



# SURFSIDE POLICE DEPARTMENT

## WATCH ORDER REQUEST

RESIDENT OWNER/TENANT'S NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

PHONE: \_\_\_\_\_ SECONDARY PHONE: \_\_\_\_\_

AWAY ADDRESS: \_\_\_\_\_

**LEAVING: \_\_\_\_\_ AT \_\_\_\_\_ HRS      RETURNING: \_\_\_\_\_ AT \_\_\_\_\_ HRS**

**WATCH ORDER STREET ADDRESS: \_\_\_\_\_**

LOCAL KEYHOLDER NAME & PHONE: \_\_\_\_\_

WILL ANYONE BE WORKING OR CHECKING ON THE PROPERTY?      YES      NO

IF YES, WHO? \_\_\_\_\_

VEHICLE AT THE HOME?      YES      NO      TAG# \_\_\_\_\_

MAKE: \_\_\_\_\_ COLOR: \_\_\_\_\_

ADDITIONAL VEHICLE AT THE HOME?      YES      NO      TAG# \_\_\_\_\_

MAKE: \_\_\_\_\_ COLOR: \_\_\_\_\_

ALARM ON HOME?      YES      NO      IS IT REGISTERED?      YES      NO

ANY LIGHTS LEFT ON?      YES      NO      LIGHTS ON TIMERS?      YES      NO

PETS ON PREMISES?      YES      NO      INSIDE      OUTSIDE

DESCRIPTION OF PET(S) ON PREMISES: \_\_\_\_\_

IS THE PROPERTY FENCED?      YES      NO

FENCE GATES LOCKED?      YES      NO

ANY OTHER PEOPLE ON THE PROPERTY DURING YOUR ABSENCE? LIST BELOW:

\_\_\_\_\_  
\_\_\_\_\_

ANY ADDITIONAL INFORMATION ABOUT YOUR PROPERTY? LIST BELOW:

**IF THERE IS ANY CHANGE IN YOUR RETURN DATE OR TIME (INCLUDING AN EARLY RETURN), PLEASE CALL THE SURFSIDE POLICE DEPARTMENT AT 305-861-4862.**

The undersigned resident owner/ tenant does hereby recognize that the Surfside Police Department and its employees have not agreed to render any special services or perform any security functions for the undersigned. Further, the undersigned understands and agrees that this a voluntary, free service and does not create a special duty upon the Surfside Police Department. Service will be provided only as staffing levels and duty assignments permit and no guarantee is made nor assurance given against loss, theft, or damage to premises. The Town of Surfside and Surfside Police Department shall not be liable or responsible for any loss, injury, death, or damage to any person or property suffered or sustained by a Resident Owner/Tenant, or by any representative, employee, agent, visitor or invitee of the Resident Owner/Tenant, or by any attendee as a result of or in connection with this Watch Order Request. The Resident Owner/Tenant shall advise and notify its representatives, employees, agents, visitors, invitees and attendees of this Watch Order Request and disclaimer. The undersigned Resident Owner/Tenant hereby represents that it is the current or existing owner or tenant of the property and has the authority to request and execute this Watch Order Request.

RESIDENT OWNER/ TENANT'S NAME (PRINT): \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**THIS SECTION TO BE COMPLETED BY THE POLICE DEPARTMENT**

ID VERIFIED BY: \_\_\_\_\_ ENTERED BY: \_\_\_\_\_

DATE REQUEST RECEIVED: \_\_\_\_\_ DATE REQUEST ENTERED: \_\_\_\_\_