



**Town of Surfside  
Town Commission Budget Workshop  
AGENDA**

**June 15, 2016  
5:00 p.m.**

Town Hall Commission Chambers - 9293 Harding Ave, 2<sup>nd</sup> Floor  
Surfside, FL 33154

**1. Opening**

- A. Call to Order**
- B. Roll Call of Members**
- C. Pledge of Allegiance**

**2. Discussion and Input of Upcoming FY 17-18 Budget – Guillermo Olmedillo, Town Manager**

**3. Adjournment**

Respectfully submitted,

  
Guillermo Olmedillo  
Town Manager

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THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT [www.townofsurfsidefl.gov](http://www.townofsurfsidefl.gov)

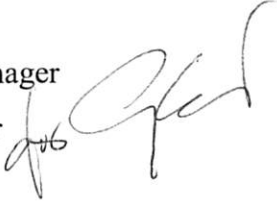
TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.



## Town of Surfside

### MEMORANDUM

**To:** Guillermo Olmedillo, Town Manager  
**From:** Donald Nelson, Finance Director   
**Date:** June 12, 2017  
**Subject:** Budget Workshop – June 15, 2017

The Town Commission will hold a Budget Workshop on June 15, 2017, at 5:00 pm, at Town Hall. The purpose of this workshop is to begin the dialogue between the Commission, acting in its legislative capacity, and the Administration, acting in its fiscal responsible role. The results from this workshop will assist in structuring a Proposed Budget for Fiscal Year 2017-2018, that addresses the delivery of high quality services to the community through investments on infrastructure, equipment and staffing.

The Fiscal Year 2017-2018 Proposed Budget is a product of the information provided by each department detailing what is necessary to perform their respective missions, at the best possible level; and its reconciliation with the estimated total projected revenue sources. A balanced budget is to be delivered to the Town Commission on July 1, as required by Town Charter.

The Fiscal Year 2017-2018 Proposed Budget includes the following changes:

- Capital equipment and capital improvements
- Department program modifications
- Salary considerations to employees based on performance
- Contribution to the Town's annual retirement contribution to the Pension Plan
- Contribution to employee group health insurance
- Increase in general liability, auto liability and property insurance

The attachments include the Fiscal Year 2017-2018 Proposed Budget preparation calendar and proposed Program Modifications for all Departments.

DN/drh



Town of Surfside  
2017-18 Annual Budget  
BUDGET PREPARATION CALENDAR

Distribution of Department Budget Package to Department Directors	March 30
Submission of Department Budget Requests to Finance Department	April 15
Department Budget Meetings with the Town Manager	April 5 - 20
Miami Dade Property Appraiser 2017 Assessment Roll Estimate	June 1
Budget Workshop	June 15 (Thursday 5:00 pm)
2017-2018 Proposed Budget Delivered to the Town Commission	July 1
Miami-Dade Property Appraiser Certified Taxable Value	July 1
Town Commission Budget Meeting and Preliminary Millage Rate Adoption at Special Commission Meeting	July 11 (Tuesday 5:00pm)
First Public Hearing	September 12 (Tuesday 5:01pm)
Budget Summary and Notice of Hearing Published	September 22 and September 24
Second Public Hearing	September 26 (Tuesday 5:01pm)
2017-18 Fiscal Year Begins	October 1
	First Public Hearing dates of: Miami-Dade County (September 5) Miami Dade County School Board (July 26)
	Second Public Hearing dates of: Miami-Dade County (September 19) Miami Dade County School Board (September 6)

SUMMARY OF NEW PROGRAM MODIFICATIONS FY 2017-18						
Department/Division	Description of Program Modifications	Type	Fund	Total Cost	Funded FY 2017-18	Not Funded FY 2017-18
<b>GENERAL FUND</b>						
Executive / Planning & Code Compliance	Code Compliance Officer to full-time position	PM	001	\$41,054	\$41,054	
Town Clerk	Professional Records Management and Digital Imaging/Electronic Records Services of Town Records (5-year program \$230,000) Year 1 Initial implementation \$50,000	PM	001	\$210,000		\$210,000
Public Safety	Lieutenant of Police-New Position	PM	001	\$140,865	\$140,865	
Public Safety	Police Officer-New Position	PM	001	\$82,336		\$82,336
Parks & Recreation	Tennis Court Resurfacing	PM	001	\$12,000		\$12,000
TEDACS	Public Information Representative	PM	001	\$40,000	\$40,000	
<b>TOTAL</b>	<b>GENERAL FUND</b>			<b>\$526,255</b>	<b>\$221,919</b>	<b>\$304,336</b>
<b>SPECIAL REVENUE FUNDS: POLICE FORFEITURE FUND</b>						
Public Safety	Professional Services - RFP development for CAD/RM/MC system*	PM	105	\$10,000	\$10,000	
<b>TOTAL</b>	<b>POLICE FORFEITURE FUND</b>			<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>
<b>SUBTOTAL ALL FUNDS</b>				<b>\$536,255</b>	<b>\$231,919</b>	<b>\$304,336</b>

SUMMARY OF NEW CAPITAL EXPENDITURES FY 2017-18						
Department/Division	Description of New Capital Expenditures	Type	Fund	Total Cost	Funded FY 2017-18	Not Funded 2017-18
<b>GENERAL FUND</b>						
Legislative	High Definition (HD) Network Managed System	CO	001	\$16,440	\$12,440	\$4,000
Legislative	Serial Digital Interface (SDI)	CO	001	\$5,885	\$5,885	
Finance	Replacement of Town desktop computers - 3-year lease program Funded Year 1 annual lease	CO	001	\$80,700	\$26,900	\$53,800
Public Safety	Police Vehicles - 3	CO	001	\$120,900	\$120,000	\$900
Public Works	Bucket Truck (Replacement Vehicle)	CO	001	\$120,000	\$120,000	
Parks & Recreation	Hybrid Vehicle (Replacement)	CO	001	\$24,500		\$24,500
Parks & Recreation	A/C Unit - Community Center Lifeguard Office/Concession Building	CO	001	\$12,000	\$12,000	
<b>TOTAL</b>	<b>GENERAL FUND</b>			<b>\$380,425</b>	<b>\$297,225</b>	<b>\$83,200</b>
<b>CAPITAL IMPROVEMENT FUND</b>						
Finance / IT & Public Works	Town Hall Security Card Reader Access Control System	CIP	301	\$27,911	\$27,911	
Finance	Enterprise Resource Planning System ERP	CIP	301	\$100,000	\$100,000	
Public Works	Town Hall Improvements	CIP	301	\$150,000	\$150,000	
Public Works	Harding Avenue Downtown Street Lighting	CIP	301	\$750,000	\$750,000	
Public Works	91st Street Improvement Project - Initial Planning	CIP	301	\$1,050,000	\$50,000	\$1,000,000
Public Works	Beach End Upgrades - Showers/Drainage	CIP	301	\$50,000	\$50,000	
Public Works/Parks & Recreation	Westside Street End Improvements	CIP	301	\$450,000	\$50,000	\$400,000
Parks & Recreation	96th Street Park Renovation - Design	CIP	301	\$775,000	\$75,000	\$700,000
Parks & Recreation	Lifeguard Tower (Replace)	CIP	301	\$55,500		\$55,500
Public Safety	Fully integrated Computer Aided Dispatch, Records Management, Mobile Computing and related modules for Surfside Police Department (CAD/RM/MC system)*	PM/ CIP	001/ 301	\$630,000		\$630,000
<b>TOTAL</b>	<b>CAPITAL IMPROVEMENT FUND</b>			<b>\$4,038,411</b>	<b>\$1,252,911</b>	<b>\$2,785,500</b>
<b>SPECIAL REVENUE FUNDS: POLICE FORFEITURE FUND</b>						
Public Safety	Forensic Evidence Drying Cabinet	CO	105	\$5,000	\$5,000	
<b>TOTAL</b>	<b>POLICE FORFEITURE FUND</b>			<b>\$5,000</b>	<b>\$5,000</b>	<b>\$0</b>
<b>BUILDING FUND</b>						
Building Services	Town Hall Renovations - Building Services	CIP	150	\$90,000	\$90,000	
<b>TOTAL</b>	<b>BUILDING FUND</b>			<b>\$90,000</b>	<b>\$90,000</b>	<b>\$0</b>
<b>TRANSPORTATION FUND</b>						
Public Works	Traffic Light Looping (estimated)	CIP	107	\$50,000	\$50,000	
<b>TOTAL</b>	<b>TRANSPORTATION FUND</b>			<b>\$50,000</b>	<b>\$50,000</b>	<b>\$0</b>
<b>ENTERPRISE FUNDS: MUNICIPAL PARKING FUND</b>						
Public Safety	Video Recording Camera System	CIP	402	\$48,700	\$44,140	\$4,560
Public Safety	Parking Enforcement Vehicle	CIP	402	\$28,000	\$28,000	
Public Safety	2 Parking Pay Stations	CIP	402	\$27,930	\$24,626	\$3,304
<b>TOTAL</b>	<b>MUNICIPAL PARKING FUND</b>			<b>\$104,630</b>	<b>\$96,766</b>	<b>\$7,864</b>
<b>SOLID WASTE FUND</b>						
Solid Waste	Maintenance Worker II	CIP	403	\$38,110	\$38,110	
<b>TOTAL</b>	<b>SOLID WASTE FUND</b>			<b>\$38,110</b>	<b>\$38,110</b>	<b>\$0</b>
<b>SUBTOTAL ALL FUNDS</b>				<b>\$ 4,706,576</b>	<b>\$ 1,830,012</b>	<b>\$ 2,876,564</b>
<b>TOTAL ALL FUNDS</b>				<b>\$ 5,242,831</b>	<b>\$ 2,061,931</b>	<b>\$ 3,180,900</b>
<b>TOTAL GENERAL FUND ONLY</b>				<b>\$ 4,945,091</b>	<b>\$ 1,772,055</b>	<b>\$ 3,173,036</b>

Type Description  
 PM - Program Modification  
 CO - Capital Outlay  
 CIP - Capital Improvement Project

NEW PROGRAM MODIFICATIONS FY 2017-18

Program Modification Name	Code Compliance Officer to Full time Position	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Funding Source	Funded	Cost	\$37,954					
Department	General Fund	Operating Impact	\$3,100					
	Executive - Code Compliance Division	Total Cost	\$41,054	\$0	\$0	\$0	\$0	\$41,054
Description	Part time Code Compliance Officer position to full time.							

Program Modification Name	Professional Records Management and Digital Imaging/Electronic Records Services of Town Records	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Funding Source	Not Funded	Cost	\$50,000	\$50,000	\$50,000	\$30,000	\$30,000	
Department	General Fund	Operating Impact						
	Town Clerk	Total Cost	\$50,000	\$50,000	\$50,000	\$30,000	\$30,000	\$210,000
Description	Document management, staff training, creation of annual disposition list and digital records to preserve/maintain town records in compliance with regulatory retention laws. Records conversion will create accurate electronic archival quality digital images from original/historic documents dating from 1935 to 2011. The professional records management specialists will assist with: monitoring changing legislation and retention schedules; designing and implementing file arrangements for efficiency and data retrieval; and drafting record policy and procedure.							

Program Modification Name	Lieutenant of Police - New Position	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Funding Source	Funded	Cost	\$140,865					
Department	General Fund	Operating Impact						
	Public Safety	Total Cost	\$140,865	\$0	\$0	\$0	\$0	\$140,865
Description	An additional Police Lieutenant for weekend and evening coverage. This is a command staff, management-level position to supervise police sergeants and conduct planning, organization and management of the police work within a division to enhance effectiveness and efficiency.							

NEW PROGRAM MODIFICATIONS FY 2017-18

Program Modification Name	Police Officer-New Position	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Funding Source	Not Funded	Cost	\$82,336					
Department	General Fund	Operating Impact						
	Public Safety	Total Cost	\$82,336	\$0	\$0	\$0	\$0	\$82,336
Description	An additional Police Officer to assist with Public Safety.							

Program Modification Name	Tennis Court Resurfacing	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Funding Source	Not Funded	Cost	\$12,000					
Department	General Fund	Operating Impact						
	Parks and Recreation	Total Cost	\$12,000	\$0	\$0	\$0	\$0	\$12,000
Description	Resurfacing to prolong the lifespan of the tennis courts and keep up with the recommended maintenance schedule of the court renovations completed in January 2014.							

Program Modification Name	Public Information Representative	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Funding Source	Funded	Cost	\$40,000					
Department	General Fund	Operating Impact						
	TEDACS	Total Cost	\$40,000	\$0	\$0	\$0	\$0	\$40,000
Description	Public relations specialist to assist the town with communications opportunities to residents, neighboring communities and the media.							

Program Modification Name	Professional Services - RFP Development for CAD/RM/MC System	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Funding Source	Funded	Cost	\$10,000					
Department	Police Forfeiture Fund	Operating Impact						
	Public Safety	Total Cost	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Description	Development of an RFP for CAD/RM/MS system related to a fully integrated system described in more detail in the Capital Improvement Projects section.							

**NEW CAPITAL EXPENDITURES FY 2017-18**

Capital Outlay Name	High Definition (HD) Network Managed System	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Funding Source	Funded	Cost	\$12,440					
Department	General Fund	Operating Impact		\$1,000	\$1,000	\$1,000	\$1,000	
	Legislative	Total Cost	\$12,440	\$1,000	\$1,000	\$1,000	\$1,000	\$16,440
Description	Replace nexus video system controller and server to High Definition (HD) Network Managed System. The existing system is not compatible with the digital signal from Atlantic Broadband, it is not supported, and maintenance is unavailable.							

Capital Outlay Name	Serial Digital Interface (SDI) to fiber converter for High Definition (HD)/Standard Definition (SD)	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Funding Source	Funded	Cost	\$5,885					
Department	General Fund	Operating Impact						
	Legislative	Total Cost	\$5,885	\$0	\$0	\$0	\$0	\$5,885
Description	Replace outdated SDI to fiber converter for HD/SD. The equipment required includes an HD/SD encoder, fiber optic single mode Asynchronous Serial Interface (ASI)/ Serial Digital Interface (SDI) with embedded audio transmitter and companion receiver for transmitter.							

Capital Outlay Name	Replacement of Town desktop computers.	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Funding Source	Funded	Cost	\$26,900	\$26,900	\$26,900			
Department	General Fund	Operating Impact						
	Finance/ IT Division	Total Cost	\$26,900	\$26,900	\$26,900	\$0	\$0	\$80,700
Description	Replacement of 56 desktop computers for all town departments through a three-year lease agreement.							

Capital Outlay Name	Police Vehicles-(3)	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Funding Source	Funded	Cost	\$120,000					
Department	General Fund	Operating Impact		\$300	\$600			
	Public Safety	Total Cost	\$120,000	\$300	\$600	\$0	\$0	\$120,900
Description	Three police vehicles (\$35,000 per vehicle) equipped with in car video recording system and data storage, installation of emergency equipment/lighting, graphics, and five-year/100k mile warranty (\$5,000 per vehicle).							

NEW CAPITAL EXPENDITURES FY 2017-18

Capital Outlay Name	Bucket Truck (Replacement Vehicle)	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Funding Source	Funded	Cost	\$120,000					
Department	General Fund	Operating Impact						
Description	Public Works	Total Cost	\$120,000	\$0	\$0	\$0	\$0	\$120,000
Replacement of a 36-year-old bucket truck that was disposed of due to age/end of service life.								

Capital Outlay Name	Hybrid Vehicle-Replacement	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Funding Source	Not Funded	Cost	\$24,500					
Department	General Fund	Operating Impact						
Description	Parks and Recreation	Total Cost	\$24,500	\$0	\$0	\$0	\$0	\$24,500
New Hybrid Vehicle to replace 9 year old vehicle that has significant rust and hybrid battery life span is 10 years.								

Capital Outlay Name	A/C Unit for Community Center Lifeguard Office and Concession	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Funding Source	Funded	Cost	\$12,000					
Department	General Fund Resort Taxes	Operating Impact						
Description	Parks and Recreation	Total Cost	\$12,000	\$0	\$0	\$0	\$0	\$12,000
Replacement of a/c unit for lifeguard office and concession stand which has exceeded its operational life.								



NEW CAPITAL EXPENDITURES FY 2017-18

CIP Project Name	Town Hall Security Card Reader Access Control System	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Funding Source	Funded	Cost	\$27,911					
Department	General Fund/Capital Improvement Fund	Operating Impact						
	Finance/Public Works	Total Cost	\$27,911	\$0	\$0	\$0	\$0	\$27,911
Description	Replacement of card reader access control system due to aging of existing system (15 years). New system to provide security of all access doors to Town Hall, improved card access, data backup and ability to meet changing security needs.							

CIP Project Name	Enterprise Resource Planning ERP Funded	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Funding Source	Funded	Cost	\$100,000					
Department	General Fund/Capital Improvement Fund	Operating Impact						
	Finance	Total Cost	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Description	Planned FY 2018 funding for Enterprise Resource Planning ERP.							

CIP Project Name	Town Hall Improvements Funded	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Funding Source	Funded	Cost	\$150,000					
Department	General Fund/Capital Improvement Fund	Operating Impact						
	Public Works	Total Cost	\$150,000	\$0	\$0	\$0	\$0	\$150,000
Description	Reconfiguration and renovation of Town Hall to provide necessary office space for town departments' operations.							

CIP Project Name	Harding Avenue Downtown Street Lighting Funded	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Funding Source	Funded	Cost	\$750,000					
Department	General/Tourist Resort/Municipal Transportation/ Capital Improvement Fund	Operating Impact						
	Public Works	Total Cost	\$750,000	\$0	\$0	\$0	\$0	\$750,000
Description	To address limitations in the electrical system on Harding Avenue downtown and upgrade existing town and FDOT lightposts.							

CIP Project Name	91st Street Improvement Project Funded	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Funding Source	Funded	Cost	\$50,000	\$1,000,000				
Department	General Fund/Developer Contributions/ Capital Improvement Fund	Operating Impact						
	Public Works	Total Cost	\$50,000	\$1,000,000	\$0	\$0	\$0	\$1,050,000
Description	Funding in FY 2018 for planning of 91st Street improvement project.							

CIP Project Name	Beach End Upgrades Funded	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Funding Source	Funded	Cost	\$50,000					
Department	General Fund/Capital Improvement Fund	Operating Impact						
	Public Works	Total Cost	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Description	Upgrade to showers/drainage at beach ends.							

NEW CAPITAL EXPENDITURES FY 2017-18

CIP Project Name	Westside Street End Improvements	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
	Funded	Cost	\$50,000	\$200,000	\$200,000			
Funding Source	General Fund/Capital Improvement Fund	Operating Impact						
Department	Public Works/Parks & Recreation	Total Cost	\$50,000	\$200,000	\$200,000	\$0	\$0	\$450,000
Description	Improvement to the visual and passive utilization of town assets at westside street ends.							

CIP Project Name	96th Street Park Renovation	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
	Funded	Cost	\$75,000	\$700,000				
Funding Source	General Fund/Developer Contributions/ Capital Improvement Fund	Operating Impact						
Department	Parks & Recreation	Total Cost	\$75,000	\$700,000	\$0	\$0	\$0	\$775,000
Description	Design phase for renovations/existing equipment replacement at 96th Street Park identified as second priority in the 5-Year Parks and Recreation Capital Plan by the Parks and Recreation Committee. The renovation project will address the town's changing demographics, recreational needs of town residents, and provide the opportunity to expand community programming. Construction phase planned for FY 2019.							

CIP Project Name	Lifeguard Tower (Replace)	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
	Not Funded	Cost	\$55,500					
Funding Source	General Fund	Operating Impact						
Department	Parks & Recreation	Total Cost	\$55,500	\$0	\$0	\$0	\$0	\$55,500
Description	Replacement of existing Tower.							

CIP Project Name	Fully Integrated Computer Aided Dispatch, Records Management, Mobile Computing, and related modules for Surfside Police Department	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
	Not Funded	Cost	\$450,000					
Funding Source	General Fund/Forfeiture Fund	Operating Impact		\$45,000	\$45,000	\$45,000	\$45,000	
Department	Public Safety	Total Cost	\$450,000	\$45,000	\$45,000	\$45,000	\$45,000	\$630,000
Description	A fully integrated computer system to include a Computer Aided Dispatch System (CAD), Records Management System (RMS), police report writing, mobile field reporting, crime case management tracking/criminal intelligence module, property and evidence module, and connectivity to local, county and state agency systems, and additional modules as required to replace the existing 30 year old system. CAD/RMS will provide at a minimum for the following operational needs: Geographic Information System (GIS); centric dispatch (CAD) software utilizing current technologies available for spatial location verification of incidents and first responders; Uniform Crime Reporting (UCR) System and National Incident-Based Reporting System (NIBRS); FDLE/FBI compliance system with robust data and functional integration between dispatch and RMS; single vendor CAD, RMS, Mobile and Crime Analysis and Tracking, and Criminal Intelligence capability; system-level capability for real-time (or near real-time) tactical and strategic analysis of CAD/RMS data.							

NEW CAPITAL EXPENDITURES FY 2017-18

CIP Outlay Name	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Forensic Evidence Drying Cabinet							
Funded	Cost	\$5,000					
Funding Source	Operating Impact						
Department	Total Cost	\$5,000	\$0	\$0	\$0	\$0	\$5,000
Description	A forensic evidence drying cabinet for drying and storing critical evidence. The cabinet is designed to protect persons and the environment from harmful bacteria, viruses and odors associated with the drying of evidence.						

CIP Project Name	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Town Hall Renovations - Building Services							
Funded	Cost	\$90,000					
Funding Source	Operating Impact						
Department	Total Cost	\$90,000	\$0	\$0	\$0	\$0	\$90,000
Description	Reconfiguration and renovation of Town Hall for Building Services operations.						

CIP Project Name	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Traffic Light Looping							
Funded	Cost	\$50,000					
Funding Source	Operating Impact						
Department	Total Cost	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Description	Looping for traffic signals per engineering/design plans when complete. Estimate only.						

CIP Project Name	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Video Recording Camera System							
Funded	Cost	\$43,000					
Funding Source	Operating Impact	\$1,140	\$1,140	\$1,140	\$1,140	\$1,140	
Department	Total Cost	\$44,140	\$1,140	\$1,140	\$1,140	\$1,140	\$48,700
Description	Video surveillance and recording camera system installed in the Abbott Avenue parking lot to include eight cameras, six 15' aluminum poles and underground conduit, a network video recorder, laptop computer with TruVision Navigator. The system is intended to capture around the clock video surveillance of the parking lot and all vehicles entering and exiting.						

NEW CAPITAL EXPENDITURES FY 2017-18

Capital Outlay Name	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Parking Enforcement Vehicle							
Funded	Cost	\$28,000					\$28,000
Funding Source	Operating Impact						
Department	Total Cost	\$28,000	\$0	\$0	\$0	\$0	\$0
Description	A parking enforcement vehicle to replace vehicle No. 283 which is ten years old and odometer reading is approximately 45k miles.						

Capital Outlay Name	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Parking Pay Stations -(2)							
Funded	Cost	\$22,120					
Funding Source	Operating Impact	\$2,506	\$826	\$826	\$826	\$826	
Department	Total Cost	\$24,626	\$826	\$826	\$826	\$826	\$27,930
Description	Two parking pay stations for the 8800 and 8900 blocks of Collins Avenue. Includes a two year warranty.						

Capital Outlay Name	Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	Total
Maintenance Worker II-New Position							
Funded	Cost	\$38,110					
Funding Source	Operating Impact	\$0					
Department	Total Cost	\$38,110	\$0	\$0	\$0	\$0	\$38,110
Description	Additional Maintenance Worker to assist with the daily operations of the department.						