NOTE 2 – PLAN DESCRIPTION (CONTINUED)**

***BENEFITS PROVIDED (CONTINUED)***

***Death Benefit***

1. Pre-Retirement – Refund of accumulated contributions.
2. After normal retirement date but before actual retirement – Survivor benefit payable in accordance with optional form of benefit chosen by member.
3. After Retirement – Refund of any remaining accumulated contributions or optional survivor's benefits if elected.

***Termination Benefit***

Upon termination prior to normal or early retirement date a member shall be entitled to choose (1) or (2) below, where:

1. A refund of accumulated contributions.
2. The benefit as for normal retirement using AFC and creditable service as of date of termination multiplied by the applicable percentage, commencing upon the earliest date a member would have attained normal retirement had the member remained in service (age 65 for general employees).

***Cost-of-Living Adjustment***

Beginning January 1, 2004 and each January 1 thereafter, a 1.5% automatic annual cost of living increase is provided for all current and future retirees, disableds, beneficiaries and vested terminated members.

***INVESTMENT POLICY***

The following was the Board's adopted asset allocation policy target allocation during the fiscal year ended September 30, 2015:

<u>Asset Class</u>	<u>Target Allocation</u>
Domestic Equity	52%
International Equity	10
Fixed Income	25
Real Estate	10
Cash	<u>3</u>
<b>Total</b>	<b><u>100%</u></b>

**RETIREMENT PLAN FOR EMPLOYEES OF THE  
TOWN OF SURFSIDE**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2015**

---

**NOTE 2 – PLAN DESCRIPTION (CONTINUED)**

***BENEFITS PROVIDED (CONTINUED)***

***Rate of Return***

For the fiscal year ended September 30, 2015, the annual money-weighted rate of return on Pension Plan investments, net of pension plan investment expense, was -0.30 percent. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested. Inputs to the dollar-weighted rate of return calculation are determined on a monthly basis.

***DEFERRED RETIREMENT OPTION PROGRAM***

***Police Officers***

The Town maintains a Deferred Retirement Option Program (DROP) initially for police officers and dispatchers only. The eligibility requirement is attainment of normal retirement date. The maximum period of participation in the DROP is five years. A police officer's account shall be credited with interest based upon the actual fund investment return. No payments may be made from the DROP until the employee actually separates from service with the Town. One (1) police officer is currently participating in the DROP program as of September 30, 2015.

***General Employees***

Effective August 13, 2013, the Town Commission passed an Ordinance, which amended the Deferred Retirement Option Program (DROP) to include all members of the Plan who reach the earliest normal retirement age whereby such member shall be eligible to participate in the DROP plan. The maximum period of participation in the DROP is sixty months. Three (3) general employees are currently participating in the DROP as of September 30, 2015.

As of September 30, 2015 and 2014, the combined balance in the DROP account was \$167,155 and \$100,974, respectively. These amounts are included in the total investment balance presented on the statement of fiduciary net position.

**RETIREMENT PLAN FOR EMPLOYEES OF THE  
TOWN OF SURFSIDE**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2015**

---

**NOTE 3 – INVESTMENTS**

The investment activity of the Plan is directed by an investment consultant. All investments made or held by the Plan shall be limited to the following, as per the Plan's investment policy:

1. Cash equivalents.
2. Obligations issued by the United States Government or obligations guaranteed as to principal and interest by the United States Government or by an agency of the United States Government.
3. Bonds issued by the State of Israel. Foreign equity investments shall not exceed 10% of the Plan assets.
4. Bonds or other evidences of indebtedness issued or guaranteed by a corporation organized under the laws of the United States or any state, organized territory of the United States, or District of Columbia provided the corporation is listed on the recognized national stock exchanges or on the National Market System of the NASDAQ stock market, the issuer has an investment quality rating within the top three rating classifications by at least two major services (Standard and Poor's, Moody's or Fitch). Up to 10% of the bond portfolio may be invested in the fourth rating classification (by two of the above rating services).
5. Equity investments (common stock, convertible bonds and preferred stocks) in a corporation listed on one or more of the recognized national exchanges or on the National Market System of the NASDAQ stock market and ETF exchange-traded funds.
6. Commingled equity, bond, real estate, or money market funds whose investments are restricted to securities meeting the criteria of this section. Investments in equities are not to exceed 70% of the Plan assets at market, and no more than 5% at cost of the equities may be invested in a single company.
7. Master Limited Partnerships.



**RETIREMENT PLAN FOR EMPLOYEES OF THE  
TOWN OF SURFSIDE**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2015**

---

**NOTE 3 – INVESTMENTS (CONTINUED)**

As of September 30, 2015, the Plan had the following investments and maturities subject to interest rate risk:

Investment Type	Fair Value	Sector Distribution
Corporate bonds	\$ 3,378,723	69.4%
U.S. Government agency bonds	522,866	10.7%
U.S. Government securities	480,278	9.9%
U.S. Treasury portfolio	288,591	5.9%
Mortgage backed securities	200,168	4.1%
<b>Total Fair Value</b>	<u>\$ 4,870,626</u>	

Maturity Distribution		Credit Quality Distribution	
Years	% of Fixed Income Securities	Rating	% of Fixed Income Securities
0-1	2.2%	AAA	1.1%
1-5	49.5%	AA	45.1%
5-10	34.1%	A	46.2%
10+	<u>14.2%</u>	BBB	5.5%
	<u>100.0%</u>	Not Rated	<u>2.1%</u>
			<u>100.0%</u>

***CUSTODIAL CREDIT RISK***

Custodial credit risk is defined as the risk that the Plan may not recover cash and investments held by another party in the event of financial failure. Custodial credit risk is limited since investments are held in independent custodial safekeeping accounts in the name of the Plan.

***INTEREST RATE RISK***

Interest rate risk refers to the portfolio's exposure to fair value losses arising from increasing interest rates. In accordance with its investment policy, the Plan manages its exposure to declines in the fair value of its securities through a conservative approach of managing portfolio exposure to duration, maturity and sector relative to market indices.

**RETIREMENT PLAN FOR EMPLOYEES OF THE  
TOWN OF SURFSIDE**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2015**

---

**NOTE 3 – INVESTMENTS (CONTINUED)**

***CREDIT RISK***

State law limits investments in commercial paper to the two top ratings issued by nationally recognized statistical rating organizations (NRSROs). It is the Plan's policy to limit its investments in this investment type to the top two ratings issued by NRSROs. As of September 30, 2015, the Investment Policy of the Plan states it is permitted to invest in corporate bonds with an investment quality rating with the top three rating classifications by at least two major rating services (Standard & Poor's (S&P), Moody's or Fitch) and up to 10% of the bond portfolio may be invested in the 4<sup>th</sup> rating classification (by two of the noted rating services). The corporate bonds held by the Plan met the rating classifications and ranged from BBB to AAA under S&P and from BAA1 to A1. The mortgage backed securities were rated AA+ and Aaa by S&P and Moody's, respectively. U.S. Government Agency obligations or obligations guaranteed by an agency of the U.S. Government are not subject to credit risk.

***CONCENTRATION OF CREDIT RISK***

The Plan's investment policy does not allow for an investment in any one issuer, other than U.S. Government securities, that is in excess of five percent (5%) of the Plan's total investments. No investment in any one organization represents five percent (5%) or more of the total net position restricted for pension benefits.

***RISKS AND UNCERTAINTIES***

The Plan has investments in a combination of stocks, bonds, government securities and other investment securities. Investment securities are exposed to various risks, such as interest rate, market and credit risk. Due to the level of risk associated with certain investment securities and the level of uncertainty related to changes in the value of investment securities, it is at least reasonably possible that changes in risks in the near term could materially affect balances and the amounts reported in the statement of fiduciary net position and the statement of changes in fiduciary net position. The Plan, through its investment consultant, monitors the Plan's investments and the risks associated therewith on a regular basis, which the Plan believes minimizes these risks.

**RETIREMENT PLAN FOR EMPLOYEES OF THE  
TOWN OF SURFSIDE**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2015**

---

**NOTE 4 – TAX STATUS**

The Pension Board believes that the Plan is currently being operated in compliance with the applicable requirements of the Internal Revenue Code.

**NOTE 5 – NET PENSION LIABILITY OF THE TOWN**

The components of the net pension liability at September 30, 2015:

Total pension liability	\$ 19,012,211
Plan fiduciary net position	<u>(16,493,489)</u>
<b>Net Pension Liability</b>	<b><u><u>\$ 2,518,722</u></u></b>
 Plan fiduciary net position as a percentage of the total pension liability	  86.75%

***SIGNIFICANT ACTUARIAL ASSUMPTIONS***

The total pension liability was determined by an actuarial valuation as of October 1, 2014 using the following actuarial assumptions applied to all measurement periods.

Inflation	3.50%
Investment rate of return	7.50%

RP 2000 Combined Healthy – Sex Distinct. For disabled participants, the RP 2000 Combined Disabled Mortality Table was used with separate rates for males and females 15 years generational projection from valuation date for actives – 7 years generational projection from valuation date for inactives with Scale AA.

**RETIREMENT PLAN FOR EMPLOYEES OF THE  
TOWN OF SURFSIDE**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2015**

---

**NOTE 5 – NET PENSION LIABILITY OF THE TOWN (CONTINUED)**

***LONG-TERM EXPECTED RATE OF RETURN***

The long-term expected rate of return on Plan investments was determined based upon the historical average (means returns) which best-estimate ranges of expected future real rates of return. In order to determine the real rates of return, it is necessary to subtract the expected inflation rate from the nominal investment return and investment expenses. The long-term expected rate of return for the Plan was calculated by weighting the expected future rates of return of each asset class by the corresponding target allocation percentages. Best estimates of real rates of return for each major asset class included in the Plan's target asset allocation as of September 30, 2015 are summarized in the following table:

<u>Asset Class</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic Equity	8.10%
International Equity	2.70%
Fixed Income	4.40%
Real Estate	5.80%
Cash	1.10%

***DISCOUNT RATE***

A discount rate of 7.50% was used to measure the total pension liability. This discount rate was based on the expected rate of return on Plan investments of 7.50%. The projection of cash flow used to determine this discount rate assumed that Plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on these assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current Plan members. Therefore, the long-term expected rate of return on Plan investments was applied to all periods of projected benefit payments to determine the total pension liability of the Town.

**RETIREMENT PLAN FOR EMPLOYEES OF THE  
TOWN OF SURFSIDE**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2015**

---

**NOTE 5 – NET PENSION LIABILITY OF THE TOWN (CONTINUED)**

*SENSITIVITY OF THE NET PENSION LIABILITY TO CHANGES IN THE DISCOUNT RATE*

The following presents the net pension liability of the Plan sponsor, calculated using the discount rate of 7.50%, as well as what the Plan sponsor's net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.50%) or 1-percentage-point higher (8.50%) than the current rate:

	1% Decrease (6.50%)	Current Discount Rate (7.50%)	1% Increase (8.50%)
<b>Net Pension Liability of the Town</b>	<u>\$ 5,137,865</u>	<u>\$ 2,518,722</u>	<u>\$ 357,822</u>

---

**REQUIRED SUPPLEMENTARY INFORMATION**

---

**RETIREMENT PLAN FOR EMPLOYEES OF THE  
TOWN OF SURFSIDE**

**REQUIRED SUPPLEMENTARY INFORMATION**

**SCHEDULE OF CHANGES IN THE  
TOWN'S NET PENSION LIABILITY AND RELATED RATIOS**

	2015	2014
<b>Total Pension Liability</b>		
Service cost	\$ 901,998	\$ 888,988
Interest	1,336,817	1,227,596
Benefit changes	--	35,244
Difference between actual and expected experience	100,031	170,264
Benefit payments, including refunds of member contributions	<u>(665,019)</u>	<u>(545,746)</u>
<b>Net Change in Total Pension Liability</b>	1,673,827	1,776,346
<b>Total Pension Liability - Beginning</b>	<u>17,338,384</u>	<u>15,562,038</u>
<b>Total Pension Liability - Ending (a)</b>	<u><u>\$ 19,012,211</u></u>	<u><u>\$ 17,338,384</u></u>
<b>Plan Fiduciary Net Position</b>		
Contributions - Town	\$ 727,022	\$ 631,584
Contributions - Members	387,678	349,600
Net investment income	(128,796)	1,396,431
Benefit payments, including refunds of member contributions	(665,019)	(545,746)
Administrative expense	<u>(85,426)</u>	<u>(80,194)</u>
<b>Net Change in Plan Fiduciary Net Position</b>	235,459	1,751,675
<b>Plan Fiduciary Net Position - Beginning</b>	<u>16,258,030</u>	<u>14,506,355</u>
<b>Plan Fiduciary Net Position - Ending (b)</b>	<u><u>\$ 16,493,489</u></u>	<u><u>\$ 16,258,030</u></u>
<b>Net Pension Liability - Ending (a) - (b)</b>	<u><u>\$ 2,518,722</u></u>	<u><u>\$ 1,080,354</u></u>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	86.75%	93.77%
Covered Employee Payroll	\$ 5,321,296	\$ 5,305,109
Net Pension Liability as a Percentage of Covered-Employee Payroll	47.33%	20.36%

*This schedule is presented as required by accounting principles generally accepted in the United States of America, however, until a full 10-year trend is compiled, information is presented for those years available.*

**RETIREMENT PLAN FOR EMPLOYEES OF THE  
TOWN OF SURFSIDE**

**REQUIRED SUPPLEMENTARY INFORMATION**

**SCHEDULE OF TOWN CONTRIBUTIONS  
LAST 10 FISCAL YEARS**

Fiscal Year End 9/30	Actuarially Determined Contribution	Actual Contribution	Contribution Deficiency (Excess)	Covered Payroll	Actual Contribution as a % of Covered Payroll
2006	\$ 203,274	\$ 230,812	\$ (27,538)	\$ 3,170,278	7.28%
2007	264,370	264,370	--	3,653,048	7.24%
2008	384,905	384,416	489	3,978,291	9.66%
2009	423,747	423,747	--	4,568,544	9.28%
2010	553,919	553,919	--	4,059,522	13.64%
2011	625,963	625,963	--	4,016,852	15.58%
2012	515,440	515,440	--	4,053,208	12.72%
2013	534,209	534,209	--	4,359,957	12.25%
2014	631,584	631,584	--	5,305,109	11.91%
2015	727,022	727,022	--	5,321,296	13.66%

**Notes to the schedule**

Actuarially determined contribution rates are calculated as of October 1, two years prior to the end of the fiscal year in which contributions are reported.

Significant methods and assumptions based on the October 1, 2013 actuarial valuation were used to determine contribution rates for fiscal year end September 30, 2015:

Actuarial cost method	Entry age
Amortization method	Level dollar, closed
Asset valuation method	5 year smoothed market
Salary increases	4.0% - 13.5%
Inflation	3.5%
Cost of living adjustments	1.5%
Investment rate of return	7.5%

Mortality rates were based on the RP-2000 Generational Mortality Table for healthy Males or Females, as appropriate, with adjustments for mortality improvements based on Scale AA.



**RETIREMENT PLAN FOR EMPLOYEES OF THE  
TOWN OF SURFSIDE**

**REQUIRED SUPPLEMENTARY INFORMATION**

**SCHEDULE OF INVESTMENT RETURNS**

---

	2015	2014
Annual money-weighted rate of return, net of investment expense	-0.30%	9.80%

*This schedule is presented as required by accounting principles generally accepted in the United States of America, however, until a full 10-year trend is compiled, information is presented for those years available.*

---

**SUPPLEMENTARY INFORMATION**

---

**RETIREMENT PLAN FOR EMPLOYEES OF THE  
TOWN OF SURFSIDE**

**SCHEDULES OF ADMINISTRATIVE AND INVESTMENT EXPENSES**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2015  
(WITH COMPARATIVE TOTALS FOR FISCAL YEAR ENDED SEPTEMBER 30, 2014)**

	2015	2014
<b>Administrative Expenses</b>		
<b>Professional Services</b>		
Actuarial	\$ 22,109	\$ 23,048
Attorney	16,502	12,920
Auditing services	25,049	23,500
Secretarial and other	2,807	3,344
Plan Administrator	13,916	12,184
<b>Total Professional Services</b>	80,383	74,996
<b>Insurance Expense</b>		
Fiduciary liability insurance	5,043	5,198
<b>Total Administrative Expenses</b>	\$ 85,426	\$ 80,194
<b>Investment Expenses</b>		
<b>Investment Manager</b>		
Highland Capital Management	\$ 31,711	\$ 32,538
<b>Investment Consultant Fees</b>		
Burgess Chambers	33,250	22,000
<b>Custodian Fees</b>		
SunTrust Bank	18,712	19,320
Westwood Trust	6,402	--
<b>Total Custodian Fees</b>	25,114	19,320
<b>Total Investment Expenses</b>	\$ 90,075	\$ 73,858

---

## **REPORTING SECTION**

---

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED  
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH *GOVERNMENT AUDITING STANDARDS***

To the Pension Board and the Plan Administrator  
**Retirement Plan for Employees of the Town of Surfside**  
Town of Surfside, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Retirement Plan for Employees of the Town of Surfside (the Plan), as of and for the fiscal year ended September 30, 2015, and the related notes to the financial statements, and have issued our report thereon dated June 30, 2016.

***Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the Plan's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Plan's internal control. Accordingly, we do not express an opinion on the effectiveness of the Plan's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### ***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Plan's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations and contracts, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### ***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Marcum LLP*

Miami, FL  
June 30, 2016