



**Town of Surfside
Special Town Commission Meeting
Final Budget Hearing
AGENDA
September 24, 2019
5:01 p.m.**

Town Hall Commission Chambers - 9293 Harding Ave, 2nd Floor
Surfside, FL 33154

Rule 7.05 Decorum. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the commission shall be barred from further appearance before the commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the commission members present. No clapping, applauding, heckling or verbal outbursts in support or opposition to a speaker or his or her remarks shall be permitted. Signs or placards may be disallowed in the commission chamber by the presiding officer. Persons exiting the commission chambers shall do so quietly.

Rule 6.05 Agenda. The good and welfare portion of the agenda set for 8:15 p.m. shall be restricted to discussion on subjects not already specifically scheduled on the agenda for discussion and debate. In no event shall this portion of the agenda be allotted more than 45 minutes with each speaker to be given no more than three minutes, unless by vote of a majority of the members of the commission present, it is agreed to extend the time frames. Likewise, commission members shall be restricted to speaking three minutes each unless an extension is granted in the same manner as set forth in the prior sentence.

Any person who received compensation, remuneration or expenses for conducting lobbying activities is required to register as a lobbyist with the Town Clerk prior to engaging in lobbying activities per Town Code Sec. 2-235. "Lobbyist" specifically includes the principal, as defined in this section, as well as any agent, officer or employee of a principal, regardless of whether such lobbying activities fall within the normal scope of employment of such agent, officer or employee. The term "lobbyist" specifically excludes any person who only appears as a representative of a not-for-profit corporation or entity (such as charitable organization, a trade association or trade union), without special compensation or reimbursement for the appearance, whether direct, indirect, or contingent, to express support or opposition to any item.

Per Miami Dade County Fire Marshal, the Commission Chambers has a maximum capacity of 99 people. Once reached this capacity, people will be asked to watch the meeting from the first floor.

1. Opening

- A. Call to Order
- B. Roll Call of Members
- C. Pledge of Allegiance

2. Discussion Regarding Millage Rate and Budget – Guillermo Olmedillo, Town Manager

3. Millage Rate Adoption Resolution

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, ADOPTING THE FINAL MILLAGE RATE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; ANNOUNCING THE PERCENTAGE INCREASE IN THE ADOPTED FINAL MILLAGE RATE ABOVE THE ROLLED BACK RATE COMPUTED PURSUANT TO STATE LAW; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE.

4. Public Comment

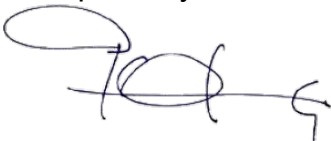
5. Budget Adoption Resolution

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, ADOPTING A FINAL BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR EXPENDITURE OF BUDGETED FUNDS; PROVIDING FOR BUDGETARY CONTROLS; PROVIDING FOR GRANTS AND GIFTS; PROVIDING FOR BUDGET AMENDMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.

6. Public Comment

7. Adjournment

Respectfully submitted,



Guillermo Olmedillo
Town Manager

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT www.townofsurfsidefl.gov.

TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.



MEMORANDUM

ITEM NO. 3

To: Honorable Mayor, Vice-Mayor and Members of the Town Commission

From: Guillermo Olmedillo, Town Manager

Date: September 24, 2019

Subject: Final Millage Rate Adoption Resolution for FY 2019/2020

At the first budget public hearing on September 10, 2019, the Town adopted Resolution No. 2019-2610, approving a proposed and tentative millage rate of 4.4000 mills. The millage rate has been noticed by advertisement. The tentative millage rate of 4.4000 mills exceeds and is higher than the rolled-back rate of 4.2251 mills by 4.14%, which is the percentage increase in property taxes to be adopted by the Town. The millage rate supports and provides the necessary funding to for the Town's budget. The adoption of the budget is inseparable from the adoption of the Town's operation millage rate.

This will be the second of two public hearings regarding the millage rate. The Commission may make modifications downward to the millage at this meeting, but it may not increase the rate that was noticed to property owners.

If the Commission fails to adopt a final millage rate, the law will require that the tax collector use the rolled-back rate of 4.2251 mills as the millage rate for the Town instead of the proposed 4.4000 mills adopted at the first budget public hearing.

The Town's Administration recommends approval of the resolution that would adopt the final millage rate for FY 2019/2020.

Reviewed by LA

Prepared by JDG

RESOLUTION NO. 2019-_____

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, ADOPTING THE FINAL MILLAGE RATE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; ANNOUNCING THE PERCENTAGE INCREASE IN THE ADOPTED FINAL MILLAGE RATE ABOVE THE ROLLED BACK RATE COMPUTED PURSUANT TO STATE LAW; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 200.065, Florida Statutes, the Miami-Dade County Property Appraiser (“Property Appraiser”) has certified the taxable value within the Town of Surfside (the “Town”) for the year 2019, which includes all real property within the Town; and

WHEREAS, on September 10, 2019, the Town Commission held its first budget public hearing and adopted Resolution No. 2019-2610 setting the proposed millage rate at 4.4000 mills for the fiscal year commencing October 1, 2019; and

WHEREAS, the Town Commission finds that it is necessary to levy and adopt a final ad valorem millage rate in the Town; and

WHEREAS, the Town Commission and the Town Manager have reviewed the Town’s proposed Fiscal Year 2019-2020 Budget, considered an estimate of the necessary expenditures contemplated for in the Budget, and have determined that the final millage rate levy set forth below provides the necessary funds for such expenditures.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals Adopted. That the above-stated recitals are hereby adopted and confirmed.

Section 2. Adopting Final Millage Rate. The final millage rate to be levied for the Town of Surfside for the fiscal year commencing October 1, 2019 and ending September 30, 2020 is hereby fixed at 4.4000 mills per \$1,000.00 of assessed property value.

Section 3. Announcing Percentage Increase. The proposed millage rate of 4.4000 mills is greater than and exceeds the rolled-back rate computed pursuant to Section 200.065, Florida Statutes, of 4.2251 mills by 4.14%, which is the percentage increase in property taxes adopted by the Town.

Section 4. Effective Date. That this Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED on this 24th day of September, 2019.

Motion By: _____

Second By: _____

FINAL VOTE ON ADOPTION

Commissioner Barry Cohen _____
Commissioner Michael Karukin _____
Commissioner Tina Paul _____
Vice Mayor Daniel Gielchinsky _____
Mayor Daniel Dietch _____

Attest:

Daniel Dietch, Mayor

Sandra Novoa, MMC
Town Clerk

Approved as to Form and Legal Sufficiency:

Weiss Serota Helfman Cole & Bierman, P.L.
Town Attorney



MEMORANDUM

ITEM NO. 5

To: Honorable Mayor, Vice-Mayor and Members of the Town Commission
From: Guillermo Olmedillo, Town Manager
Date: September 24, 2019
Subject: FY 2020 Final Budget Adoption Resolution

The Town tentatively adopted the FY 2020 budget by resolution on September 10, 2019. The Commission revised the proposed budget by decreasing the millage rate from 4.5000 to 4.4000. This action amounted to a \$296,080 reduction in Ad Valorem taxes resulting in a reduction in additional General Fund reserves.

The Town's Administration recommends approval of the resolution that would adopt the FY 2020 budget.

Reviewed by LA

Prepared by JDG

RESOLUTION NO. 2019-_____

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, ADOPTING A FINAL BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR EXPENDITURE OF BUDGETED FUNDS; PROVIDING FOR BUDGETARY CONTROLS; PROVIDING FOR GRANTS AND GIFTS; PROVIDING FOR BUDGET AMENDMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 200.065, Florida Statutes, the Miami-Dade County Property Appraiser (“Property Appraiser”) has certified the taxable value within the Town of Surfside (the “Town”) for the year 2019, which includes all real property within the Town; and

WHEREAS, on September 10, 2019, the Town Commission adopted Resolution No. 2019-2610 determining the proposed millage rate for the fiscal year 2020 and further adopted Resolution No. 2019- 2613 adopting a tentative budget for the fiscal year 2020; and

WHEREAS, the Town Manager has submitted to the Town Commission a revised and final budget and an explanatory budget message for Fiscal Year 2020 showing revenues and expenditures, together with the character and object of expenditures and an estimate of all municipal projects pending or to be undertaken; and

WHEREAS, the Town Commission and the Town Manager have reviewed the Town’s final Fiscal Year 2020 Budget, considered an estimate of the necessary expenditures contemplated for in the Budget, and determined the final millage rate levy to provide the necessary funds for such expenditures.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. **Recitals Adopted.** That the above-stated recitals are hereby adopted and confirmed.

Section 2. **Adopting Final Budget.** The Town’s Budget for the fiscal year commencing October 1, 2019 and ending September 30, 2020 is hereby approved and adopted as modified and incorporated herein (“Budget”). The Budget Summary is attached hereto as Exhibit “A.”

Section 3. Authorizing Expenditure of Budgeted Funds. Funds appropriated in the Budget may be expended by and with the approval of the Town Manager in accordance with the provisions of the Town Charter, Town Code and applicable laws. Town funds shall be expended in accordance with the appropriations provided in the Budget adopted herein and shall constitute an appropriation of the amounts specified therein. Supplemental appropriations or the reduction of appropriations, if any, shall be made in accordance with the Town Charter, Town Code and applicable laws.

Section 4. Budget Control. The Budget establishes a limitation on expenditures by fund total. Fund limitations require that the total sum allocated to each fund for operating and capital expenses not be increased or decreased without specific authorization by a duly-enacted Resolution affecting such amendment or transfer. Therefore, the Town Manager and/or designee may authorize transfers from one individual line item account to another and from one department to another so long as the line item and department accounts are within the same fund.

Section 5. Grants and Gifts. If and when the Town receives monies from any source, be it private or public, by grant, gift, or otherwise, to which there is attached, as a condition of acceptance, any limitation regarding the use of expenditures of the monies received, the funds so received need not be shown in the Operating Budget nor shall said budget be subject to amendment of expenditures as a result of the receipt of said monies, but said monies shall only be disbursed and applied toward the purposes for which the said funds were received. To ensure the integrity of the Operating Budget, and the integrity of the monies received by the Town under grants or gifts, all monies received as contemplated above must, upon receipt, be segregated and accounted for based upon generally accepted accounting principles and, where appropriate, placed into separate and individual trust and/or escrow accounts from which any money drawn may only be disbursed and applied within the limitations placed upon same.

Section 6. Amendments. If the Town Manager determines that an operating or capital fund total will exceed its original appropriation, the Town Manager is hereby authorized and directed to prepare such resolutions as may be necessary and proper to amend the Budget.

Section 7. Effective Date. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED on this 24th day of September, 2019.

Motion By: _____

Second By: _____

FINAL VOTE ON ADOPTION

Commissioner Barry Cohen _____

Commissioner Michael Karukin _____

Commissioner Tina Paul _____

Vice Mayor Daniel Gielchinsky _____

Mayor Daniel Dietch _____

Attest:

Daniel Dietch, Mayor

Sandra Novoa, MMC
Town Clerk

Approved as to Form and Legal Sufficiency:

Weiss Serota Helfman Cole & Bierman, P.L.
Town Attorney

EXHIBIT "A"
BUDGET SUMMARY

BUDGET SUMMARY
TOWN OF SURFSIDE, FLORIDA
FISCAL YEAR 2019 - 2020

THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE TOWN OF SURFSIDE, FLORIDA, ARE 16.8% MORE THAN LAST YEAR'S TOTAL ADOPTED OPERATING EXPENDITURES.

General Fund 4.4000
Voted Debt 0.0000

	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS FUND	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	TOTAL BUDGET ALL FUNDS	
ESTIMATED REVENUES							
TAXES:	Millage per \$1,000						
Ad Valorem Taxes	4.4000					\$ 13,027,528	
Ad Valorem Taxes	0.0000 (voted debt)					\$ 13,027,528	
Franchise /Utility Taxes	1,490,000					1,490,000	
Sales & Use Taxes	99,477	3,297,550					3,397,027
Licenses/Permits	10,000	661,000					671,000
Intergovernmental	637,500	245,010	25,000	124,000			1,031,510
Charges for Services	478,700			8,130,682	954,846	9,564,228	
Fines & Forfeitures	139,000					139,000	
Miscellaneous Revenues	128,100					128,100	
Capital Contributions/Developer Contributions				21,000			21,000
TOTAL SOURCES	\$ 16,010,305	\$ 4,203,560	\$ 25,000	\$ 8,275,682	\$ 954,846	\$ 29,469,393	
Interfund Transfers - In	538,967			225,000	32,500	796,467	
Fund Balance/Reserves/Net Position	13,062,248	3,851,193	1,760,751	2,207,418	535,196	21,416,806	
TOTAL REVENUES, TRANSFERS & BALANCES	\$ 29,611,520	\$ 8,054,753	\$ 2,010,751	\$ 10,483,100	\$ 1,522,542	\$ 51,682,666	
EXPENDITURES/EXPENSES							
General Government	\$ 5,320,864					\$ 5,320,864	
Building Services			1,331,893				1,331,893
Public Safety	6,369,236	52,300					6,421,536
Streets	190,331					190,331	
Recreation, Culture, and Tourism	819,932	3,072,917					3,892,849
Physical Environment	1,497,414			250,000	5,161,001	6,908,415	
Municipal Transportation			263,750			1,201,126	1,464,876
Debt Service				1,643,151			1,643,151
Internal Services					788,164	788,164	
TOTAL EXPENDITURES/EXPENSES	\$14,197,777	\$4,720,860	\$250,000	\$8,005,278	\$788,164	\$27,962,079	
Interfund Transfers - Out	225,000	198,070			373,397	796,467	
Fund Balance/Reserves/Net Position	15,188,743	3,135,823	1,760,751	2,104,425	734,378	22,924,120	
TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES & BALANCES	\$ 29,611,520	\$ 8,054,753	\$ 2,010,751	\$ 10,483,100	\$ 1,522,542	\$ 51,682,666	

The tentative, adopted, and /or final budgets are on file in the Town Clerk's office (9293 Harding Ave., Surfside, FL 33154) as a public record.