

**Town of Surfside
Special Town Commission Meeting
Final Budget Hearing
AGENDA
September 26, 2018
5:01 p.m.**

**Town Hall Commission Chambers - 9293 Harding Ave, 2nd Floor
Surfside, FL 33154**

Rule 7.05 Decorum. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the commission shall be barred from further appearance before the commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the commission members present. No clapping, applauding, heckling or verbal outbursts in support or opposition to a speaker or his or her remarks shall be permitted. Signs or placards may be disallowed in the commission chamber by the presiding officer. Persons exiting the commission chambers shall do so quietly.

Rule 6.05 Agenda. The good and welfare portion of the agenda set for 8:15 p.m. shall be restricted to discussion on subjects not already specifically scheduled on the agenda for discussion and debate. In no event shall this portion of the agenda be allotted more than 45 minutes with each speaker to be given no more than three minutes, unless by vote of a majority of the members of the commission present, it is agreed to extend the time frames. Likewise, commission members shall be restricted to speaking three minutes each unless an extension is granted in the same manner as set forth in the prior sentence.

Any person who received compensation, remuneration or expenses for conducting lobbying activities is required to register as a lobbyist with the Town Clerk prior to engaging in lobbying activities per Town Code Sec. 2-235. "Lobbyist" specifically includes the principal, as defined in this section, as well as any agent, officer or employee of a principal, regardless of whether such lobbying activities fall within the normal scope of employment of such agent, officer or employee. The term "lobbyist" specifically excludes any person who only appears as a representative of a not-for-profit corporation or entity (such as charitable organization, a trade association or trade union), without special compensation or reimbursement for the appearance, whether direct, indirect, or contingent, to express support or opposition to any item.

Per Miami Dade County Fire Marshal, the Commission Chambers has a maximum capacity of 99 people. Once reached this capacity, people will be asked to watch the meeting from the first floor.

1. Opening

- A. Call to Order
- B. Roll Call of Members
- C. Pledge of Allegiance

2. Resolution Adopting a Final Millage Rate for FY 2019– Guillermo Olmedillo, Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, ADOPTING THE FINAL MILLAGE RATE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; ANNOUNCING THE PERCENTAGE DECREASE IN THE ADOPTED FINAL MILLAGE RATE BELOW THE ROLLED BACK RATE COMPUTED PURSUANT TO STATE LAW; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE.

3. Public Comment

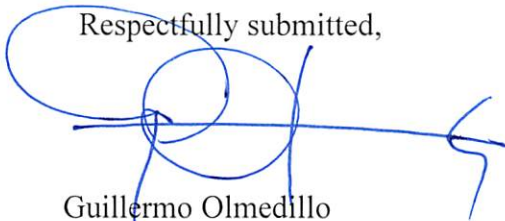
4. Resolution Adopting a Final Budget for FY 2019 - Guillermo Olmedillo, Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, ADOPTING THE FINAL MILLAGE RATE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; ANNOUNCING THE PERCENTAGE DECREASE IN THE ADOPTED FINAL MILLAGE RATE BELOW THE ROLLED BACK RATE COMPUTED PURSUANT TO STATE LAW; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE.

5. Public Comment

6. Adjournment

Respectfully submitted,



Guillermo Olmedillo
Town Manager

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER

THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT www.townofsurfsidefl.gov.

TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.



Town of Surfside
9293 Harding Ave, 2nd Floor
Surfside, FL 33154

COMMISSION COMMUNICATION

Agenda Item # 2

Date – September 19, 2018

Subject – Resolution Adopting A Final Millage Rate For FY2019

Background –The Town tentatively adopted the FY2019 millage rate of 4.5000 mills by resolution on September 12th. The millage rate has been noticed by advertisement and is less than roll-back rate 4.8463 mills. The millage rate supports the costs in the Town’s General Fund budget.

Analysis – The millage rate is tentatively set at 4.5000 mills. If the Commission vote is anything but 5-0, then the millage rate will be set at a higher rate, potentially to 4.8463, depending upon the number of Commissioners voting affirmatively. The tentative rate was unanimously approved.

Budget Impact – N/A. Any change to the millage rate will require an amendment to the FY2018-2019 budget, which will be adopted by resolution subsequent to this item.

Staff Impact – N/A

Recommendation – We recommend approval of tentatively adopted millage rate of 4.5000 mills for the Town’s FY2018-2019 fiscal year and the property tax roll of 2018.



Guillermo Olmedillo, Town Manager


CW

RESOLUTION NO. 2018-_____

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, ADOPTING THE FINAL MILLAGE RATE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; ANNOUNCING THE PERCENTAGE DECREASE IN THE ADOPTED FINAL MILLAGE RATE BELOW THE ROLLED BACK RATE COMPUTED PURSUANT TO STATE LAW; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 200.065, Florida Statutes, the Miami-Dade County Property Appraiser (“Property Appraiser”) has certified the taxable value within the Town of Surfside (the “Town”) for the year 2018 which includes all real property within the Town; and

WHEREAS, on September 12, 2018, the Town Commission held its first budget public hearing and adopted Resolution No. 2018- 2535 setting the tentative millage rate at 4.5000 mills for the fiscal year commencing October 1, 2018;

WHEREAS, the Town Commission finds that it is necessary to levy and adopt a final ad valorem millage rate in the Town; and

WHEREAS, the Town Commission and the Town Manager have reviewed the Town’s proposed Fiscal Year 2018/2019 Budget, considered an estimate of the necessary expenditures contemplated in the Budget, and have determined that the final millage rate levy set forth below provides the necessary funds for such budgetary expenditures.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals Adopted. That the above-stated recitals are hereby adopted and confirmed.

Section 2. Adopting Final Millage Rate. The final millage rate to be levied for the Town of Surfside for the fiscal year commencing October 1, 2018 and ending September 30, 2019 is hereby fixed at 4.5000 mills per \$1,000.00 of assessed property value.

Section 3. Announcing Percentage Decrease. The proposed millage rate of 4.5000 mills is less than the rolled-back rate of 4.8463 mills computed pursuant to Section 200.065, Florida Statutes, by 7.15%.

Section 4. Effective Date. That this Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED on this 26th day of September, 2018.

Motion By: _____

Second By: _____

FINAL VOTE ON ADOPTION

Commissioner Barry Cohen _____
Commissioner Michael Karukin _____
Commissioner Tina Paul _____
Vice Mayor Daniel Gielchinsky _____
Mayor Daniel Dietch _____

Attest:

Daniel Dietch, Mayor

Sandra Novoa, MMC
Town Clerk

Approved as to Form and Legal Sufficiency:

Weiss Serota Helfman Cole & Bierman, P.L.
Town Attorney



Town of Surfside
9293 Harding Ave, 2nd Floor
Surfside, FL 33154

COMMISSION COMMUNICATION

Agenda Item # 4

Date – September 19, 2018

Subject – Resolution Adopting A Final Budget For FY2019

Background –The Town tentatively adopted the FY2019 budget by resolution on September 12th. The Commission revised the proposed budget by moving \$50,000 from operating contingencies to Public Works, Other Current Charges, Tree Giveaway. The net amount of the budget did not change.

Analysis – The budget presented for final adoption is balanced and includes all of those items requested to be included by the Commission.

Budget Impact – N/A. This is the FY2018-2019 budget for all funds.

Staff Impact – N/A

Recommendation – We recommend approval of the budget for FY2018-2019.



Guillermo Olmedillo, Town Manager


CW

RESOLUTION NO. 2018-_____

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, ADOPTING A FINAL BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR EXPENDITURE OF BUDGETED FUNDS; PROVIDING FOR BUDGETARY CONTROLS; PROVIDING FOR GRANTS AND GIFTS; PROVIDING FOR BUDGET AMENDMENTS; PROVIDING FOR ENCUMBRANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 200.065, Florida Statutes, the Miami-Dade County Property Appraiser (“Property Appraiser”) has certified the taxable value within the Town of Surfside (the “Town”) for the year 2018 which includes all real property within the Town; and

WHEREAS, on September 12, 2018, the Town Commission adopted Resolution No. 2018-2535 determining the proposed millage rate for the fiscal year 2018/2019 and further adopted Resolution No. 2018- 2536 adopting a tentative budget for the fiscal year 2018/2019; and

WHEREAS, the Town Manager has submitted to the Town Commission a revised and final budget and an explanatory budget message for Fiscal Year 2018/2019 showing revenues and expenditures, together with the character and object of expenditures and an estimate of all municipal projects pending or to be undertaken; and

WHEREAS, the Town Commission and the Town Manager have reviewed the Town’s final Fiscal Year 2018/2019 Budget, considered an estimate of the necessary expenditures contemplated for in the Budget, and determined the final millage rate levy to provide the necessary funds for such expenditures.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals Adopted. That the above-stated recitals are hereby adopted and confirmed.

Section 2. Adopting Final Budget. The Town’s Budget for the fiscal year commencing October 1, 2018 and ending September 30, 2019, is hereby approved and adopted as modified and incorporated herein (“Budget”). The Budget Summary is attached hereto as Exhibit “A”.

Section 3. Authorizing Expenditure of Budgeted Funds. Funds appropriated in the Budget may be expended by and with the approval of the Town Manager in accordance with the provisions of the Town Charter, Town Code and applicable laws. Town funds shall be expended in accordance with the appropriations provided in the Budget adopted herein and shall constitute an appropriation of the amounts specified therein. Supplemental appropriations or the reduction of appropriations, if any, shall be made in accordance with the Town Charter, Town Code and applicable laws.

Section 4. Budget Control. The Budget establishes a limitation on expenditures by fund total. Fund limitations require that the total sum allocated to each fund for operating and capital expenses not be increased or decreased without specific authorization by a duly-enacted Resolution affecting such amendment or transfer. Therefore, the Town Manager may authorize transfers from one individual line item account to another and from one department to another so long as the line item and department accounts are within the same fund.

Section 5. Grants and Gifts. If and when the Town receives monies from any source, be it private or public, by grant, gift, or otherwise, to which there is attached, as a condition of acceptance, any limitation regarding the use of expenditures of the monies received, the funds so received need not be shown in the Operating Budget nor shall said budget be subject to amendment of expenditures as a result of the receipt of said monies, but said monies shall only be disbursed and applied toward the purposes for which the said funds were received. To ensure the integrity of the Operating Budget, and the integrity of the monies received by the Town under grants or gifts, all monies received as contemplated above must, upon receipt, be segregated and accounted for based upon generally accepted accounting principles and, where appropriate, placed into separate and individual trust and/or escrow accounts from which any money drawn may only be disbursed and applied within the limitations placed upon same.

Section 6. Amendments. If the Town Manager determines that an operating or capital fund total will exceed its original appropriation, the Town Manager is hereby authorized and directed to prepare such resolutions as may be necessary and proper to amend the Budget.

Section 7. Encumbrances. All outstanding encumbrances on September 30, 2018 shall lapse at that time and all lapsed capital encumbrances shall be re-appropriated in the 2018/2019 Fiscal Year.

Section 8. Effective Date. That this Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED on this 26th day of September, 2018.

Motion By: _____

Second By: _____

FINAL VOTE ON ADOPTION

Commissioner Barry Cohen _____

Commissioner Michael Karukin _____

Commissioner Tina Paul _____

Vice Mayor Daniel Gielchinsky _____

Mayor Daniel Dietch _____

Attest:

Daniel Dietch, Mayor

Sandra Novoa, MMC
Town Clerk

Approved as to Form and Legal Sufficiency:

Weiss Serota Helfman Cole & Bierman, P.L.
Town Attorney

EXHIBIT A

BUDGET SUMMARY

FISCAL YEAR 2018-2019

BUDGET SUMMARY
TOWN OF SURFSIDE, FLORIDA
FISCAL YEAR 2018 - 2019

THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE TOWN OF SURFSIDE, FLORIDA, ARE 11.5% MORE THAN LAST YEAR'S TOTAL ADOPTED OPERATING EXPENDITURES

General Fund 4.5000
 Voted Debt 0.0000

	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS FUND	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	TOTAL ALL FUNDS BUDGET
ESTIMATED REVENUES						
TAXES: Millage per \$1,000						
Ad Valorem Taxes 4.5000						
Ad Valorem Taxes 0.0000 (voted debt)	13,192,738					13,192,738
Franchise /Utility Taxes	1,444,996					1,444,996
Sales & Use Taxes	100,560	2,930,000				3,030,560
Licenses/Permits	10,000	666,500				676,500
Intergovernmental	613,043	231,262				844,305
Charges for Services	488,400			7,546,123	981,057	9,015,580
Fines & Forfeitures	169,000					169,000
Miscellaneous Revenues	94,600					94,600
Capital Contributions/ Developer Contributions				21,000		21,000
TOTAL SOURCES	16,113,337	3,827,762	0	7,567,123	981,057	28,489,279
Interfund Transfers - In	508,914		1,228,000		256,000	1,992,914
Fund Balance/Reserves/ Net Assets	9,528,914	2,608,125	319,052	1,238,122	0	13,694,213
TOTAL REVENUES, TRANSFERS & FUND BALANCE/UNRESTRICTED NET POSITION	\$26,151,165	\$6,435,887	\$1,547,052	\$8,805,245	\$1,237,057	\$44,176,406
EXPENDITURES/EXPENSES						
General Government	4,760,209		1,470,000			6,230,209
Building Services		1,304,668				1,304,668
Public Safety	6,177,020	113,800				6,290,820
Streets	188,156					188,156
Recreation, Culture, and Tourism	669,572	2,750,713				3,420,285
Physical Environment	1,433,459			4,470,975		5,904,434
Municipal Transportation		219,699		1,095,611		1,315,310
Debt Service				1,643,151		1,643,151
Internal Services					701,861	701,861
TOTAL EXPENDITURES/ EXPENSES	13,228,416	4,388,880	1,470,000	7,209,737	701,861	26,998,894
Interfund Transfers - Out	1,350,000	268,430		374,484		1,992,914
Fund Balance/Reserves/ Net Assets	11,572,749	1,778,577	77,052	1,221,024	535,196	15,184,598
TOTAL EXPENDITURES, TRANSFERS, & FUND BALANCE/UNRESTRICTED NET POSITION	\$26,151,165	\$6,435,887	\$1,547,052	\$8,805,245	\$1,237,057	\$44,176,406

THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE TOWN CLERK'S OFFICE (9293 HARDING AVENUE, SURFSIDE, FL 33154) AS A PUBLIC RECORD.