



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

December 22, 2015

Guillermo Olmedillo
Town Manager
Town of Surfside
9293 Harding Avenue
Surfside FL 33154

Dear Mr. Olmedillo:

We are pleased to notify you that your comprehensive annual financial report for the fiscal year ended **September 30, 2014** qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An award for the Certificate of Achievement has been mailed to:

Donald G. Nelson, CPA
Finance Director

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release is enclosed to assist with this effort. In addition, details of recent recipients of the Certificate of Achievement and other information about Certificate Program results are available in the "Awards Program" area of our website, www.gfoa.org.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,
Government Finance Officers Association

Stephen J. Gauthier, Director

Technical Services Center

SJG/ds



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12/22/2015

NEWS RELEASE

For Information contact:
Stephen Gauthier (312) 977-9700

(Chicago)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **Town of Surfside** by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s), department or agency designated by the government as primarily responsible for preparing the award-winning CAFR. This has been presented to:

Donald G. Nelson, CPA, Finance Director

The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a nonprofit professional association serving approximately 17,500 government finance professionals with offices in Chicago, IL, and Washington, D.C.



**Town of Surfside
Town Commission Meeting
MINUTES
December 8, 2015
7 p.m.**

Town Hall Commission Chambers - 9293 Harding Ave, 2nd Floor
Surfside, FL 33154

1. Opening

A. Call to Order

Mayor Dietch called the meeting to order at 7:03 P.M.

B. Roll Call of Members

Town Clerk Sandra Novoa called the roll with the following members present: Mayor Dietch, Commissioner Olchyk, Commissioner Karukin and Commissioner Cohen. Vice Mayor Tourgeman was absent.

C. Pledge of Allegiance

Police Chief Allen led the Pledge of Allegiance

D. Mayor and Commission Remarks – Mayor Daniel Dietch

Mayor Dietch asked for a moment of silence in lieu of all the tragedy abroad and here in the United States.

Commissioner Cohen wished all Happy Holidays and said this was a time to reflect on the past year and thanked all the people for their participation in resolving some of the issues. He also urged all residents to register to vote in the upcoming Commission election.

Commissioner Olchyk said this will be her last year finishing her term in March and feels it was a very productive year. She also encourages citizens to become more involved and would like to see a woman on the Commission for a female point of view.

Mayor Dietch said that the qualifying period to run in the election closed yesterday. His understanding is there are three candidates for Mayor and five candidates for the Commission, one being a woman.

E. Agenda and Order of Business Additions, deletions and linkages

Commissioner Olchyk asked if Item 9A Paced Development and 9B Landscape be moved up on the agenda

F. Community Notes – Mayor Daniel Dietch

Mayor Dietch announced the upcoming community events which can be found in the Gazette and on the Town's website.

2. Quasi-Judicial Hearings (None)

3. Consent Agenda

Mayor Dietch pulled Items 3A, 3C and 3C Click Fix. There were speaker cards on the following items and therefore the Mayor pulled Items 3F, 3G and 3K.

Commissioner Karukin made a motion to approve the consent agenda minus the pulled items. The motion received a second from Commissioner Olchyk and all voted in favor with Vice Mayor Tourgeman absent.

A. Minutes – Sandra Novoa, MMC, Town Clerk

October 27, 2015 Town Commission Workshop (pulled by Mayor Dietch) The Mayor said there was a typing error in the minutes and the sentence should read ...Mayor Dietch commented that the consent order is an imperfect solution that results in bringing this matter to closure.

November 5, 2015 Town Commission Workshop

November 10, 2015 Regular Town Commission Meeting (pulled by Mayor Dietch) The Mayor said there is a correction to the fourth paragraph and should read “Mayor Dietch asked the Vice Mayor if he voted for the Shul project which included the selling of 100 parking spaces.”

Regarding the parking issue and the 100 parking spaces in the parking trust fund that was discussed at the last meeting, a member of the Commission said he did not vote for it. The Mayor wanted it to be clear for the record that all three Commissioners (Commissioner Cohen recued) voted for the Shul project which included the parking spaces.

B. Budget to Actual Summary as of September 30, 2015 – Guillermo Olmedillo, Town Manager

*C. Town Manager’s Report – Guillermo Olmedillo, Town Manager

- **See Click Fix (pulled by Mayor Dietch)**
The Mayor asked if this could be managed a little easier and if we could define our own categories.
- **Ten Year Water Supply Plan**
- **Development Applications**
- **Alley Way Improvement Project (pulled by Mayor Dietch)**
Manager Olmedillo gave an update and said letters of violation will be going out. The Mayor suggested that staff first hold a workshop with the property/business owners as the town has been very laidback on this issue and the letters will create a lot of calls to the city. There was some discussion as to holding a workshop to better inform businesses that we will be enforcing code violations. Commissioners Cohen and Olchyk felt the businesses who are not complying with our code know it and have been getting away with it and now they should be sent a letter of

violation. Commissioner Karukin and the Mayor feel we should alert them first what the program is and that enforcement will be forthcoming if they are not in compliance.

- **Code Compliance**
- **New Programs**
- **Sand Project Update**
- **Police Department Re-Accreditation Dates Changed to January 20, 21, and 22**
- **Police Events**
- **Information Technology & TV Broadcast**
- **Town-Owned Seawall Repair**
- **Traffic Circle**

***D. Town Attorney's Report** – Linda Miller, Town Attorney

E. Committee Reports – Guillermo Olmedillo, Town Manager

- August 13, 2015 Pension Board Minutes
- October 19, 2015 Parks and Recreation Committee Minutes
- October 21, 2015 Coastal Issues Committee Minutes
- October 29, 2015 Planning and Zoning Board Minutes

F. Lobbying Services– Guillermo Olmedillo, Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA WAIVING THE BID PROCESS FOR CONTRACTS FOR PROFESSIONAL SERVICES PURSUANT TO SECTION 3-13(2) OF THE TOWN OF SURFSIDE CODE OF ORDINANCES; AUTHORIZING THE TOWN MANAGER TO ENTER INTO AN AGREEMENT WITH GOMEZ BARKER FOR LOBBYING SERVICES; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR EFFECTIVE DATE.

(Item pulled by Mayor Dietch) Manager Olmedillo gave a short overview.

Public Speaker Victor May gave a presentation which outlined his process of doing things before contracting with someone. Mr. May's presentation ran over his allotted time and there was no action from the Commission to allow for an extension.

Commissioner Karukin made a motion to approve. The motion received a second from Commissioner Olchyk and all voted in favor with Vice Mayor Tourgeman absent.

G. Approval to Increase the On Street Parking Meter Rate from \$1.50 to \$2.00 Per Hour – Guillermo Olmedillo, Town Manager

A RESOLUTION OF THE TOWN COMMISSION FOR THE TOWN OF SURFSIDE ("TOWN"), FLORIDA, APPROVING AN INCREASE OF THE

PARKING METER RATE FROM \$1.50 TO \$2.00 PER HOUR FOR ON-STREET PARKING SPACES EFFECTIVE JANUARY 1, 2016; PROVIDING FOR APPROVAL; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

(Item pulled by Mayor Dietch) Manager Olmedillo gave an overview of the item and said many business owners take up spaces all day whereas shoppers will only use them for a few hours.

Public Speaker Victor May had a visual presentation regarding parking lots in Surfside. He also mentioned the budget which did not include a rate increase for parking. The Mayor explained that many people who want to use our shops and cannot find parking will then go elsewhere. Commissioner Cohen said we should enforce the time limit a vehicle can be parked in one space (if there is one) and is in favor of the rate increase.

H. Proposed Agreement with the Miami Dade State Attorney's Office to Prosecute Criminal Municipal Ordinances – Guillermo Olmedillo, Town Manager

A RESOLUTION OF THE TOWN COMMISSION FOR THE TOWN OF SURFSIDE, FLORIDA AUTHORIZING THE TOWN MANAGER OF THE TOWN OF SURFSIDE TO EXECUTE AN AGREEMENT WITH THE MIAMI-DADE STATE ATTORNEY'S OFFICE TO PROSECUTE CRIMINAL MUNICIPAL ORDINANCE VIOLATIONS IN SURFSIDE; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Approved on consent.

I. Contributions to the Harding Avenue Business District Seasonal Tree Lighting – Guillermo Olmedillo, Town Manager

A RESOLUTION OF THE TOWN OF SURFSIDE, FLORIDA ACCEPTING CONTRIBUTIONS TO THE LIGHTING OF THE DOWNTOWN HARDING AVENUE BUSINESS DISTRICT TREES; PROVIDING AUTHORITY TO THE TOWN MANAGER TO ACCEPT ON BEHALF OF TOWN COMMISSION CONTRIBUTIONS FOR DOWNTOWN HARDING AVENUE BUSINESS DISTRICT TREE LIGHTS; AND PROVIDING FOR AN EFFECTIVE DATE.

Approved on consent.

J. Mutual Aid Agreement between the Town of Bay Harbor Police Department and the Town of Surfside Police Department – Guillermo Olmedillo, Town Manager

A RESOLUTION OF THE TOWN OF SURFSIDE, FLORIDA ACKNOWLEDGING THE MUTUAL AID AGREEMENT BETWEEN THE TOWN OF SURFSIDE, FLORIDA AND THE TOWN OF BAY HARBOR ISLANDS POLICE DEPARTMENTS; AUTHORIZING THE TOWN MANAGER AND CHIEF OF POLICE TO EXECUTE AND IMPLEMENT THE TERMS AND CONDITIONS OF THE MUTUAL AID AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

Approved on consent.

K. Purchase of a Parking Enforcement Vehicle – Guillermo Olmedillo, Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AUTHORIZING THE EXPENDITURE OF FUNDS IN THE AMOUNT OF \$23,075.00 FROM THE FISCAL YEAR 2015/2016 MUNICIPAL PARKING FUND FOR THE PURCHASE OF A FORD F150 TRUCK; PROVIDING FOR AUTHORIZATION; PROVIDING FOR AN EFFECTIVE DATE.

(Item pulled by Mayor Dietch)

Public Speaker Victor May had budget questions and the purchase of a vehicle when scooters are less expensive. Commissioner Olchyk said she was not in favor of purchasing any additional vehicles. Manager Olmedillo said we need a truck to transport various items such as street cones.

Commissioner Karukin made a motion to approve the pulled items. The motion received a second from Commissioner Olchyk and all voted in favor with Vice Mayor Tourgeman absent.

4. Ordinances

A. Second Reading Ordinances

1. Maximum Building Heights – Sarah Sinatra, AICP, Town Planner

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING THE TOWN OF SURFSIDE CODE OF ORDINANCES BY AMENDING CHAPTER 90 ZONING; SPECIFICALLY AMENDING SECTION 90-43 MAXIMUM BUILDING HEIGHTS; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES

IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Clerk Sandra Novoa read the title of the ordinance

The Mayor opened the item to the public hearing.

Public Speaker Jeffrey Platt asked how this will affect buildings around town. Mayor Dietch said it doesn't it is just a consistency.

No one else wishing to speak the Mayor closed the public hearing.

Commissioner Karukin made a motion to approve. The motion received a second from Commissioner Cohen and all voted in favor with Vice Mayor Tourgeman absent.

2. Water Supply Facilities Work Plan – Sarah Sinatra, AICP, Town Planner

AN ORDINANCE OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING THE TOWN'S WATER SUPPLY FACILITIES WORK PLAN AND APPLICABLE ELEMENTS WITHIN THE TOWN'S COMPREHENSIVE PLAN RELATING TO WATER SUPPLY PLANNING; PROVIDING FOR INCLUSION IN THE TOWN OF SURFSIDE COMPREHENSIVE PLAN; PROVIDING FOR REPEAL OF CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Clerk Sandra Novoa read the title of the ordinance

Town Manager Olmedillo gave a brief update.

The Mayor opened the public hearing. No one wishing to speak the Mayor closed the public hearing.

Commissioner Karukin made a motion to approve. The motion received a second from Commissioner Olchyk and all voted in favor with Vice Mayor Tourgeman absent.

B. First Reading Ordinances

5. Resolutions and Proclamations

A. Audio/Video Equipment Replacement for Commission Chambers – Guillermo Olmedillo, Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AUTHORIZING THE EXPENDITURE OF FUNDS IN THE AMOUNT OF \$48,989.02 FROM THE FISCAL YEAR 2015/2016 BUDGET, CAPITAL PROJECTS FUND FOR THE PURCHASE AND INSTALLATION OF NEW VIDEO AND AUDIO EQUIPMENT IN THE COMMISSION CHAMBERS AND CONTROL ROOM; PROVIDING FOR AUTHORIZATION; PROVIDING FOR AN EFFECTIVE DATE.

Town Clerk Sandra Novoa read the title of the resolution.

Commissioner Karukin made a motion to discuss. The motion received a second from Commissioner Olchyk.

Mayor Dietch asked the Town Manager about the practicality of a line item regarding a 60 inch television. The Commission has deleted the line item for the tv and added two handheld wireless microphones.

Commissioner Olchyk asked about the warranty and Finance Director Donald Nelson said the equipment is warranted for one year and gave more details on the service.

Commissioner Olchyk wanted to restate that we made a mistake with the air conditioner and hopefully we have learned from past errors and staff has looked into this item carefully and is making a good recommendation. She said she will vote in favor even though we have not gone out to bidding based on staff recommendation as there was competitive bidding through the State.

Commissioner Cohen asked if we are getting state-of-the art equipment and Director Nelson said yes we are.

Public Speaker Victor May had a question about the equipment and what will be done with equipment we now have. Manager Olmedillo said the equipment is old and didn't think we could sell it.

Commissioner Karukin made a motion to approve minus the line item for the 60 inch tv, adding two handheld microphones and a solution for wireless microphones for meetings with tables. The motion received a second from Commissioner Olchyk and all voted in favor with Vice Mayor Tourgeman absent.

6. Good and Welfare

Mayor Dietch opened the public speaking.

Public Speakers:

-Jeffery Platt spoke on the sand replacement project and feels there is no information about the issue. He said he was taking photos and was asked to leave the beach area where this was being done and it was not a hazard being there. He feels all is being done in secrecy.

-Deborah Cimadevilla gave a report on the sand removal process. She also feels someone from the town should be there to view what is being done. She said the new sand is sometimes being placed on top of sand that has construction debris.

-Michael Kasdin representing the Surf Club gave a brief report on the item. To his knowledge the sand project is being watched over by everyone involved and all is being documented.

-Tina Paul spoke about responsible and respectful development and feels this is not being done.

-Daniel Gielchinsky spoke about gratitude and for the record wanted to thank the Commission and Staff for all their hard work.

No one else wishing to speak the Mayor closed the public hearing.

Commissioner Olchyk agreed with Ms. Paul and said the developers do not care about the neighbors and the noise and are operating out of the hours authorized. The Mayor said when they are working out of developing hours the residents should contact the police dispatcher. The Mayor asked the Town Manager to assure the developers have the operating hours and adhere to it and to check with our Police Department to see if they can enforce working hours on developments.

Commissioner Cohen said he did a tour of the sand construction area and feels it is being done with no secrecy and if someone is asked to leave the area it is for a safety issue.

7. Town Manager and Town Attorney Reports

Town Manager and Town Attorney Reports have been moved to the Consent Agenda – Item 3.

8. Unfinished Business and New Business

9. Mayor, Commission and Staff Communications

A. Paced Development – Guillermo Olmedillo, Town Manager
Manager Olmedillo presented the item and gave an update.
Commissioner Karukin commended the Manager for going forth with this and recommends it. Commissioner Olchyk was in favor and wished it had been done earlier. Commissioner Cohen said other factors have to be taken into account. There was some disagreement between Commissioner Karukin and Commissioner Cohen.
Public Speaker George Kousoulas spoke in favor of paced development. However he feels the number of 235 units per year was a high number. The Mayor said we should start to prepare the scenario on this item.

Commissioner Olchyk made a motion to bring back an ordinance in February. The motion received a second from Commissioner Karukin and the motion carried 3/1 with Commissioner Cohen voting in opposition and Vice Mayor Tourgeman absent.

B. Landscape Maintenance Services – Commissioner Marta Olchyk

Commissioner Olchyk was not happy with current services and wants it open for bid and have a better choice. Manager Olmedillo said we now have a month to month agreement with the current landscaper and if the Commission wants to go out to an RFP process staff would do so. Commissioner Karukin does not have a problem with the current service.

The Mayor directed the Manager to find comparable prices from neighboring communities. The item was placed on hold and possibly put back on the next agenda.

C. Miami-Dade Age-Friendly Initiative – Annual Parking Sticker –
Mayor Daniel Dietch

Mayor Dietch presented the item providing a parking sticker for those who qualify. After some discussion the Commission was not in favor of going forward with the item.

D. Tourist Board Appointment – Commissioner Marta Olchyk (*Verbal*)

Commissioner Olchyk made a motion to appoint Sara Liss to the Tourist Board. The motion received a second from Commissioner Cohen and all voted in favor with Vice Mayor Tourgeman absent.

E. Parks and Recreation Committee Appointment – Commissioner Marta Olchyk (*Verbal*)

Commissioner Olchyk said Walter Javier expressed an interest to be part of the Parks and Recreation Committee and appoints him. She gave a brief overview of his background and the Mayor concurred he was a good person. Mr. Javier will be appointed to the Committee.

10. Adjournment

The meeting adjourned at 9:13 p.m.

Respectfully submitted,

Accepted this ____ day of _____, 2015

Daniel Dietch, Mayor

Attest:

Sandra Novoa, MMC
Town Clerk

**TOWN OF SURFSIDE, FLORIDA
MONTHLY BUDGET TO ACTUAL SUMMARY
FISCAL YEAR 2015/2016**

AS OF October 31, 2015

8% OF YEAR EXPIRED (BENCHMARK)

Agenda Item #

Page

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Agenda Date: January 12, 2016

GOVERNMENTAL FUNDS	ACTUAL	ANNUAL BUDGETED	% BUDGET
GENERAL FUND			
REVENUE	\$150,789	\$12,429,832	1%
EXPENDITURES	1,756,999	\$12,429,832	14%
Net Change in Fund Balance	(1,606,210)		
Fund Balance-September 30, 2015 (Unaudited)	6,366,391 ^A		
Fund Balance-October 31, 2015 (Reserves)	<u>\$ 4,760,181</u>		
RESORT TAX (TEDAC SHARE)			
REVENUE	\$ 3,700 ^B	\$661,870	1%
EXPENDITURES	33,489	\$661,870	5%
Net Change in Fund Balance	(29,789)		
Fund Balance-September 30, 2015 (Unaudited)	180,297		
Fund Balance-October 31, 2015 (Reserves)	<u>\$ 150,508</u>		
POLICE FORFEITURE/CONFISCATION			
REVENUE	\$ -	\$80,000	0%
EXPENDITURES	16,881	\$80,000	21%
Net Change in Fund Balance	\$(16,881)		
Fund Balance-September 30, 2015 (Unaudited)	159,626		
Fund Balance-October 31, 2015 (Reserves)	<u>\$ 142,745</u>		
TRANSPORTATION SURTAX			
REVENUE	\$ 18,000	\$260,350	7%
EXPENDITURES	15,535	\$260,350	6%
Net Change in Fund Balance	2,465		
Fund Balance-September 30, 2015 (Unaudited)	396,740		
Fund Balance-October 31, 2015 (Reserves)	<u>\$ 399,205</u>		
CAPITAL PROJECTS			
REVENUE	\$ -	\$152,700	0%
EXPENDITURES	0	\$152,700	0%
Net Change in Fund Balance	0		
Fund Balance-September 30, 2015 (Unaudited)	849,445		
Fund Balance-October 31, 2015 (Reserves)	<u>\$ 849,445</u>		

NOTES:

* Many revenues for October 2015 are received in subsequent months (timing difference) and are recorded on a cash basis in the month received. October 2015 revenue accounts include the reversal of revenues that are for the prior fiscal year.

A. Includes \$2,000,000 available for hurricane/emergencies. The balance of \$4,366,391 is unassigned fund balance (reserves).

B. Resort Tax Revenues total collected through October 2015 is \$3,700, (\$3,700 is the TEDAC and \$0 is the General Fund). Revenues collected in October 2015 are for Resort Tax Registration Renewals.

ENTERPRISE FUNDS

ACTUAL

ANNUAL BUDGETED	% BUDGET
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WATER & SEWER

REVENUE	\$ 253,509	\$3,098,177	8%
EXPENDITURES	99,813	\$3,098,177	3%
Change in Net Position	153,696		
Unrestricted Net Position-September 30, 2015 (Unaudited)	(3,501,884)		
Restricted Net Position	1,260,776		C1
Unrestricted Net Position-October 31, 2015 (Reserves)	<u>\$ (2,087,412)</u>		C2

MUNICIPAL PARKING

REVENUE	\$ 88,981	\$1,042,000	9%
EXPENDITURES	96,686	\$1,042,000	9%
Change in Net Position	(7,705)		
Unrestricted Net Position-September 30, 2015 (Unaudited)	1,000,355		
Unrestricted Net Position-October 31, 2015 (Reserves)	<u>\$ 992,650</u>		

SOLID WASTE

REVENUE	\$ 117,478	\$1,576,387	7%
EXPENDITURES	160,122	\$1,576,387	10%
Change in Net Position	(42,644)		
Unrestricted Net Position-September 30, 2015 (Unaudited)	116,662		
Unrestricted Net Position-October 31, 2015 (Reserves)	<u>\$ 74,018</u>		

STORMWATER

REVENUE	\$ 41,067	\$678,848	6%
EXPENDITURES	28,794	\$678,848	4%
Change in Net Position	12,273		
Unrestricted Net Position-September 30, 2015 (Unaudited)	3,838,412		
Restricted Net Position	347,140		C3
Unrestricted Net Position-October 31, 2015 (Reserves)	<u>\$ 4,197,825</u>		

NOTES:(con't)

C1. The Restricted Net Position of \$1,260,776 includes \$1,017,776 for renewal and replacement, and \$243,000 for State Revolving Loan reserves.

C2. The reserves balance of (\$2,087,412) is the result of a change in current net position as of October 2015 of \$153,696 net position as of September 30, 2014 of (\$3,501,884) includes \$651,144 for rate stabilization, plus Restricted Net Position of \$1,260,776.

C3. The Restricted Net Position of \$347,140 includes \$266,140 for renewal and replacement, \$81,000 for State Revolving Loan reserves.


 Donald G. Nelson, Finance Director
****ATTACHMENT**


 Guillermo Olmedillo, Town Manager

**Town of Surfside
Fund Balance (Reserves)
10/31/2015**

FUND	9/30/2013	9/30/2014	9/30/2015	10/31/2015
General	\$ 5,304,042	\$ 6,366,391	\$ 5,362,611	\$ 4,760,181
Resort Tax	94,497	180,297	345,969	150,508
Police Forfeiture	138,143	159,626	112,666	142,745
Transportation Surtax	131,475	396,740	435,359	399,205
Capital	255,263	849,445	647,342	849,445
Water & Sewer	(5,261,333)	(9,501,884)	(1,846,415)	(2,087,412)
Parking	1,066,574	1,000,355	1,096,280	992,650
Solid Waste	227,274	116,662	425,634	74,018
Stormwater	2,520,512	3,838,412	4,029,729	4,197,825
Total	\$ 4,476,447	\$ 9,406,044	\$ 10,609,175	\$ 9,479,165



TOWN MANAGER'S REPORT JANUARY 2016

COMMUNITY PROGRAMS / INITIATIVES / ENHANCEMENTS

1. See Click Fix -- Report attached.

Following the feedback from the Town Commission meeting on December 8, 2015, staff met to address reporting categories and routing procedures. The following categories were added to the platform:

Code Compliance (Violation): Dog Barking

Police: 1) Beach Patrol. 2) Parking Issues

Building Department: Construction Issues

Public Works: Dead Animal

The generic "Other (PW)" category was removed.

The following categories were already stipulated for Public Works:

Solid Waste Residential

Solid Waste Commercial

Street Lights

A refresher webinar for staff on managing the requests received is set for mid-January. However, the system continues to experience requests from the public being placed in unrelated categories and being sent to the wrong department e.g. traffic issues being sent to Public Works.

PLANNING, ZONING AND DEVELOPMENT

2. Development Applications

A. 9133-9149 Collins Avenue – A site plan application for the Surf Club II has been received and a Development Review meeting was held on September 4, 2015. The applicant received Staff comments and will be required to resubmit revisions prior to scheduling of future meetings. The plans include restoring a 16 dwelling unit historic building (the Seaway Villas) and adding a 34 unit, 12 story building immediately north of the Surf Club I.

B. 9011 Collins Avenue – A site plan amendment application for the northwest building at the Surf Club has been received. A Development Review meeting has not been scheduled at this time.

3. Alleyway Improvements

Staff has observed overflowing trash containers throughout the alleys in the business district. We will prepare a proposal that will include enclosures and financing alternatives for the consideration of the Town Commission at the March meeting. Presently, there is limited space which may be due to illegal additions or parking that was never permitted. In order to start the conversation with the business

district on upgrades to the alleys with dumpster enclosures, Staff has sent out letters to the property owners notifying them that violations have been observed in the alleys. If their property is in violation, they can come in and pull permits within 30 days of the letter without penalty. The Town has completed a sweep of the alley and determined outstanding violations to proceed with code compliance mechanisms. This will be the first step in improving the conditions within the alleys.

TOWN DEPARTMENTS

Code Compliance

4. Payments on Code Compliance Cases

Unresolved Code Compliance cases accrue fines until the code violation is resolved. After the violation is abated, then the property owners are notified to remit the fine amount due. In many cases, the fine amount is either paid, settled via a settlement agreement, or referred to the Town's Special Master for a hearing and ruling on the fine amount due.

The following is a summary by Fiscal Year:

FY 11/12: 8 cases paid/settled for a total of \$16,875.00
FY 12/13: 9 cases paid/settled for a total of \$15,750.00
FY 13/14: 6 cases paid/settled for a total of \$67,293.00
FY 14/15: 26 cases paid/settled for a total of \$86,869.00
FY 15/16: 22 cases have submitted payments totaling \$25,660.00

Parks and Recreation

5. Programs

The Parks and Recreation Department hosted the annual Holiday Extravaganza Event (Snow on the Beach) on Sunday, December 13, 2015. The event brought in over 400 participants to the Community Center. The event featured snow, a visit from Santa Claus, dancing dreidel and additional activities to celebrate the holiday season.

The Parks and Recreation Department implemented a competitive soccer team in the age group 8 and under. This team has competed in the Sunny Isles competitive league and on December 5, 2015 the team competed in the championship game bringing home the second place trophy.

The Parks and Recreation Department hosted the annual Winter Camp during the holiday break. The camp had over 35 campers registered for the program. Activities included swimming, field trips, arts and crafts and additional activities for the campers.

Police Department

6. Police Department Re-Accreditation Dates Changed to January 20, 21, and 22

The Commission for Florida Law Enforcement Accreditation, Inc. (CFA) was established by charter on December 13, 1994 and incorporated on February 9, 1995. It is an independent, tax-exempt, not-for-profit corporation designated as the accrediting body for Florida law enforcement agencies, corrections agencies, pretrial, and Inspectors General Offices. The Commission's purpose is to establish a program for accreditation that can be achieved by all Florida law enforcement agencies.

The Accreditation Assessment Team of the CFA is an independent reviewing authority that determines if a law enforcement agency has met specific requirements and prescribed standards. To be accredited the agency must be in compliance with hundreds of standards established by the Commission for Florida Law Enforcement Accreditation. These standards address all facets of the agency including administration, internal affairs operations, investigations, patrol, personnel, training, traffic, response to resistance, support services functions and more. Many of the over 260 current standards are critical to life, health and safety issues. The Certificate of Accreditation is awarded for a three year period.

The Surfside Police Department applied to participate in the CFA Accreditation process in 2009. The department passed the rigorous process and received initial accreditation status. Every three years CFA Accredited law enforcement agencies must again go through the accreditation process, called re-accreditation, to ensure that they are maintaining the highest standards of professionalism. The Surfside Police Department went through the re-accreditation process in 2012 and successfully passed.

On January 20, 21, and 22, 2016 the Surfside Police Department will begin its second re-accreditation process with The Commission for Florida Law Enforcement Accreditation. A team of assessors from the CFA will arrive at the Surfside Police Department to conduct the on-site inspection, interviews, and necessary file reviews as part of the department's re-accreditation process.

The Surfside Police Department has proudly attained and maintains accredited status demonstrating to the community that the agency is committed to the highest standards of professional law enforcement service.

7. Auto Crimes

During the holiday season, crime increases. Criminals are opportunists who look for easy targets. From November 23 to December 13, 2015, we have experienced six auto related crimes in Town. All have occurred during the evening hours on two separate days. Three were auto thefts in the residential neighborhoods and the car doors were left unlocked with the keys inside. Two were auto burglaries and the cars doors were left unlocked. The last was an attempted theft of a moped. SPD has made two arrests for two of the crimes and recovered the stolen vehicle in Miami. On December 15, a second stolen vehicle was recovered in Miami Gardens. Two Miami Gardens juveniles were identified through latent prints found inside the car. We are attempting to locate and interview them at this time.

8. Police Events

- The Holiday Toy Giveaway event was on December 18th in the Commission Chambers. Hundreds of toys were donated for the 70 children in attendance. The Miami-Dade Police Aviation Unit and the Miami-Dade Fire Rescue Department participated. Town personnel assisted as Santa, Mrs. Claus, and the elves and gave out toys. Other staff helped with the registration, decorations and set up of the Commission Chambers and the training room. The event was a great success. Thank you to all who helped out.
- The monthly Bike with the Chief will be January 27, 2016 at Town Hall; Coffee with the Cops will be January 29, 2016 at Starbucks.

Town Clerk

9. 2016 Election Candidates' Forums

The Town of Surfside has partnered with the League of Women Voters of Miami-Dade County to host two Candidates' Forums. The Mayoral Forum is scheduled for Monday, February 22, 2016 at 6:30 p.m., and the Commissioners' Forum is scheduled for Wednesday, February 24, 2016 at 6:30 p.m. in the Town Hall Commission Chambers.

PROJECTS PROGRESS UPDATES

10. Information Technology and TV Broadcasts

IT has submitted the PO for Chamber Room broadcast equipment upgrades. The ID Card template for Police IDs has been completed, and the next step is to take new pictures and order ID cards. The Scala will be upgraded in January. New cameras have been installed in Public Works.

IT will be coordinating a WebEx with SeeClickFix and Town Staff for the end of January. Surveillance Cameras for the parking lot are waiting for presentation to the Commission for approval. RecTrac has been upgraded. The battery backup in the Parks & Rec server room was replaced on December 4, 2015.

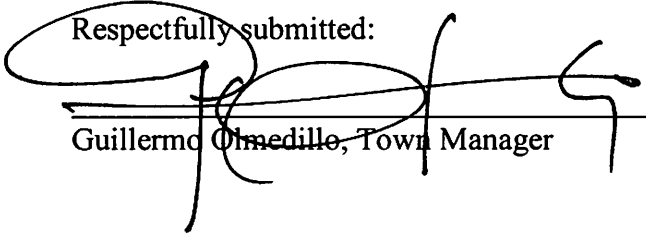
11. Beach Access

The beach access on 87th Terrace & Collins Avenue is being closed by the developers who purchased the Howard Johnson Hotel. The Town has come up with an alternative access for police and emergency vehicles, which will now be located on 88th Street and Collins Avenue. The Town started reconfiguring the area by removing trees and installing temporary road gravel. Upon completion of the Sand Replacement Project, Public Works moved forward with completing a more permanent entrance. The continued permanent construction began the week of January 4, 2016.

12. Sand Replacement Project Update

Completed December 23, 2015. The beach reopened on December 24, 2015.

Respectfully submitted:

A handwritten signature in black ink, appearing to be 'Guillermo Omedillo', written over a horizontal line. The signature is stylized with loops and a long horizontal stroke.

Guillermo Omedillo, Town Manager

Town of Surfside, FL

Between Dec 01, 2015 and Jan 05, 2016

37 issues were opened

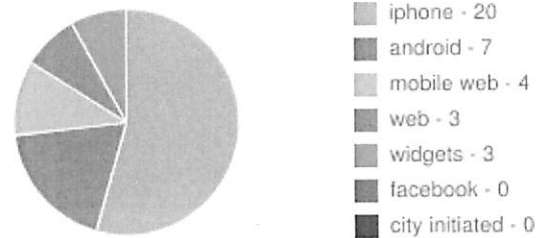
17 issues were acknowledged

35 issues were closed

The average time to acknowledge was 1.4 days.

The average time to close was 11.0 days.

Issues by Source



SERVICE REQUEST TYPE	OPENED	CLOSED	DAYS TO CLOSE
Parking Issue	10	9	0.4
Other	8	11	15.8
Police (Safety Concern)	7	7	2.9
Beach Issue	3	3	0.4
Code Compliance (Violation)	5	3	43.6
Barking Dog	2	0	0.0
Construction Issues	1	1	0.0
Code Compliance (Safety Concern)	1	0	0.0
Drainage/Flooding (PW)	0	1	54.9
96 Street Park (P & R)	0	0	0.0
Beach Patrol	0	0	0.0
Community Center (P & R)	0	0	0.0
Dead Animal	0	0	0.0
Dog Stations (P & R)	0	0	0.0
Graffiti (PW)	0	0	0.0
Graffiti (in park) (P & R)	0	0	0.0
Hawthorne Tot-Lot (P & R)	0	0	0.0
Pothole (PW)	0	0	0.0
Solid Waste (Commercial) (PW)	0	0	0.0
Solid Waste (Residential) (PW)	0	0	0.0

Dec 01, 2015 to Jan 05, 2016


1 of 2

Street lights (PW)	0	0	0.0
Surfside Dog Park (P & R)	0	0	0.0
Utilities (Water/Sewer) (PW)	0	0	0.0
Veterans Park (P & R)	0	0	0.0



TOWN OF SURFSIDE
Office of the Town Attorney
 MUNICIPAL BUILDING
 9293 HARDING AVENUE
 SURFSIDE, FLORIDA 33154-3009
 Telephone (305) 993-1065

TO: Town Commission

FROM: Linda Miller, Town Attorney 

CC: Guillermo Olmedillo, Town Manager
 Jane Graham, Assistant Town Attorney

DATE: January 12, 2016

SUBJECT: Office of the Town Attorney Report for January 12, 2016

This Office attended/prepared and/or rendered advice for the following Public Meetings:

December 14, 2015 – Tourist Board Meeting

December 14, 2015 – Parks and Recreation Committee Meeting

December 16, 2015 – Special Master Hearing

December 16, 2015 – Coastal Issues Committee Meeting

December 17, 2015 – Planning and Zoning and Design Review Board Meeting

December 21, 2015 – Webinar “Model Protocols for Assessing the Impacts of Climate Change on the Built Environment under NEPA and State Environmental Laws”

January 11, 2016 – Tourist Board Meeting

January 12, 2016 – Town Commission Meeting

Ordinances for Second Reading:

- Corridor Analysis
- H120 Max Frontage of buildings

- Resort Tax Board Powers and Duties

Ordinances for First Reading:

- Contract requirements for Non-Discrimination and Boycott
- Second Floor Balconies
- Vacant Lot Fencing

Resolutions prepared and reviewed:

- Off-road utility vehicle
- Beach utility vehicle
- Mack truck with dump and grapple
- Forfeiture funds – purchase of less lethal equipment

Town Commission/Town Manager:

- Preparation of RFP for parking structure
- Follow up on FIU proposal and review, provide counsel, and communicate with Bal Harbour and Bay Harbor Islands on coordination of Surf-Bal-Bay transportation service
- Follow up on beach sand regarding Florida Department of Environmental Protection (“FDEP”) modified consent order with FDEP and Surf Club
- Paced development

Town Clerk:

- Research and counsel on election process

December 17, 2015 Planning and Zoning and Design Review Board:

A. Request of the Owner of Property located at 525 92 Street - building an addition to the front of the house.

B. Request of the Owner of Property located at 9559 Harding Avenue - replacing an existing cabinet sign.

C. Request of the Owner of Property located at 225 95 Street – requesting a reverse channel sign for a new restaurant.

D. Request of the Owner of Property located at 9013 Dickens Avenue - adding a four foot high decorative picket style fence with two rolling gates at the front of the property.

Coastal Issues Committee:

- Provided counsel and research on draft beach chair ordinance

Building Department/Code Enforcement:

- Ongoing review with Code Compliance regarding regulating beach furniture
- Follow up with Code Enforcement and Building Official for on-going settlement of cases
- Review of Code Procedures and preparation for Special Master proceedings
- Research and provide counsel on building permit fees

Finance Department:

- Review and analyze Florida Statutes regarding P3 requirements

Parks and Recreation:

- Collaborate on beach concession management ideas and implementation

Tourist Bureau/Downtown Vision Advisory Board/Tourist Board:

- Orientation for new board member

Public Works:

- Review and research solid waste recycling contracts and sole source procurement

Police Department:

- Follow-up review of conditions in approved development resolutions related to traffic

Florida Municipal Insurance Trust (“FMIT”) investigates claims and provides legal representation for the Town on the following claims/lawsuits:

1. On June 28, 2014, Claimant alleges while walking in the east alley behind 9577 Harding Avenue she fell through a broken storm grate and sustained severe lacerations to her right leg. FMIT is investigating this claim.
2. Julien Deleon - Equal Employment Opportunity Commission (EEOC) Charge #510-2014-05171. Mr. Deleon has filed a Notice of Charge of Discrimination against the Town and the Town has filed a response.
3. Pieter Bakker v. Town of Surfside, a municipal corporation of the State of Florida and Young Israel of Bal Harbour, Inc. On May 30, 2012, Pieter Bakker filed a complaint in

State Court against the Town which alleges counts against the Town including contract zoning, Charter violations, and a request for a writ of certiorari to quash Resolution 12-Z-2078 approving a Site Plan Application to permit Young Israel to build a synagogue on 9580 Abbott Avenue. On September 30, 2013, the Court ordered this matter to be transferred to the Appellate Division. Petitioner, Mr. Bakker filed an Amended Petition for Writ of Certiorari and De Novo Complaint and a Motion for Summary Judgment. The Court has issued an Order dismissing the Amended Petition for Writ of Certiorari without prejudice. Petitioner, Pieter Bakker has filed a Third Amended Petition for Writ of Certiorari. Surfside has filed a Renewed Motion to Dismiss Third Amended Petition For Writ Of Certiorari. The Court has not yet ruled on the Town's Renewed Motion to Dismiss.

4. Parker, et. al. v. American Traffic Solutions, et. al.: United States District Court for the Southern District of Florida Civil Action No. 1:14-CV-24010. This is a class action case brought by plaintiffs who have received red light traffic violations against vendors who contract with municipalities and counties for red-light camera services (American Traffic Solutions “ATS”, “Xerox State and Local Solutions “Xerox”, and Gatso) along with 69 municipalities and counties. The complaint alleges that the local government defendants have improperly outsourced to the vendors their legislatively granted authority to issue traffic citations and unlawfully delegated to the vendor defendants the authority to determine whether a traffic violation has occurred. The Town and other Defendants filed a Motion to Dismiss. The Court dismissed the federal claims, however, did not dismiss the claims for unjust enrichment, declaratory and injunctive relief. The Court has stayed the case during the pendency of an appeal. This matter has been fully briefed and awaits the Court’s decision. Counsel does not anticipate an oral argument.
5. Henderson v. Police Officer Carrasquillo and Police Officer Fernandez. On May 12, 2015 a complaint was served stating that on December 11, 2010, Mr. Henderson was arrested for Battery on a Law Enforcement Officer, Disorderly Conduct and Resisting Arrest Without Violence. The complaint alleges malicious prosecution against the Officers. Discovery is ongoing.

Special Matters: Continued monitoring of new case law and legislation from Federal, State and County.



**TOWN OF SURFSIDE
PLANNING AND ZONING BOARD
AND
DESIGN REVIEW BOARD MEETING**

Town Hall Commission Chambers
9293 Harding Ave., 2nd Floor
Surfside, Florida 33154

**NOVEMBER 19, 2015
7:00 PM**

MINUTES

DESIGN REVIEW BOARD

1. CALL TO ORDER

Vice Chair Jacob Kligman called the meeting to order at 7:01 pm.

2. ROLL CALL

Recording Clerk Nissa Benjamin called the roll with the following members present: Vice Chair Jacob Kligman, Board Member Jorge Gutierrez, Board Member James Mackenzie, Board Member Moshe Rubenstein, and Board Member Peter Glynn. Chair Lindsay Lecour and Board Member Armando Castellanos were absent. Liaison, Commissioner Cohen was absent.

3. APPROVAL OF MINUTES: **OCTOBER 29, 2015**

Board Member Rubenstein made a motion to approve. The motion received a second from Board Member Gutierrez and all voted in favor with Chair Lecour and Board Member Castellanos absent.

4. DESIGN REVIEW BOARD APPLICATIONS:

A. Request of the Owner of Property located at 9048 Dickens Avenue

The applicant has begun converting their garage to additional living space and is requesting after-the-fact approval. The applicant is replacing the garage door with a wall and window as well as adding a two car driveway to the property.

Town Planner Sarah Sinatra presented the item.

Board Member Rubenstein made a motion to approve. The motion received a second from Board Member Gutierrez and all voted in favor with Chair Lecour and Board Member Castellanos absent.

B. Request of the Owner of Property located at 9472 Harding Avenue

The applicant is requesting to install and LED illuminated push through sign with an aluminum backing for a restaurant, Villa Castelli Ristorante.

Town Planner Sarah Sinatra presented the item. The applicant spoke giving more details of the sign and answered questions from the Board.

Board Member Glynn made a motion to approve. The motion received a second from Board Member Gutierrez and all voted in favor with Chair Lecour and Board Member Castellanos absent.

C. Request of the Owner of Property located at 9200 Collins Avenue

The applicant is requesting to install a monument sign on the corner of Collins Avenue and 92nd Street, one wall sign on the façade facing Harding Avenue and a channel letter sign mounted on the canopy facing 92nd Street.

Town Planner Sarah Sinatra presented the item. Staff is not recommending the south facing sign and Planner Sinatra explained the south facing sign does not meet code.

The Board discussed the signs being presented and a representative for the applicant spoke in favor of all the signs being proposed. The Board suggested the applicant come back with a different option for the sign on the south side.

Board Member Glynn made a motion to approve two signs at the west and east end of 9200 Collins Avenue and denial of the south-facing sign. The motion received a second from Board Member Gutierrez and all voted in favor with Chair Lecour and Board Member Castellanos absent.

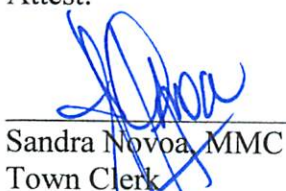
5. ADJOURNMENT.

There being no further business to come before the Design Review Board the meeting adjourned at 7:21p.m.

Accepted this 17th day of December, 2015


Chair Lindsay Lecour

Attest:


Sandra Novoa, MMC
Town Clerk

PLANNING AND ZONING BOARD

**AGENDA
NOVEMBER 19, 2015
7:00 PM**

1. CALL TO ORDER

Vice Chair Jacob Kligman called the meeting to order at 7:21 pm.

2. ROLL CALL

Recording Clerk Nissa Benjamin called the roll with the following members present: Vice Chair Jacob Kligman, Board Member Peter Glynn and Board Member Moshe Rubenstein. Chair Lindsay Lecour and Board Member Armando Castellanos were absent. Commissioner Cohen attended as liaison.

3. APPROVAL OF MINUTES: OCTOBER 29, 2015

Board Member Rubenstein made a motion to approve. The motion received a second from Board Member Glynn and all voted in favor with Chair Lecour and Board Member Castellanos absent.

4. ORDINANCE:

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING THE TOWN OF SURFSIDE CODE OF ORDINANCES BY AMENDING CHAPTER 90 ZONING; SPECIFICALLY AMENDING SECTION 90-43 MAXIMUM BUILDING HEIGHTS; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; AND PROVIDING FOR AN EFFECTIVE DATE.

Recording Clerk Nissa Benjamin read the title of the ordinance.

Board Member Glynn made a motion for discussion and the motion received a second from Board Member Rubenstein and all in favor.

Board Member Glynn made a motion to recommend to the Town Commission, The motion received a second from Board Member Rubenstein and all voted in favor with Chair Lecour and Board Member Castellanos absent.

5. DISCUSSION ITEMS:

1. Second floor balconies

Town Planner Sinatra asked for direction before going forth with an ordinance.

Town Planner Sinatra presented details of the ordinance. After some discussion Planner Sinatra will come back with an ordinance for review.


2. Future Agenda Items

6. ADJOURNMENT.

There being no further business to come before the Design Review Board the meeting adjourned at 7:29 p.m.

Accepted this 17th day of December, 2015

Attest:



Sandra Novoa, MMC
Town Clerk

Chair Lindsay Lecour



Town of Surfside Commission Communication

Agenda Item # 3F

Agenda Date: January 12, 2016

Subject: Work Utility Vehicle 4x4 – Beach/Lifeguard Operations

Background: The Parks and Recreation Department utilizes a 4x4 work utility vehicle as part of the Beach operations. The current vehicle is unreliable and is in need of significant repairs. As part of the 2015/2016 fiscal year, the Parks and Recreation Department budgeted for a new 4x4 utility vehicle. The budgeted amount is \$10,000.00.

Analysis: The Parks and Recreation Department successfully underwent the three competitive bid process. During this process, one of the vendors was able to offer the Department the opportunity to purchase a 2016 model at the 2015 pricing specs and include additional features, the side and rear view mirrors and roof.

Budget Impact: The 2015/2016 fiscal year included \$10,000.00 for the purchase of a new 4x4 work utility vehicle. The Parks and Recreation Department was able to purchase a brand new 2016 model for \$9,400.00 with the above mentioned items included.

Recommendation: It is recommended that the Town Commission approve the after the fact purchase of the new 4x4 work utility vehicle for daily beach operations from the budgeted account number 001-6000-572-64-10. Approval of this vehicle will now provide reliable beach patrol and assistance in lifesaving operations.

Department Head

Finance Director

Town Manager





RESOLUTION NO. 16 - _____

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AUTHORIZING, AFTER THE FACT, THE EXPENDITURE OF FUNDS IN THE AMOUNT OF \$9,400.00 FROM THE FISCAL YEAR 2015/2016 PARKS AND RECREATION DEPARTMENT BUDGETED ACCOUNT NO. 001-6000-572-64-10, FOR THE PURCHASE OF A NEW 4x4 WORK UTILITY VEHICLE; AS PART OF THE DAILY BEACH/LIFEGUARD OPERATIONS; PROVIDING FOR APPROVAL AND AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Parks and Recreation Department utilizes a 4x4 work utility vehicle as part of the Beach/Lifeguard daily operations; and

WHEREAS, the current work utility vehicle was unreliable and in need of significant repairs; and

WHEREAS, the budgeted amount for a new work utility vehicle was \$10,000.00, in the Fiscal Year 2015/2016 Parks and Recreation Department Account No. 001-6000-572-64-10; and

WHEREAS, the Parks and Recreation Department successfully underwent a competitive bid process whereby the Town received three bids. The first bid was in the amount of \$9,400.00 (Attachment "A"); the second bid was in the amount of \$10,449.69 (Attachment "B"); the third bid was in the amount of \$9,403.99 (Attachment "C"); and

WHEREAS, the Parks and Recreation Department was offered the opportunity to purchase a 2016 model at the 2015 pricing specifications to include additional features, such as side and rear view mirrors and roof; and

WHEREAS, the purchase of a new 4x4 work utility vehicle will provide reliable beach patrol and assistance in lifesaving operations; and

WHEREAS, it is in the best interest of the Town to authorize, after the fact, the expenditure of funds in the amount of \$9,400.00 from the Fiscal Year 2015/2016 Parks and Recreation Department Budgeted Account No. 001-6000-572-64-10, for the purchase of a new 4x4 work utility vehicle.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. That the above-stated recitals are hereby adopted and confirmed.

Section 2. Approval and Authorization to Expend Funds. The Town Commission hereby approves and authorizes, after the fact, the Town Manager to purchase a new 4x4 work utility vehicle for beach/lifeguard operations in the amount of \$9,400.00 from the Fiscal Year 2015/2016 Parks and Recreation Department Budgeted Account No. 001-6000-572-64-10.

Section 3. Implementation. The Town Manager and/or designee and the Parks and Recreation Manager are hereby authorized to take any and all action necessary to implement this Resolution.

Section 4. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this _____ day of _____, 2016.

Motion by _____,

Second by _____.

FINAL VOTE ON ADOPTION

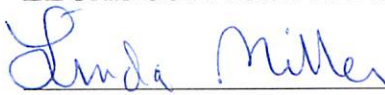
Commissioner Barry Cohen _____
Commissioner Michael Karukin _____
Commissioner Marta Olchyk _____
Vice Mayor Eli Tourgeman _____
Mayor Daniel Dietch _____

Daniel Dietch, Mayor

ATTEST:

Sandra Novoa, MMC, Town Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE TOWN OF SURFSIDE ONLY:**



Linda Miller, Town Attorney

Broward Motorsports
 You Gotta Ride!!



December 4, 2015
 12032015 - Surfside

**To: Town of Surfside - Park & Re
 Attn: Jacquelyn Villagran
 9293 Harding Avenue
 Surfside, FL 33154
 305-866-3635 Ex 219**

Due to changes in manufacturer programs and incentives, prices are subject to change without pri

Qty	Description	Unit Price	Line Total	
1.00	2016 Polaris Ranger ETX Model: R16RMA32A2 Color: Sage White Accessories: Roof Included	\$	9,400.00	9,400.00

*All Prices Include Dealer Fees and/or
 Taxes. Registration Excluded

Subtotal \$	9,400.00
Sales Tax	0%
Total \$	9,400.00

PJ Ruiz
 Internet Sales Manager
 Broward Motorsports of Davie
 ph: 954.449.8259
 PJ@BrowardMotorsports.com
 fax: 954.449.8292

Thank you for your business!

4101 Davie Road Extension Davie, FL 33024



Gables Motorsports

7300 Bird Road Miami, FL 33155
(305) 266-8300

BILL OF SALE

Name(s): **SURFIDE**

Address:

Phone:

Deal No.:

Date: 12/03/2015

Salesman:

Stock #	N/U	Year	Make	Model	VIN #	Color	Amount
PL16N384579	N	2016	POLARIS	R16RMA32A2	3NSRMA325GE384579	WHITE	\$8,799.00

ETX WHITE

Lienholder: NONE

Trade Information

Year	Make	Model	VIN #	Odom	Color	Allowance
------	------	-------	-------	------	-------	-----------

Lienholder:

*** SETTLEMENT ***

Base Price:	\$8,799.00
Dealer Freight:	\$517.00
Dealer Prep/Setup*:	\$269.50
Dealer Fee*:	\$299.95
Total Parts/Labor:	\$429.99

Customer was offered GAP and Theft Protection, Extended Warranty, Tire, PCMP, LoJack. Customer has DECLINED protectino unless purchased as shown on this Bill of Sale ()

* These charges represent costs and profit to the dealer for items such as unit unpacking, assembly, setup and inspection, cleaning and adjusting the unit and preparing documents relating to the sale.

In signing this bill of sale, customer acknowledges that the above purchased item(s) were paid for by cash, check, credit card or a fundable finance contract. No refunds on above purchased products unless stated otherwise.

ALL SALES ARE FINAL. NO RETURNS.

Subtotal:	\$10,315.44
Trade Allowance:	\$0.00
Trade Difference:	\$10,315.44
Sales Tax:	\$0.00
License:	\$33.75
GAP Protection:	\$0.00
0 Extended Service Contract:	\$0.00
PPM:	\$0.00
Tire Fee:	\$4.00
Battery Fee:	\$1.50
Theft Protection:	\$0.00
Tire & Wheel Protection:	\$0.00
Electronic Filing Fee:	\$95.00
Total:	\$10,449.69
Trade Payoff:	\$0.00
Down Payment:	\$0.00
Bonus Bucks:	\$0.00
Balance Due:	\$10,449.69

X _____ 12/03/2015
Dealer's Authorized Signature Date

X _____ 12/03/2015
Buyer Date

X _____
Co-Buyer Date



Printed On : 12/03/2015 1:39:11 PM (Sales Rep:LZ)

Status : **Open**

Invoice #**315267**

Type : **Major Unit Quote** Date : **12/03/2015**

Contact ID :**201948**

Tax Exempt #**858012740160C2**

POWER MOWER SALES

11340 SW 208th drive
 MIAMI, FL 33189
305-235-5382
Fax: 305-254-3043

TOWN OF SURFSIDE
Town Of
 9293 Harding Ave
 MIAMI BEACH, Florida 33154
 UNITED STATES
 305-861-4863-Work

Selected Units for Sale

N/U	Year	Make	Model	Unit Type	VIN	MSRP	Sale Price	DOC Fees	Off'l Fees	Prot. Pkg
	2016	Polaris	R16RMA32A2 RANGER ETX WHITE LIGHTNING	Ranger		\$8,799.00	\$8,989.00	\$0.00	\$0.00	\$0.00

Item Number	Description	Qty Req	Qty Del	Item Price	Ext. Price
2879952	K-ROOF,SPORT,BLK,RGT	1	0	\$319.99	\$319.99

Total Parts Requested : 1 Total Parts Delivered : 0

Other Charges		
Item Total	+	\$319.99
Total Other Charges=		\$319.99

Totals		
Sub Total	+	\$9,403.99
*** Invoice Total	=	\$9,403.99
Amount Paid	-	\$0.00
*** Transaction Total	=	\$9,403.99
Balance Due =		\$9,403.99

Deposit Paid \$0.00

Payment Details

Signature _____



Town of Surfside Commission Communication

Agenda Item #: 3G

Agenda Date: January 12, 2016

Subject: Purchase a 2015 Kubota RTVX 900 off-road utility vehicle

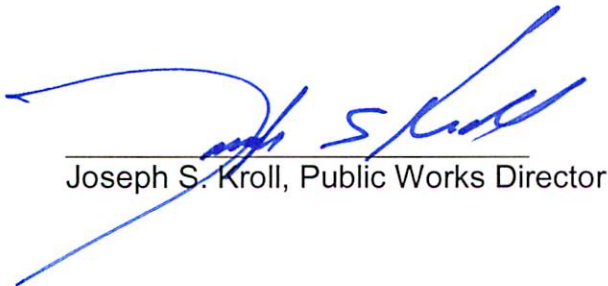
Background: The Public Works Department requested an off-road utility vehicle for Fiscal Year 15/16 budget to replace the two Ford F-150 pick up trucks that were sold. The new off-road utility vehicle is a key piece of equipment that we can use to maintain the hard pack and walking path. The vehicle can also be used on the street ends throughout Town. Public Works utilized the Florida Sheriff's Association bid list to get the lowest and best price for this purchase. The maintenance cost will be greatly reduced compared to the Ford F-150 pick up trucks.

Analysis: The new utility vehicle will allow staff to ride along the hard pack and more importantly the walking path to monitor and fix ropes and pick up trash.

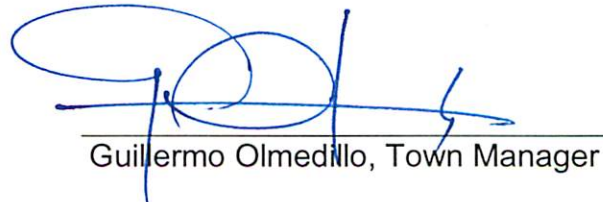
Staff Impact: N/A

Budget Impact: The cost to purchase the vehicle, to outfit and install the necessary equipment, and graphics is \$10,960. Funding for this item was approved in the budget and will be taken out of the Public Works Fund Account No. 001-5000-539-6410.

Recommendation: Staff recommends approval to purchase the RTVX Kubota off road utility vehicle for \$10,960.00 from the Fiscal Year 15/16 Public Works budget.



Joseph S. Kroll, Public Works Director



Guillermo Olmedillo, Town Manager

RESOLUTION NO. 16 - _____

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AUTHORIZING, AFTER THE FACT, THE EXPENDITURE OF FUNDS IN THE AMOUNT OF \$10,960.00 FROM THE FISCAL YEAR 2015/2016 PUBLIC WORKS FUND ACCOUNT NO. 001-5000-539-6410, FOR THE PURCHASE OF A 2015 KUBOTA RTVX-900 OFF-ROAD UTILITY VEHICLE; PROVIDING FOR APPROVAL AND AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Public Works Department requested an off-road utility vehicle to replace the two (2) Ford F-150 pick-up trucks that were sold; and

WHEREAS, the new off-road utility vehicle is a key piece of equipment, which will be used to maintain the hard pack and walking path by the beach; and

WHEREAS, the new off-road utility vehicle can also be used on the street ends throughout the Town; and

WHEREAS, the cost to purchase the new off-road utility vehicle, as well as to outfit and install the necessary equipment, and graphics is \$10,960.00; and

WHEREAS, the new off-road utility vehicle, which was approved in the budget, will be funded from the Fiscal Year 2015/2016 Public Works Fund Account No. 00-5000-539-6410; and

WHEREAS, the Public Works Department utilized the Florida Sheriff's Association bid list (Attachment "A") to achieve the lowest and best price for this purchase, which will greatly reduce the maintenance cost compared to the Ford F-150 pick-up trucks; and

WHEREAS, the purchase of an off-road utility vehicle will allow the Town staff to ride along the hard pack and the walking path to monitor and fix ropes, as well as pick up trash; and

WHEREAS, it is in the best interest of the Town to authorize, after the fact, the expenditure of funds in the amount of \$10,960.00 from the Fiscal Year 2015/2016 Public Works Fund Account No. 001-5000-539-6410, for the purchase of a new off-road utility vehicle.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. That the above-stated recitals are hereby adopted and confirmed.

Section 2. Approval and Authorization to Expend Funds. The Town Commission hereby approves and authorizes, after the fact, the Town Manager to purchase a 2015 Kubota RTVX 900 off-road utility vehicle in the amount of \$10,960.00 from the Fiscal Year 2015/2016 Public Works Fund Account No. 001-5000-539-6410.

Section 3. Implementation. The Town Manager and/or designee and the Public Works Department Manager are hereby authorized to take any and all action necessary to implement this Resolution.

Section 4. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this _____ day of _____, 2016.

Motion by _____,

Second by _____.

FINAL VOTE ON ADOPTION

Commissioner Barry Cohen _____
Commissioner Michael Karukin _____
Commissioner Marta Olchyk _____
Vice Mayor Eli Tourgeman _____
Mayor Daniel Dietch _____

Daniel Dietch, Mayor

ATTEST:

Sandra Novoa, MMC, Town Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE TOWN OF SURFSIDE ONLY:**



Linda Miller, Town Attorney



FLORIDA SHERIFFS ASSOCIATION & FLORIDA ASSOCIATION OF COUNTIES

Name of Dealership	Type of Vehicle	Zone	Base Unit Price
<u>OFF-ROAD UTILITY VEHICLES - 4 WHEEL DRIVE (Specification #02)</u>			
Sarasota Fun Machines Inc.	2016 Kymco UXV 500i	Western	\$8,999.00
Sarasota Fun Machines Inc.	2016 Kymco UXV 500i	Northern	\$8,849.00
Sarasota Fun Machines Inc.	2016 Kymco UXV 500i	Central	\$8,649.00
Sarasota Fun Machines Inc.	2016 Kymco UXV 500i	Southern	\$8,649.00
Sarasota Fun Machines Inc.	2016 Intimidator Classic Series A7BCG34G 750 Gas EFI	Western	\$10,839.00
Sarasota Fun Machines Inc.	2016 Intimidator Classic Series A7BCG34G 750 Gas EFI	Northern	\$10,739.00
Sarasota Fun Machines Inc.	2016 Intimidator Classic Series A7BCG34G 750 Gas EFI	Central	\$10,439.00
Sarasota Fun Machines Inc.	2016 Intimidator Classic Series A7BCG34G 750 Gas EFI	Southern	\$10,439.00
Sarasota Fun Machines Inc.	2016 Intimidator Truck Series A7BTT34G 750 GAS EFI	Western	\$13,399.00
Sarasota Fun Machines Inc.	2016 Intimidator Truck Series A7BTT34G 750 GAS EFI	Northern	\$13,299.00
Sarasota Fun Machines Inc.	2016 Intimidator Truck Series A7BTT34G 750 GAS EFI	Central	\$12,999.00
Sarasota Fun Machines Inc.	2016 Intimidator Truck Series A7BTT34G 750 GAS EFI	Southern	\$12,999.00
	2016 Mahindra XTV 750 S	Western	-- NB --
	2016 Mahindra XTV 750 S	Northern	-- NB --
	2016 Mahindra XTV 750 S	Central	-- NB --
	2016 Mahindra XTV 750 S	Southern	-- NB --
Futch's Tractor Depot	2016 Gravely JSV3000	Western	\$10,200.00
Futch's Tractor Depot	2016 Gravely JSV3000	Northern	\$9,999.00
Futch's Tractor Depot	2016 Gravely JSV3000	Central	\$9,999.00
Futch's Tractor Depot	2016 Gravely JSV3000	Southern	\$10,200.00

Golf and Electric Vehicles	2016 American Sportsworks Landmaster 650	★ Western	\$8,004.50
Golf and Electric Vehicles	2016 American Sportsworks Landmaster 650	★ Northern	\$7,604.50
Golf and Electric Vehicles	2016 American Sportsworks Landmaster 650	★ Central	\$7,604.50
Golf and Electric Vehicles	2016 American Sportsworks Landmaster 650	★ Southern	\$7,604.50
Bobcat Company	2016 Bobcat (3400)	Western	\$9,999.00
Bobcat Company	2016 Bobcat (3400)	Northern	\$9,999.00
Bobcat Company	2016 Bobcat (3400)	Central	\$9,999.00
Bobcat Company	2016 Bobcat (3400)	Southern	\$9,999.00
	2016 Case IH Scout XL	Western	-- NB --
	2016 Case IH Scout XL	Northern	-- NB --
	2016 Case IH Scout XL	Central	-- NB --
	2016 Case IH Scout XL	Southern	-- NB --
Ameri-Recreational Sports, LLC	2016 Honda Pioneer 700 (SXS700M2G)	Western	\$10,114.00
Ameri-Recreational Sports, LLC	2016 Honda Pioneer 700 (SXS700M2G)	Northern	\$9,914.00
Ameri-Recreational Sports, LLC	2016 Honda Pioneer 700 (SXS700M2G)	Central	\$9,714.00
Ameri-Recreational Sports, LLC	2016 Honda Pioneer 700 (SXS700M2G)	Southern	\$9,714.00
Ag-Pro	2016 John Deere Gator HPX	Western	\$8,965.00
Ag-Pro	2016 John Deere Gator HPX	Northern	\$8,965.00
Everglades Farm Equipment	2016 John Deere Gator HPX	Central	\$9,250.00
Everglades Farm Equipment	2016 John Deere Gator HPX	Southern	\$9,250.00
Ameri-Recreational Sports, LLC	2016 Kawasaki (Mule 4010 4x4)	Western	\$9,490.00
Ameri-Recreational Sports, LLC	2016 Kawasaki (Mule 4010 4x4)	Northern	\$9,050.00
Ameri-Recreational Sports, LLC	2016 Kawasaki (Mule 4010 4x4)	Central	\$8,748.00
Ameri-Recreational Sports, LLC	2016 Kawasaki (Mule 4010 4x4)	Southern	\$8,748.00
Futch's Tractor Depot	2016 Kubota Diesel (RTVX900)	Western	\$9,770.00
Ridge Equipment Company, Inc.	2016 Kubota Diesel (RTVX900)	Northern	\$9,550.00
Ridge Equipment Company, Inc.	2016 Kubota Diesel (RTVX900)	Central	\$9,365.00
Ridge Equipment Company, Inc.	2016 Kubota Diesel (RTVX900)	Southern	\$9,689.00
	2016 New Holland Rustler 125	Western	-- NB --
	2016 New Holland Rustler 125	Northern	-- NB --
	2016 New Holland Rustler 125	Central	-- NB --
	2016 New Holland Rustler 125	Southern	-- NB --
GHC Motorsports	2016 Polaris Brutus Diesel	Western	\$17,998.00

GHC Motorsports	2016 Polaris Brutus Diesel	Northern	\$17,899.00
GHC Motorsports	2016 Polaris Brutus Diesel	Central	\$17,599.00
GHC Motorsports	2016 Polaris Brutus Diesel	Southern	\$17,699.00
GHC Motorsports	2016 Polaris Ranger 570 EFI (R15RH57AA)	Western	\$9,595.00
GHC Motorsports	2016 Polaris Ranger 570 EFI (R15RH57AA)	Northern	\$9,485.00
GHC Motorsports	2016 Polaris Ranger 570 EFI (R15RH57AA)	Central	\$9,345.00
GHC Motorsports	2016 Polaris Ranger 570 EFI (R15RH57AA)	Southern	\$9,375.00
GHC Motorsports	2016 Yamaha Viking (YXM700DGG)	Western	\$11,344.00
Ameri-Recreational Sports, LLC	2016 Yamaha Viking (YXM700DGG)	Northern	\$11,150.00
GHC Motorsports	2016 Yamaha Viking (YXM700DGG)	Central	\$10,949.00
GHC Motorsports	2016 Yamaha Viking (YXM700DGG)	Southern	\$10,955.00



Town of Surfside Commission Communication

Agenda Item #: 3H

Agenda Date: January 12, 2016

Subject: Purchase a 2015 Mack Truck with dump and grapple

Background: The Public Works Department requested a Mack grapple truck within the Fiscal Year 15/16 budget to more efficiently remove vegetation, construction debris, and bulk material from the residential area. The new solid waste truck is a key piece of equipment that will allow staff to more efficiently and effectively remove yard and bulk waste from streets when put out for pick up. Currently, staff has to pick up the curbed waste material by hand and stuff it into the back of the rear load trucks. The rear load trucks are not made to accept yard or bulky material for waste. This kind of waste causes additional strain on the rear loader trucks, which will decrease its life expectancy. The new truck will also help ease the possibility of injuries associated with picking up and pushing waste into the back of the trucks. We have utilized the Florida Sheriff's Association bid list to get the lowest and best price for this purchase.

Analysis: The new truck with grapple attachment will allow staff to pick up waste from the residential area in a more timely and cost effective manner.

Staff Impact: N/A

Budget Impact: The cost to purchase the vehicle, to outfit and install the necessary equipment, and graphics is \$156,965. Funding for this item was approved in the budget and will be taken out of the Public Works Fund Account No. 403-4000-534-6410.

Recommendation: Staff recommends approval to purchase the 2016 Mack truck with dump and grapple for \$156,965 from the Fiscal Year 15/16 Public Works budget.



Joseph S. Kroll, Public Works Director



Guillermo Olmedillo, Town Manager

RESOLUTION NO. 16 - _____

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AUTHORIZING, AFTER THE FACT, THE EXPENDITURE OF FUNDS IN THE AMOUNT OF \$156,965.00 FROM THE FISCAL YEAR 2015/2016 PUBLIC WORKS FUND ACCOUNT NO. 403-4000-534-6410, FOR THE PURCHASE OF A 2015 MACK TRUCK WITH DUMP AND GRAPPLE; PROVIDING FOR APPROVAL AND AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Public Works Department requested a 2015 Mack truck with dump and grapple, to more efficiently remove vegetation, construction debris, and bulk material from the residential area; and

WHEREAS, staff currently picks up curbed waste material by hand and places it into the back of the rear load trucks; and

WHEREAS, the Town's current fleet of rear load trucks are not designed to accept yard or bulky waste materials; therefore, the current use is causing additional strain on the trucks and decreasing its life expectancy; and

WHEREAS, a new Mack truck will also help ease the possibility of injuries associated with picking up solid waste material; and

WHEREAS, the cost to purchase a 2015 Mack truck, as well as to outfit and install the necessary equipment, and graphics is \$156,965.00; and

WHEREAS, funding for a 2015 Mack truck, which was approved in the budget, will be taken out of the Fiscal Year 2015/2016 Public Works Fund Account No. 403-4000-534-6410; and

WHEREAS, the Public Works Department utilized two (2) Florida Sheriff's Association bid lists in order to get the lowest and best prices for this purchase. The first bid was for the 2016 Mack C or G series (Attachment "A") and the second bid was for the 2016 Peterbilt 567 (Attachment "B"); and

WHEREAS, the purchase of a new truck, with dump and grapple attachment, will allow Town staff to pick up waste from residential areas in a more timely and cost-effective manner, and

WHEREAS, it is in the best interest of the Town to authorize, after the fact, the expenditure of funds in the amount of \$156,965.00 from the Fiscal Year 2015/2016 Public Works Fund Account No. 403-4000-534-6410.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. That the above stated recitals are hereby adopted and confirmed.

Section 2. Approval and Authorization to Expend Funds. The Town Commission hereby approves and authorizes, after the fact, the Town Manager to purchase a 2015 Mack truck, with dump and grapple, in the amount of \$156,965.00 from the Fiscal Year 2015/2016 Public Works Fund Account No. 403-4000-534-6410.

Section 3. Implementation. The Town Manager and/or designee are hereby authorized to take any and all action necessary to implement this Resolution.

Section 4. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this _____ day of _____, 2016.

Motion by _____,

Second by _____.

FINAL VOTE ON ADOPTION

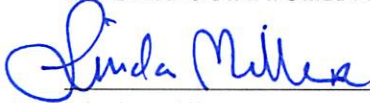
Commissioner Barry Cohen _____
Commissioner Michael Karukin _____
Commissioner Marta Olchyk _____
Vice Mayor Eli Tourgeman _____
Mayor Daniel Dietch _____

Daniel Dietch, Mayor

ATTEST:

Sandra Novoa, MMC, Town Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE TOWN OF SURFSIDE ONLY:**



Linda Miller, Town Attorney



FLORIDA SHERIFFS ASSOCIATION & FLORIDA ASSOCIATION OF COUNTIES

52,000 LB. GVWR CAB & CHASSIS - 4X6 TANDEM AXLE TRUCK SPECIFICATION #14

2016 Mack C or G Series

The Mack C or G Series purchased through this contract comes with all the standard equipment as specified by the manufacturer for this model and FSA's base vehicle specification(s) requirements which are included and made a part of this contract's vehicle base price as awarded by specification by zone.

ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$109,300.00	\$109,300.00	\$109,300.00	\$109,300.00

While the Florida Sheriffs Association and Florida Association of Counties have attempted to identify and include those equipment items most often requested by participating agencies for full size vehicles, we realize equipment needs and preferences are going to vary from agency to agency. In an effort to incorporate flexibility into our program, we have created specific add/delete options which allow the purchaser to tailor the vehicle to their particular wants or needs.

The following equipment delete and add options and their related cost are provided here to assist you in approximating the total cost of the type vehicle(s) you wish to order through this program. Simply deduct the cost of any of the following equipment items you wish deleted from the base unit cost and/or add the cost of any equipment items you wish added to the base unit cost to determine the approximate cost of the type vehicle(s) you wish to order.

NOTE: An official listing of all add/delete options and their prices should be obtained from the appropriate dealer in your zone when preparing your order. Additional add/delete options other than those listed here may be available through the dealers, however, those listed here must be honored by the dealers in your zone at the stated prices.

VEHICLE:	C or G Series			
DEALER:	NEXTRAN TRUCK CENTERS	NEXTRAN TRUCK CENTERS	NEXTRAN TRUCK CENTERS	NEXTRAN TRUCK CENTERS
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$109,300.00	\$109,300.00	\$109,300.00	\$109,300.00

Order Code	Delete Options	All Zones
	Engine/transmission - specify	NA
	Engine/transmission - specify	NA
	Engine/transmission - specify	NA
	Engine/transmission - specify	NA
Order Code	Add Options	All Zones
1001646 ¹	Engine upgrade - specify <i>MP7-405HP</i> ¹	\$575.00 ¹
1001657 ¹	Engine upgrade - specify <i>MP8-425HP</i> ¹	\$2,100.00 ¹
1001659 ¹	Engine upgrade - specify <i>MP8-505HP. Includes Options: Fuller FRO-18210C (1362174) and Spicer Heavy Duty Driveline (1952203).</i> ¹	\$5,738.00 ¹
	Engine upgrade - specify	NA
	Engine upgrade - specify	NA
1362131 ¹	Transmission upgrade - specify <i>Eaton Fuller 14908LL</i> ¹	\$520.00 ¹
1361311 ¹	Transmission upgrade - specify <i>Mack T310M OR Eaton Fuller 16908LL</i> ¹	\$1,260.00 ¹
1362158 ¹	Transmission upgrade - specify <i>Mack T313 OR Eaton Fuller 16913A</i> ¹	\$1,780.00 ¹
1362160 ¹	Transmission upgrade - specify <i>Mack T318 OR Eaton Fuller 18918B</i> ¹	\$3,055.00 ¹
1361445 ¹	Transmission upgrade - specify <i>Mack 12 Speed M-Drive</i> ¹	\$3,255.00 ¹
14F44R ¹	58,000 lb. GVWR package <i>Includes Options: 14k Front Axle (2401507), 44k Rear Axle (2681004), Mack Camelback Suspension (1861034), 11R22.5 Tires (9001176), Upgraded Frame Rail (2741028).</i> ¹	\$2,100.00 ¹
20F44R ¹	64,000 lb. GVWR package <i>Includes Options: 20k Front Axle (2401501), 44k Rear Axle (2681004), Mack Camelback Suspension (1861034), 425 Front Tires (9001364), Steel 12.25" Wheels (5312726), Upgraded Steering Box (2452211), Heavy Frame Rail (2741029), Minor Options: 2411105, 2720197</i> ¹	\$4,800.00 ¹
20F46R ¹	GVWR upgrade - specify <i>66,000 lb. GVWR package. Includes Options: 20k lb. Front Axle (2401501), 46k Rear Axles (2681020), Mack Camelback Suspension (1861035), 425/65R22.5 Tires (9001364), Steel 12.25" Wheels (5312726), Upgraded Steering Box (2452211), Heavy Frame Rail (2741029), Minor Options: 2641000, 2629009, 2090005, 2411105, 2720197</i> ¹	\$5,130.00 ¹
	GVWR upgrade - specify	NA
	GVWR upgrade - specify	NA
	GVWR upgrade - specify	NA
	GVWR upgrade - specify	NA
	Bi-fuel model - specify	NA

VEHICLE:	C or G Series			
DEALER:	NEXTRAN TRUCK CENTERS	NEXTRAN TRUCK CENTERS	NEXTRAN TRUCK CENTERS	NEXTRAN TRUCK CENTERS
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$109,300.00	\$109,300.00	\$109,300.00	\$109,300.00
	CNG prep - specify			NA
	CNG conversion (discuss with dealer)			NA
	LPG conversion (discuss with dealer)			NA
2902A50 ¹	Dual fuel tanks, or equivalent <i>Includes 30 Gallon Aluminum Fuel Tank on Right Hand Side</i> ¹			\$766.00 ¹
	Nitrogen filled tires including spare tire			NA
	Allison 400RDS Auto Transmission to include synthetic oil, TES 295 or approved equivalent			NA
1364540 ¹	Allison 4500RDS Auto Transmission to include synthetic oil, TES 295 or approved equivalent			\$14,542.00 ¹
2710208 ¹	Double Frame: full steel insert <i>Includes Options: Heavy Frame Rail (2741029), 5MM Steel Channel Insert (2731007), Heavy Duty Crossmembers (2811056).</i> ¹			\$1,942.00 ¹
	Front Axle: 14,000 lb rating to include equal capacity steering gear and springs			NA
2401507 ¹	Front Axle: 14,600 lb rating to include equal capacity steering gear and springs <i>Includes Tire and Wheel Upgrades.</i> ¹			\$810.00 ¹
	Front Axle: 16,000 lb rating to include equal capacity steering gear and springs			NA
2401500 ¹	Front Axle: 18,000 lb rating to include equal capacity steering gear and springs <i>Includes Options: 425 Front Tires (9001364), 12.25" Steel Wheels (5312726), 16.5x6 Front Brakes (2411105), Upgraded Steering Box (2452211).</i> ¹			\$3,019.00 ¹
2401501 ¹	Front Axle: 20,000 lb. rating to include equal capacity steering gear and springs <i>Includes Options: 425 Front Tires (9001364), 12.25" Steel Wheels (5312726), 16.5x6 Front Brakes (2411105), Upgraded Steering Box (2452211), Heavy Duty Frame Rail (2741029).</i> ¹			\$4,100.00 ¹
2681026 ¹	Rear Axle: 46,000 lb Arvin Meritor, Eaton, Mack, or equivalent <i>Includes 46k Mack Rear Axle with Camelback OR M-Ride Suspension.</i> ¹			\$2,475.00 ¹
NEX 13 RDA ¹	Rigid Lift Axle: Pusher / Tag 13,200 lb rating air lift to include 11R-22.5 tires with steel wheels			\$5,000.00 ¹
NEX 13 SDA ¹	Steerable Lift Axle: Pusher / Tag 13,200 lb rating air lift to include 11R-22.5 tires with steel wheels			\$6,550.00 ¹
NEX 20 RDA ¹	Rigid Lift Axle: Pusher / Tag 20,000 lb rating air lift to include 11R-22.5 tires with steel wheels			\$5,650.00 ¹
	Steerable Lift Axle: Pusher / Tag 20,000 lb rating air lift to include 11R-22.5 tires with steel wheels			NA
	Rear Suspension: 40,000 lb air ride			NA
1862420 ¹	Rear Suspension: 46,000 lb Chalmers, Hendrickson, Mack, Volvo "T" ride or equivalent <i>46k Haulmax Suspension (1862420). Includes Options: 46k Rear Axle (2681026), 16.5"x7" Brakes (2531104).</i> ¹			\$2,246.00 ¹
1861508 ¹	Rear Suspension: 46,000 lb air ride <i>Includes Options: 46k Rear Axle (2681904).</i> ¹			\$1,000.00 ¹
NEX 12 SD ¹	12 yd. dump body with hoist and electric tarp system. State model bid. <i>12 Cubic Yard, 14' Steel Dump Body</i> ¹			\$14,225.00 ¹
NEX 18 SD ¹	18 yd. dump body with hoist and electric tarp system. State model bid. <i>18 Cubic Yard, 16' Steel Dump Body</i> ¹			\$16,275.00 ¹
NEX 60 174/RP4500 ¹	Rolloff hoist system and tarp system. State model bid. <i>60,000 Lb. Rolloff Hoist and Tarp</i> ¹			\$35,000.00 ¹
	Cab suspension - air ride			Std

VEHICLE:	C or G Series			
DEALER:	NEXTRAN TRUCK CENTERS	NEXTRAN TRUCK CENTERS	NEXTRAN TRUCK CENTERS	NEXTRAN TRUCK CENTERS
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$109,300.00	\$109,300.00	\$109,300.00	\$109,300.00
2540401 ¹	Driver controlled differential lock <i>Dual Full Diff Locks.</i> ¹			\$973.00 ¹
NEX 60 DPHK/RP4500 ¹	Optional mounted body - specify <i>60,000 Lb. Hook Hoist and Tarp</i> ¹			\$50,750.00 ¹
NEX 20 RRL ¹	Optional mounted body - specify <i>20 Cubic Yard Refuse Rear Loader</i> ¹			\$59,750.00 ¹
NEX 25 RRL ¹	Optional mounted body - specify <i>25 Cubic Yard Refuse Rear Loader</i> ¹			\$67,500.00 ¹
NEX 32 RRL ¹	Optional mounted body - specify <i>32 Cubic Yard Refuse Rear Loader</i> ¹			\$67,750.00 ¹
MFG.LIST ¹	Optional mounted body - specify <i>We furnish refuse bodies from the following, Bridgeport, E-Z Pack, Galbreath, Heil, Loadmaster, McNeilus, New-Way, Pac-Mac, Palfinger, Wayne, Labrie, and others.</i> ¹			NA ¹
	Optional mounted body - specify			NA
	Optional mounted body - specify			NA
	Optional mounted body - specify			NA
	Optional mounted body - specify			NA
	Optional mounted body - specify			NA
	Optional equipment - specify			NA
	Optional equipment - specify			NA
2882088 ¹	Optional equipment - specify <i>LH 111 Gallon Fuel Tank</i> ¹			\$509.00 ¹
2901A50 ¹	Optional equipment - specify <i>RH 50 Gallon Fuel Tank</i> ¹			\$678.00 ¹
NEX AHAR ¹	Optional equipment - specify <i>Aluminum Head Ache Rack</i> ¹			\$1,565.00 ¹
NEX WKLB ¹	Optional equipment - specify <i>Hydraulic Wet Kit, Low Boy Application</i> ¹			\$5,750.00 ¹
NEX WKS LD ¹	Optional equipment - specify <i>Hydraulic Wet Kit, Single Line Dump Application</i> ¹			\$5,250.00 ¹
NEX WK2LWF ¹	Optional equipment - specify <i>Hydraulic Wet Kit, Two Line Walking Floor</i> ¹			\$6,250.00 ¹
GU433/GU533 ¹	Optional equipment - specify <i>MHD Option, Mack Medium Heavy Duty, 56,500 GVWR Cab + Chassis, Cummins ISL-D 345, Allison 3000RDS-6, Jake Brake, 16,500 Front Axle, 40,000 Rear Axle, Hendrickson HMX400 Suspension.</i> ¹			\$105,000.00 ¹
GU432/GU532 ¹	Optional equipment - specify <i>MHD - Single Axle Option</i> ¹			\$98,670.00 ¹
1919007 ¹	Optional equipment - specify <i>Factory Prep for PTO</i> ¹			\$215.00 ¹
1890011 ¹	Optional equipment - specify <i>M-Drive Transmission PTO</i> ¹			\$1,895.00 ¹

VEHICLE:	C or G Series			
DEALER:	NEXTRAN TRUCK CENTERS	NEXTRAN TRUCK CENTERS	NEXTRAN TRUCK CENTERS	NEXTRAN TRUCK CENTERS
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$109,300.00	\$109,300.00	\$109,300.00	\$109,300.00

8269013 ¹	Optional equipment - specify <i>Parker Pump</i> ¹			\$890.00 ¹
	Optional equipment - specify			NA
	Optional equipment - specify			NA
	Temporary tag			Incl.
Transfer ¹	Transfer existing registration (must provide tag number)			\$100.00 ¹
New ¹	New state tag (specify state, county, city, sheriff, etc.)			\$300.00 ¹
	Maintenance Plan - specify			NA
	Maintenance Plan - specify			NA
	Maintenance Plan - specify			NA
3YR/300K ¹	Warranty - specify <i>3 Year, 300,000 Mile Warranty on Mack Engine Plan 2 and Exhaust After Treatment System with Engines Under 460HP.</i> ¹			\$1,600.00 ¹
4YR/300K ¹	Warranty - specify <i>4 Year, 300,000 Mile Warranty on Mack Engine Plan 2 and Exhaust After Treatment System with Engines Under 460HP.</i> ¹			\$2,275.00 ¹
5YR/400K ¹	Warranty - specify <i>5 Year, 400,000 Mile Warranty on Mack Engine Plan 2 and Exhaust After Treatment System with Engines Under 460HP.</i> ¹			\$4,000.00 ¹
	Diesel Warranty - specify			NA
	Diesel Warranty - specify			NA
	Diesel Warranty - specify			NA



FLORIDA SHERIFFS ASSOCIATION & FLORIDA ASSOCIATION OF COUNTIES

52,000 LB. GVWR CAB & CHASSIS - 4X6 TANDEM AXLE TRUCK SPECIFICATION #14

2016 Peterbilt 567

The Peterbilt 567 purchased through this contract comes with all the standard equipment as specified by the manufacturer for this model and FSA's base vehicle specification(s) requirements which are included and made a part of this contract's vehicle base price as awarded by specification by zone.

ZONE:	Western	Northern	Central	Southern
BASE PRICE:	-- No bid --	\$108,362.50	\$108,362.50	\$110,544.00

While the Florida Sheriffs Association and Florida Association of Counties have attempted to identify and include those equipment items most often requested by participating agencies for full size vehicles, we realize equipment needs and preferences are going to vary from agency to agency. In an effort to incorporate flexibility into our program, we have created specific add/delete options which allow the purchaser to tailor the vehicle to their particular wants or needs.

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NOTE: An official listing of all add/delete options and their prices should be obtained from the appropriate dealer in your zone when preparing your order. Additional add/delete options other than those listed here may be available through the dealers, however, those listed here must be honored by the dealers in your zone at the stated prices.

VEHICLE:	567			
DEALER:		Rush Truck Center of Tampa	Rush Truck Center of Tampa	Palm Peterbilt Truck Centers
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	-- No bid --	\$108,362.50	\$108,362.50	\$110,544.00

Order Code	Delete Options	Northern	
		Western & Central	Southern
365 ²	Engine/transmission - specify <i>Peterbilt Model 365²</i>	(\$2,412.00) ²	NA
348 ²	Engine/transmission - specify <i>Peterbilt Model 348²</i>	(\$19,061.50) ²	NA
	Engine/transmission - specify	NA	NA
	Engine/transmission - specify	NA	NA

Order Code	Add Options	Northern	
		Western & Central	Southern
2057560 ² 2057615 ³	Engine upgrade - specify <i>CUMMINS ISX12-G 350 HP 1450 LB TORQUE other available engine options list -10% see dealer²</i> <i>ISX12 385 HP³</i>	\$16,659.00 ²	\$1,401.00 ³
2057732 ² 2057745 ³	Engine upgrade - specify <i>CUMMINS ISX12-G 400 HP 1450 LB TORQUE other available engine options list -10% see dealer²</i> <i>ISX12 425 HP³</i>	\$18,174.00 ²	\$2,400.00 ³
2057746 ² 2059939 ³	Engine upgrade - specify <i>CUMMINS ISX-12 425 HP 1650 TORQUE other available engine options list -10% see dealer²</i> <i>ISX15 500HP³</i>	\$3,829.00 ²	\$7,200.00 ³
2059953 ² 2072810 ³	Engine upgrade - specify <i>ISX15 550@2000 2050@1200 other available engine options list -10% see dealer²</i> <i>MX 13 455 HP³</i>	\$5,233.00 ²	\$3,600.00 ³
2056315 ² 2057732 ³	Engine upgrade - specify <i>ISL-G 320/2200 1000@1300 Model 348 other available engine options list -10% see dealer²</i> <i>ISX12-G 400 HP³</i>	\$20,265.00 ²	\$20,193.00 ³
4052110 / 40552230 ² 4040810 ³	Transmission upgrade - specify <i>Allison 3500 / 3000 RDSP include synthetic oil, TES 295 or approved equivalent²</i> <i>RTO 16908LL³</i>	\$10,034.00 ²	\$1,174.00 ³
4052420 ²	Transmission upgrade - specify <i>Allison 4500RDS Auto Transmission to include synthetic oil, TES 295 or approved equivalent²</i>	\$20,696.00 ²	NA
4040810 ²	Transmission upgrade - specify <i>FULLER RTO16908LL 10 SPEED²</i>	\$1,208.00 ²	NA
See Dealer ²	Transmission upgrade - specify <i>Other Transmission options available -10% off list see dealer²</i>	\$0.00 ²	NA
4040830 ²	Transmission upgrade - specify <i>Fuller RT1.O16913A 13-speed²</i>	\$907.00 ²	NA

VEHICLE:	567			
DEALER:		Rush Truck Center of Tampa	Rush Truck Center of Tampa	Palm Peterbilt Truck Centers
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	-- No bid --	\$108,362.50	\$108,362.50	\$110,544.00
		58,000 lb. GVWR package <i>See dealer for pricing</i> ² AVAILABLE SEE DEALER ³	\$0.00 ²	\$0.00 ³
0514020 ²		64,000 lb. GVWR package <i>10-3/4in Steel Rails</i> ² <i>20,000 LB FRONT / 46,000LB REAR</i> ³	\$657.00 ²	\$8,895.00 ³
4543430 / 4543440 ²		GVWR upgrade - specify <i>Clear Outside Frame Rail Pkg.</i> ²	\$531.00 ²	NA
RUSH ²		GVWR upgrade - specify <i>40T Pintle pkg (including 1"plate,pintle and D-rings) •Air lift and electric supplied by dealer</i> ²	\$1,450.00 ²	NA
Rush ²		GVWR upgrade - specify <i>Wetline kitfor transfer or walkingfloor PTOfor manual transmissaion</i> ²	\$8,500.00 ²	NA
		GVWR upgrade - specify	NA	NA
		GVWR upgrade - specify	NA	NA
		Bi-fuel model - specify <i>See Dealer</i> ²	\$0.00 ²	Std
90115-2 ²		CNG prep - specify <i>Momentum Fuel Technologies 90 DGE Rail Mounted Tanks 80 DGE System Deduct -1191.03 60 DGE System Deduct -2641.03</i> ² STANDARD WITH CNG ³	\$41,540.20 ²	Std ³
		CNG conversion (discuss with dealer) <i>Optional CNG Fuel delivery systems available see dealer</i> ² SEE DEALER ³	\$0.00 ²	\$0.00 ³
		LPG conversion (discuss with dealer) <i>See Dealer</i> ² AVAILABLE SEE DEALER ³	\$0.00 ²	\$0.00 ³
5554100 ²		Dual fuel tanks, or equivalent <i>26" Aluminum 70 gal.</i> ² <i>80 GAL FUEL TANK</i> ³	\$309.00 ²	\$360.00 ³
		Nitrogen filled tires including spare tire	NA	NA
4052410 ²		Allison 4000RDS Auto Transmission to include synthetic oil,	\$20,696.00 ²	\$21,523.00 ³
4052410 ³		TES 295 or approved equivalent		
4052420 ²		Allison 4500RDS Auto Transmission to include synthetic oil,	\$21,300.00 ²	\$22,996.00 ³
4052420 ³		TES 295 or approved equivalent		
0601500 ²		Double Frame: full steel insert	\$1,107.00 ²	Incl.
		Front Axle: 14,000 lb rating to include equal capacity steering gear and springs	NA	NA
1012400 ²		Front Axle: 14,600 lb rating to include equal capacity steering gear and springs	\$399.00 ²	\$1,440.00 ³
1011350 ³		Front Axle: 16,000 lb rating to include equal capacity steering gear and springs	NA	NA

VEHICLE:	567				
DEALER:		Rush Truck Center of Tampa	Rush Truck Center of Tampa	Palm Peterbilt Truck Centers	
ZONE:	Western	Northern	Central	Southern	
BASE PRICE:	-- No bid --	\$108,362.50	\$108,362.50	\$110,544.00	
		Front Axle: 18,000 lb rating to include equal capacity steering gear and springs		NA	NA
1012400 ² 1011360 ³		Front Axle: 20,000 lb. rating to include equal capacity steering gear and springs	\$1,814.00 ²	\$2,612.00 ³	
1526130 ² 1523340 ³		Rear Axle: 46,000 lb Arvin Meritor, Eaton, Mack, or equivalent	\$2,895.00 ²	\$5,521.00 ³	
1604180 ² 1604180 ³		Rigid Lift Axle: Pusher / Tag 13,200 lb rating air lift to include 11R-22.5 tires with steel wheels	\$12,425.00 ²	\$12,982.00 ³	
1604180 ² 1603145 ³		Steerable Lift Axle: Pusher / Tag 13,200 lb rating air lift to include 11R-22.5 tires with steel wheels	\$15,789.00 ²	\$10,347.00 ³	
1604150 ² 1604150 ³		Rigid Lift Axle: Pusher / Tag 20,000 lb rating air lift to include 11R-22.5 tires with steel wheels	\$14,200.00 ²	\$14,882.00 ³	
1603470 ² 1603470 ³		Steerable Lift Axle: Pusher / Tag 20,000 lb rating air lift to include 11R-22.5 tires with steel wheels	\$14,380.00 ²	\$16,200.00 ³	
1821810 ²		Rear Suspension: 40,000 lb air ride <i>Peterbilt Air Trac</i> ²	\$913.00 ²	Std	
1824240 ²		Rear Suspension: 46,000 lb Chalmers, Hendrickson, Mack, Volvo "T" ride or equivalent	\$2,846.00 ²	\$5,521.00	
1821640 ² FA00055281 ² FA00055280 ³		Rear Suspension: 46,000 lb air ride 12 yd. dump body with hoist and electric tarp system. State model bid. <i>14' 12/14 yd dump for 114" CT w/ 1/4" plate floor (including Hotshift PTO for Automatic trans ,air tailgate, electric tarp system)</i> ² <i>SEE DEALER FOR DETAILS</i> ³	\$1,479.00 ² \$15,200.00 ²	\$3,676.00 \$14,249.00 ³	
FA00055283 ² FA00055283 ³		18 yd. dump body with hoist and electric tarp system. State model bid. <i>16' 17/19 yd dump for 138" CT w/ 1/4" plate floor (including hoishift PTO for auto trans air t/gate , Elec tarptr system)</i> ² <i>SEE DEALER FOR DETAILS</i> ³	\$15,975.00 ²	\$15,342.00 ³	
Ring Power 5420 ² GALBREATH ³		Rolloff hoist system and tarp system. State model bid. <i>AMERICAN ROLL-OFF MODEL ART-60-22 / Above Frame ART 60 Roll-Off Mounted on Customer's Chassis Including PTO / Pump /Hoses. Instillation Includes Poly Fenders, LED Lighting, ICC Bumper. Roll-Off. Mounting Finished in Black. Standard Ratchet Style Container Hold-Down. Pioneer Tarp System Installed.</i> ² <i>GALBREATH OUT/SIDE RAIL HOIST US-OR-174 WITH TARP SEE DEALER FOR DETAILS</i> ³	\$47,500.00 ²	\$39,360.00 ³	
7852020 ² 1687090 ² GALFAB ³		Cab suspension - air ride Driver controlled differential lock <i>GALFAB OUTSIDE RAIL HOIST WITH TARP OR60174SO72 SEE DEALER FOR DETAILS</i> ³	\$226.00 ² \$1,498.00 ²	Std \$38,465.00 ³	
Ring Power Quote #5423 ² AMPAROLL ³		Optional mounted body - specify <i>Palfinger T-50 Hooklift System / Pioneer SARG Tarp / Recommended Chassis 66,000 GVW</i> ² <i>AL160190022 50,000 LN HOOK ROLL/OFF SEE DEALER FOR DETAILS</i> ³	\$54,500.00 ²	\$42,548.00 ³	

VEHICLE:	567			
DEALER:		Rush Truck Center of Tampa	Rush Truck Center of Tampa	Palm Peterbilt Truck Centers
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	-- No bid --	\$108,362.50	\$108,362.50	\$110,544.00

Ring Power Quote #5421 ²	Optional mounted body - specify <i>Palfinger Epsilon Q150 Z84 11 Grapple Loader / American Rolloff ART 60-22 / Recommended Chassis 66,000 GVW *** Include CNG Application ***Spec available see Dealer²</i> <i>ALLTEC ARJAREL LIFT AVABLE SEE DEALER FIOR PRICE³</i>	\$160,500.00 ²	\$0.00 ³
Ring Power Quote#H5426 ²	Optional mounted body - specify <i>Epsilon M13 A Frame Grapple Loader / Ox 24' / 50 Yard Trash Body w/Hoist²</i>	\$104,500.00 ²	NA
Ring Power Quote #5422 ²	Optional mounted body - specify <i>Epsilon S260L130 Canal Maintenance Crane Package Boom length 42' 8" single telescope W/ 40 Yard Ox Dump Body. Spec available see Dealer²</i>	\$194,000.00 ²	NA
Ring Power Quote #5419 ²	Optional mounted body - specify <i>Epsilon M100L72 Hydraulic Loader / 28 Yard Dump Body See Dealer for additional specs. see dealer for additional options and specs²</i>	\$90,500.00 ²	NA
WEP-QX-GAL-AF-OR-174 ²	Optional mounted body - specify <i>GALBREATH AF-OR-174 ABOVE FRAME MOUNT 60,000 LBS GALBREATH US-OR-174 60,000 LBS Deduct -1,019.89 see dealer for additional options and specs²</i>	\$43,468.25 ²	NA
WEP-QX-EZ-REL-G400-25 ²	Optional mounted body - specify <i>E-Z PACK GOLIATH G400 25YD REAR LOADER E-Z PACK GOLIATH G300C 25YD REL Deduct -6,449.00 see dealer for additional options and specs²</i>	\$72,849.00 ²	NA
Heil 2016FSA ²	Optional mounted body - specify <i>Heil DP5000 25yd see dealer for additional options²</i>	\$66,868.00 ²	NA
Heil 2016FSA ²	Optional mounted body - specify <i>Heil Kwiklift Roll-Off Hoist see dealer for additional options and specs²</i>	\$51,560.00 ²	NA
0BC201208212127 ²	Optional mounted body - specify <i>McNeilus Model 3216: 3.5HD 32 yd Rear Loader McNeilus Model 2516: 3.5HD 25 yd Deduct -1,152 BEHIND THE CAB CNG MOUNT 75DGE ADD \$35,000.00 see dealer for additional options and specs²</i>	\$67,274.00 ²	NA
SSSES ²	Optional equipment - specify <i>New Way King Cobra 25RL Rear Loader New Way Cobra Magnum 25RL Rear Loader Deduct -3,167.00 see dealer for additional options and specs.²</i>	\$65,159.00 ²	NA
WBSE ²	Optional equipment - specify <i>LEACH 2-R-III 32 yd LEACH 2-R-III 29 yd Deduct -969.88 LEACH 2-R-III 25 yd Deduct -2,846.96 see dealer for additional options and specs.²</i>	\$60,318.00 ²	NA
JLM ²	Optional equipment - specify <i>PAC-MAC KB220 SERIES KNUCLE-BOOM LOADER-25 FT / 44 Cubic Yard - 22 FT / 30 Cubic Yard* Deduct -4,825 See Dealer for additional options and Specs.²</i>	\$72,525.00 ²	NA
JLM ²	Optional equipment - specify <i>PAC-MAC LV SERIES LEAF VACUUM TRUCK BODY PAC-MAC RLX SERIES REAR LOAD 25yd Deduct -²</i>	\$58,750.00 ²	NA
JLM ²	Optional equipment - specify <i>AMPLRIOLL HOOKLIFT ROLL-OFF HOIST (50,000 lbs) AL160-1900-22 all models available see dealer for additional options and specs.²</i>	\$39,339.00 ²	NA
JLM ²	Optional equipment - specify <i>PAC-MAC RLX SERIES REAR LOAD 25yd²</i>	\$56,895.00 ²	NA

VEHICLE:	567			
DEALER:		Rush Truck Center of Tampa	Rush Truck Center of Tampa	Palm Peterbilt Truck Centers
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	-- No bid --	\$108,362.50	\$108,362.50	\$110,544.00
PI Quote No: 00009 ²	Optional equipment - specify <i>Petersen Industries MODEL AL3 BASE LOADER W/MODEL 2240 HDX HARDOX BODY See dealer for Additional options and Specs.</i> ²		\$89,494.00 ²	NA
Container Systems ²	Optional equipment - specify <i>Loadmaster Excel S-25 yd. REL 27 yd Add 900.00 33 yd. Add 2,000.00 Additional options available see dealer.</i> ²		\$58,371.00 ²	NA
Container Systems ²	Optional equipment - specify <i>Palfinger American Hawk Crane / 28yd dump body add +2,900.00 for 40yd body option. See dealer for additional specs and options.</i> ²		\$85,672.00 ²	NA
McNeilus ²	Optional equipment - specify <i>McNeilus Concrete Mixers available see dealer for options, specs and factory direct pricing.</i> ²		\$0.00 ²	NA
	Optional equipment - specify		NA	NA
	Optional equipment - specify		NA	NA
	Optional equipment - specify		NA	NA
	Optional equipment - specify		NA	NA
	Optional equipment - specify		NA	NA
	Temporary tag <i>SEE DEALER FOR DETAILS</i> ³		Incl.	\$0.00 ³
	Transfer existing registration (must provide tag number) <i>SEE DEALER FOR DETAILS</i> ³		\$150.00	\$0.00 ³
	New state tag (specify state, county, city, sheriff, etc.) <i>SEE DEALER FOR DETAILS</i> ³		\$170.00	\$0.00 ³
	Maintenance Plan - specify <i>Mobile options available see dealer for pricing</i> ² <i>SEE DEALER FOR DETAILS</i> ³		\$0.00 ²	\$0.00 ³
	Maintenance Plan - specify <i>Scheduled programs available see dealer for pricing</i> ² <i>SEE DEALER FOR DETAILS</i> ³		\$0.00 ²	\$0.00 ³
	Maintenance Plan - specify <i>Full maintenance plans available see dealer for pricing options.</i> ² <i>SEE DEALER FOR DETAILS</i> ³		\$0.00 ²	\$0.00 ³
9402783 ²	Warranty - specify <i>Cummins ISX-12G Protection Plan 1 5yr./150K</i> ² <i>SEE DEALER FOR DETAILS</i> ³		\$3,400.00 ²	\$0.00 ³
9402659 ²	Warranty - specify <i>Cummins ISX-12G Protection Plan 1 5yr./150K</i> ² <i>SEE DEALER FOR DETAILS</i> ³		\$2,100.00 ²	\$0.00 ³
9401704 ²	Warranty - specify <i>Basic Vehicle 2/200k</i> ² <i>SEE DEALER FOR DETAILS</i> ³		\$1,265.00 ²	\$0.00 ³
9402705 ²	Diesel Warranty - specify <i>Cummins ISX Protection Plan 1 5yr./200K</i> ² <i>SEE DEALER FOR DETAILS</i> ³		\$1,400.00 ²	\$0.00 ³

VEHICLE:	567			
DEALER:	Western	Rush Truck Center of Tampa Northern	Rush Truck Center of Tampa Central	Palm Peterbilt Truck Centers Southern
ZONE:				
BASE PRICE:	-- No bid --	\$108,362.50	\$108,362.50	\$110,544.00
9402534 ²		Diesel Warranty - specify <i>Paacar PX-9 Protection Plan 1 5yr./150</i> ² <i>SEE DEALER FOR DETAILS</i> ³		\$2,700.00 ² \$0.00 ³
		Diesel Warranty - specify <i>SEE DEALER FOR DETAILS</i> ³		NA \$0.00 ³



Town of Surfside Commission Communication

Agenda Item # 3I

Agenda Date: January 12, 2016

Subject: Approval of Expenditure of Forfeiture Funds to Purchase Less Lethal Equipment

Background: The Police Department is in need of less lethal equipment to stop dangerous critical incidents as an alternative to the use of deadly force. Police Officers are currently equipped with a Taser, baton, and Aerosol Deterrent Spray as less lethal equipment. These weapons can only be used at very close range to be effective. An alternative weapon is needed to secure a person armed with a knife or bat instead of resorting to the use of a firearm. This situation was apparent in the recent police involved shooting in Miami Beach. A shotgun that fires bean bag rounds to incapacitate the threat is the best option.

Analysis: Two Remington 870 Police 12 gauge, 18' rifle sight, orange stock and forend shotgun with twenty 12 gauge drag stabilized, point of aim, point of impact, bean bag rounds are the best less lethal weapon to purchase. The equipment is under the Florida State Contract and the purchase is a justifiable use of the forfeiture funds.

Budget Impact: The cost for the two shotguns is a total of \$956. The cost of the twenty bean bag rounds is \$85.60. The total cost from the Forfeiture Fund is \$1,041.60.

Staff Impact: N/A

Recommendation: Staff recommends a motion to approve a resolution to authorize the expenditure of \$1,041.60 from the Forfeiture Fund to purchase the less lethal special equipment.

David Allen, Chief of Police

Donald Nelson, Finance Director

Guillermo Olmedillo, Town Manager

RESOLUTION NO. 16 - _____

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, PROVIDING FOR THE FISCAL YEAR 2015/2016 POLICE CONFISCATION FUND EXPENDITURE IN THE AMOUNT OF \$1,041.60 FROM THE FORFEITURE FUND FOR THE PURCHASE OF LESS LETHAL EQUIPMENT; PROVIDING FOR AUTHORIZATION AND APPROVAL; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 881(e)(3) of Title 21, United States Code and Florida Statutes Section 932.7055, define the purposes and procedures for the appropriation and expenditure of funds from the Police Confiscation Fund; and

WHEREAS, the Police Department is in need of less lethal equipment (i.e., tasers, batons and aerosol deterrent sprays) to stop dangerous critical incidents as an alternative to the use of deadly force; and

WHEREAS, less lethal equipment can only be used at very close range to be effective. Alternative weapons are needed to secure a person armed with a knife or bat as opposed to resorting to the use of a firearm; and

WHEREAS, two Remington 870 Police 12-gauge, 18' rifle sight, orange stock and forend shotguns (with twenty 12-gauge drag stabilized, point of aim, point of impact, bean bag rounds) are a justifiable use of the forfeiture funds; and

WHEREAS, the cost for the two (2) shotguns is \$956.00. The cost of the twenty (20) bean bag rounds is \$85.60. The total cost from the Forfeiture Fund is \$1,041.60; and

WHEREAS, necessary funds are available in the Police Confiscation Fund - State of Florida and Federal Asset Forfeiture Program – to purchase this equipment.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above and foregoing recitals are true and correct and are incorporated herein by reference.

Section 2. Confiscation Fund Expenditures. Based on the attached Certificate of the Police Chief (see Exhibit "A"), the Town Commission hereby authorizes and approves the Fiscal Year 2015/2016 Police Confiscation Fund expenditure in the amount of \$1,041.60 from the Forfeiture Fund to purchase less lethal equipment.

Section 3. Effective Date. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED this _____ day of _____, 2016.

Motion by _____,

Second by _____.

FINAL VOTE ON ADOPTION

Commissioner Barry Cohen _____
Commissioner Michael Karukin _____
Commissioner Marta Olchyk _____
Vice Mayor Eli Tourgeman _____
Mayor Daniel Dietch _____

Daniel Dietch, Mayor

ATTEST:

Sandra Novoa, MMC, Town Clerk

**APPROVED AS TO FORM AND LEGAL
SUFFICIENCY FOR THE TOWN OF SURFSIDE ONLY:**



Linda Miller, Town Attorney

EXHIBIT "A"

CERTIFICATE OF CHIEF OF POLICE

I, **DAVID E. ALLEN**, Chief of Police of the Town of Surfside, do hereby certify that expenditures for \$1,041.60 from the Town of Surfside Confiscation Fund, for the 2015/2016 Fiscal Year budget, complies with provisions Section 881(e)(3) of Title 21, United States Code and Florida Statute Section 932.7055.

Dated: _____

David E. Allen
Chief of Police



Town of Surfside Commission Communication

Agenda #: 4A1
Agenda Date: January 12, 2016
Subject: Corridor Analysis
From: Sarah Sinatra Gould, AICP, Town Planner

Background: At the September 30, 2013 Joint Planning and Zoning and Town Commission meeting, there was a discussion about the block between Collins and Harding Avenues and the high interest in redevelopment of this corridor. In an effort to stay ahead of the new construction, there was interest from both boards to prepare criteria to help guide future development into the desired development pattern.

Staff has worked to prepare language, in conjunction with the public and the Planning and Zoning Board that provides limitations articulation for buildings.

Analysis: Major changes include:

- Designating Collins Avenue and Harding Avenue as the front of the property for setback purposes.
- Requiring an additional 5 foot setback on the upper facade
- Require additional articulations for facades facing Collins Avenue and Harding Avenue.
- Requiring a greater setback for mechanical and architectural features that exceed the maximum height limitations on buildings.
- Requiring forecourts at intervals to provide breaks in the building.

Staff Recommendation: The Planning and Zoning Board heard this item at their December 17, 2015 meeting and recommended approval to the Town Commission.

Sarah Sinatra Gould, AICP, Town Planner

Guillermo Olmedillo, Town Manager

ORDINANCE NO. _____ - _____

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING THE TOWN OF SURFSIDE CODE OF ORDINANCES BY AMENDING CHAPTER 90 ZONING TO IMPLEMENT THE CORRIDOR ANALYSIS PROPOSALS FOR THE AREA BETWEEN COLLINS AND HARDING AVENUES FROM 94TH STREET TO 88TH STREET; AMENDING SECTION 90-2 "DEFINITIONS"; AMENDING SECTION 90-44 "MODIFICATIONS OF HEIGHT REGULATIONS"; AMENDING SECTION 90-45 "SETBACKS"; AMENDING SECTION 90-50 "ARCHITECTURE AND ROOF DECKS"; AMENDING SECTION 90-50.1 "ARCHITECTURE"; AMENDING SECTION 90-51 "MAXIMUM FRONTAGE OF BUILDINGS"; AMENDING SECTION 90-61 "PAVING IN FRONT AND REAR YARDS IN H31 AND H40 DISTRICTS"; AMENDING SECTION 90-61.2 "CURB CUTS FOR PROPERTIES FRONTING ON COLLINS AVENUE HARDING AVENUE AND EVERY EAST-WEST STREET IN BETWEEN COLLINS AVENUE AND HARDING AVENUE, EXCLUDING H30B DISTRICT PROPERTIES"; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, at the September 30, 2013 Joint Planning and Zoning and Town Commission meeting, there was a discussion about the need for further regulation of building lengths and building articulation along the corridor described as the area being between Collins and Harding Avenues from 94th Street to 88th Street; and

WHEREAS, based on the high interest in redevelopment of this corridor, and in an effort to stay ahead of the new construction anticipated in the corridor, there was interest from both the Town Commission and the Planning and Zoning Board to develop criteria to help guide future development into the desired development pattern, hereinafter the "Corridor Analysis"; and

WHEREAS, Town staff, in conjunction with the Planning and Zoning Board and public input have provided proposed limitations on building lengths and requirements for additional articulation for buildings; and

WHEREAS, the Town Commission has adopted regulations to address the specific needs of this unique community and continues to amend these regulations as they may best suit the needs of the community; and

WHEREAS, the Town Commission held its first duly noticed public hearing on the proposed corridor regulations on July 14, 2015 and recommended approval of the proposed amendments to the Code of Ordinances, having complied with the notice requirements of the Florida Statutes; and

WHEREAS, the Planning and Zoning Board, sitting as the Local Planning Agency, has reviewed the revisions to the code for consistency with the Town's Comprehensive Plan at a duly noticed public hearing on December 17, 2015 and recommended approval; and

WHEREAS, the Town Commission has conducted a second duly noticed public hearing on these regulations as required by law on January 12, 2016 and further finds the proposed amendment to the Code necessary and in the best interest of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AS FOLLOWS:

Section 1. Recitals. The foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are made a specific part of this Ordinance.

Section 2. Code Amendment. Chapter 90 of the code of the Town of Surfside, Florida is hereby amended as follows:

Sec. 90-2. Definitions.

Forecourt: A space defined by building facades which shall provide all of the following: (a) minimum 30% landscaping with vegetation that can survive in shaded environments, (b) security lighting, (c) a liner of accessible habitable spaces accessible from the forecourt by a minimum of one entrance and (d) facades facing any forecourt space shall provide a minimum 30% transparency in the form of openings. When forecourts are used to meet building facade articulation requirements all of the following additional criteria shall be met: (a) one side of the forecourt space shall abut the building's frontage, (b) it shall not be used for outdoor storage, and (c) mechanical equipment shall not be located within or visible from the forecourt (d) encroachments into a forecourt above the first floor are allowed up to a maximum of 15 percent of the area of the forecourt and any one encroachment shall not encroach more than eight-feet into the forecourt. When abutting a building's frontage, forecourts may be separated from the public Right of Way by a fence or decorative wall, provided the fence or wall has a gated entrance accessible from the Right of Way and the fence or wall is encouraged to have design articulation to not contradict the intent of the overall building articulation when experienced from the street.

90-44.2 Mechanical equipment rooms, including elevator shafts, and stair access ways may be allowed to exceed the maximum height limitations, not to exceed the limitations listed above, provided they shall be of a high architectural quality integral to the design of the building. In the H30C and H40 Districts, any element over 4 feet in height where a minimum 4-foot parapet is provided shall be set back 13 feet from the facade wall plane; otherwise they shall be set back a minimum of 22 feet from the facade wall plane.

Sec. 90-45. Setbacks.

(b) Setbacks.

(1) Required Setbacks—Tables: The following tables shall be utilized for structures in the H30C, H40, H120, and SD-B40 zoning districts.

H30C	Minimum Setback (Feet)
Primary frontage <u>Harding Avenue frontage</u>	20 FT
Interior side	5 FT <u>6 FT Minimum or 10% of the total interior frontage up to 15 FT, whichever is greater</u>
Rear	10 FT
Secondary frontage (Corner only)	10 FT
Interior side setbacks for lots over 50 feet in width	10% of the frontage <u>6 FT Minimum or 10% of the total interior frontage up to 15 FT, whichever is greater</u>
H40 - Less than or equal to 50 ft in width	Minimum Setback (Feet)
Primary frontage <u>Collins Avenue and Harding Avenue frontage</u>	20 FT; <u>25 FT setback for any portions above 30 FT, except on structures designated as historic</u>
Interior side	5 FT <u>6 FT Minimum or 10% of the total interior frontage up to 15 FT, whichever is greater</u>
Rear	10 FT
Secondary frontage (Corner only)	10 FT
H40 - Wider than 50 ft	Minimum Setback (Feet)

Primary frontage Collins Avenue and Harding Avenue frontage 20 FT; 25 FT setback for any portions above 30 FT, except on structures designated as historic

Interior side 7 FT Minimum or 10% of the total interior frontage up to 15 FT, whichever is greater

Rear 10 FT

Secondary frontage (Corner only) 10 FT

H120 Minimum Setback (Feet)

Primary frontage 40 FT

Side 10% of the lot frontage, no less than 10 feet

Rear 30 FT

Secondary frontage (Corner only) 10% of the lot frontage, no less than 20 feet

SD-B40 Maximum Setback (Feet)

Primary frontage 0 FT

Interior side 0 FT

Rear 0 FT

Secondary frontage (Corner only) 0 FT

CF Maximum Setback (Feet)

Primary frontage	20 FT
Interior side	10 FT
Rear	20 FT
Secondary frontage (Corner only)	15 FT

90-50.1 Architecture.

(1) Elevation and Facade Articulation Variations

a. The architectural design of proposed main buildings shall create a unique elevation compared to the main buildings of the adjacent two ~~homes~~ buildings on each side of the subject property on the same side of street. If the adjacent lot is vacant then the next adjacent lot shall be utilized. A unique elevation shall be created through the modulation of at least three of the following architectural features:

- a.1. Length, width and massing of the structure;
- b.2. Number of stories;
- e.3. Facade materials;
- d.4. Porches and other similar articulation of the front facade;
- e.5. Number and location of doors and windows; and
- f.6. Roof style and pitch.

(2) In the H30C, H40 and H120 Districts: when more than one (1) building is provided, buildings shall be designed in such a way that they are not monotonous.

~~(2)~~(3) All elevations for new structures and multi-story additions (additions greater than 15 feet in height) shall provide for a minimum of ten-percent wall openings including windows, doors or transitional spaces defined by porches, porticoes or colonnades per story.

~~(3)~~(4) All elevations for single story additions to existing structures shall result in a zero percent net loss of wall openings including windows, doors or transitional spaces defined by porches, porticoes or colonnades.

~~(4)~~(5) Roof materials are limited as follows:

- a. Clay tile; or
- b. White concrete tile; or
- c. Solid color cement tile which color is impregnated with the same color intensity throughout, provided said color if granted approval by the design review board;
- d. Architecturally embellished metal; or

e. Other Florida Building Code approved roof material(s) if granted approval by the design review board.

~~(5)~~(6) Garage facades. Attached garages located at the front of a single family home shall not exceed 50 percent of the overall length of the facade.

~~(6)~~(7) Converting single-family attached garages. When an attached garage is converted for any other use, the garage door or doors may be replaced by a solid exterior wall and access to the former garage area must be provided from the main premises, in addition to any other permitted access. At least one (1) window shall be provided. If the garage entrance is located at the front or primary corner of the property, landscaping shall be provided along the base of the new exterior wall. When the installation of landscaping results in insufficient off-street parking, a landscaped planter shall be permitted in lieu of the required landscaping. It is intended hereby to prohibit and prevent any violation of the single-family classification and to minimize the burden upon the administrative forces of the town in policing and enforcing the provisions hereof. Changes to the appearance of the residence shall not constitute a change prohibited by the "Home Office" provision of this Code. If the exterior door of the garage conversion is no longer level with grade, stairs may be installed and the exterior door must be accordingly corrected to comply with the Florida Building Code. The stairs shall be permitted to encroach no more than 24 inches into the side or rear setbacks.

~~(7)~~(8) Notwithstanding the foregoing, some of the architecture provisions in this section, while specific to zoning districts H30A and H30B, may also be applicable to single family homes in other zoning districts.

Sec. 90-51. Maximum frontage of buildings and facade articulations.

~~90-51.1 Continuous wall frontages shall not exceed 270 feet and Walls shall~~ be articulated as follows:

~~(1) H30C For every 50 feet, a minimum three-foot change in wall plane.~~

(1) Forecourt spacing and minimum dimensions:

- a. When utilized to meet building articulation requirements, forecourts shall be spaced no more than 150 feet apart from each other.
- b. When lot frontages measure less than 100 linear feet, then the minimum dimensions of the forecourt shall be 20 feet wide and 15 feet deep.
- c. When lot frontages measure greater than 100 linear feet and less than 200 linear feet, then the minimum dimensions of the forecourt shall be 20 feet wide and 20 feet deep.
- d. When lot frontages measure greater than 200 linear feet, then the minimum dimensions of the forecourt shall be 30 feet wide and 20 feet deep.
- e. In lieu of providing a forecourt of the specified size and space apart from each other as outlined in subsections a – d above, a building can provide "forecourt equivalency areas" that are spaced throughout the front facade of the building. The total sum area of the forecourt equivalency areas shall not be less than the forecourt area that would

be required if a regular sized forecourt were provided. Forecourt equivalency areas shall not be spaced further than 100 feet apart. Forecourt equivalency areas cannot be used uniformly across the front of a building in order to provide a uniform, larger setback.

~~(2)H40: For every seventy five (75) feet, a minimum six foot change in wall plane.~~

~~(3)(2) H120: For every 100 feet, a minimum six-foot change in wall planes. The change shall be either vertical or horizontal. The maximum 270 foot continuous wall frontage is limited to a building platform no greater than 30 feet in height. This platform may contain habitable and non-habitable spaces. Buildings are permitted above the 30 foot high platform subject to the following:~~

~~a. A tower above the platform shall provide a continuous wall plane no greater than 150 feet in length with a minimum six-foot vertical or horizontal change in wall plane.~~

~~b. The distance between more than one tower located on a platform shall be a minimum of 40 feet.~~

~~c. If a platform is provided, the side setbacks of any tower shall be a minimum of 20 feet from the setback of the platform.~~

~~(4)(3) Structured parking garages: see section 90-49.4.~~

~~(5)(4) Buildings within a district designated as a historic district per Miami-Dade County shall be excluded from these requirements.~~

90-51.2 Building facades facing any public Right of Way.

(1) Building facades facing any public Right of Way shall be designed in such a way as to minimize the continuity of the wall plane to add visual interest and maximize articulation; however buildings within a district designated as a historic district per Miami-Dade County and only those facades facing a forecourt or forecourt equivalency area shall be exempted from the following requirements.

a. For H30C and H40 Districts, facades shall provide all of the following:

1. For every 50 feet, a minimum of two-foot change in plane offset shall be provided.

2. Facades shall have a 5-foot minimum offset change in wall plane for no less than 30% of the cumulative facade's area. These offsets shall be evenly distributed throughout the facade, provided each recessed area does not exceed 500 square feet of wall plane area.

3. Facades shall be permitted to have a maximum of 15 foot continuous uninterrupted roof or parapet lines. Roof or parapet lines shall vary by providing a minimum of two foot vertical changes.

90-61.2 Curb cuts for properties fronting on Collins Avenue, Harding Avenue and every east-west street in between Collins Avenue and Harding Avenue, excluding H30B district properties.

(a) No curb cut shall be located within five feet of a side or rear lot line. For corner lots, no curb cut shall be located within 25 feet of the intersection of the front and secondary frontage lot lines.

(b) One-way driveway connections (curb cuts) shall not exceed 12 feet in width. Two-way driveway connections (curb cuts) shall not exceed 24 feet in width.

(c) Except where expressly provided otherwise, driveway connections (curb cuts) on east-west streets shall be as far away from intersections as practicable.

(d) If a property fronts on Collins Avenue, Harding Avenue and two east-west streets, for purposes of the foregoing table, it shall be deemed to front on Collins Avenue, Harding Avenue and one east-west street.

(e) The maximum number and location of curb cuts that may be provided for a property shall be determined in accordance with the following table, provided that there shall be no more than one vehicular curb cut or vehicular access per building provided on any lot wider than 90 feet or with an aggregated frontage exceeding 90 feet. All curb cuts on Harding Avenue and Collins Avenue are subject to review and approval by the Florida Department of Transportation.

* * *

Section 3. Severability. If any section, subsection, clause or provision of this Ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, the remainder shall not be affected by such invalidity.

Section 4. Conflict. All sections or parts of sections of the Town of Surfside Code of Ordinances in conflict herewith are intended to be repealed to the extent of such conflict.

Section 5. Inclusion in the Code of Ordinances. It is the intention of the Town Commission, and it is hereby ordained that the provisions of this Ordinance shall become and made a part of the Town of Surfside Code of Ordinances, that the sections of this Ordinance may be renumbered or relettered to accomplish such intentions; and the word "Ordinance" may be changed to "Section" or other appropriate word.

Section 6. Effective Date. This Ordinance shall be effective upon adoption on second reading.

PASSED and ADOPTED on first reading this ____ day of _____, 2015.

PASSED and ADOPTED on second reading this ____ day of _____, 2016.

Daniel Dietch, Mayor

ATTEST:

Sandra Novoa, Town Clerk, MMC

**APPROVED AS TO FORM AND LEGALITY FOR THE USE
AND BENEFIT OF THE TOWN OF SURFSIDE ONLY:**



Linda Miller, Town Attorney

On Final Reading Moved by: _____

On Final Reading Seconded by: _____

VOTE ON ADOPTION:

Commissioner Barry Cohen	yes	_____	no	_____
Commissioner Michael Karukin	yes	_____	no	_____
Commissioner Marta Olchyk	yes	_____	no	_____
Vice Mayor Eli Tourgeman	yes	_____	no	_____
Mayor Daniel Dietch	yes	_____	no	_____



Town of Surfside Commission Communication

Agenda #: 4A2
Agenda Date: January 12, 2016
Subject: 150 Feet of Frontage in H120
From: Sarah Sinatra Gould, AICP, Town Planner

Background: Currently, all sites that have redevelopment potential are less than 150 feet in length. Therefore, none of the properties that the Town has knowledge of which are potentially for sale, development or other interest, could exceed 150 feet in length. Commissioner Karukin has requested staff to bring forth an ordinance to modify the maximum width of buildings on the east side of Collins Avenue to 150 feet in length. This limitation would not apply to any of the properties either currently being reviewed by the Town or who have contacted the Town for potential development. The proposed limitation would be for potential aggregation in the future.

The Planning and Zoning Board heard this item at their December 17, 2015 meeting and recommended denial stating they wanted feedback from the development community on the proposal.

Analysis: The proposed text removes the articulation requirements and restores the 150 foot limitation that was present in the code prior to 2008:

Sec. 90-51. - Maximum frontage of buildings. Modified

90-51.1 Continuous wall frontage shall not exceed 270 feet in the H30C or H40 districts and 150 feet in the H120 district. ~~and be articulated as follows:~~ The following articulations shall be provided:

- (1) *H30C*: For every 50 feet, a minimum three-foot change in wall plane.
- (2) *H40*: For every seventy-five (75) feet, a minimum six-foot change in wall plane.

~~(3) H120: For every 100 feet, a minimum six-foot change in wall planes. The change shall be either vertical or horizontal. The maximum 270 foot continuous wall frontage is limited to a building platform no greater than 30 feet in height. This platform may contain habitable and non-habitable spaces. Buildings are permitted above the 30-foot high platform subject to the following:~~

~~a. A tower above the platform shall provide a continuous wall plane no greater than 150 feet in length with a minimum six-foot vertical or horizontal change in wall plane.~~

~~b. The distance between more than one tower located on a platform shall be a minimum of 40 feet.~~

~~c. If a platform is provided, the side setbacks of any tower shall be a minimum of 20 feet from the setback of the platform.~~

(4) (3) Structured parking garages: see section 90-49.4.

Budget Impact: None

Growth Impact: None

Staff Impact: None

Staff Recommendation: Staff recommends the Town Commission approve the ordinance on second reading.



Sarah Sinatra Gould, AICP, Town Planner



Guillermo Olmedillo, Town Manager

ORDINANCE NO. ____ - _____

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING THE TOWN OF SURFSIDE CODE OF ORDINANCES BY AMENDING CHAPTER 90 ZONING SECTION 90-51. "MAXIMUM FRONTAGE OF BUILDINGS"; SPECIFICALLY AMENDING SECTION 90-51.1 CONTINUOUS WALL FRONTAGE OF 150 FEET IN THE H120 DISTRICT; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, currently, all individual property sites located in the Town of Surfside ("Town") that have redevelopment potential are less than 150 feet in length; and

WHEREAS, the Town desires to modify the maximum width of buildings on the east side of Collins Avenue to 150 feet in length; and

WHEREAS, the proposed amendment to the Code limits potential aggregation of properties, removes the articulation requirements and restores the 150 foot limitation which was present in the Code prior to 2008; and

WHEREAS, the Town Commission has adopted regulations to address the specific needs of this unique community and continues to amend these regulations as they may best suit the needs of the community; and

WHEREAS, the Town Commission held its first duly noticed public hearing on these regulations on November 10, 2015 and recommended approval of the proposed amendments to the Code of Ordinances, having complied with the notice requirements by the Florida Statutes; and

WHEREAS, the Planning and Zoning Board, as the Local Planning Agency for the Town has reviewed the revisions to the code for consistency with the Town's Comprehensive Plan at a duly noticed hearing on December 17, 2015 and recommended denial; and

WHEREAS, the Town Commission has conducted a second duly noticed public hearing on these regulations as required by law on January 12, 2016 and further finds the proposed change to the Code necessary and in the best interest of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AS FOLLOWS:

Section 1. Recitals. The foregoing “WHEREAS” clauses are ratified and confirmed as being true and correct and are made a specific part of this Ordinance.

Section 2. Code Amendment. The code of the Town of Surfside, Florida is hereby amended as follows:

Sec. 90-51. Maximum frontage of buildings.

90-51.1 Continuous wall frontage shall not exceed 270 feet in the H30C or H40 districts and 150 feet in the H120 district. ~~and be articulated as follows: The following articulations shall be provided:~~

- (1) ~~H30C:~~ For every 50 feet, a minimum three-foot change in wall plane.
- (2) ~~H40:~~ For every seventy-five (75) feet, a minimum six-foot change in wall plane.
- (3) ~~H120:~~ ~~For every 100 feet, a minimum six-foot change in wall planes. The change shall be either vertical or horizontal. The maximum 270 foot continuous wall frontage is limited to a building platform no greater than 30 feet in height. This platform may contain habitable and non-habitable spaces. Buildings are permitted above the 30-foot high platform subject to the following:~~
 - a. ~~A tower above the platform shall provide a continuous wall plane no greater than 150 feet in length with a minimum six-foot vertical or horizontal change in wall plane.~~
 - b. ~~The distance between more than one tower located on a platform shall be a minimum of 40 feet.~~
 - c. ~~If a platform is provided, the side setbacks of any tower shall be a minimum of 20 feet from the setback of the platform.~~
- (4) ~~(3)~~ Structured parking garages: see section 90-49.4.

Section 3. Severability. If any section, subsection, clause or provision of this Ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, the remainder shall not be affected by such invalidity.

Section 4. Conflict. All sections or parts of sections of the Town of Surfside Code of Ordinances in conflict herewith are intended to be repealed to the extent of such conflict.

Section 5. Inclusion in the Code of Ordinances. It is the intention of the Town Commission, and it is hereby ordained that the provisions of this Ordinance shall become and made a part of the Town of Surfside Code of Ordinances, that the sections of this Ordinance may be renumbered or relettered to accomplish such intentions; and the word “Ordinance” may be changed to “Section” or other appropriate word.

Section 6. Effective Date. This Ordinance shall be effective upon adoption on second reading.

PASSED and ADOPTED on first reading this ____ day of _____, 2015.

PASSED and ADOPTED on second reading this ____ day of _____, 2016.

Daniel Dietch, Mayor

ATTEST:

Sandra Novoa, MMC, Town Clerk

**APPROVED AS TO FORM AND LEGALITY FOR THE USE
AND BENEFIT OF THE TOWN OF SURFSIDE ONLY:**

Linda Miller, Town Attorney

On Final Reading Moved by: _____

On Final Reading Seconded by: _____

VOTE ON ADOPTION:

Commissioner Barry R. Cohen	yes	_____	no	_____
Commissioner Michael Karukin	yes	_____	no	_____
Commissioner Marta Olchyk	yes	_____	no	_____
Vice Mayor Eli Tourgeman	yes	_____	no	_____
Mayor Daniel Dietch	yes	_____	no	_____



Town of Surfside Commission Communication

Agenda Item # 4A3

Agenda Date: January 12, 2016

Subject: Resort Tax Ordinance Amendment – Second Reading

Background: The below amendment to the Resort Tax Ordinance was approved on first reading by the Tourist Board on June 1, 2015 and the Town Commission on October 13, 2015:

Sec. 70-126. Power and duties.

The board shall have the following enumerated powers and duties.

(6) To create a formalized Budget Plan with staff in consultation with the Town Manager Designee and to submit an annual report the Budget Plan to the town commission Town Manager every May-year as part of the budgetary process.

The Tourist Board, at the December 14, 2015 meeting, passed this amendment on second reading.

Analysis: This provision aligns the Tourist Board budgetary process with that of the Town's existing budgetary process. A vote of four fifths (4/5) is required by the Town Commission for this amendment to be adopted on second reading.

Budget Impact: None.

Staff Impact: None.

Recommendation: The Administration recommends the adoption of this amendment to the Resort Tax Ordinance.

Duncan Tavares
TEDACS Director

Guillermo Olmedillo
Town Manager

ORDINANCE NO. __ - _____

AN ORDINANCE OF THE TOWN COMMISSION AND THE RESORT TAX BOARD OF THE TOWN OF SURFSIDE, FLORIDA AMENDING CHAPTER 70 "TAXATION" AND SPECIFICALLY AMENDING SECTION 70-126 "POWER AND DUTIES" OF THE TOWN OF SURFSIDE CODE OF ORDINANCES PROVIDING FOR INCLUSION IN THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Florida Resort Tax Statute Section 8, Ch. 67-930, Laws of Florida requires a supermajority vote (4/5) by the Surfside Town Commission to adopt changes which limit or change the power of the Resort Tax Board; and

WHEREAS, the Five Year Tourism Strategic Plan resulted in a review of the existing Code where areas needing additional clarification and guidelines were identified; and

WHEREAS, the Resort Tax Board and the Town Commission believe it is in the best interest of the Town to adopt the recommended amendment to the Code to create a formalized Budget Plan with staff, in consultation with the Town Manager Designee and to submit the Budget Plan to the Town Manager every year as part of the budgetary process; and

WHEREAS, the Resort Tax Board held its first public hearing on June 1, 2015 and recommended approval of the proposed amendments to the Code of Ordinances having complied with the notice requirements by the Florida Statutes; and

WHEREAS, the Town Commission held its first public hearing on October 13, 2015 and recommended approval of the proposed amendments to the Code of Ordinances having complied with the notice requirements by the Florida Statutes; and

WHEREAS, the Resort Tax Board has conducted a second duly noticed public hearing on these regulations as required by law on December 14, 2015 and further finds the proposed change to the Code necessary and in the best interest of the community; and

WHEREAS, the Town Commission has conducted a second duly noticed public hearing on these regulations as required by law on January 12, 2016 and further finds the proposed change to the Code necessary and in the best interest of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION AND RESORT TAX BOARD OF THE TOWN OF SURFSIDE, FLORIDA:

Section 1. Recitals. The foregoing “WHEREAS” clauses are ratified and confirmed as being true and correct and are made a specific part of this Ordinance.

Section 2. Code Amendment. The code of the Town of Surfside, Florida is hereby amended as follows:

Sec. 70-126. Power and duties.

The board shall have the following enumerated powers and duties.

- (1) To adopt and/or amend procedures as it relateds to publicity, advertising, promotional events, tourist board activities.
- (2) To expend resort tax funds collected pursuant to Chapter 70 of the Town Code. Specifically, those amounts allocated by the commission during their annual budgetary process, the minimum being 34 percent of the resort tax collected, to advertising promotion and special events as part of the tourist bureau budget.
- (3) To employ or retain an advertising and/or public relations consultant and/or firm as it relates to specific tourist board activities. The tourist board shall designate a member to assist the town manager, upon request, in the process of selecting a director for the department.
- (4) To authorize placement of advertising in various media.
- (5) To organize special events for the promotion of Surfside as a tourist destination.
- (6) To create a formalized Budget Plan with staff in consultation with the Town Manager Designee and to submit an annual report the Budget Plan to the town commission Town Manager every May-year as part of the budgetary process.

Section 3. Severability. If any section, subsection, clause or provision of this Ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, the remainder shall not be affected by such invalidity.

Section 4. Conflict. All sections or parts of sections of the Town of Surfside Code of Ordinances in conflict herewith are intended to be repealed to the extent of such conflict.

Section 5. Inclusion in the Code of Ordinances. It is the intention of the Town Commission and Resort Tax Board, and it is hereby ordained that the provisions of this Ordinance shall become and made a part of the Town of Surfside Code of Ordinances, that the sections of this Ordinance may be renumbered or re-lettered to accomplish such intentions; and the word “ordinance” may be changed to “Section” or other appropriate word.

Section 6. Effective Date. This Ordinance shall be effective upon adoption on second reading.

PASSED and ADOPTED on first reading this ____ day of _____, _____.

PASSED and ADOPTED on second reading this ____ day of _____, _____.

Daniel Dietch, Mayor

Sean McKeen, Chair, Resort Tax Board

ATTEST:

Sandra Novoa
Town Clerk, MMC

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Linda Miller

Linda Miller, Town Attorney

On Final Reading Moved by: _____

On Final Reading Seconded by: _____

Vote by the Town Commission:

Commissioner Barry Cohen	yes	_____	no	_____
Commissioner Michael Karukin	yes	_____	no	_____
Commissioner Marta Olchyk	yes	_____	no	_____
Vice Mayor Eli Tourgeman	yes	_____	no	_____
Mayor Daniel Dietch	yes	_____	no	_____

On Final Reading Moved by: _____

On Final Reading Seconded by: _____

Vote by the Resort Tax Board:

Member Joel Baum	yes	_____	no	_____
Member Jessica Levison	yes	_____	no	_____
Member Sara Liss	yes	_____	no	_____
Vice Chair Barbara Cohen	yes	_____	no	_____
Chair Sean McKeen	yes	_____	no	_____



Town of Surfside Commission Communication

Agenda #: 4B1
Agenda Date: January 12, 2016
Subject: Second Floor Balconies
From: Sarah Sinatra Gould, AICP, Town Planner

Background: Numerous applicants have presented plans that utilize interior balconies in an attempt to meet the additional setbacks required for the second floor. In an attempt to further limit the mass of a structure, the proposed modification would clarify that second floor balconies or terraces will not be counted towards the setback, except when the roof line of the balcony meets the average setbacks for the second floor.

The proposed language clarifies the intent of the original ordinance that provided greater setbacks for the second floor as well as less visible massing of the second floor.

Budget Impact: None

Growth Impact: None

Staff Impact: None

Staff Recommendation: Staff requests direction from the Planning and Zoning Board on any modifications to the proposed language and then direct staff to prepare any applicable ordinances.

Sarah Sinatra Gould, AICP, Town Planner

Guillermo Olmedillo, Town Manager

ORDINANCE NO. - _____

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING CHAPTER 90, ARTICLE IV “DISTRICT REGULATIONS”; SPECIFICALLY AMENDING SECTION 90-48. “MODIFICATION OF SIDE AND REAR YARD REGULATIONS”; CLARIFYING SECOND FLOOR BALCONIES OR TERRACES WILL NOT BE COUNTED TOWARDS THE SETBACK; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, numerous applicants have presented plans that utilize interior balconies in an attempt to meet the additional setbacks required for the second floor; and

WHEREAS, in an attempt to further limit the mass of a structure, the proposed amendment to the Code will clarify that second floor balconies or terraces will not be counted towards the setback, except when the roof line of the balcony meets the average setbacks for the second floor; and

WHEREAS, the proposed amendment clarifies the intent of the original ordinance that provided greater setbacks for the second floor as well as less visible massing of the second floor; and

WHEREAS, the Town Commission held its first public reading on January 12, 2016 and recommended approval of the proposed amendments to the Code of Ordinances having complied with the notice requirements by the Florida Statutes; and

WHEREAS, the Planning and Zoning Board, sitting as the Local Planning Agency, has reviewed the revisions to the code for consistency with the Town’s Comprehensive Plan at a duly noticed hearing on January 28, 2016 and recommended approval; and

WHEREAS, the Town Commission has conducted a second duly noticed public hearing on these regulations as required by law on March 8, 2016 and further finds the proposed change to the Code necessary and in the best interest of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA:

Section 1. Recitals. The above Recitals are true and correct and are incorporated herein by this reference:

Section 2. Town Code Amended. Chapter 90, Article IV “District Regulations” is hereby amended as follows:

Sec. 90-48. Modification of side and rear yard regulations.

90-478.6 New balconies or decks located more than five feet above grade on new or existing single family homes shall not encroach into any setbacks.

90-48.7 Second floor balconies or terraces shall not be counted towards the setback, except when the roof line of the balcony meets the average setbacks for the second floor.

Section 3. Severability. If any section, subsection, clause or provision of this Ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, the remainder shall not be affected by such invalidity.

Section 4. Conflict. All sections or parts of sections of the Town of Surfside Code of Ordinances in conflict herewith are intended to be repealed to the extent of such conflict.

Section 5. Inclusion in the Code of Ordinances. It is the intention of the Town Commission, and it is hereby ordained that the provisions of this Ordinance shall become and made a part of the Town of Surfside Code of Ordinances, that the sections of this Ordinance may be renumbered or re-lettered to accomplish such intentions; and the word "Ordinance" may be changed to "Section" or other appropriate word.

Section 6. Effective Date. This Ordinance shall be effective upon final adoption on second reading.

PASSED and ADOPTED on First Reading the _____ day of _____, 2016.

PASSED and ADOPTED on Second Reading this _____ day of _____, 2016.

Daniel Dietch, Mayor

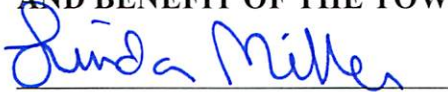
ATTEST:

Sandra Novoa, MMC, Town Clerk

Ordinance No. _____

Page 2

**APPROVED AS TO FORM AND LEGALITY FOR THE USE
AND BENEFIT OF THE TOWN OF SURFSIDE ONLY:**



Linda Miller
Town Attorney

On Final Reading Moved by: _____

On Final Reading Seconded by: _____

VOTE ON ADOPTION:

Commissioner Barry Cohen	yes	_____	no	_____
Commissioner Michael Karukin	yes	_____	no	_____
Commissioner Marta Olchyk	yes	_____	no	_____
Vice Mayor Eli Tourgeman	yes	_____	no	_____
Mayor Daniel Dietch	yes	_____	no	_____

Ordinance No. _____
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Town of Surfside Commission Communication

Agenda #: 4B2
Agenda Date: January 12, 2016
Subject: Vacant Lot Fencing Ordinance Amendment
From: Alan P. Graham, Code Compliance Director

Background: Currently, under Town Ordinance Section 14-55 (a)(6), Vacant Lots or Buildings, the owners of unsecured vacant lots or buildings are required to install fencing and such fencing shall comply with the Town's Fences, Walls and Hedges Ordinance (Section 90-56).

Code Section 90-56 provides conflicting information as to the type of fencing required as it relates to Code Section 14-55. Since Section 14-55 falls under the Code Chapter relating to Building and Building Regulations, the proposed Ordinance amendment to section 14-55 aims to clarify and simplify the intent of the original Ordinance by amending subsection (6) to describe the desired fence height, the desired fence opacity, and the fence material restriction (chain link).

Budget Impact: None

Growth Impact: None

Staff Impact: None

Staff Recommendation: Staff recommends the Town Commission approve the ordinance amendment.

Alan P. Graham
Code Compliance Director

Guillermo Olmedillo
Town Manager

Sec. 14-55. - Vacant lots or buildings.

(a) Vacant lot. The owner protects and maintains the lot as follows:

- (1) The owner will not permit garbage and solid waste to accumulate on the property.
- (2) Unsafe buildings and structures shall be demolished.
- (3) Junked materials, construction equipment, or construction materials will not be stored on the lot.
- (4) The owner shall maintain the lot in a park-like setting in accordance with a landscape plan approved by the city manager or his/her designee. At a minimum, the park-like setting must be grass or appropriate ground-cover encompassing the entire lot.
- (5) The owner will maintain plants and landscaping on the lot in accordance with this chapter. The lots shall be trimmed and mowed, with the height of grass and weeds being no more than eight inches.
- (6) ~~Fencing will be required and shall comply with the town's Fences, Walls and Hedges Ordinance (Section 90-56) as may be amended from time to time.~~ Vacant lots shall be fenced with a four foot decorative fence. The fence shall maintain a maximum of 50% opacity. Chain-link fencing shall not be permitted.

The foregoing shall not apply to active construction sites defined as those sites with active building permits on which work is being continuously pursued within the discretion of the building official.

ORDINANCE NO. - _____

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING CHAPTER 14 “BUILDINGS AND BUILDING REGULATIONS”; ARTICLE III “PROPERTY MAINTENANCE STANDARDS”; SPECIFICALLY AMENDING SECTION 14-55 “MAINTENANCE OF VACANT LOTS”; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, it is in the best interest of the Town to amend the Code to authorize the Town Manager to prescribe reasonable conditions for owners of unsecured vacant lots or buildings to install fencing to minimize adverse effects upon the community; and

WHEREAS, Section 14-55 (a)(6), Vacant Lots or Buildings, requires owners of unsecured vacant lots or buildings to install fencing in compliance with the Town’s Fences, Walls and Hedges Ordinance (Section 90-56); and

WHEREAS, the proposed amendment clarifies the current Code by creating uniform standards for fencing on vacant lots for aesthetic enhancement of the Town, proscribing the fence height, fence opacity, and restrictions on fence materials; and

WHEREAS, the proposed amendment expedites and facilitates the process by which a vacant lot owner installs fencing by eliminating the requirement for approval by the Design Review Board; and

WHEREAS, the Town Commission held its first public reading on January 12, 2016 and recommended approval of the proposed amendments to the Code of Ordinances having complied with the notice requirements by the Florida Statutes; and

WHEREAS, the Town Commission has conducted a second duly noticed public hearing on these regulations as required by law on February 9, 2016 and further finds the proposed change to the Code necessary and in the best interest of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA:

Section 1. Recitals. The above Recitals are true and correct and are incorporated herein by this reference:

Section 2. Article III. “Property Maintenance Standards” of the Code is hereby amended as follows:

Sec. 14-55. - Vacant lots or buildings.

(a) Vacant lot. The owner protects and maintains the lot as follows:

- (1) The owner will not permit garbage and solid waste to accumulate on the property.
- (2) Unsafe buildings and structures shall be demolished.
- (3) Junked materials, construction equipment, or construction materials will not be stored on the lot.
- (4) The owner shall maintain the lot in a park-like setting in accordance with a landscape plan approved by the city manager or his/her designee. At a minimum, the park-like setting must be grass or appropriate ground-cover encompassing the entire lot.
- (5) The owner will maintain plants and landscaping on the lot in accordance with this chapter. The lots shall be trimmed and mowed, with the height of grass and weeds being no more than eight inches.
- (6) ~~Fencing will be required and shall comply with the town's Fences, Walls and Hedges Ordinance (Section 90-56) as may be amended from time to time.~~ Vacant lots shall be fenced with a four foot fence. The fence shall maintain a maximum of 50% opacity. Chain-link fencing shall not be permitted. Fences under this section do not require approval by the Design Review Board.

The foregoing shall not apply to active construction sites defined as those sites with active building permits on which work is being continuously pursued within the discretion of the building official.

Section 3. Severability. If any section, subsection, clause or provision of this Ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, the remainder shall not be affected by such invalidity.

Section 4. Conflict. All sections or parts of sections of the Town of Surfside Code of Ordinances in conflict herewith are intended to be repealed to the extent of such conflict.

Section 5. Inclusion in the Code of Ordinances. It is the intention of the Town Commission, and it is hereby ordained that the provisions of this Ordinance shall become and made a part of the Town of Surfside Code of Ordinances, that the sections of this Ordinance may be renumbered or re-lettered to accomplish such intentions; and the word "Ordinance" may be changed to "Section" or other appropriate word.

Section 6. Effective Date. This Ordinance shall be effective upon final adoption on second reading.

Ordinance No. _____
Page 2

PASSED and **ADOPTED** on First Reading the _____ day of _____, 2016.

PASSED and **ADOPTED** on Second Reading this _____ day of _____, 2016.

Daniel Dietch, Mayor

ATTEST:

Sandra Novoa, MMC, Town Clerk

**APPROVED AS TO FORM AND LEGALITY FOR THE USE
AND BENEFIT OF THE TOWN OF SURFSIDE ONLY:**



Linda Miller
Town Attorney

On Final Reading Moved by: _____

On Final Reading Seconded by: _____

VOTE ON ADOPTION:

Commissioner Barry Cohen	yes _____	no _____
Commissioner Michael Karukin	yes _____	no _____
Commissioner Marta Olchyk	yes _____	no _____
Vice Mayor Eli Tourgeman	yes _____	no _____
Mayor Daniel Dietch	yes _____	no _____

Ordinance No. _____

Page 3



**TOWN OF SURFSIDE
COMMISSION COMMUNICATION**

Agenda Item: # 4B3

Agenda Date: January 12, 2016

From: Commissioner Barry Cohen

Subject: Contract Requirements for Non-Discrimination

Background: The Town Commission strongly opposes the practice of economic discrimination and the boycotting of persons and/or entities on the basis of race, color, religion, gender or national origin. The Town Commission desires to protect the interests of its citizens by ensuring that the Town will not be party to discriminatory business practices and boycotts.

Analysis: The Village of Bal Harbour has adopted and the City of Miami Beach is considering on second reading an ordinance requiring that the municipality shall not enter into a contract with a business unless the contract includes a representation that the business is not currently engaged in, and an agreement that the business will not engage in, a boycott. *Boycott* means to blacklist, divest from, or otherwise refuse to deal with a nation or country, or to blacklist or otherwise refuse to deal with a person or entity when the action is based on race, color, national origin, religion, sex, gender identity, sexual orientation, marital or familial status, age, or disability in a discriminatory manner. The term boycott does not include a decision based upon business or economic reasons, or boycotts, embargoes, trade restrictions, or divestments that are specifically authorized or required by federal law or state law.

Recommendation: Town Commission to approve the ordinance on first reading creating Section 3-1.1 “Non-discrimination; contract requirements; waiver.”

ORDINANCE NO. 2016-_____

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING CHAPTER 3 “PURCHASING”; SPECIFICALLY CREATING SECTION 3-1.1. “NON-DISCRIMINATION; CONTRACT REQUIREMENTS; WAIVER”; PROHIBITING THE TOWN FROM PROCURING GOODS OR SERVICES FROM, OR OTHERWISE CONTRACTING WITH A BUSINESS WHICH ENGAGES IN THE BOYCOTT OF A PERSON OR ENTITY BASED ON RACE, COLOR, RELIGION, GENDER, OR NATIONAL ORIGIN; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission strongly opposes the practice of economic discrimination and boycotts of persons and/or entities on the basis of race, color, religion, gender or national origin; and

WHEREAS, the Town Commission desires to protect the interests of its citizens by ensuring that the Town will not be party to discriminatory business practices and boycotts; and

WHEREAS, the Town Commission held its first public reading on January 12, 2016 and recommended approval of the proposed amendments to the Code of Ordinances having complied with the notice requirements by the Florida Statutes; and

WHEREAS, the Town Commission has conducted a second duly noticed public hearing on these regulations as required by law on February 9, 2016 and further finds the proposed change to the Code necessary and in the best interest of the community.

NOW THEREFORE, IT IS HEREBY ORDAINED BY THE TOWN COMMISSION OF SURFSIDE TOWN, FLORIDA; AS FOLLOWS:

Section 1. Recitals. That the above stated recitals are hereby adopted and confirmed.

Section 2. Town Code Amended. That Chapter 3 “Purchasing”, Section 3-1.1 “Non-discrimination; contract requirements; waiver” of the Surfside Town Code of Ordinances is hereby created and shall read as follows:

3-1.1. Non-discrimination; contract requirements; waiver.

(a) Definitions.

As used in this section, the following terms shall have the following meaning:

Boycott means to blacklist, divest from, or otherwise refuse to deal with a nation or country, or to blacklist or otherwise refuse to deal with a person or entity when the action is based on race, color, national origin, religion, sex, gender identity, sexual orientation, marital or familial status, age, or disability in a discriminatory manner. The term boycott does not include a decision based upon business or economic reasons, or boycotts, embargoes, trade restrictions, or divestments that are specifically authorized or required by federal law or state law.

Business means any sole proprietorship, organization, association, corporation, limited liability partnership, limited liability company, or other entity or business association, including wholly owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates of those entities or business associations awarded a contract pursuant to this article.

(b) Contract requirements; waiver.

- (1) The town shall not enter into a contract with a business unless the contract includes a representation that the business is not currently engaged in, and an agreement that the business will not engage in, a boycott, as defined in this section.
- (2) The town commission may, in its sole discretion, elect to waive the requirements of this section upon an affirmative vote when the town commission deems the waiver necessary for the health, safety, or welfare of the town.

Section 3. Severability. That the provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 4. Inclusion in the Code. That it is the intention of the Town Commission, and it is hereby ordained that this Ordinance shall become and made part of the Town Code; that the sections of this Ordinance may be renumbered or relettered to accomplish such intention; and that the word “Ordinance” shall be changed to “Section” or other appropriate word.

Section 5. Conflict. That all sections or parts of sections of the Village Code, all ordinances or parts of ordinances and all resolutions or parts of resolutions in conflict with this Ordinance are repealed to the extent of such conflict.

Section 6. Effective Date. That this Ordinance shall be effective immediately upon adoption on second reading.

PASSED AND ADOPTED on first reading this __ day of _____, 2016.

PASSED AND ADOPTED on second reading this __ day of _____, 2016.

Daniel Dietch
Mayor

ATTEST:

Sandra Novoa, MMC, Town Clerk

**APPROVED AS TO FORM AND LEGALITY FOR THE USE
AND BENEFIT OF THE TOWN OF SURFSIDE ONLY:**

Linda Miller
Town Attorney

On Final Reading Moved by: _____

On Final Reading Seconded by: _____

VOTE ON ADOPTION:

Commissioner Barry Cohen	yes _____	no _____
Commissioner Michael Karukin	yes _____	no _____
Commissioner Marta Olchyk	yes _____	no _____
Vice Mayor Eli Tourgeman	yes _____	no _____
Mayor Daniel Dietch	yes _____	no _____

MIAMI-DADE COUNTY LEAGUE OF CITIES226 East Flagler Street • Suite 200 • Miami, FL 33131
Phone 305.416.4155 Fax 305.416.4157 www.mdclc.orgRichard Kuper, Esq.
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Commissioner, Surfside
Hon. Jose M. Diaz
Commissioner, Sweetwater
Hon. Richard Block
Councilman, Virginia Gardens
Hon. Eduardo Muñiña
Mayor, West Miami

September 9, 2015

The Honorable Daniel Dietch
Mayor, Town of Surfside
9293 Harding Ave
Surfside, FL 33154

Immediate Past President

Hon. Cindy Lerner
Mayor, Pinecrest

Past Presidents

Hon. Deede Weithorn
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Hon. Luis Gonzalez
Council Vice-President, City of Hialeah
Hon. Isaac Salver
Councilman, Town of Bay Harbor Islands
Hon. R.S. Shiver
Commissioner, City of Florida City
Hon. Wilfredo "Willy" Gort
Commissioner, City of Miami

Dear Mayor Dietch:

Allow me this opportunity to first thank you for your continued participation in and support of the Miami-Dade County League of Cities (MDCLC). President Jon Burgess, and myself are well aware that MDCLC's success is a direct result of the hard work and dedication of its members. For this reason, we need your cooperation in making appointments to the Board.

Each member municipality designates one of its elected officials to serve as a **Director** and one as an **alternate Director** of the League for a period of one year. The term commences at the date of the Annual Meeting in the month of February, and runs until the following February.

Allow this letter to serve as a kind reminder that you are required to designate a Director and an alternate to represent your municipality on the MDCLC's Board preferably before the December Board Meeting. Please send us a note to the League office naming your appointments.

Thank you for your continued cooperation and support.

Sincerely,

Richard Kuper, Esq.
Executive Director

RK/mr

TOWN OF SURFSIDE
RECEIVED 10/17/15



Town of Surfside Commission Communication

Agenda Item #: 9B

Agenda Date: January 12, 2016

Subject: Discussion on re-structuring the southwest parking lot at Town Hall.

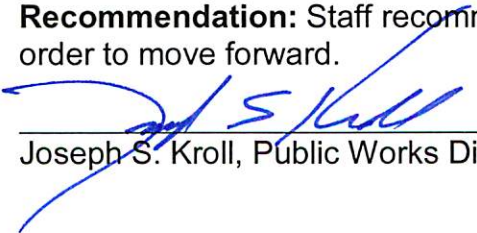
Background: The southwest parking lot which is just south of the Police Station is broken up into three sections. The first section is parking for Police and Town Employees. The middle section is used for Public Works and our landscaping contractor for storage. The most southernly portion is used for Police parking. There has been discussions between the Police and Public Works Department to make the parking area more secure. In order to have better continuity, moving Public Works to the most southernly area and putting the Police Department in the middle portion would allow for a better flow. Reconfiguring the set up will allow us to fence the area in and keep all of the Police vehicles together and all of the Public Works and contractor storage in one spot.

Analysis: Restructuring of the parking lot makes access to vehicles and equipment for both departments easier. In addition, a secure lot is important for both employee safety and securing property.

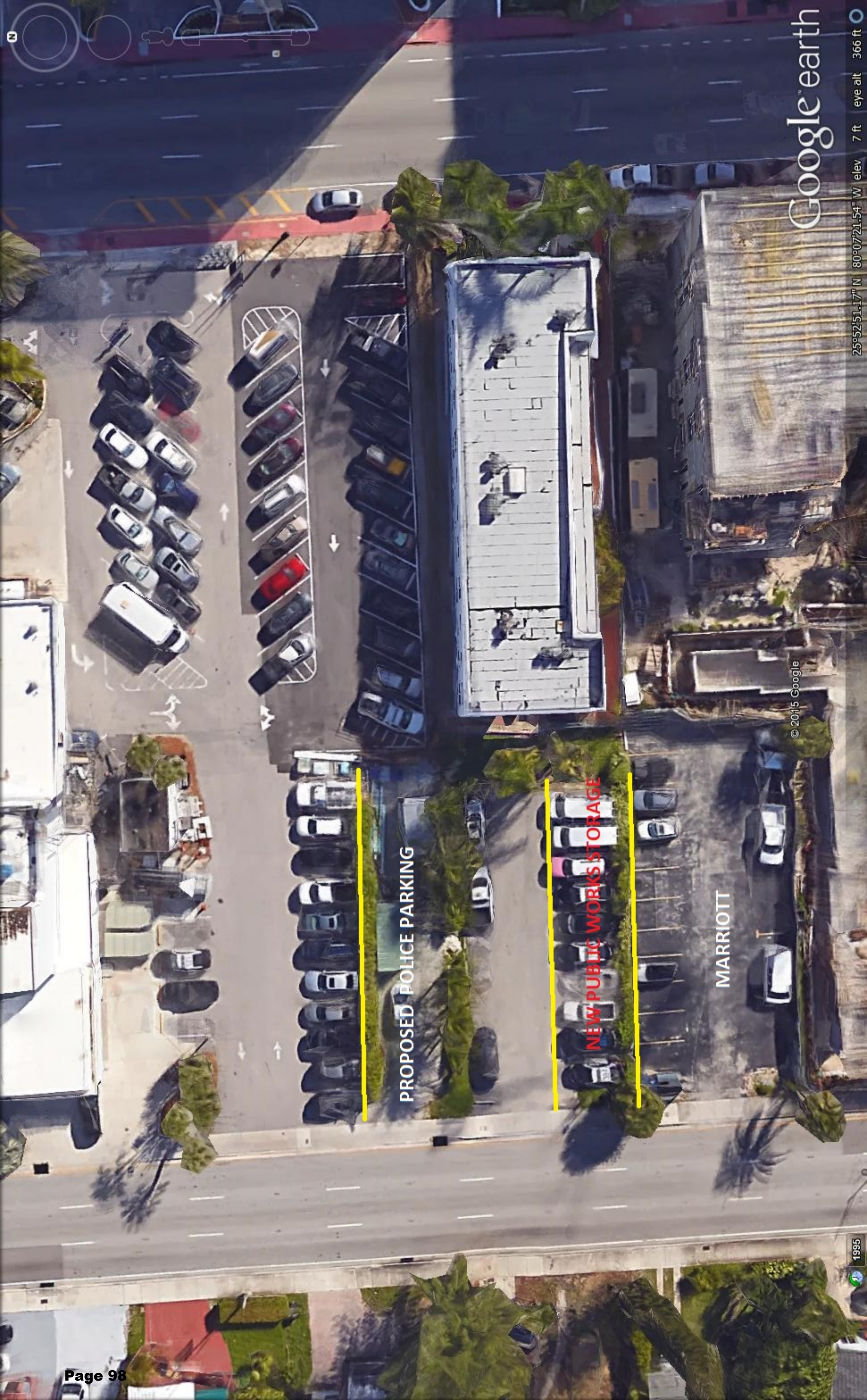
Staff Impact: N/A

Budget Impact: The cost is estimated to be \$30,000, which will include vegetation removal, sub base material and asphalt pavement. Public Works staff will do the majority of the work, except for the paving portion. This projected, which is not budgeted, can be paid for through funds available from the Municipal Parking Fund.

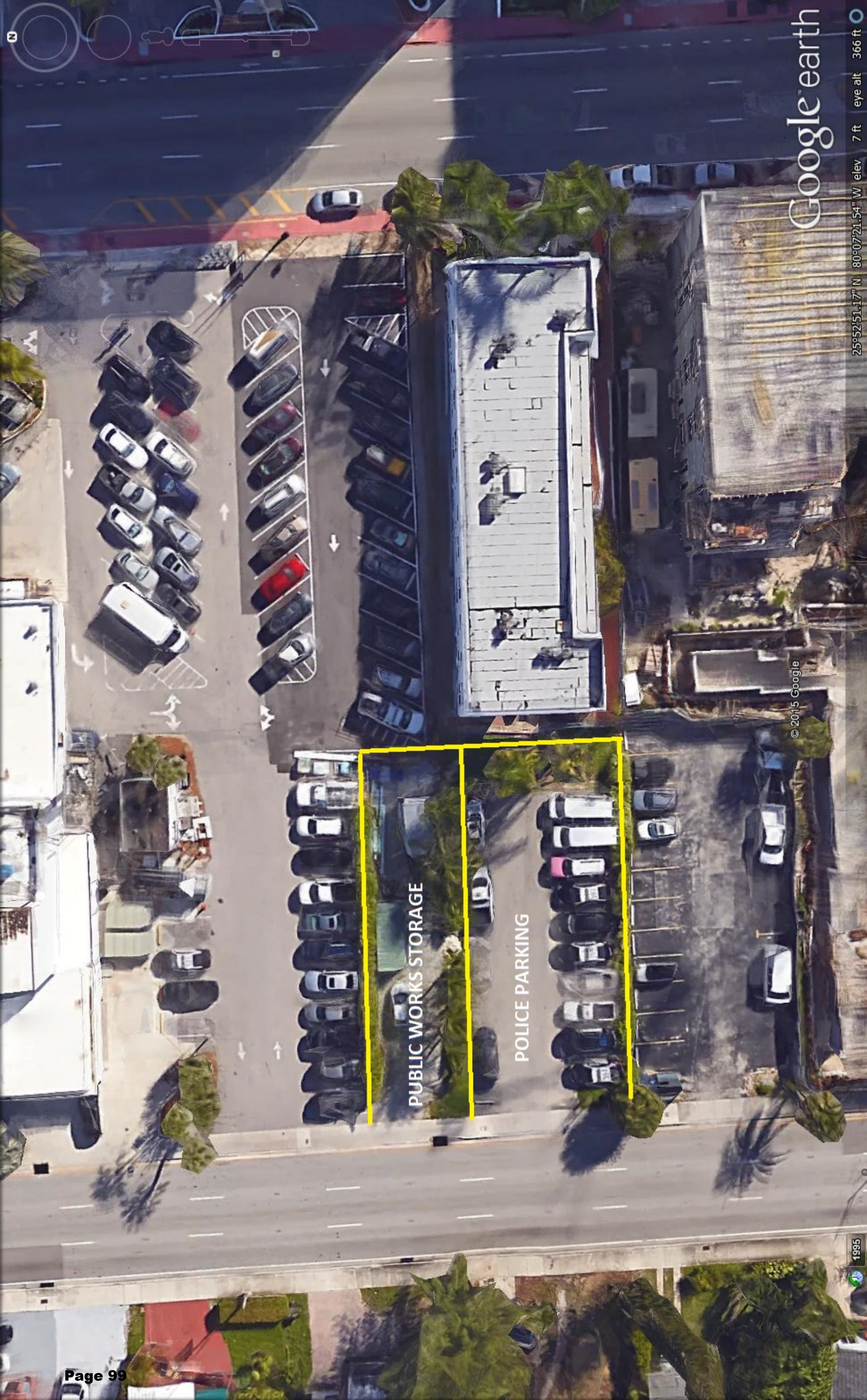
Recommendation: Staff recommends the Town Commission approve this agenda item in order to move forward.


Joseph S. Kroll, Public Works Director


Guillermo Olmedillo, Town Manager




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**TOWN OF SURFSIDE
DISCUSSION ITEM**

Agenda Item: # 9C
Agenda Date: January 12, 2016
From: Commissioner Michael Karukin 
Subject: Referendum for Parking Structure

Background: The Town Commission directed the Town Administration to prepare RFPs for the Post Office Site and for the 94th Street lot for a parking structure in Town. I recommend the Town Commission vote on a motion to require language in the RFPs that states that any option for a parking structure shall go to a referendum. In this manner, there will be full disclosure to respondents. In addition, direct the Town Clerk to contact Miami-Dade County Elections Department on a timeline for this ballot question, which is anticipated to be November of 2016.

Recommendation: 1) Town Commission vote on a motion to require the RFPs to include language that any option for a parking structure is required to go to referendum, and 2) direct the Town Clerk to request the timeline for placement of the ballot question for the November 2016 Election.



**Town of Surfside
Town Commission Meeting
January 12, 2016
7:00 pm**

Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

Date: January 12, 2016
Prepared by: Daniel Dietch, Mayor
Subject: Initial Performance Evaluation
Town Manager Guillermo Olmedillo

Background: In accordance with the Town Manager's Employment Agreement, the Town Commission shall conduct a formal performance evaluation after six, twelve and twenty-four months of service. On October 13, 2015 the Town Commission approved a performance evaluation form, which included the following evaluation criteria categories:

1. Individual Characteristics
2. Professional Skills and Status
3. Relations with the Town Commission
4. Policy Execution
5. Reporting
6. Citizen Relations
7. Staffing
8. Supervision
9. Fiscal Management
10. Community

Each Elected Official was asked to rate the Town Manager on various aspects relating to the ten (10) evaluation criteria categories identified above. The rating scale was defined as follows:



**Town of Surfside
Town Commission Meeting
January 12, 2016
7:00 pm**

Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

- 5 = Excellent** (almost always exceeds the performance standard)
- 4 = Above average** (generally exceeds the performance standard)
- 3 = Average** (generally meets the performance standard)
- 2 = Below average** (usually does not meet the performance standard)
- 1 = Poor** (rarely meets the performance standard)

The individual Elected Official ratings have been tabulated and are summarized in Table 1. The Town Clerk has copies of the complete performance evaluations prepared by each Elected Official.

Consideration: Town Manager agreed to a salary of \$155,000 during contract negotiations, but asked that the Town Commission consider increasing his salary after one year if his performance warranted such an increase. As presented in Table 1, the collective scores reflect performance well above average. Accordingly, it is requested that the Town Commission consider increasing his annual salary to \$160,000.



**Town of Surfside
Town Commission Meeting
January 12, 2016
7:00 pm**

Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

**Table 1
Town Manager Initial Performance Evaluation Rating Summary**

Elected Official	Evaluation Criteria/Ratings ¹										Average Rating
	Individual Characteristics	Professional Skills and Status	Relations with the Town Commission	Policy Execution	Reporting	Citizen Relations	Staffing	Supervision	Fiscal Management	Community	
Olchyk	4.2	4.2	4.6	4.2	4.0	3.8	3.6	3.4	3.6	4.0	4.0
Cohen	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
Dietch	4.2	4.6	4.2	4.8	3.4	3.6	4.0	4.2	4.0	4.4	4.1
Karukin	DNC	DNC	DNC	DNC	DNC	DNC	DNC	DNC	DNC	DNC	DNC
Tourgeman	DNC	DNC	DNC	DNC	DNC	DNC	DNC	DNC	DNC	DNC	DNC
Average Rating	4.5	4.6	4.6	4.7	4.1	4.1	4.2	4.2	4.2	4.5	4.4

NOTE:

1. Ratings are defined as follows:

- 5 = Excellent** (almost always exceeds the performance standard)
- 4 = Above Average** (generally exceeds the performance standard)
- 3 = Average** (generally meets the performance standard)
- 2 = Below Average** (usually does not meet the performance standard)
- 1 = Poor** (rarely meets the performance standard)
- DNC = Did Not Complete**



**Town of Surfside
Town Commission Meeting
January 12, 2016
7:00 pm**

Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

Agenda #: 9E
Date: January 12, 2016
From: Daniel Dietch, Mayor
Subject: Business District Property Maintenance Standards

Objective: To seek direction from the Town Commission whether it desires the Town Manager to develop property maintenance standards for the Business District.

Consideration: Efforts are underway to improve the operations and aesthetics of the Business District alleyways. While this initiative is critically important to improve the Business District, the aesthetics of the public space in the front of businesses is also important. The Town currently provides waste and recyclables collection and landscaping as well as basic maintenance including daily sweeping and sidewalk painting. However, the condition of the sidewalk in front of businesses requires additional attention due to regular usage. Responsibilities could include requiring proper placement of waste at the end of each business day as well as washing down the sidewalk nightly to remove the remnants of food and pedestrian traffic.

Recommendation: Direct the Town Manager to develop property maintenance standards for the Business District.



**Town of Surfside
Town Commission Meeting
January 12, 2016
7:00 pm**

Town Hall Commission Chambers - 9293 Harding Avenue, 2nd Floor
Surfside, FL 33154

Agenda #: 9F
Date: January 12, 2016
From: Daniel Dietch, Mayor
Subject: Town Commission Recognition Policy and Procedure

Objective: To seek direction from the Town Commission whether it desires the Town Manager and Town Clerk to finalize the draft Town Commission Recognition Policy and Procedure.

Consideration: This matter was first presented to the Town Commission on May 12, 2015 and was deferred. It was then placed on the June 9, 2015 Commission Agenda and no action was taken. It should be noted that two members of the Town Commission were absent from the June 9, 2015 Commission Meeting. As the Town continues to bestow recognition to members of the public with no formal policy nor procedure, it is being brought back as a discussion item.

At the core of this issue is the opportunity for special recognition by an individual Elected Official without the knowledge of the entire Town Commission. In the past, such recognition has occurred outside of the agreed upon time and location prior to each regular Commission Meeting. Through the establishment of a formal policy and procedure, all Commission Members will follow agreed upon rules of engagement to improve transparency and accountability related to official recognition.

Attachment A presents a draft recognition policy and procedure drafted by the Town Clerk and Town Manager and Attachment B presents the recognition request form drafted by the Town Clerk and Town Manager. Feedback from the Town Commission is requested to formalize the recognition process.

Recommendation: Direct the Town Manager and Town Clerk to implement a Town Commission Recognition Policy and Procedure.



TOWN OF SURFSIDE

PROCLAMATION, CERTIFICATE, COIN AND KEY TO THE TOWN

POLICY AND PROCEDURE

OFFICE OF THE TOWN CLERK

PROCLAMATIONS AND/OR COINS

Proclamations and/or Coins are ceremonial items issued by the Mayor with the consent of the Town Commission that recognize, celebrate and honor extraordinary achievements. They may include but are not limited to the citizens of the Town of Surfside; residents of Miami-Dade County, certain organizations' occasions of importance and significance; days that are noteworthy or historically significant; and special events. Proclamations are not automatically renewed and are limited to one (1) recipient per event, per calendar year.

Proclamations and/or Coins will not be issued for matters of political controversy; ideological or religious beliefs or individual conviction; and campaigns or events contrary to Town policies, espousing hatred, violence or racism. Proclamations are strictly honorary and they are issued as a courtesy. In addition, they are not legally binding and do not constitute an endorsement by the Town of Surfside.

CERTIFICATES OF RECOGNITION AND/OR ACHIEVEMENT

Certificates of Recognition and/or Achievement, which are inclusive of any other similar type of recognition, are honorary items issued by the Mayor that may be used to honor special events or individuals. These may include but are not limited to participation at conferences; conventions; seminars; professional celebrations; retirements; family reunions; community celebrations; award ceremonies; college graduations; significant birthdays; anniversaries and other achievements. Certificates of Recognition and/or Achievement are not automatically renewed and are limited to one (1) recipient per event, per calendar year.

KEY TO THE TOWN

The Key to the Town is an honor bestowed by the Mayor with the consent of the Town Commission upon esteemed residents, visitors, and others whom, the Town wishes to honor. A Key to the Town is strictly honorary.

POLICY AND PROCEDURE

The Mayor, Town Commission members, individuals and organizations seeking a Proclamation, Certificate, Coin or Key to the Town shall submit their request in writing to the Town of Surfside Office of the Town Clerk. Requestors may use the Town's Proclamation, Certificate, Coin and Key to the Town Request Form or a letter to submit their request.



TOWN OF SURFSIDE
PROCLAMATION, CERTIFICATE, COIN AND KEY TO THE TOWN
POLICY AND PROCEDURE
OFFICE OF THE TOWN CLERK

The Proclamation, Certificate, Coin and Key to the Town Request Form is available on the Town's website at www.TownofSurfsidefl.com and at the Office of the Town Clerk via telephone at (305) 561-4863 or via e-mail at snova@townofsurfsidefl.gov.

Request letters must include the following information:

- Contact person's first and last name, address, telephone number, and e-mail address (if available).
- The name and date of the day, week, month or event to be proclaimed or recognized.
- A brief summary and/or background of the event, organization, or person.
- Draft text for the proclamation including 4 – 6 "whereas" clauses.
- Date to be presented and/or when needed.
- An indication of whether the Proclamation, Certificate, Coin or Key to the Town is to be mailed, picked-up, or if the requestor wishes to have this presented at a Commission Meeting.

Upon the Town Commission's approval of a Proclamation and/or Key to the Town, the Mayor, Commission members and Town Manager shall be invited to attend the event at which the Proclamation and/or Key to the Town is to be awarded if other than at the scheduled Commission Meeting.

In addition, the Commission members and Town Manager shall be invited to attend the event in which a Certificate or Coin is to be awarded.

Note: Submission of a request for a Proclamation, Certificate, Coin or Key to the Town does not guarantee issuance.



TOWN OF SURFSIDE

PROCLAMATION, CERTIFICATE, COIN AND KEY TO THE TOWN

REQUEST FORM

OFFICE OF THE TOWN CLERK

Request for: Proclamation ___ Certificate ___ Key ___ Coin ___ (check one)

Date of Request: _____

Name of Requestor: _____

Organization: _____

Address: _____

Phone / E-Mail: _____

Name of Individual / Organization to be honored:

Title for Proclamation or Certificate:

Date of Recognition: _____

Reason for Recognition (Please attach 4 – 6 "whereas clauses" as draft text for a Proclamation):

Document is to be:

- Presented at a Commission Meeting in _____ (month / year)
- Presented at the following event _____ (Please attach event information to the request form)
- Picked up by _____ on _____ (date)

Administrative Use Only

Proclamation _____ Certificate _____ Key _____ Coin _____

Approved: Yes ___ No ___ If no, state reason: _____

Approved Date: _____

Date Submitted for Mayor's Signature: _____

Date Issued: _____

Completed by: _____



Town of Surfside Discussion Item

Agenda Item # 9G

Agenda Date: January 12, 2016

Subject: – FIU Proposal - Surfside, Bal Harbour and Bay Harbor Islands Interlocal Shuttle System

Background: Miami-Dade County declined funding requests to analyze and link the local shuttle busses from Surfside, Bal Harbour and Bay Harbor Islands to connect the services to the county-wide mass transit system. Thereafter, the Town of Surfside contacted Florida International University (“FIU”) Lehman Center for Transportation Research (LCTR) to assist Surfside, Bal Harbour and Bay Harbor Islands to address operational efficiencies, to coordinate a unified shuttle bus system for the transportation needs of the residents of the three municipalities and to provide better connectivity to Miami Beach, Sunny Isles and Miami-Dade Transit System.

FIU provided the attached Proposal which identifies a series of work tasks to be conducted with Surfside, Bal Harbour and Bay Harbor Islands. These tasks include meeting with staff and elected officials, collecting data and information, conducting community outreach meetings, analyzing the data and information and designing a new shuttle bus service. The Final Report will include recommendations on cost saving measures. The total cost for the project is \$38,964. (Attachment “A”)

The Town contacted Bal Harbour and Bay Harbor Islands to discuss FIU’s Proposal. Both municipalities request the Town to continue to take the lead in moving this initiative forward. The Town Administration recommends that prior to entering into an agreement with FIU that both municipalities provide their proportional share of the cost to Surfside.

Staff Impact: See below Recommendation as the Town Manager, Town Attorney, Finance Director and TEDAC Director are required to be involved in this project.


Recommendation:

- (1) Direct Town Administration to secure a funding commitment from Bal Harbour and Bay Harbor Islands for their equal portion of the cost of the Proposal.
- (2) Upon receipt of payment from Bal Harbour and Bay Harbor Islands, direct the Town Attorney to prepare an Interlocal Agreement with FIU and the municipalities. This agreement will include the provision that the Town will pay FIU the total cost of \$38,964. This payment includes the proportional funding received from Bal Harbour and Bay Harbor Islands and Surfside's portion from the Citizens Initiative Transportation Tax ("CITT") of \$12,988.

Budget Impact: Surfside's portion from Citizens Initiative Transportation Tax ("CITT") \$12,988


TEDACS Director


Finance Director


Town Manager

**Town of Surfside, Bal Harbour Village, and Bay Harbor
Islands Interlocal Shuttle System Proposal**

Submitted by

Fabian Cevallos, Ph.D.
Transit Program Director
Lehman Center for Transportation Research (LCTR)
Florida International University (FIU)
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Miami, FL 33174
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Submitted to:

Duncan Tavares
Director of Tourism, Economic Development
& Community Services
Town of Surfside
9293 Harding Ave
Surfside, FL 33154
Phone: 305-864-0722 | Fax: 305-861-1302
Email: dtavares@townofsurfsidefl.gov

BACKGROUND

Town of Surfside

Incorporated in 1935, Surfside is a town in Miami-Dade County, Florida. As of 2010, the population recorded by the U.S. Census Bureau was approximately 5,800. The total land area of the Town is approximately 0.6 square miles. This population is a varied mix of ethnicity and culture. The Town of Surfside encompasses the area from 87th Terrace to 96th Street, and it is situated between the City of Miami Beach and the Village of Bal Harbour.

The Town of Surfside operates a shuttle route that provides service within two blocks of every resident. The Surfside Shuttle operates weekdays from 7:30 a.m. to 5:16 p.m. and Saturdays from 8:00 a.m. to 1:30 p.m. This circulator routes also serves the North Shore Library in Miami Beach.

Bal Harbour Village

Bal Harbour is a village in Miami-Dade County, Florida. The population in 2010 was approximately 2,500, according to the United States Census Bureau. The village has a total land area of approximately 0.3 square miles. Bal Harbour, Florida is located on the northern tip of the barrier island commonly referred to as Miami Beach. The main traffic corridor running south to north through Bal Harbour, as well as the Town of Surfside, is Collins Avenue, also known as Florida State Highway A1A.

The Bal Harbour Village Shuttle serves the commercial section of 96 Street, including Bal Harbour Shops and the residential and hotels along Collins Avenue. Each trip is extended in express mode to Sunny Isles Beach and Aventura Mall. The shuttle route runs from 9:00 a.m. to 5:00 p.m. Sunday through Thursday and from 9:00 a.m. to 9:00 p.m. on Friday and Saturday.

Bay Harbor Islands

Bay Harbor Islands is a town in Miami-Dade County, Florida. The population was approximately 5,600 according to the 2010 census and it has an approximate total land area of 0.4 square miles. It is separated from the mainland by Biscayne Bay, with which it is connected via the Broad Causeway. On the mainland side, Bay Harbor Islands is bordered by the city of North Miami, while to the east it borders with the Village of Bal Harbour and the Town of Surfside; to the south lies the exclusive Indian Creek Village.

The Bay Harbor Islands Town Minibus operates from 9:00 a.m. to 5:00 p.m. Monday through Friday. This shuttle service serves the residential areas of both islands with an extension to stops in North Miami including Costco.

Community Coordination

Surfside, Bal Harbour, and Bay Harbor Islands provide no fare (free) shuttle bus service to their passengers. All three shuttle routes have a common transfer point at the Surfside Publix located at

94 Street and Harding Avenue. Recently the three communities collaborated on the preparation of a colorful, high quality brochure showing the route alignments and stops of all three shuttles and detailed schedules of each service.

PROJECT OBJECTIVES

The Town of Surfside, Bal Harbour Village, and Bay Harbor Islands' provide mobility to its residents and visitors connecting them to municipal offices, libraries, and popular shopping. However, there is a need for restructuring the current transit service for a more efficient and cost-effective system that provides better service to all three communities. An efficient transit system should provide mobility through reliable, safe, comfortable, and accessible service to its residents and visitors. The main objective of this project is to develop a more efficient and cost-effective shuttle bus operation in Surfside, Bal Harbour, and Bay Harbor Islands that better meets the mobility needs of residents and visitors. In addition, suggestions for effectively monitoring the transit service by using technology and following transit service standards will be presented. Focus will also be on identifying cost savings for the municipalities.

To achieve this, the FIU research team proposes a series of work tasks that include meeting with staff and elected officials, collecting data and information, conducting community outreach meetings, analyzing the data and information and designing the new service, and preparing the final report.

WORK TASKS

Task 1: Meet with Staff or Officials and Setup Steering Committee

The FIU LCTR staff will meet with staff and/or elected officials to get a clearer view on the goals and to gain insight of each municipalities' impression of the service being provided. An option, if each municipality is willing, is to arrange a steering committee with one member from each municipality meeting twice: first at the project kick-off meeting and second at the presentation of recommendations before completion of the final report.

Task 2: Data Collection

- LCTR staff will conduct on-board surveys on site. Staff will also collect manual passenger counts of each bus route to determine ridership and productivity of service.
- Data to be collected would be as follows:
 - On-board self-administered survey of current riders on each shuttle route. Surveys will be in English and Spanish and will be distributed/collected by LCTR staff. All trips will be surveyed. Survey questions will be shared with each municipality for review prior to printing of survey forms.

- Ridership by trip and bus stop as well as schedule performance will be collected for all trips on one day of each route.
- Information provided by each municipality will be requested including budget, costs, and any past ridership data if available.
- Demographic and socioeconomic data will be obtained from the U.S. Census and other sources by municipality

Task 3: Community Outreach

- Separate community meetings will be arranged in each municipality or one meeting at a central location could be conducted for residents and stakeholders of all three municipalities. Handouts and displays would be prepared for the community meetings.
- A meeting with other municipalities that operate merged systems, e.g. Hialeah-Hialeah Gardens would be arranged. In addition, LCTR staff will meet with CITT and MDT for their input on a merged system for Surfside, Bal Harbour, and Bay Harbor Islands.

Task 4: Analysis of Data and Design of Service

- Analyze surveys, ridership data, and information received at meetings.
- Develop service plans and schedules with options and determine estimated operating cost for each option.
- Service plan options would be presented to the steering committee prior to completion of the final report.

Task 5: Final Report

A final report documenting all aspects of this research will be prepared and submitted to the designated Project Manager for review and comments. This will include the work tasks in this scope of work along with recommendations for operation, promotion and managing a merged system. LCTR staff will present the final report and plans at each town’s commission/council meeting after submitting final report to staff. Appropriate displays of the proposed service plan would be provided. Based on the feedback, the report will be revised and finalized.

As next step and to ensure that the recommendations in the Final Report are properly used, FIU is willing to assist in the preparation of a new contract or an RFP for the selection of a transit provider, if agreed by the municipalities. FIU can also assist with coordinating with the selected transit provider for the implementation of the new routes and schedules. These “next step” tasks are optional and are not included in the budget of this proposal.

SCHEDULE

Work shall commence upon execution of the contract, with a proposed performance period of 6 months, which can be modified based on feedback from the municipalities. The schedule for completing the work tasks is given below.

Work Task	Month					
	1	2	3	4	5	6
Task 1: Meet with Staff/Elected Officials	■	■				
Task 2: Data Collection		■	■			
Task 3: Community Outreach				■	■	■
Task 4: Analysis of Data and Design of Service					■	■
Task 5: Final Report					■	■

COST PROPOSAL

The project team will include faculty, researchers, and other support staff who will work directly on the project and whose costs are reflected in the direct costs of the project. This proposed compensation and payments shall be made on a percent complete basis. The total cost for this project is \$38,964.

<i>Town of Surfside, Bal Harbour Village, and Bay Harbor Islands Interlocal Shuttle System Proposal</i>	
Budget Categories	Budget
Faculty Salaries & Benefits	\$14,272
Students and Other Professionals	\$15,154
Total Salaries & Benefits	\$29,426
Other Materials & Supplies	\$250
Printing & Reproduction	\$750
Travel	500
Total Direct Costs	\$30,926
Indirect Costs @ 26%	\$8,038
TOTAL COSTS	\$38,964

DESIGNATED PERSONNEL

- Dr. Fabian Cevallos, Transit Program Director at LCTR will serve as the Principal Investigator (PI) and will be responsible for this project.
- Dr. Albert Gan at LCTR will serve as Co-Principal Investigator (Co-PI) and assist will provide technical assistance with the different tasks of this project.
- Mr. Bob Pearsall, LCTR Senior Research Associate, will lead this project.
- Ms. Thalia Pickering, Research Assistant at LCTR will be responsible for graphic design of the surveys, presentation materials, and formatting the final report.
- FIU students at LCTR will assist with the onboard surveys and the overall tasks of this project.

RESUMES

Fabian Cevallos, Ph.D.
Transit Program Director
Associate Research Professor

EDUCATION

Ph.D. Civil Engineering (Transportation), December 2006
Florida International University, Miami, FL
Postgraduate Studies in Transportation Engineering
University of Nevada Las Vegas, Las Vegas, NV (1993-1994)
M.S. Civil Engineering (Transportation), May 1993
San Jose State University, San Jose, CA
B.S. Civil Engineering, November 1985
Guayaquil State University, Ecuador

PROFESSIONAL EXPERIENCE

Transit Program Director, Associate Research Professor
Lehman Center for Transportation Research, Miami, FL

7/06 – Present

Establish a transit program for the Lehman Center for Transportation Research (LCTR) at Florida International University (FIU). Write proposals and seek funding for research projects, manage program budget, develop innovative ideas that use transit strategies and technology to help improve transit efficiencies, participate in national research groups, and oversee researchers, consultants, and graduate students. Project sponsors include the Federal Transit Administration (FTA), the Florida Department of Transportation (FDOT), Miami-Dade Transit (MDT), and Miami-Dade County Public Works.

Co-Director of the Driving Simulation Lab to conduct multidisciplinary research and supported by the College of Engineering and Computing, the College of Nursing and Health Sciences, and the Division of Research. The Lab facilitates research in the areas of transportation safety, driving performance, driver behavior, mobility, vehicle technologies and their effect on driving, congestion, and individual and public safety.

FIU representative to the National Center for Transit Research (NCTR) Consortium. NCTR is one of the 22 national University Transportation Centers (UTCs) designated by the U.S. Department of Transportation. The goal is to advance research and education programs that address critical transportation challenges facing the nation. It supports the priorities of the U.S. Department of Transportation (DOT) and the participating universities are a critical part of the national transportation strategy.

Senior Research Associate

Center for Urban Transportation Research, Tampa, FL

10/02 – 7/06

Provide technical assistance to several transit agencies in Florida. Principal Investigator of the RAPTS (Resource for APTS) program sponsored by FDOT Central Office, Public Transit Office. Assist Florida International University in the development of an Automated Bus Stop Inventory. Projects include Automatic Passenger Counters (APCs), Electronic Fare Collection Systems, Automatic Vehicle Location System (AVL), Bus Stop Inventory, Geographic Information Systems (GIS), Real-Time Information Systems, APTS and IT/ITS master plans, Web Development, Database Programming, Database Management, Data Analysis, and Data Mining.

Senior Planner

Broward County Mass Transit, Pompano Beach, FL

12/97 – 10/02

Supervise and train Service Development staff in the areas of Geographic Information Systems (GIS) and transit databases. Database and System management of existing transit applications, including the GFI farebox, the Automatic Vehicle Location System (AVL), the Bus Stop Inventory, Ridership database, Customer Complaints, and data analysis for most of the agencies' databases. Involved in Intelligent Transportation System (ITS) projects as well as in the Advanced Public Transportation System (APTS). Agency representative for the Broward County APTS Master Plan. Oversee the SmartTrack System (AVL) and prepare documentation for the procurement of new technology Automatic Passenger Counters (APCs), Real-Time Information Systems, and updating the existing AVL System.

RELEVANT PAPERS AND REPORTS

1. Cevallos F. and X. Wang, and A. Gan, "Using a web-service to monitor transit on-time performance", *Proceedings of the 19th ITS World Congress*, Vienna, Austria, October 22-26, 2012.
2. Cevallos, F., X. Wang, and A. Gan, "Monitoring Transit On-Time Performance Real Time Using a Web-Service Dataset", Accepted for publication at the *IET Intelligent Transport Systems*, 2011.
3. Cevallos F., X. Wang, Z. Chen, and A. Gan, "Using AVL data for Improving Transit On-Time Performance", Accepted for publication at the *Journal of Public Transportation*, 2011.
4. Cevallos F. and X. Wang, "Monitoring Transit On-Time Performance Real Time Using a Web-Service Dataset", *Proceedings of the 17th ITS World Congress*, Busan, Korea, October 25-29, 2010.
5. Cevallos, F., X. Wang, Z.M. Chen, and A. Gan, "Improving Transit On-Time Performance with AVL Data: A Timetable Approach," Presented at the 89th TRB Annual Meeting, January 2010.

6. Wu, W.Y., A. Gan, F. Cevallos, L.D. Shen, and M. Hadi, "A GIS-Aided Decision-Making Process for Selecting Bus Stops for ADA Improvements," Presented at the 89th TRB Annual Meeting, January 2010.
7. Cevallos F., X. Wang, and A. Gan, "Improving Services for Special Population by using Transit ITS Data", *Proceedings of the 16th ITS World Congress*, Stockholm, Sweden, September 21-25, 2009.
8. Cevallos, F, Q. Yuan, X. Wang, and A. Gan, "Using Personal GPS Devices in Paratransit," *IET Intelligent Transport Systems*, Vol. 3, Issue 3, pp. 282-288, September 2009.
9. Cevallos F. and X. Wang, "ADAMS: A Data Archiving and Mining System for Transit Service Improvements," *Transportation Research Record No. 2063*, Journal of the Transportation Research Board, National Research Council, Washington, D.C., 2008, pp 43-51.
10. Cevallos, F., K. Kirwin, and R. Pearsall, "Using CAD/AVL Data for Performance Management," *Proceedings of the 10th International Conference on Applications of Advanced Technologies in Transportation*, ASCE, Athens, Greece, May 27- 31, 2008.
11. Cevallos, F., Q. Yuan, and X. Wang, "Feasibility Study of Applying Personal GPS Devices in Paratransit," *Proceedings of the 10th International Conference on Applications of Advanced Technologies in Transportation*, ASCE, Athens, Greece, May 27- 31, 2008.
12. Cevallos, F. and X. Wang, "APTS Data Archiving and Mining System (ADAMS)," *Proceedings of the 10th International Conference on Applications of Advanced Technologies in Transportation*, ASCE, Athens, Greece, May 27- 31, 2008.
13. Gan A., H. Wang, K. Liu, F. Cevallos, and I. Ubaka, "An Automated System for Collection and Analysis of Transit Stop Inventories," *Proceedings of the 10th International Conference on Applications of Advanced Technologies in Transportation*, ASCE, Athens, Greece, May 27- 31, 2008.
14. Wu, W.Y., A. Gan, D. Shen, and F. Cevallos, "A GIS-Based Decision Support System for Allocating Bus Stop Facilities for Disabled Riders," *Proceedings of the 10th International Conference on Applications of Advanced Technologies in Transportation*, ASCE, Athens, Greece, May 27- 31, 2008.
15. Cevallos F. and X. Wang, "ADAMS: A Data Archiving and Mining System for Transit Service Improvements," Presented at the 87th Annual Meeting of the Transportation Research Board, Washington D.C., January 15, 2008.
16. Yuan Q., F. Cevallos, X. Wang, and A. Gan, "A Prototype GPS Tracking System for Reducing Missed Customer Pickups for Paratransit," Presented at the 87th Annual Meeting of the Transportation Research Board, Washington D.C., January 15, 2008.

17. Gan, A., F. Cevallos, and I. Ubaka, "Development of a Statewide Transit Stop Inventory Field Collection System and Deployment Guidelines," Presented at the 86th Annual Meeting of the Transportation Research Board, Washington, D.C., January 2007.
18. Cevallos, F. and F. Zhao, "Minimizing Transfer Times in a Public Transit Network with a Genetic Algorithm," *Transportation Research Record 1971*, Journal of the Transportation Research Board, National Research Council, Washington, D.C., pp. 74-79, 2006.
19. Cevallos, F. and F. Zhao, "A Genetic Algorithm for Bus Schedule Synchronization," *Proceedings of the 9th International Conference on Applications of Advanced Technologies in Transportation*, ASCE, Chicago, Illinois, pp. 737-742, August 13-16, 2006.
20. Cevallos, F. and F. Zhao, "Minimizing Transfer Times in a Public Transit Network with a Genetic Algorithm," Presented at the 85th Annual Meeting of the Transportation Research Board, Washington D.C., January 2006.
21. Gan, A., I. Ubaka, and F. Cevallos, "An Automated Bus Stop Data Collection System," *Proceedings of the 2005 Conference on GIS in Transit, National Center for Transit Research (NCTR)*, Tampa, Florida, November 1-3, 2005.
22. Cevallos, F. and A. Willis, "Essential Transit Software Applications," Presented at the 79th Annual Meeting of the Transportation Research Board, Washington, D.C., January 2000.
23. Cevallos, Fabian, "Truck Factor: Basic Freeway Segments," *Transportation Risks and Rewards Compendium of Technical Papers, 46th Annual Meeting, Institute of Transportation Engineers District 6*, Las Vegas, Nevada, July 1993.

REPORTS

1. Cevallos F., H. Wang, A. Gan, and T. Pickering, "ATSIM 4.0 User's Guide," Prepared for the Florida DOT, Public Transit Office, May 2013.
2. Cevallos, F., Z. Chen, and H. Deng, "Validation Test for Using Radio-Frequency Identification (RFID) Technology in Special Transportation Service (STS)," Prepared for Miami-Dade Transit, July 2011.
3. Cevallos F. and M. Catala, "Needs Assessment for Transit and GIS Data Clearinghouse", Prepared for the Florida DOT, Public Transit Office, April 2011.
4. Cevallos, F., Q. Yuan, X. Wang, J. Skinner, and A. Gan, "Feasibility Study on the Use of Personal GPS Devices in Paratransit", Prepared for the Federal Transit Administration, May 2009.
5. Cevallos, F., "Florida Advanced Public Transit Systems Program," Final Report, Prepared for the Florida DOT, Public Transit Office, April 2009.

6. Cevallos, F., "Using Technology to Improve Service Planning," Prepared for Miami-Dade Transit, February 2008.
7. Cevallos, F., "Advanced Public Transportation Systems (APTS) Technical Assistance for VOTRAN," Prepared for the Center for Urban Transportation Research, January 2008.
8. Cevallos, F., "APTS Data Archiving and Mining System (ADAMS)," Final Report, Prepared for the Florida DOT, Public Transit Office, September 2007.
9. Cevallos, F., "MDT Technical Memo: Using CAD/AVL Schedule Adherence Data," Prepared for Miami-Dade Transit, April 2007.
10. Cevallos, F., "Automatic Passenger Counters Technical Memorandum," Prepared for Palm Tran, 2007.
11. Cevallos F., "MDT Technical Memorandum: APTS Data," Prepared for Miami-Dade Transit, October 2005.
12. Cevallos F., "APTS Data Mining and Analysis," Final Report, Prepared for the Florida DOT, Public Transit Office, April 2005.
13. Cevallos F., "Automated Passenger Counters (APCs) Technical Specifications," Prepared for Miami-Dade Transit, March 2005.
14. Gan, A. and F. Cevallos, "Development of an Automated Bus Stop Data Collection and Analysis System," Final Report, Prepared for Florida DOT, February 2005.
15. Cevallos F., "APTS Technology: Automatic Vehicle Location (AVL). The Broward Experience," Resource for Advanced Public Transportation Systems (RAPTS), 2003.

SOFTWARE SYSTEMS

- Automated Transit Stop Inventory Model (ATSIM) Version 4: <http://ftis.org/atSIM.html>
- APTS Data Archiving and Mining System (ADAMS), Resource for Advanced Public Transportation Systems: <http://technology.lctr.org/Mining/Predict.aspx>.
- Passenger Ridership Data Collection System - TranStats, Developed for Broward County Transit.
- Field Surveyor Assignments Developed for Broward County Transit.
- Transit Complaint System, Developed for Broward County Transit.
- Bus Stop Inventory, Developed for Broward County Transit.

WEB SITES

- Automated Stop Inventory System Model (ATSIM): <http://ATSIM.net>

- Light Rail Transit TRB Committee: <http://research.lctr.org/TRBLRT/>
- Florida Advanced Public Transportation Systems (APTS) Program: <http://floridaapts.lctr.org>
- TRANSPO Transit ITS Based Reporting System: <http://research.lctr.org/transitits/>

SPONSORED RESEARCH PROJECTS

1. PI: *State of Good Repair Performance Measures: Assessing Asset Condition, Age, and Performance Data*, National Center for Transit Research, University Transportation Centers (UTC Consortium), \$339,760, 2013-2015 (Co-PI: Albert Gan).
2. PI: *Transit Service Reliability: Analyzing Automatic Vehicle Location (AVL) Data For On-Time Performance and to Identify Conditions Leading to Service Degradation*, National Center for Transit Research, University Transportation Centers (UTC Consortium), \$185,000, 2013-2014 (Co-PI: Albert Gan).
3. PI: *Development of a Training Manual for Transit Service Planning and Scheduling*, National Center for Transit Research, University Transportation Centers (UTC Consortium), \$130,000, 2013-2014 (Co-PI: Albert Gan).
4. PI: *Administration of UTC Grant*, National Center for Transit Research, University Transportation Centers (UTC Consortium), \$35,000, 2013-2014 (Co-PI: Albert Gan).
5. PI: *Transit Stop Inventory Model (ATSIM) Training and Technical Support*, Public Transit Office, Florida Department of Transportation, \$34,800, 2012-2013 (Co-PI: Albert Gan).
6. PI: *Web Tool for Managing Human Services Transportation in the Town of Brookhaven*, Town of Brookhaven, New York, \$75,000, 2013 (Co-PI: Albert Gan).
7. PI: *Automated Transit Stop Inventory Model (ATSIM) Development and Technical Support*, Public Transit Office, Florida Department of Transportation, \$135,000, 2012-2013 (Co-PI: Albert Gan).
8. PI: *Florida Advanced Public Transportation Systems Program*, Public Transit Office, Florida Department of Transportation, \$135,000, 2010-2011 (Co-PIs: Albert Gan and Mohammed Hadi).
9. PI: *Needs Assessment for Transit and GIS Data Clearinghouse*, Public Transit Office, Florida Department of Transportation, \$73,850, 2010-2011 (Co-PI: Albert Gan).
10. PI: *Development of a Web-Based Reporting System to Use Transit ITS Data to Help Improve Services for Special Populations*, Federal Transit Administration, \$140,000, 2006-2008.

Albert Gan, Ph.D.
Professor

EDUCATION

Ph.D. University of Florida Civil Engineering (Transportation) 1996
M.E. University of Florida Industrial and Systems Engineering 1989
B.S. University of Florida Industrial and Systems Engineering 1987

PROFESSIONAL EXPERIENCE

2012-Present *Professor*, Civil and Environmental Engineering, FIU
2012-Present *Coordinator*, National Center for Transportation Systems Productivity & Management
2004-Present *Deputy Director*, Lehman Center for Transportation Research, FIU
2004-2012 *Associate Professor*, Civil and Environmental Engineering, FIU
1999-2001 *Assistant Director*, Lehman Center for Transportation Research, FIU
1999-2004 *Assistant Professor*, Civil and Environmental Engineering, FIU
1996-1998 *Assistant in Engineering*, Civil Engineering, UF
1990-1996 *Graduate Research Assistant*, Civil Engineering, UF
1988-1989 *Graduate Teaching Assistant*, Industrial & Systems Engineering, UF

RELEVANT REFEREED JOURNAL PAPERS

1. Haleem, K. and A. Gan, "Contributing Factors of Crash Injury Severity at Public Highway-Railroad Grade Crossings in the U.S.", *Journal of Safety Research* (accepted).
2. Gan, A., F. Gui, and L. Tang, "System for Transit Performance Analysis Using the National Transit Database," *Journal of Public Transportation*, Vol. 14. No. 3, pp. 87-107, 2011.
3. Gan, A. C., I. Ubaka, and F. Zhao, "Integrated National Transit Database Analysis System (INTDAS)," *Transportation Research Record 1799, Journal of the Transportation Research Board*, National Research Council, pp. 78-88, 2002.

SPONSORED RESEARCH PROJECTS

As Principal Investigator

1. *ITS Research, Computer, and Miscellaneous (Work Order 6)*, FDOT District 4, 2015-2015.
2. *Feasibility of a Web-Based System for Police Report Review and Information Recording*, State Safety Office, Florida Department of Transportation, 2013-2014

3. *Analysis and Evaluation of Transit Data Using Florida Transit Information System (FTIS)*, Public Transit Office, Florida Department of Transportation, \$59,320, 2013-2014.
4. *Development of Florida Transit Information System Version 2013*, Public Transit Office, Florida Department of Transportation, 2012-2013.
5. *INTDAS Peer Selection Database Update*, Citizen's Independent Transportation Trust (CITT), 2012-012.
6. *Development of Florida Transit Information System (FTIS) 2012*, Public Transit Office, Florida Department of Transportation, 2011-2012.
7. *An Integrated Database and Analysis System for the Evaluation of Freeway Corridors for Potential Ramp Signaling*, Florida Department of Transportation, 2010-2011.
8. *Development of a Web Portal for 2060 Florida Transportation Plan*, Systems Planning Office, Florida Department of Transportation (through Cambridge Systematics, Inc.), \$30,000, 2010-2012.
9. *Preparing Florida for SafetyAnalyst Deployment*, State Safety Office, Florida Department of Transportation, 2010-2011.
10. *Development of a Data Framework for FSUTMS*, Systems Planning Office, Florida Department of Transportation, \$205,000, 2008-2009 (Co-PI: Kaiyu Liu)
11. *A Methodology for Performance Measurement and Peer Comparison in the Public Transportation Industry*, Transit Cooperative Research Program (TCRP), Subcontract from Kittelson and Associates, Inc., 2008-2010.
12. *Development of Web FTIS Version 2008*, Public Transit Office, Florida Department of Transportation, \$142,714, 2007-2008.
13. *System Support for Crash Reduction Analysis System Hub (CRASH)*, Florida Department of Transportation, \$16,000, 2007-2007.
14. *Development of Prototype GIS Systems for Transportation Model Networks for FSUTMS*, Transportation Systems Planning, Florida Department of Transportation, \$110,000, 2007-2008.
15. *Development of a Computer-Based Training (CBT) Course for the FSUTMS Comprehensive Modeling Workshop*, Transportation Systems Planning, Florida Department of Transportation, \$100,000, 2007-2008.

WEB-BASED SOFTWARE SYSTEMS

1. Integrated National Transit Database Analysis System (Rural INTDAS)
2. Police Crash Report Review System (PCRRS)
3. Florida Highway Information System (FHIS)
4. Visual Roadway Inventory Collection System (VRICS)
5. Florida Guardrail Inventory System (FGI)
6. FTGIS Online Tutorial (http://ftis.org/ftgis_tutorials/)
7. INTDAS Online Tutorial (http://ftis.org/intdas_tutorials/)
8. FDOT District 6 SunGuide Website (www.sunguide.org)
9. FDOT District 6 Contract Management System (running on FDOT D6 Intranet)
10. Florida Traffic Safety Portal (developed for FDOT State Safety Office)
11. FSUTMS Executive Summary Online Workshop and Management System (developed for FDOT Systems Planning Office)
12. FSUTMS-CUBE Comprehensive Modeling Online Workshop (developed for FDOT Systems Planning Office)
13. Integrated National Transit Database Analysis System (Urban INTDAS web version)
14. Florida Transit Geographic Information System (FTGIS web version)
15. TRANSP0 GIS (developed for Federal Transit Administration)
16. FDOT District 6 Road Ranger Drivers Information System (running on a FDOT District 6 web server)
17. FDOT District 6 SunGuide TMC Control Room Operations Intranet (running on a FDOT District 6 web server)
18. SMART SunGuide Road Ranger Training Website (running on a FDOT District 4 web server)
19. SMART SunGuide TMC Operator Training Website (running on a FDOT District 4 web server)
20. Resource for Advanced Public Transportation Systems (RAPTS)
21. Road Ranger Inspection Program (RRIP) (a Tablet PC system developed for FDOT District 6)
22. Road Ranger Contractor Inspection Program (RRCIP) (a Tablet PC system developed for FDOT District 6)

Robert P. Pearsall
Senior Research Associate

TRANSIT PLANNING AND SCHEDULING

Robert Pearsall has 38 years of experience in transit planning and scheduling for Miami-Dade Transit (MDT), a major U.S. public transportation system. Recently retired in January, 2013, he has been managed and worked in all components of the transit service planning process and directed the transit crew scheduling staff. His work includes major contributions in the short and long range transit and transportation plans for Miami-Dade County and Department project manager for several consultant studies.

Major accomplishments and functional responsibilities at Miami-Dade Transit:

- Chief of the MDT Service Planning and Scheduling Division responsible for managing a professional staff in the development of all short-range transit service expansion, reduction, and restructuring activities.
- Managed data collection and analysis of all transit service modes including the integration of new data technologies such as APC and AVL.
- Developed the bus service element for the Miami-Dade County People's Transportation Plan in 2002 and achieved a highly effective restructuring of the MDT bus system network in 2009.
- Directed a cost-efficient transit service scheduling process including trip development, runcutting, and rostering.
- Managed transit market research studies by research firms which included periodic system wide surveying of transit passengers and telephone surveys of the general public.
- Project planner for several major transportation projects in South Florida including the I-95 High Occupancy Toll Lanes, the South Miami Busway, Miami Intermodal Center and Airport Metrorail Station, Miami-Dade municipal circulator system, and coordination of feeder buses with the South Florida Regional Transportation Authority commuter rail system.

Part-time consulting since retirement from Miami-Dade Transit includes the following:

- Assisted MP2 Planning LLC in 2013 with a study for the City of Doral, Florida examining alternative fuel technologies to be considered in advance of making addition purchases for its trolley fleet.
- Provided expert support for MP2 Planning in 2013 with the data collection methodology of a research project to survey the City of Doral's trolley passengers.

- Consulted with the Florida International University Lehman Center for Transportation Research in 2014 to provide guidance and editing of a training manual for mass transit planners and schedulers.

EDUCATION

- Masters of Business Administration, Florida International University, 1984
- Bachelor of Arts, Florida International University, 1974

Thalia Pickering
Research Assistant

EDUCATION

The Art Institute of Fort Lauderdale, Fort Lauderdale, FL
Bachelor of Science Degree in Web Design and Interactive Media Design 10/2006 - 09/2009

Pierce College, Lakewood, WA
Associate Degree in Technology - General 08/1999 - 03/2002
Associate Degree in Digital Design 08/1999 - 06/2001

AWARDS AND HONORS

The Art Institute of Fort Lauderdale, Fort Lauderdale, FL
Best Portfolio/Concept Award 07/2009 - 09/2009
Recipient of Dean's List and President's List Awards 08/1999 - 06/2001

Washington National Guard, Camp Murray, WA
The Army Achievement Medal 10/2000 - 06/2001

Pierce College, Lakewood, WA
Recipient of Dean's List and Honor Roll Awards 08/1999 - 06/2001

PROFESSIONAL EXPERIENCE

Florida International University, Miami, FL

Web Designer/Research Assistant/Coordinator 07/2012 - Current

- Assists the Lehman Center for Transportation Research (LCTR) with research projects and reports. Updates and maintains the LCTR websites.
- Coordinates activities and meetings within the Lehman Center.
- Performs marketing and administration functions.
- Assists with the FIU Driving Simulator Lab.

Espacio USA, Miami, FL

Web Graphic Designer 05/2011 - 3/2012

- Designed and maintained websites using technologies that conformed to W3C standards.
- Executed print materials such as banners, signs, posters and brochures for marketing purposes.

University of Miami, Coral Gables, FL

Web Designer

02/2010 - 06/2010

- Performed updates on the college's main website using a content management system.
- Executed many job-related duties as assigned.

The Score Group, Miami, FL

Web Specialist/Video and Audio Editor/Color Corrector

05/2002 - 02/2007

- Produced countless daily modifications to websites. Maintained the company's exclusive video website. Ensured quality videos are delivered to the viewer at sufficiently high speeds.
- Captured, edited, and compressed videos in several formats for the company's website while maintaining good audio and video quality. Edited dialog, music, and special effects.
- Corrected problems in photo composition while paying attention to detail.

United States Army/Washington National Guard, Fort Lewis, WA

Administrative Specialist

11/ 1997 - 06/2001

- Reviewed and compiled data for reports to input in a computer system. Prepared, reviewed, and processed personnel reports. Evaluated work for over twenty assigned staff.
- Performed clerical and administrative functions.

SKILLS

ACTIONSCRIPT, MYSQL, PHP, HTML/XHTML, XML, CSS, Flash, Joomla, Drupal, Wordpress, Social Media, SEO, Photoshop, Flash, Dreamweaver, Fireworks, InDesign, Illustrator, Premiere Pro, After Effects, Audition, Soundbooth, Encore, CorelDraw, Director, Lightwave 3D, QuarkXpress, Final Cut Pro, LiveType, Sound Forge, ProTools, SonicFire Pro DVD Studio Pro, Cleaner XL, Visual Studio, Microsoft Office, 3-D Vista, VR Worx, Virtual Reality Studio



**TOWN OF SURFSIDE
DISCUSSION ITEM**

Agenda Item: # 9H
Agenda Date: January 12, 2016
From: Commissioner Barry Cohen
Subject: RFP Parking Structures

Background: At the Town Commission meeting on November 10, 2015, the Town Commission directed the Town Administration to prepare Request for Proposals for parking structures for the 94th Street lot and the Post Office lot. After conducting research and speaking with Town residents, I believe the Post Office lot is the best parking structure option for the Town to pursue. Town of Surfside Rules of Procedure, Rule 8.01(m) allows for the renewal of an item by three Commissioners.

Recommendation: 1) Town Commission vote on application for renewal regarding the location of the parking structure and 2) Direct the Town Administration to only move forward with issuing an RFP for the Post Office lot.