



**Town of Surfside
Regular Town Commission Meeting
AGENDA**

**Tuesday, April 9, 2024
7:00 PM**

Commission Chambers - 9293 Harding Avenue
Surfside, FL 33154

Rule 6.06 (a)3 Agenda. The good and welfare portion of the agenda is set for 8:15 p.m.

Any person who received compensation, remuneration or expenses for conducting lobbying activities is required to register as a lobbyist with the Town Clerk prior to engaging in lobbying activities per Town Code Sec. 2-235. "Lobbyist" specifically includes the principal, as defined in this section, as well as any agent, officer or employee of a principal, regardless of whether such lobbying activities fall within the normal scope of employment of such agent, officer or employee. The term "lobbyist" specifically excludes any person who only appears as a representative of a not-for-profit community-based organization for the purpose of requesting a grant without special compensation or reimbursement for the appearance; and any person who only appears as a representative of a neighborhood, homeowners or condominium association without compensation for the appearance, whether direct or indirect or contingent, to express support of or opposition to any item.

Per Miami Dade County Fire Marshal, the Commission Chambers has a maximum capacity of 99 people. Once this capacity has been reached, people will be asked to watch the meeting from the first floor.

1. **Opening**
 - 1A. **Call to Order**
 - 1B. **Roll Call of Members**
 - 1C. **Pledge of Allegiance**
 - 1D. **Mayor and Commission Remark** - Mayor Charles W. Burkett
 - 1E. **Agenda and Order of Business** Additions, deletions and linkages
 - 1F. **Community Notes** - Mayor Charles W. Burkett
 - 1G. **Appointment of Boards and Committee Members** - Town Clerk Sandra N. McCready, MMC

2. **Quasi-Judicial Hearings**

3. **Consent Agenda**

All items on the consent agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request that an item be removed from the Consent Agenda and discussed separately. If the public wishes to speak on a matter on the consent agenda they must inform the Town Clerk prior to the start of the meeting by completing a speaker card. They will be recognized to speak prior to the approval of the consent agenda.

- 3A. **Approval of Minutes** - Sandra N. McCready, MMC, MPA, Town Clerk
[March 12, 2024 Town Commission Meeting Minutes.pdf](#)
[March 21, 2024 Special Town Commission Meeting Minutes.pdf](#)
[March 25, 2024 Special Town Commission Meeting Minutes.pdf](#)

- 3B. **Arbor Day Proclamation/Resolution Approval** - Hector Gomez, Town Manager

A RESOLUTION OF THE TOWN OF SURFSIDE ADOPTING A PROCLAMATION HONORING THE IMPORTANCE OF TREES FOR THE TOWN OF SURFSIDE'S COMMUNITY AND ENVIRONMENT AND ENCOURAGING THE PLANTING OF TREES; PROCLAMING APRIL 29, 2024, IN THE TOWN OF SURFSIDE AS "ARBOR DAY"; PROVIDING APPROVAL AND AUTHORIZATION; PROVIDING FOR AN EFFECTIVE DATE.

[Reso - Arbor Day 2024](#)

[Proclamation Certificate Coins and Key to the Town Request Form](#)

- 3C. **Emergency Purchase of new Pool Heater** - Hector Gomez, Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA APPROVING THE EMERGENCY PURCHASE OF A HEATER FOR

THE COMMUNITY CENTER POOL; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Attachment A - Heater Corrosion](#)

[Attachment B - Proposal one](#)

[Attachment C - Proposal two](#)

[Reso - Community Center Pool Heater.docx](#)

4. Ordinances

Second Reading

First Reading

4B1. Amending Ordinance 2024-1768 Permit Fees - Mark Blumstein, Interim Town Attorney

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING THE TOWN OF SURFSIDE CODE OF ORDINANCES BY AMENDING CHAPTER 14, "BUILDINGS AND BUILDING REGULATIONS," ARTICLE II, "BUILDING CODE," SECTION 14-29, "PERMIT FEES," TO PROVIDE FOR A 1000% REDUCTION OF BUILDING PERMIT FEES FOR ANY CONSTRUCTION ACTIVITY RELATING TO CONDOMINIUM BUILDING RECERTIFICATION OR ANY NECESSARY STRUCTURAL AND/OR LIFE SAFETY REPAIRS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

[Ordinance Amending Sec.14-29 - Permit Fees](#)

4B2. Ordinance 2024-1770 Amending Section 90-74 Temporary Signs - Mark Blumstein, Interim Town Attorney

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING THE TOWN OF SURFSIDE CODE OF ORDINANCES BY AMENDING SECTION 90-74. – "TEMPORARY SIGNS" TO AMEND SECTION (c) PERTAINING TO NUMBER OF SIGNS; AMEND SECTION (d) PERTAINING TO CONSTRUCTION SITES; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

[Ord Amend Sec. 90-74 Temporary Real Estate Signs v2](#)

5. Resolutions and Proclamations

If the public wishes to speak on any matters in this section of the agenda, they must inform the Town Clerk by completing a speaker card and they will be recognized to speak at the beginning of this section.

5A. Education and Sharing Day - Commissioner Gerardo Vildostegui

[Proclamation Request Form](#)

[Education Sharing Day - April 2024](#)

- 5B. Resolution Rescinding Resolution No. 2024-3276 Related to the Bond Referendum for Abbott Avenue Stormwater Improvement** - Mark Blumstein, Interim Town Attorney

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, *RESCINDING* CALL FOR A TOWN OF SURFSIDE SPECIAL ELECTION TO BE HELD ON NOVEMBER 5, 2024 FOR THE PURPOSE OF SUBMITTING TO THE ELECTORATE A BOND REFERENDUM REGARDING THE ISSUANCE OF REVENUE BONDS OR NOTE BY THE TOWN OF SURFSIDE IN AN AMOUNT NOT TO EXCEED TEN MILLION (\$10,000,000.00) DOLLARS FOR THE PURPOSE OF CONSTRUCTING THE ABBOTT AVENUE STORMWATER IMPROVEMENTS PROJECT; PROVIDING FOR THE TOWN CLERK TO NOTIFY THE MIAMI-DADE COUNTY SUPERVISOR OF ELECTIONS OF SAME; AND PROVIDING FOR AN EFFECTIVE DATE.

[Reso Rescinding Special Election Bond Referendum Abbott Ave Stormwater Improvements](#)

- 6. Good and Welfare (Set for approximately 8:15 p.m.)**
Public comments for subjects or items not on the agenda.
- 7. Town Manager and Town Attorney Reports**
- 7A. April Town Manager's Report** - Hector Gomez, Town Manager
[2024 April Town Manager's Report.pdf](#)
- 7B. Town Attorney Report** - Mark Blumstein, Interim Town Attorney
[Town Attorney Report - April 9 2024](#)
- 8. Unfinished Business and New Business**
- 9. Mayor, Commission and Staff Communications**
- 9A. Miami-Dade County League of Cities Director and Alternate Director Designation** - Sandra N. McCready, MMC, Town Clerk
[Attachment A - Miami-Dade League of Cities](#)
- 9B. Calvin Giordano & Associates (CGA) Continued IT Services Contract** - Commissioner Nelly Velasquez
[Attachment A - RESO 17-2421](#)
- 9C. Abbott Avenue Drainage Improvements Project** - Commissioner Nelly Velasquez
[Abbott Avenue ITB](#)
- 9D. Authorize the Town Manager to Negotiate Driveway Access Relocation for 8801 Collins Avenue to Accommodate Additional Memorial Space** - Commissioner Gerardo Vildostegui
- 9E. Creation of a Community Relations Board** - Commissioner Gerardo Vildostegui
[community-relations-board-ordinance.pdf](#)

- 9F. **Amending Ordinance 21-1716 to Amend Section 90-48 - Setback Requirements and Considerations for Retroactive Implementation** - Vice Mayor Tina Paul
- 9G. **Discussion on Parking Fees** - Mayor Charles W. Burkett
[Resolution No. 2022-2900-Off-Street Variable Parkins Rates and Time Limitation.pdf](#)
- 9H. **Industrial Use of Single Family Homes in the Residential District** - Mayor Charles W, Burkett
[Town Code Section 34-66 Definitions.pdf](#)
[Town Code Section 34-67 Penalty for Violation.pdf](#)
[Town Code Section 34-68 Assessment of Cost.pdf](#)
[Town Code Section 34-69 Unsightly Accumulations on Improved Property.pdf](#)
[Town Code Section 34-70 Vegetation.pdf](#)
[Town Code Section 34-71 Vacant Lots.pdf](#)
- 9I. **Discussion on the Planning Department, Planning Approval Process and Planning and Zoning Board** - Mayor Charles W. Burkett
- 9J. **Community Center Concession** - Vice Mayor Tina Paul
- 9K. **Reverse Resolution No. 2023-Z-3209 Site Plan Approval of 8777 Collins Avenue** - Vice Mayor Tina Paul
- 9L. **Discussion regarding Historic Structures** - Vice Mayor Tina Paul
- 9M. **Plans for the 3rd Anniversary of the Champlain Towers South Collapse and Memorial Design** - Vice Mayor Tina Paul
- 9N. **Police Enforcement and Presence throughout Town** - Commissioner Ruben A. Coto
- 9O. **Discuss Ordinance Changing the Mixed Use for Religious Exemptions** - Commissioner Nelly Velasquez
- 9P. **Discussion on Lot Splitting and Lot Coverage** - Commissioner Ruben A. Coto
- 9Q. **Dock Sizes** - Commissioner Ruben A. Coto

10. Adjournment

Respectfully submitted,

Hector R. Gomez
Town Manager

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH

DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT www.townofsufsidefl.gov.

TWO OR MORE MEMBERS OF THE TOWN COMMISSION AND/OR TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.



**Town of Surfside
Regular Town Commission Meeting
MINUTES**

**March 12, 2024
6:00 PM**

Commission Chambers - 9293 Harding Avenue
Surfside, FI 33154

1. Opening

1A. Call to Order

Mayor Danzinger called the meeting to order at 6:06 p.m.

1B. Roll Call of Members

Town Clerk McCready called the roll with the following members present.

Present: Mayor Shlomo Danzinger, Vice Mayor Jeff Rose, Commissioner Fred Landsman, Commissioner Marianne Meisheid and Commissioner Nelly Velasquez.

Also Present: Town Attorney Lillian Arango, Town Attorney Tony Recio, and Town Manager Hector Gomez.

1C. Pledge of Allegiance

Chief Marciante led the pledge of allegiance.

1D. Mayor and Commission Remark - Mayor Shlomo Danzinger

The Mayor and the Commission welcomed everyone in the Chambers and gave some opening statements.

Commissioner Landsman thanked all Town Employees for their service to the Town and urged everyone that is registered to vote to get out and vote on March 19, 2024.

Commissioner Meisheid spoke about the accomplishments of the last two years. She further spoke about the Mayor's conduct and about Joshua Epstein's arrest.

Commissioner Velasquez spoke about the events that had happened in the last two years. She stated that it was an honor to serve her community. She spoke about silencing members of the public and locking commissioners out of Town Hall is not appropriate. She urged everyone to vote for their favorite candidate. She further spoke about the different projects that have not been completed. She thanked

everyone for being here and spoke about the incident that took place with Joshua Epstein.

Vice Mayor Rose thanked everyone for attending the meeting. He thanked the staff, the police department and the Town Manager for moving the Town forward.

1E. Agenda and Order of Business Additions, deletions and linkages

Mayor Danzinger passed the gavel.

A motion was made by Mayor Danzinger to move items 5B (96th Street Park Construction Project Management and Owner Representation Services), 5C (Approval of Change Orders and Expenditure Authorization for 96th Street Park Project) and 5D (Request for Additional Design Services: Surfside 96th Street Park) after item 2 (Quasi-Judicial Hearings), seconded by Vice Mayor Rose. The motion carried with a 5-0 vote.

A motion was made by Commissioner Meischeid to add a resolution to censure Vice Mayor Rose, seconded by Commissioner Velasquez. The motion failed with a 2-3 vote with Commissioner Landsman, Vice Mayor Rose and Mayor Danzinger voting in opposition.

1F. Community Notes - Mayor Shlomo Danzinger

Mayor Danzinger provided his community notes and upcoming events.

1G. Presentation of \$1.00 Salary to the Mayor and the Members of the Town Commission

Town Manager Gomez presented the Mayor and Commissioners with their \$1.00 a year check and plaque thanking them for their service to the Town and its residents.

2. Quasi-Judicial Hearings

Town Attorney Recio read his quasi-judicial statement into the record.

Town Clerk McCready swore in all the members of the public that will be speaking.

Town Attorney Recio asked Town Clerk McCready if all applicable notice requirements were met.

Town Clerk McCready confirmed that all notice requirements were met.

Town Attorney Recio polled the members of the Commission for any ex-parte communication.

All members of the Town Commission spoke with the property owner's attorney with the exception of Commissioner Velasquez who received an email.

2A. 9250 Bay Drive - Waiver of Plat - Hector Gomez, Town Manager

Town Administration recommends approval of this application for plat waiver as the property meets the minimums set forth in the Town's Code of Ordinances.

Town Clerk McCready read the title of the resolution into the record.

Town Planner Frankel presented the item to the Town Commission.

Graham Penn representing the owner of the property presented the item to the Town Commission.

A motion was made by Vice Mayor Rose to approve the resolution, seconded by Commissioner Landsman.

Mayor Danzinger opened the floor to public comments.

The following individuals from the public spoke:

Mark Blumstein

Bella Krieger

David Krieger spoke about the inaccuracy of the property owner's attorney regarding the size of the lots and he is not in favor of this item.

Charles Burkett stated that the Town Commission's minds are set and it's all about more money and favors for their friends. He stated that they are not working for the Town or its residents. He stated that they don't care about the quality-of-life but rather the money that goes into their pockets.

Gerardo Vildostegui stated that the law in this case is ambiguous enough that the Commission can denied the application.

Eliana Salzhauer spoke against the item.

George Kousoulas spoke about a previous project. He stated that the Town Commission has discretion and they should think further on splitting a lot into to 45-foot lots.

Mayor Danzinger closed the floor to public comments.

Mayor Danzinger opened the floor to Mr. Graham for rebuttal.

Commissioner Landsman stated that he doesn't appreciate the comments. He stated that no one is paying him, that there are former elected officials that are in campaign season and are making accusations. He reaffirmed that no one is paying him or has paid him in the last two years.

Town Attorney Recio read a portion of section 90-2 of the Town Code into the record in regard to the frontage.

Commissioner Landsman stated that this is not a Design Review Board but it is more like property rights.

Commissioner Meischeid stated that the applicant stated that this application is

technical exercise, but she believes to be a legal exercise. She said that she is having a hard time with this item.

Commissioner Velasquez asked why the property appraisals office has the lot listed the way it does. Mr. Graham stated that he can't speak as to the information on the property appraisals office but that the survey that they have in front of them is current.

Commissioner Velasquez asked about what resident Blumstein stated.

Vice Mayor Rose addressed some of the comments made by the public. He spoke about the April 2021 Zoning Workshop that he was in attendance and at the time Mr. Burkett was against splitting the lots; however, the rest of the commission (Commissioner Velasquez, former Vice Mayor Paul, former Commissioner Kesl) were in favor and that is why it continues to be on the current code. He spoke regarding the 2021 resolution that was adopted splitting the lots on 8712 Byron Avenue.

Commissioner Velasquez stated that she is in favor of splitting the lots if the lot is big enough and meets code.

Mayor Danzinger stated that he does not know the applicant. He asked what the frontage of the property is. Town Attorney Recio stated that the property currently has 101.22 feet and lot size is depicted on the survey that is signed and sealed. He further stated that the property is proposing to divide into two lots, one 10,004 sq. ft. for parcel A and 10,277 sq. ft. for parcel B.

Mayor Danzinger call the question and the motion carried with 3-2 vote with Commissioner Meischeid and Commissioner Velasquez voting in opposition.

[Attachment A: Plat Letter](#)

[Attachment B: Survey for Waiver of Plat](#)

[Attachment C: Letter of Intent - Waiver of Plat](#)

[Attachment D: County Departmental Memos](#)

[Attachment E: County Plat Committee Approval 1-5-24](#)

[Resolution Approving and Accepting Waiver of Plat - 9250 Bay Drive](#)

[Exhibit A - Waiver of Plat Survey.pdf](#)

3. Consent Agenda

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Phillys Shams asked the Town Commission what the benefit to the Town is to have a mutual aid agreement with the Town of Medley.

A motion was made by Vice Mayor Rose to approve the consent agenda, seconded by Commissioner Landsman. The motion carried with a 4-0 vote with Commissioner Velasquez absent from the Dais.

3A. Approval of Minutes - Sandra N. McCready, MMC, Town Clerk

Approved on consent.

[February 13, 2024 Town Commission Meeting Minutes.pdf](#)

3B. Board and Committee Minutes - Sandra N. McCready, MMC, Town Clerk

Approved on consent.

[January 18, 2024 Planning and Zoning Board Meeting Minutes.pdf](#)

[January 22, 2024 Parks and Recreation Committee Meeting Minutes.pdf](#)

[February 5, 2024 Tourist Board Meeting Minutes.pdf](#)

3C. Resolution authorizing Mutual Aid Agreement between the Town of Medley Police Department and the Town of Surfside Police Department - Hector Gomez, Town Manager

Town Administration recommends approval of the Resolution authorizing the Mutual Aid Agreement between the Town of Medley and the Town of Surfside Police Department.

Approved on consent.

[Resolution Approving Police Mutual Aid with Medley](#)

[Exhibit A - Town of Surfside and Town of Medley Mutual Aid Agreement 2024](#)

3D. Resolution Authorizing Mutual Aid Agreement between the Village of Biscayne Park Police Department and the Town of Surfside Police Department - Hector Gomez, Town Manager

Town Administration recommends approval of the Resolution authorizing the Mutual Aid Agreement between the Village of Biscayne Park and the Town of Surfside Police Department.

Approved on consent.

[Resolution Approving Police Mutual Aid with Biscayne Park](#)

[Exhibit A - Village of Biscayne Park Mutual Aid Agreement](#)

3E. Colorectal Cancer Awareness Month Proclamation - Shlomo Danzinger, Mayor

For the commission to approve a proclamation for Colorectal Cancer Awareness Month

Approved on consent.

[Colorectal Cancer Awareness - March 2024.pdf](#)

[Colorectal Cancer Awareness - Request - March 2024.pdf](#)

3F. FY 2024 Budget Amendment Resolution No.4 - Hector Gomez, Town Manager

Town Administration recommends approval of Budget Amendment Resolution Number 4.

Approved on consent.

[Resolution Approving Budget Amendment No. 4](#)

[Attachment A - FY 2024 Budget Amendment No. 4](#)

4. Ordinances

Second Reading

4A1. Amending Section 90-74. - "Temporary Signs" - Hector Gomez, Town Manager

Town Administration recommends that the Town Commission discuss the proposed changes and to approve with changes (if any) to move forward for second reading.

Town Clerk McCready read the title of the ordinance into the record.

Town Manager Gomez introduced the item.

Mayor Danzinger opened the floor to public comments.

The following individual from the public spoke:

Charles Burkett spoke about the signs and the pollution of signs throughout the Town. He further stated that it makes sense why the Mayor got endorsed by a real state company. He also spoke about the construction signs that are put up when there is no construction taking place.

Mayor Danzinger closed the floor to public comments.

A motion was made by Vice Mayor Rose to approve the ordinance on second reading, seconded by Commissioner Landsman, the motion carried with a 5-0 vote.

[Ord Amend Sec. 90-74 Temporary Real Estate Signs 2nd read](#)

4A2. Roof Replacement Materials in the Single-Family Residential Area - Hector Gomez, Town Manager

Town Administration recommends approval of this ordinance to allow homeowners to

re-roof with their existing roofing material.

Town Clerk McCready read the title of the ordinance into the record.

Town Manager Gomez introduced the item.

Mayor Danzinger opened the floor to public comments.

No one wishing to speak on this item, Mayor Danzinger closed the floor to public comments.

A motion was made by Commissioner Landsman to approve the ordinance on second reading, seconded by Mayor Danzinger, the motion carried with a 5-0 vote.

[Ord Amend 14-31 and 90-50.1 of Code Re-Roof Replacement with Same Materials](#)
[2nd reading](#)

First Reading

5. Resolutions and Proclamations

If the public wishes to speak on any matters in this section of the agenda, they must inform the Town Clerk by completing a speaker card and they will be recognized to speak at the beginning of this section.

Mayor Danzinger opened up the floor to public comments for this section of the agenda.

The following members of the public spoke:

George Kousoulas

Eliana Salzhauer

Mayor Danzinger closed the floor to public comments.

5A. RFQ 2023-06 Continuing Professional Architectural, Engineering, Landscape Architectural, Surveying, Mapping and Additional Professional Services - Hector Gomez, Town Manager

Town Administration is seeking Town Commission approval to select the top ranked qualified consultants in each category of services and authorize the Town Manager to negotiate continuing services contracts with the top four qualified firms in each category (Architectural, Engineering Services, Land Surveying Services, Other Services), with final approval and award of the contracts by the Town Commission.

Town Clerk McCready read the title of the resolution into the record.

Town Manager Gomez introduced the item.

Members of the Town Commission asked various questions relating to the number of

firms to select.

Town Manager Gomez addressed the questions posed by the Town Commission.

A motion was made by Vice Mayor Rose to approve the resolution, seconded by Commissioner Landsman, the motion carried with a 4-1 vote with Commissioner Meischeid voting in opposition.

[Resolution Selecting Various CCNA Consultants Pursuant to RFQ 2023-06 Attachment A - Final Ranking Sheet](#)

5B. 96th Street Park Construction Project Management and Owner Representation Services - Hector Gomez, Town Manager

Town Administration is seeking Town Commission approval to allocate and expend \$94,559.20 for additional fees associated with construction project management and owner representation services for the 96th Street Park project.

This item was linked to items 5C (Approval of Change Orders and Expenditure Authorization for 96th Street Park Project) and 5D (Request for Additional Design Services: Surfside 96th Street Park).

Town Clerk McCready read the title of the resolution into the record.

Town Manager Gomez introduced the item.

Mayor Danzinger opened the item to the public and the following members spoke:

George Kousoulas stated that this project will be delayed 4-5 months and serious conversation should be taking place.

Eliana Salzhauer said she saw this coming, and the entire project was fueled by the wish to have their names on a plaque. She spoke about the park's neighbors complaining about the construction.

No one else wishing to speak, Mayor Danzinger closed the public portion of the item.

Commissioner Landsman stated his disappointment with this item and believes that the Town Manager should negotiate the cost. He further stated that the rush is just to open the park to the community.

Commissioner Meischeid stated that this project is 33% behind schedule and she wants to know who is responsible and where is the accountability. She is not happy on how the Town has managed the project. She would like to hear from the Building Department as to what changed and what we missed. She really believes that there should be more responsibility on what's going on.

Commissioner Velasquez would like to hear from the Building Official since this is a lot of money being requested. She stated that the agenda item does not have sufficient back up for the amount of money being requested and she does not believe its related to the LEED certification.

Vice Mayor Rose provided some background related to the item and how it was beautifully designed but not properly budgeted by the previous commission.

Mayor Danzinger spoke about the hard work of the Town in trying to open this park for the community prior to Spring.

Town Manager stated that he has had uncomfortable conversations when it comes to the park. He provided answers and addressed the Commission's concerns.

A motion was made by Vice Mayor Rose to approve the resolution, seconded by Commissioner Landsman, the motion carried with a 5-0 vote.

[Resolution Approving Second Revision to 96th Street Park Scope and Fees - 300 Engineering](#)

[Attachment A - 300 Engineering Group Proposal](#)

5C. Approval of Change Orders and Expenditure Authorization for 96th Street Park Project - Hector Gomez, Town Manager

The Town Administration is seeking ratification of additive Change Orders #3 and #4 with Lunacon for the 96th Street Park Construction, along with authorization to expend up to \$183,511.39 for additive Change Order #5, which incorporates 17 additional days to address design changes and weather-related delays.

Town Clerk McCready read the title of the resolution into the record.

Town Manager Gomez introduced the item.

This item was linked to items 5B (96th Street Park Construction Project Management and Owner Representation Services) and 5D (Request for Additional Design Services: Surfside 96th Street Park).

A motion was made by Vice Mayor Rose to approve the resolution, seconded by Commissioner Landsman, the motion carried with a 5-0 vote.

[Resolution Approving CO 5 to 96th Street Park Project; Ratifying Changes to CO 3 and 4](#)

[Exhibit A - Change Order 3](#)

[Exhibit B - Change Order 4](#)

[Exhibit C - Change Order 5](#)

5D. Request for Additional Design Services: Surfside 96th Street Park - Hector Gomez, Town Manager

The Town Administration seeks Town Commission approval to allocate \$99,880 for additional Design and Architectural services for the 96th Street Park Construction Project.

Town Clerk McCready read the title of the resolution into the record.

Town Manager Gomez introduced the item.

This item was linked to items 5B (96th Street Park Construction Project Management and Owner Representation Services) and 5C (Approval of Change Orders and Expenditure Authorization for 96th Street Park Project) .

A motion was made by Vice Mayor Rose to approve the resolution, seconded by Commissioner Landsman, the motion carried with a 5-0 vote.

[Resolution Approving Proposal for Additional Services 96th Street Park - Savino Miller - Kayak](#)

[Attachment A - Additional Design & Architectural Services](#)

5E. Abandonment and Vacation of a Portion of Right-of-Way Known as "Bay Drive Bend" Between Harding Avenue and Collins Avenue - Hector Gomez, Town Manager

Town Administration is seeking Town Commission approval to formally recognize the vacating of municipal roadway Bay Drive Bend between Harding Avenue and Collins Avenue to property address 8750 Collins Avenue.

Town Clerk McCready read the title of the resolution into the record.

Town Manager Gomez introduced the item.

Mayor Danzinger opened the item to the public and the following members of the public spoke on the item:

Charles Burket read a quote from Lindsay Lecour. He stated that a lot of the people in the room does not trust what this commission is doing.

Eliana Salzhauer spoke against the item. She spoke about that piece of land and how it can become a parking garage.

Gerardo Vildostegui spoke about the Charette conducted in 2006, and how it may or may not affect this location when it comes to two way traffic in Collins and Harding. He believes that this item feels rush.

Town Attorney Recio stated that there is no rezoning or upzoning and that this item was never in front of the Planning and Zoning Board as they do not have any jurisdiction over this item.

Commissioner Meischeid believes that upzoning can have unintended consequences and she is leaning not to approve this item.

Commissioner Velasquez recommends this item be deferred to the incoming commission to ensure that the Town is very protected like they did in 2020 when they ensured that property cannot be sold or leased. She would like for this to be deferred to next month.

Vice Mayor Rose stated that he will not agree to placing a street through the Tennis center and this is not an upzoning.

A motion was made by Vice Mayor Rose to approve the resolution, seconded by Commissioner Landsman, the motion carried with a 3-2 vote with Commissioner Meisheid and Commissioner Velasquez voting in opposition.

[Resolution - Confirming Vacation of Right of Way Bay Drive Bend](#)

[Attachment A - Vacate Sketch \(Non Surveyor\)](#)

[Attachment B - 8750 Collins Avenue Appraiser Summary Report](#)

5F. A Resolution Calling a Special Election for the Purpose of Submitting to the Electorate a Proposed Charter Amendment Prohibiting Development and Construction of any Structures Within Point Lake, North Canal and South Canal, Except for Certain Marine Structures Accessory to Waterfront Single-Family Homes - Shlomo Danzinger, Mayor

To seek approval from the Town Commission for the resolution, authorizing a special election for the purpose of a Charter amendment ballot question in the November 2024 Miami-Dade County elections, aimed at amending Surfside's Charter. The proposed amendment seeks to explicitly prohibit the development and construction of any structures within Point Lake, North Canal and South Canal, except for marine structures used for private recreational or leisure purposes, that are permitted in the Town Code and are accessory and subordinate to an upland waterfront single-family home on lots abutting Point Lake, North Canal and South Canal. The Charter amendment seeks to preserve the nature and character of Point Lake as a recreational waterway for the benefit of residents, safeguard the adjacent waterfront properties, ensure the public welfare, and protect marine life.

Town Clerk McCready read the title of the resolution into the record.

Mayor Danzinger introduced the item.

A motion was made by Vice Mayor Rose to approve the resolution contingent to the Miami-Dade County Elections Department's approval, seconded by Commissioner Landsman. The motion carried with a 5-0 vote.

[Reso Special Election Charter Amendment Section 4 Prohibiting Development within Point Lake](#)

5G. Resolution Calling a Special Election for a Voter Referendum Approving Issuance of Revenue Bond for Abbott Avenue Stormwater Improvements Project - Hector Gomez, Town Manager

For the Town Commission to approve the attached resolution.

Town Clerk McCready read the title of the resolution into the record.

Town Manager Gomez introduced the item.

Commissioner Velasquez spoke about a report provided by Town Manager related to the Town's Finances.

Commissioner Meisheid spoke regarding the Town's Finances.

A motion was made by Vice Mayor Rose to approve the resolution, seconded by Commissioner Landsman, the motion carried with a 4-1 vote with Commissioner Meisheid voting in opposition.

[Reso Special Election Bond Referendum Abbott Ave Stormwater Improvements](#)

6. Good and Welfare (Set for approximately 8:15 p.m.)

Public comments for subjects or items not on the agenda.

Mayor Danzinger opened the floor to good and welfare.

The following members of the public spoke:

Steven Dunn spoke regarding the email that went out with the Shul's logo. He further stated that no one is authorized to use their name and their logo. He mentioned that the Shul is a religious institution whose sole purpose is to provide religious teachings. The Shul is a 501C3 organization, they do not endorse political candidates and do not meddle in politics locally or nationally. He stated that in his personal opinion and taking out his role in the Shul, to use the arrest of a young man to advance a political agenda is shameful.

Victoria Saife introduced herself and stated that she is the person that was removed from the Chambers by police officers in 2022 because she questioned the Mayor and the Vice Mayor. She spoke about Joshua Epstein and how he at such a young age cares about the Town. She stated that the residents will not tolerate the suppression of their voices or the tramping of their rights. She further stated that this commission has eroded public trust. She encouraged her neighbors to vote on March 19, 2024.

Joanna Katz stated that she wants this Town to go back to the way it was. She wants to go back to the time where neighbors got along and for the town not to be divided. She further spoke about what happened with Joshua Epstein.

Luisa Agresti spoke about the alleged altercation and the behavior of some members of the public in attendance at the candidates forum. She further spoke about what the mayor has been doing in Tallahassee. She stated that he has been lobbying for the safe structure act and that he is supporting a bill that will allow buildings to be demolished. She stated that he is in favor of developers and building bigger buildings and upzoning Surfside and she is wondering why he is in Tallahassee and not taking care of his Town and what is going on at the local level.

Reta Logan stated that when children make mistakes, adults hold them accountable and responsible to the adults they affected, but the adults also show kindness and empathy and help them and teach them. She stated that there are egos and feelings and that they hurt, and why is it that we can't go to mediations and be neighbors again. She stated that hands are to be used for helping and greeting and not rude gestures, specially now in days people don't accept that behavior. She hopes someone is helping Joshua and letting him know that to put his hands and agitate is not a good idea.

Regino Sanchez stated that he has raised 5 children in the Town and spoke about the responsibility of our elected officials. He reminded them that they have a responsibility to

the residents and be above any difficult situation. He believes that even when Joshua is 18 years old, he is still a child. He believes there was no thorough investigation, and he is pleading with his neighbors, and he requested for them to vote on March 19, 2024.

Phyllis Shams stated that she did not see any interactions at all in the Chambers. She believes that what the Vice Mayor did is despicable.

David Epstein spoke about his son and what he does with his free time including being a community activist. He stated that there is no evidence on the videos that he has watched. He spoke further regarding the incident.

Tina Paul spoke about the incident that happened on February 28, and stated that this would have not happened if the January Candidate's forum would have been recorded properly. She further spoke about the incident with Joshua Epstein. She spoke about the Quasi-Judicial hearing that was heard earlier and clarified why the previous commission voted the way they did.

Mark Blumstein spoke about the incident that happened with his client Joshua Epstein.

Jeffrey Platt stated that it has been two long years and spoke about an incident that happened at a restaurant with a mother and her child. He also spoke about the honorary Mayor and his behavior during the February 28, 2024, incident.

Gerardo Vildostegui spoke and requested an outside investigation to be conducted by a state or federal agency. He stated that the Town Manager knew about the existence of the witnesses and still arrested Mr. Epstein. He asked if the Town Attorney had anything to do with the decision of arresting Mr. Epstein.

Judy Martinez spoke about the previous three times that she spoke in front of the Commission but was never heard. She stated that they come with their minds made up and do not listen to the residents. She further spoke about the incident with Joshua Epstein.

Gil Baker spoke about the incident with Joshua Epstein and believes that a thorough investigation was not conducted and believes that the Chief of Police should be fired.

Jerold Blumstein thanked the commission for their service. He spoke about the upcoming election and stated what he would do if elected to the Commission.

Jeffrey Zomper thanked Commissioner Meischeid for her service as it is not an easy job.

Cynthia Calloway spoke about how Surfside a great place to live. She spoke about the police presence and hopes this continues after the election. She spoke about the One Surfside, the monies raised and how the monies are being spent. She stated that no matter who wins next Tuesday, this community has to work in coming together.

Charles Burkett stated that he is also annoyed by the unknown campaign literature. He spoke about the Shul statement and how he requested the Rabbi for the same courtesy provided to Mayor Danzinger to speak at the Shul. He stated that a lot of the things are made up and he believes that if you are going to put something out, you should put your name on it. He further spoke about the mayor's trips to Tallahassee and how he is working on upzoning Surfside.

George Kousoulas thanked Commissioner Meischied for her service during the last two years. He spoke about the 10 feet, 10% issue. He spoke about the incident with Joshua

Epstein.

Marisol Krasner spoke about the Police Department and how they have changed from trusted police department to be used as a political weapon. She spoke about the mayor's trip to Dubai, what happened with the former Town Manager, Assistant Town Manager and Police Chief. She stated that they have failed to work on a proper memorial. She further spoke on the incident with Joshua Epstein and asked to vote them out.

Eliana Salzhauer thanked the Vice Mayor for coming to the meeting and allowing her the opportunity to tell him what she thinks about him. She spoke about the incident and what happened with her son Joshua Epstein.

Ben Jacobson thanked everyone for waking up every morning and fighting for what they believe in.

Michael Szafranski spoke about an incident that happened with a red vehicle while he was walking down the street while he was wearing religious garments.

Mayor Danzinger closed the floor to public comments.

Members of the Town Commission responded to Good and Welfare comments.

State Representative Basabe was introduced by the Mayor Danzinger regarding the results of the latest legislative session.

7. Town Manager and Town Attorney Reports

7A. Town Manager's Report - Hector Gomez, Town Manager

Town Manager Gomez introduced the item and provided an overview of the Town Manager's Report.

George Kousoulas spoke on this item related to the Police Department report. Eliana Salzhauer spoke regarding the amount of Baker Acts that are reported in the Police Department's report.

A motion was made by Vice Mayor Rose to approve the Town Manager's Report, seconded by Commissioner Landsman. The motion carried with a 5-0 vote.

[2024 March Town Manager's Report](#)

7B. Town Attorney's Report - Lilian Arango, Town Attorney

Town Attorney Arango introduced the item and provided an overview of the Town Attorney's Report and pending litigations.

A motion was made by Vice Mayor Rose to approve the Town Attorney's Report, seconded by Commissioner Landsman. The motion carried with a 5-0 vote.

[Town Attorney's Report](#)

8. Unfinished Business and New Business

9. Mayor, Commission and Staff Communications

10. Adjournment

There being no further business to discuss before the Commission, a motion was made by Vice Mayor Rose to adjourn the meeting at 11:10pm, seconded by Commissioner Landsman. The motion carried with a 5-0 vote.

Accepted this _____ day of _____, 2024.

Mayor

Attest:

Sandra N. McCready, MMC
Town Clerk



**Town of Surfside
Special Town Commission Meeting
MINUTES
March 21, 2024
5:00 PM
Commission Chambers**

1. Opening

1.A Call to Order

Mayor Burkett called the meeting to order at 5:03 p.m.

1.B Roll Call of Members

Town Clerk McCready called the roll with the following members present.

Present: Mayor Charles W. Burkett, Vice Mayor Tina Paul, Commissioner Ruben Coto, Commissioner Nelly Velasquez, and Commissioner Gerardo Vildostegui.

Also Present: Town Attorney Lilian Arango, Town Attorney Tony Recio, and Town Manager Hector Gomez.

1.C Pledge of Allegiance

Captain Matelis led the pledge of allegiance.

2. Mayor, Commission and Staff Communication

Vice Mayor Paul expressed how she wanted to reactivate the Memorial Committee, she asked if the former members of the Committee would like to return to serve. The Vice Mayor also added how she would like the inclusion of survivor Yady Santos as a Committee Member.

Town Clerk McCready reminded the Commission regarding the Special

Meeting. Vice Mayor Paul asked if the item could be added.

Mayor Burkett added how the Town Manager can be given direction.

Town Manager Gomez shared how a Special Meeting is a defined agenda, but if the Commission wished to add an item they could do so. He also shared how this item is

relevant to item 2B (Removal of All Existing Members of All Boards and Committees) of the agenda.

2.A Preclude the Publication, Distribution, Certification and/or Recording of Town Commission Resolution No. 2024-3268 Issued on March 19, 2024, and Request Deferral of Any Action by Miami-Dade County Plat Committee on Waiver of Plat Application D-25025 Pertaining to 9250 Bay Drive, Surfside, FL 33154 Pending Further Direction by Town Commission - Mayor Charles W. Burkett

Mayor Burkett introduced the item.

Town Clerk McCreedy read the item into record.

Mayor Burkett opened the floor to public comments.

The following individuals from the public spoke:

Jeff Rose shared how this item had passed and reviewed by the Town Attorney. He added how he would hate to see the Town go backwards and get into any lawsuits if this item were to be undone.

David Krieger stated he agreed with the Commission regarding this item.

Mark Blumstein congratulated the new Town Commission and shared how last night's Swearing-In Ceremony was touching. He shared how there were irregularities with the resolution of this item and issues with the Town's code that could lead to potential litigation.

A motion was made by Commissioner Velasquez to allow Mark Blumstein additional time to speak, seconded by Vice Mayor Paul. The motion carried with a 5-0 vote.

Jeffrey Platt shared how there are two different surveys of the property and for it to be resurveyed.

Ben Jacobson shared how he was concerned about government transparency.

Vice Mayor Paul asked Town Attorney Arango regarding the public comment Mr. Jacobson had shared. Vice Mayor Paul asked if the recording of the resolution could be precluded.

Town Attorney Arango specified that it is public record and, therefore, available to the public. Town Attorney Arango shared how the Commission is not unwinding the resolution.

Mayor Burkett shared how recording of a document is a legal process, not a transparency process.

Graham Penn, Berkow and Radell, representing the applicant shared how the application of his client to waive the plat met the requirements of the Town's zoning code. He stated how this item was not noticed to his client or himself and how it is a violation of his client's due process. Mr. Penn shared how this resolution will inform the County falsely that the town's previous approval is invalid.

Mayor Burkett asked Mr. Penn regarding his statement of the Town reporting to the County that the waiver plat of his client is invalid.

Mr. Penn said that he believed so due to the title of the item and how there could not be a deferral of the waiver plat.

Mayor Burkett asked Town Attorney Arango if this statement was true.

Town Attorney Arango stated how she does not work with the County's plat committee, but that she believed that if there is a request to differ an item, the County would entertain it.

Mr. Penn shared his concern that the Town will contact Miami-Dade County to defer the plat waiver, which he believes is an illegal action.

Eliana Salhauzer shared how she believed the deferral of the waiver of the plat and to further evaluate was an adequate decision.

Mayor Burkett closed the floor to public comment.

Commissioner Coto stated how there were discrepancies regarding the sizing of the plat and how specific zoning should be followed. He shared how he believed that this item should be deferred.

Commissioner Vildostegui asked the town attorney if this item were to pass, could Miami Dade not defer the consideration and take the application.

Town Attorney Arango expressed how she was not familiar with this topic, however, she shared how the deferral was up to the County, but that it was not recommended to unwind the approval of this topic during tonight's meeting.

Vice Mayor Paul shared how she supports the deferral.

Commissioner Velasquez expressed how she would like to defer this item until further notice.

Mayor Burkett expressed how the new Town Commission got elected to preserve the beauty of the Town from major constructions.

A motion was made by Vice Mayor Paul to approve the item, seconded by Commissioner Velasquez. The motion carried with a 5-0 vote.

2.B Removal of All Existing Members of All Boards and Committees - Mayor Charles W. Burkett

Mayor Burkett introduced the item.

Mayor Burkett opened the floor to public comments.

The following individuals from the public spoke:

Eliana Salhauzer shared how many residents are eager to serve on the Boards/Committees and how this is a major opportunity. She also asked the Town Commission to look at the applicant's requirements before appointing.

George Kousoulas shared how he supports this item and its redirection. He asked the Commission to use diligence when appointing members.

Jeff Rose stated how he agreed with Mr. Kousoulas. He expressed his concerns regarding the community events ran by the Tourist Board.

Mayor Burkett closed the floor to public comments.

Town Manager Gomez shared with the Commission how he had handed out a Town of Surfside Tourism and Communications Programmed Events for the 2024 year.

Vice Mayor Paul shared how she wanted to defer this item and start appointing new members during the April meeting. She expressed how the current events scheduled should continue until a new Tourist Board is appointed.

Mayor Burkett asked the Town Manager if Town staff could handle the Town events internally without a Tourist Board.

Town Manager Gomez expressed how this could be handled internally.

Mayor Burkett asked Town Manager Gomez to make sure the food is good quality.

Vice Mayor Paul encouraged residents to apply to all Boards/Committees.

A conversation was held among the Town Commission and Town Manager regarding the process of appointing the new Board/Committee Members.

Town Attorney Arango reminded the Commission about their town code "Section 2-4 Boards, Committees, and Sub Committees".

A motion was made by Commissioner Vildostegui to approve the item, seconded by Commissioner Coto. The motion carried with a 5-0 vote.

2.C Release of Non-Disclosure Agreements and Non Disparagement Agreements with Previous Employees - Mayor Charles W. Burkett

Mayor Burkett introduced the item.

Mayor Burkett opened the floor to public comments.

Town Clerk McCready read the resolution into record.

The following individuals from the public spoke:

Eliana Salzhauer agreed with this item and said the public should know what is happening in Town Hall with Town employees.

George Kousoulas expressed how a lot has happened behind curtains and this item is a step to opening the curtains.

Jonathan Horn asked the Town Commission to explain this item and if there would be legal implications.

Town Attorney Arango expressed how an amendment to the agreements requires a mutual agreement between both parties.

A conversation between Mayor Burkett and Town Attorney Arango took place regarding this item.

Jarold Brunnabend asked the Town Commission if an employee decides to resign during their term, they will be willing to do the same.

Ben Jacobson expressed he does not agree with this item and believes issues with former employees should be left in the past.

Commissioner Coto shared that these types of agreements should not be made between government employees, and they should be released.

Fred Wallfish shared how he is not in favor of this item due to these agreements being part of the previous administration.

Jeffrey Platt shared how he believes there are employees that had been fired under the previous administration and the reasons need to be investigated.

Mayor Burkett closed the floor to public comments.

Vice Mayor Paul wanted to share that this item was created to be truthful with residents and for the sake of transparency.

Commissioner Velasquez expressed how this action was made with the previous Commission and that the current Commission has the authority to reverse it.

Commissioner Vildostegui shared that he supports this item and how this issue has to do with principle. He shared how the Town should not have agreed to have a non-disclosure and a non-disparagement agreement with former employees and how government should be transparent. He asked the Town Attorney to create an ordinance regarding this matter and if the Town could vote on not enforcing non-disclosure agreements.

The Town Attorney shared how there were a couple of agreements that had the non-disparagement language. The Town Attorney shared how she was not sure if they can be released from one party but not the other.

Commissioner Vildostegui asked if the Town Commission could vote on an instruction that stated the Town will not pursue any lawsuit against former Town employees in non-disparagement agreements.

The Town Attorney asked Commissioner Vildostegui if he meant for the Town to be released from the agreement or pursue an amendment to the contract with the other party.

Commissioner Velasquez asked if an ordinance would be made or a contract.

Town Attorney Arango answered that it should be addressed through the contract.

Commissioner Velasquez asked regarding future employees who would be dismissed.

The Town Attorney shared how this issue can be directed with the Town Manager.

Mayor Burkett expressed how there should be a document that would overwrite the previous agreements.

Commissioner Vildostegui shared how he will be bringing an ordinance for the next meeting regarding this matter. He also expressed how the Town is not interested in pursuing legal action against anyone.

Town Attorney Arango asked to clarify if the Commission wanted to waive the Town's right to enforce the agreement.

A conversation between Mayor Burkett and Town Attorney Arango took place where they agreed a resolution would be the best option to address this matter.

Vice Mayor Paul asked Mayor Burkett what would be the next steps in releasing the agreements.

Town Attorney Arango advised the Commission to send correspondence to the other parties.

A conversation among the Commission was conducted.

Mayor Burkett asked to make a motion to release all non-disclosure and non-disparagement agreements with previous employees and to send correspondence to former employees who have received these agreements in the last five (5) years.

A motion was made by Vice Mayor Paul to approve the item, seconded by Commissioner Velasquez. The motion carried with a 5-0 vote.

2.D Stoppage of all Design and Construction of Sidewalk Projects within the Residential District - Mayor Charles W. Burkett

Mayor Burkett introduced the item.

Town Clerk McCready read the resolution into record.

Mayor Burkett opened the floor to public comments.

The following individuals from the public spoke:

Jeffrey Platt shared how this item was too limited.

Mayor Burkett shared how there is a new sidewalk between 95th and 96th street that was built without the opinion of the residents from that area. He expressed how he would like to stop construction of the project and speak with the residents and ask if they would like the sidewalk.

Eliana Salzhauer shared how the residents of the area were not consulted regarding the sidewalk.

Bella Krieger shared how she is in favor of more sidewalks in the Town.

Jeffrey Rose shared how there was a workshop regarding the sidewalk construction. He shared how he is in favor of the sidewalks.

A conversation between Mayor Burkett and Mr. Rose was conducted regarding if the residents were in agreement with the construction of the sidewalk.

George Kousoulas shared how the sidewalk that was built was placed before the workshop was done.

Mayor Burkett asked Town Manager Gomez if the sidewalk on 95th street was built before the Town workshop.

Town Manager Gomez confirmed the sidewalk had been built before the workshop.

Eliana Salzhauer shared how she attended the workshop.

Mayor Burkett shared how he will be reaching out to residents asking if they agreed with the sidewalk construction.

Fred Wallfish shared how this item is an issue of safety.

A conversation between Mayor Burkett and Mr. Wallfish took place regarding the item.

Mayor Burkett closed the floor to public comments.

Commissioner Velasquez asked Town Manager Gomez if there was a written notification for residents regarding the sidewalk construction.

Town Manager Gomez expressed how there was indeed written communications and residents were notified.

Mayor Burkett asked Public Works Director Stokes what the residents had told to him regarding the sidewalk project.

Public Works Director Stokes shared with the Commission how he had told the

residents the sidewalk was being done for kids to be able to cross the street.

Vice Mayor Paul asked Town Manager Gomez if the notification to the residents was done before the workshop.

Town Manager Gomez shared how the workshop was not related to the sidewalk project, but an after-action workshop for a traffic study.

Commissioner Vildostegui shared how he would prefer this item to be deferred to another meeting due to it being time sensitive. He expressed how 95th street needs to be improved, a complete design of the sidewalks to be proposed, and to pause construction of the sidewalks.

Vice Mayor Paul asked what the progress of the project was. She suggested for a resident workshop to take place.

Commissioner Coto agreed with Vice Mayor Paul, he expressed how feedback from residents needs to be given.

Town Manager Gomez expressed how Town staff do not feel comfortable to continue with construction until a strong direction from the new Commission is given.

Commissioner Velasquez agreed that the construction needs to be paused, as well as expressing to residents regarding the projects before any construction is given. She asked Town Manager Gomez if the traffic study has been completed.

Town Manager Gomez shared how the traffic study is completed but not the final report. He shared how the consultant said the final report would be done at the end of March.

Mayor Burkett expressed how he believed there were many pending sidewalk projects. He advised for signs to be out into the Town's streets advising kids are playing on the streets and to slow their vehicles down. He stated that the Town Commission is in agreement with stopping construction of sidewalks, finishing the traffic study, and spend more time on this item in a future meeting.

Commissioner Vildostegui suggested the motion to stop construction but to revisit the design of the sidewalks.

Town Manager Gomez reminded the commission the Town is going through a planning phase and how the new Commission could lead to a design phase if desired.

Commissioner Vildostegui suggested the motion to pause construction, review the traffic study, and bring this item back during the April meeting.

Vice Mayor Paul asked Town Manager Gomez since the traffic study is completed, what is the status of the design.

Town Manager Gomez expressed how the traffic study will highlight troubled areas in

the Town and where certain designs should be.

A conversation between Town Manager Gomez and Vice Mayor Paul continued regarding the specifics of this item.

Commissioner Velasquez asked how the sidewalks would affect the underground of the powerlines.

Mayor Burkett expressed how the commission will review the traffic studies and figure the "hot spots" for sidewalks.

Commissioner Velasquez asked Town Manager Gomez how the sidewalks will affect the 5 houses in the area.

Town Manager Gomez explained the process of the project that will be done on that street.

A motion was made by Commissioner Velasquez to approve the item, seconded by Commissioner Coto. The motion carried with a 5-0 vote.

2.E Stoppage of all Design and Work Affiliated with the Tennis Center Project Located at 88th Street and Harding Avenue - Mayor Charles W. Burkett

Mayor Burkett introduced the item.

Town Clerk McCready read the resolution into the record.

Mayor Burkett opened the floor to public comments.

The following individuals from the public spoke:

Jeffrey Platt shared how this project is an attempt to upzone.

Reta Logan stated that this project has been vetted through the Parks and Recreation Committee.

Eliana Salzhauer stated that the Parks and Recreation Committee had never spoken about an item like this one in the ten years when she served on the Committee.

A motion was made by Vice Mayor Paul to allow Eliana Salzhauer additional time to speak, seconded by Commissioner Velasquez. The motion carried with a 5-0 vote.

George Kousoulas shared how he is not in favor of this project.

A motion was made by Vice Mayor Paul to allow George Kousoulas additional time to speak, seconded by Commissioner Velasquez. The motion carried with a 5-0 vote.

Jeffrey Plat expressed how the design of the building is flawed.

Jeff Rose expressed how this project was unanimously approved by the prior Town

Commission and the Parks and Recreation Committee.

A motion was made by Commissioner Vildostegui to allow Jeff Rose additional time to speak, seconded by Vice Mayor Paul. The motion carried with a 5-0 vote.

Mayor Burkett expressed his concerns regarding the plans and designs of the building.

Retta Logan expressed how the design was advertised and presented during the Parks and Recreation Committee meeting. She expressed how she does not want to stop the project.

Marianne Meisheid shared how initially she was happy with the design of the project, however, her opinion changed due to changes in the design.

Eliana Salzhauer expressed how she is in favor of adding a second story to the Community Center.

Mayor Burkett asked Town Manager Gomez regarding the budget of the project.

Town Manager Gomez advised Mayor Burkett the Town had spent around \$250,000 to \$300,000.

George Kousoulas expressed his concerns regarding the process of the project.

Marisol Krasner shared how the hotel has been blocking the pathway of the beach. She also shared how there is a lot of traffic due to school activities.

Commissioner Velasquez expressed how she did not support the tennis center and how the priority should be controlling the Town's flooding.

William Burkett expressed how the construction of the building can add more traffic to the Town and/or cause accidents. He also expressed how the Community Center should be expanded.

Jeff Rose shared how the project is being funded with tourism funds and how this project is a 5-year project.

Mayor Burkett closed the floor to public comments.

Commissioner Vildostegui shared how this item should be moved to another meeting due to the magnitude of the discussion. He shared how many residents are excited about this project. He expressed how he agrees this Commission should have a recreation project and how he would like to see more designs. He also shared he is in favor of the drainage project.

Vice Mayor Paul shared how she was the liaison for the Parks and Recreation Committee for many years and this project was not discussed. She shared how this item is not on schedule and should be done after the 96th street park project is done. She expressed how other projects have more importance than the tennis building,

and the project should be deferred.

Commissioner Coto expressed how this project is rushed. He shared how he is in favor of pausing this project.

Commissioner Velasquez added that the money used in this project can be used to buy more land in the Town to build more parks. Commissioner Velasquez wants to make a motion to completely stop the project.

Mayor Burkett added how he is in agreement with his colleagues regarding this project.

Commissioner Vildostegui added how he is in favor of the memorial and the flooding project, however, he wanted to keep the discussion "alive" for the sake of the interest of the residents in this project.

Vice Mayor Paul shared how she would like for this project to be paused due to not being a priority. She shared how she is interested in the resident's opinion to add a second story to the community center.

Commissioner Velasquez expressed how she does not support this item and how the money should be focused on the memorial or buying more land.

Vice Mayor Paul expressed how she agrees to pause this project and to completely stop further spending on the project.

Vice Mayor Paul asked Town Manager Gomez if the Commission stops the funding of the project what would the outcome be.

Town Manager Gomez explained he would have to terminate the contract for the design services and how the Town would own to a certain degree some design efforts.

Vice Mayor Paul asked Town Manager Gomez how close to completion was the design of the building, how much the Town owes, and how much will the Town owe.

Town Manager Gomez shared that the budget for the project is \$500,000 for design alone, not for construction. All of the funding for this project had been used from the tourism budget.

A motion was made by Commissioner Velasquez to approve the item, seconded by Vice Mayor Paul. The motion carried with a 4-1 vote with Commissioner Vildostegui voting in opposition.

Vice Mayor Paul asked Mayor Burkett to conduct a workshop with residents to receive feedback regarding the agenda items for the April meeting.

3. Adjournment

There being no further business to discuss before the Commission, a motion was made by

Minutes
Special Town Commission Meeting
Thursday, March 21, 2024

Commissioner Velasquez to adjourn the meeting at 7:24 p.m., seconded by Commissioner Coto. The motion carried with a 5-0 vote.

Accepted this _____ day of _____, 2024.

Mayor Charles W. Burkett

Attest:

Sandra N. McCreedy, MMC
Town Clerk



Town of Surfside
Special Town Commission Meeting
MINUTES
March 25, 2024
5:00 PM
Commission Chambers

1. Opening

1.A Call to Order

Mayor Burkett called the meeting to order at 5:03 p.m.

1.B Roll Call of Members

Town Clerk McCready called the roll with the following members present.

Present: Mayor Charles W. Burkett, Vice Mayor Tina Paul, Commissioner Ruben Coto, Commissioner Nelly Velasquez, and Commissioner Gerardo Vildostegui.

Also Present: Town Attorney Lilian Arango, Town Attorney Tony Recio, and Town Manager Hector Gomez.

1.C Pledge of Allegiance

Chief Marciante led the pledge of allegiance.

2. Mayor, Commission and Staff Communication

2.A Town Attorney Resignation Discussion - Hector Gomez, Town Manager

Per Town Charter, the Town Commission is to appoint a Town Attorney.

Commission discussion is recommended to determine next steps.

Refer to **Attachment A** - Weiss Serota - Town Attorney Resignation

Mayor Burkett introduced the item.

Town Attorney Arango thanked the Town of Surfside for the opportunity to serve them for many years.

Mayor Burkett opened the floor for public comment.

The following individuals from the public spoke:

Jeff Rose shared his gratitude towards the Town Attorney and their service throughout the years.

Jared Brunnabend shared how he had heard about the resignation letter from the Town Attorney to which raised his concerns regarding the reasoning of the resignation. He asked the Town Attorney to elaborate if possible. He further spoke about the process of retaining a new Town Attorney.

Mayor Burkett stated that in the interest of transparency, he would also like to know why the Town Attorney is resigning and asked that Mr. Brunnabend ask his question to the Town Attorney.

Mr. Brunnabend asked the Town Attorney to provide more color as to why Weiss Serota has resigned.

Town Attorney Arango advised Mr. Brunnabend that the reasoning was in their resignation letter.

Mr. Brunnabend asked for extra time to finish his thoughts.

A motion was made by Commissioner Vildostegui to provide Mr. Brunnabend additional time to speak. The motion died for lack of a second.

Commissioner Velasquez asked Town Attorney Arango what led her to resign, as they have only had one meeting of this Commission and how by one meeting, they will believe that the commission wanted to change directions at the moment. She stated that she is as confused as the residents are and that they never put out any communication, not a single phone or text message to give anyone the impression that this commission would not like to work with Weiss Serota. She stated that the residents deserve an answer.

Town Attorney Arango stated that since Commissioner Velasquez brought it up, she is not sure as to why she is so surprised. She stated that there have been things said about their integrity and their legal capacity which were said by Commissioner Velasquez but that she will take the high road and will not engage out of respect to her office.

Shlomo Danzinger shared how this Commission is focusing on destruction rather than building. Mr. Danzinger proceeded to thank the Town Attorneys for their service. He further stated that it will be very hard to find a firm with their specialties and experience. Kasriel Gewirtz asked the Commission for their opinion on comments he has heard related to former Mayor Danzinger using police powers over residents and he heard that someone on the Commission used their powers to get someone arrested without any reasons.

Mayor Burkett asked him where he heard that, and he stated that he heard it from his parents. Mayor Burkett further asked to explain exactly what he heard, and he stated that he was not going to get into details.

Ellen Abramson shared her beliefs that the new Commission is moving forward.

She further spoke about the Town Attorney's resignation.

Eliana Salzhauer shared how her experience working with the Town Attorney was upsetting.

Joanna Katz shared how she was disappointed with the Commission's actions during today's meeting.

Mayor Burkett expressed how it is a judgement call by the Commission who gets extra time during public comment. He proceeded to call Mr. Jared Brunnabend to finish his public comment.

Jared Brunnabend approached the podium and finished his public comment. He asked the Commission for extra time.

The commission via consensus agreed to give Mr. Brunnabend extra time.

Mayor Burkett shared his thoughts on the changes the new Commission wish to make to the Town.

Commissioner Velasquez clarified the reasoning behind the Town Attorney's resignation was not made by the Commission, but rather by the Town Attorney.

Chana Danzinger shared how it saddens her seeing the Town Attorney leave the Town.

Mayor Burkett closed public comment.

Town Attorney Arango thanked the Mayor for clarifying Commissioner Velasquez's question.

Commissioner Coto expressed how the Town Attorney's resignation was a surprise for him. He stated he respectfully accepted the Town Attorney's resignation.

Vice Mayor Paul voiced how one specific public comment raised concerns for her and asked resident Kasriel Gewirtz to give details on his public comment.

Mayor Burkett spoke about his feelings regarding Kasriel Gewirtz public comment and his relationship to former Vice Mayor Jeff Rose.

Vice Mayor Paul expressed how the resignation of the Town Attorney was a surprise and how the new Commission, as far as she knew, had no intentions of cancelling their services. She stated she respectfully accepted the Town Attorney's resignation.

Commissioner Vildostegui shared how he was not sure of the public comment from resident Kasriel Gewirtz and how he took matters like the ones mentioned seriously. Commissioner Vildostegui clarified he had not spoken since he was elected with the Town Attorney and how their resignation was a surprise to him.

Mayor Burkett expressed how he was not sure if there was going to be another round of conversation regarding his matter.

Commissioner Vildostegui shared he wanted to discuss his general opinion regarding the matter, but he wanted to make comments regarding the opinion of the residents and the Commission and later on share his general thoughts.

Commissioner Velasquez communicated how she was surprised by the Town Attorney's resignation. She stated she respectfully accepted the Town Attorney's resignation.

Mayor Burkett shared how he was not surprised by the decision of the Town Attorney. He expressed he was disappointed in the Town Attorney's services.

Town Attorney Arango clarified she disagrees with Mayor Burkett's comments and how she believed the firm did a great job for the Town.

Mayor Burkett told Town Attorney Arango how their actions during the past two years spoke louder than the words that were just shared.

Vice Mayor Paul shared how during her last term in office she enjoyed working with the Town Attorney, however, the Town Attorney's actions during the last Commission term changed her mind.

Commissioner Velasquez expressed how she disagreed with many actions of the Town Attorney during the last administration. She shared her thoughts of how she believes the Town Attorney no longer wants to work for the Town due to the situations that occurred the last two years. She said how the Town Attorney needs to have the best interest of the Town in mind.

A motion was made by Vice Mayor Paul to accept the Town Attorney's resignation, seconded by Commissioner Velasquez. The motion carried with a 5-0 vote.

The Mayor asked the Commission if there was further business to discuss on this item.

A motion was made by Commissioner Vildostegui to further discuss this item, seconded by Commissioner Velasquez. The motion carried with a 5-0 vote

Mayor Burkett opened the floor to public comments.

The following individuals from the public spoke:

Eliana Salhauzer expressed how the Town needs change to have an in-house attorney.

Jared Brunnabend shared how he disagrees with Mr. Blumstein being appointed as the Town Attorney. He also shared how Mr. Blumstein was campaigning for the current Commission.

Marianne Meisheid shared her experience with a former Town Attorney. She expressed to the Commission to consider Mr. Blumstein as the Town Attorney.

Chana Danzinger shared how the Commission was not allowing Town Attorney Arango to finish her reasonings of resigning. She also thanked Commissioner Vildostegui for standing up to walkability in the Town and the Tennis Center.

Mayor Burkett closed public comment.

Vice Mayor Paul clarified Mr. Blumstein was not campaigning for her, but for his brother.

Commissioner Coto shared he would like to have an in-house Town Attorney. He specified Mr. Blumstein did not campaign for him.

Commissioner Vildostegui shared that Mr. Blumstein did not campaign for him.

Commissioner Velasquez explained Mr. Blumstein did not campaign for her and how the Town needs an in-house attorney.

Mayor Burkett clarified he did not have any poll workers. He spoke regarding accusations made about Mr. Blumstein being the Mayor's poll watcher during elections. Mayor Burkett continued to speak on Mr. Blumstein's good integrity. He shared how the Commission cares about transparency and integrity.

A conversation between the Mayor and Town residents was conducted.

Former Mayor Mitchell Kinzer shared how during the 22 years he was serving in the Commission, the in-house attorney the Town had did not give issues. He expressed to the Commission how the Town needs an attorney who cares for the residents.

Mayor Burkett closed the public comment.

Vice Mayor Paul shared her personal opinion working with former Town Attorneys during her past terms. She expressed how she agreed to have an in-house Town Attorney.

Commissioner Vildostegui communicated how municipal attorneys are in a position of great power. He shared how at times City Attorneys have the interest of the Commission in mind instead of the residents, which is an issue. He expressed how other cities embrace the idea of having a resident as a City Attorney as this allows the attorney to have the interest of the city in mind. He proceeded to ask how the Commission can elect a candidate who will have the Town's well-being in mind and who is willing to say 'no' to the Town Commission when needed. He said how he is curious to hear comments regarding if the Town should have an in-house attorney or not.

Commissioner Coto shared how he believes it is ideal to have an in-house Town Attorney.

Vice Mayor Paul expressed how, from her own experience, having an in-house Town Attorney guarantees to receive a better service. She communicated how she would like to have town workers who are not afraid to say 'no' to the Commission if needed.

Commissioner Velasquez stated she agreed with her colleagues. She elaborated on

how religious exemption is wrong to give to developers. She spoke regarding how building three stories houses when the Town Charter only allows two stories should not be done. She elaborated on other issues of the Town she is not in agreement with. She told the Commission how the Town should have an attorney that has the best interest of the residents. She expressed how she would prefer an in-house attorney who is a resident.

Mayor Burkett shared his thoughts on actions done by developers in the Town and how the Town Attorneys allowed wrong decisions during the prior Commission's term. He shared how this new Commission has ideas that will beautify the Town. He proceeded to say how the Town needs an attorney the Commission can trust.

Commissioner Vildostegui stated the Commission has to make the decision to have an in-house Attorney or hire a law firm, he asked the Commission if a job posting should be done or if the decision of selecting an attorney has to be done during today's meeting or at a later meeting.

Vice Mayor Paul recommended to appoint an interim attorney. She recommended to appoint Mr. Blumstein as interim Town Attorney as she believes he is someone who looks after the Town.

Commissioner Velasquez agreed with Vice Mayor Paul's statement.

Commissioner Vildostegui agreed with the idea of having an interim Town Attorney. He asked the Commission what the timeline and process of hiring a permanent Town Attorney would be.

Vice Mayor Paul proceeded to explain what having an interim Town Attorney means. She explained how the interim attorney would have a six-month evaluation period.

Commissioner Coto agreed that a six-month trial with the interim attorney would be best.

Town Manager Gomez asked the Commission for terms and conditions for the interim Town Attorney.

Mr. Blumstein addressed the Commission and informed them he is willing to step into the roll as interim Town Attorney and clarified he did not serve in the campaigns for any of the current Commissioners, but only his brother's. He addressed the conflicts he has by representing resident Joshua Epstein's case, which he agreed to dismiss if appointed as Town Attorney.

Commissioner Vildostegui asked Mr. Blumstein if he had any real state investments in the Town other than his private home.

Mr. Blumstein stated he owns a property on Collins Avenue with his brother and mother. He proceeded to list the other properties he owns in the Town.

Commissioner Vildostegui asked Mr. Blumstein if he knew of any conflicts this might bring and what the procedure would be if conflicts were present.

Mr. Blumstein proceeded to explain if there were any conflicts, he would excuse himself from any legal opinions.

A motion was made by Commissioner Vildostegui to appoint Mr. Blumstein as interim Town Attorney and for the Commission to review the appointment no later than 6 months after it begins, seconded by Commissioner Coto.

Vice Mayor Paul stated ~~how there is a record how~~ the Town gives employment preferences to residents and members of the military, ~~which~~ and Mr. Blumstein meets those categories.

Town Manager Gomez asked if the appointment is effective immediately.

Commissioner Vildostegui amended his motion to make the appointment effective immediately.

Vice Mayor Paul mentioned how the resignation letter from the Town Attorney stated a transition of 30 days. She shared how the Commission will not be needing the 30 days if the appointment of Mr. Blumstein is effective immediately.

Town Manager Gomez stated that if the appointment is effective immediately, Mr. Blumstein needs to go through a regular Town employment process. He suggested if wanting to start immediately, Mr. Blumstein should be under contractual services to allow time for the employment process to be finalized. He asked the Commission for guidance regarding the contractual services.

The Commission had a discussion regarding who should conduct the contractual services with Mr. Blumstein.

Eliana Salhauzer shared her positive experience with Mr. Blumstein.

Louisa Agresti shared how thankful she is to the new Commission and how grateful she is a resident will be the Town Attorney.

Jeff Rose shared how he thought it was not appropriate for the commission to question a 12-year-old boy, Kasriel Gewirtz, during public comment without the presence of his parents. Mr. Rose asked if the decision of appointing Mr. Blumstein was discussed with the Town Manager in prior conversations before today at his home.

Mayor Burkett clarified to Mr. Rose how the Town Manager and himself had a conversation today before the meeting at the Mayor's home.

Ellen Abramson shared how she is in favor of Mr. Blumstein stepping in as interim Town Attorney.

Vice Mayor Paul addressed Mr. Rose regarding the young boy's public comment from earlier.

Jared Brunnabend shared his concerns regarding the Commission's transparency due to the Mayor conducting Town Business at his home and not at Town Hall.

Mayor Burkett addressed Mr. Brunnabend and stated the Town Manager can speak to the elected officials regarding Town business anytime and anywhere.

A motion was made by Commissioner Vildostegui to appoint Mark Blumstein as interim Town Attorney and for the Commission to review the appointment no later than 6 months after it begins, seconded by Commissioner Coto. The motion carried with a 5-0 vote.

[Weiss Serota - Town Attorney Resignation](#)

3. Adjournment

There being no further business to discuss before the Commission, a motion was made by Commissioner Velasquez to adjourn the meeting at 6:47 p.m., seconded by Commissioner Vildostegui. The motion carried with a 5-0 vote.

Accepted this _____ day of _____, 2024.

Mayor Charles W.

Burkett Attest:

Sandra N. McCready,
MMC Town Clerk



MEMORANDUM

ITEM NO. 3B.

To: Honorable Mayor, Vice-Mayor and Members of the Town Commission
From: Hector Gomez, Town Manager
Date: April 9, 2024
Subject: **Arbor Day Proclamation/Resolution Approval**

For the Town Commission to proclaim April 23, 2023, Arbor Day and to adopt the resolution.

The Tree City USA program has been greening up cities and towns across America since 1976. For eight consecutive years, the Town of Surfside has been honored by the Arbor Day Foundation and recognized as a TREE CITY USA. The designation shows the Town's commitment in managing trees on public land and increasing the importance tree canopy. In an effort to continue to the tradition, the Town is recommending that April 29, 2024 be designated as Arbor Day in the Town of Surfside.

[Reso - Arbor Day 2024](#)

[Proclamation Certificate Coins and Key to the Town Request Form](#)

RESOLUTION NO. 2024 - _____

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, ADOPTING A PROCLAMATION HONORING THE IMPORTANCE OF TREES FOR THE TOWN OF SURFSIDE'S COMMUNITY AND ENVIRONMENT AND ENCOURAGING THE PLANTING OF TREES; PROCLAIMING APRIL 29, 2024, IN THE TOWN OF SURFSIDE AS "ARBOR DAY"; PROVIDING FOR APPROVAL AND AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and

WHEREAS, as trees grow, they help stop climate change by removing carbon dioxide from the air, storing carbon in the trees and soil, and releasing oxygen into the atmosphere; and

WHEREAS, trees in our town increase property values, enhance the economic vitality of the business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal; and

WHEREAS, the Town Commission of the Town of Surfside, hereby proclaims April 29, 2024 as "Arbor Day," and

WHEREAS, the Town Commission urges all citizens to celebrate Arbor Day and the importance of trees, and to support efforts to protect our trees and natural habitats; and

WHEREAS, the Town Commission urges all citizens to plant trees to promote the well-being of this and future generations.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above and foregoing are true and correct and are incorporated herein by reference.

Section 2. Approval and Authorization. The Town Commission approves and authorizes the Town Manager and/or his designee to take all actions necessary to implement this Resolution to proclaim April 29, 2024, as "Arbor Day" in the Town of Surfside (Attachment "A").

Section 3. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 9th day of April, 2024.

Motion by _____,

Second by _____.

FINAL VOTE ON ADOPTION

Commissioner Ruben Coto	_____
Commissioner Nelly Velasquez	_____
Commissioner Gerardo Vildostegui	_____
Vice Mayor Tina Paul	_____
Mayor Charles W. Burkett	_____

Charles W. Burkett
Mayor

ATTEST:

Sandra Novoa, MMC, Town Clerk

**APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE TOWN OF SURFSIDE ONLY:**

Mark Blumstein
Interim Town Attorney



TOWN OF SURFSIDE

PROCLAMATION, CERTIFICATE, COIN AND KEY TO THE TOWN

REQUEST FORM

OFFICE OF THE TOWN CLERK

Request for: Proclamation Certificate Key Brick (check one)

Date of Request: February 27, 2024

Name of Requestor: Public Works Department

Organization:

Address: 9293 Harding Avenue Surfside, FL. 33154

Phone / E-Mail: fduval@townofsurfsidefl.gov

Name of Individual / Organization to be honored:

Title for Proclamation or Certificate:

Arbor Day

Date of Recognition: April 29, 2024

Reason for Recognition (Please attach 4 – 6 “whereas clauses” as draft text for a Proclamation):

Annual Tree-City Re-Certification

Document is to be:

- Presented at a Commission Meeting in April 2024 (month / year)
- Presented at the following event (Please attach event information to the request form)
- Picked up by on (date)

Administrative Use Only

Proclamation _____ Certificate _____ Key _____ Coin _____

Approved: Yes _____ No _____ If no, state reason: _____

Approved Date: _____

Date Submitted for Mayor's Signature: _____

Date Issued: _____

Completed by: _____



MEMORANDUM

ITEM NO. 3C.

To: Honorable Mayor, Vice-Mayor and Members of the Town Commission
From: Hector Gomez, Town Manager
Date: April 9, 2024
Subject: **Emergency Purchase of new Pool Heater**

Town Administration is seeking Town Commission authorization to expend \$33,546.97 for the replacement of the main pool heater in the Community Center.

The current pool heater was purchased back in January 2018. Typically gas heaters last between 7-10 years but this varies depending on multiple factors. The heater in the Community Center is located outside and due to our proximity to saltwater, it poses a greater threat to corrosion in metal structures. During the past month, the heater has been malfunctioning and various parts have been replaced and repaired. During the last site visit from the pool maintenance contractor, the heater was open and checked thoroughly to look for any other potential issues. They found extreme corrosion in the inside of the heater, refer to **Attachment A - Heater Corrosion**. Although the heater is currently working after the most recent repair, the contractor can't guarantee it will continue to run much longer. They are recommending immediate replacement of the heater. Town Administration obtained various proposals, please refer to **Attachment A "Proposal One"** and **Attachment B "Proposal Two"**. After reviewing both proposals, Town Administration determined **Attachment A - "Proposal One"** to be the most cost effective and the one that best serves the facility's needs. The funding to replace the heater was not budgeted for this fiscal year. Town Administration planned on budgeting for a new heater for the upcoming fiscal year. However, due to this most recent discovery, we are requesting approval for an emergency purchase to avoid any downtime. The current lead time for a new heater is around 11 weeks but the contractor confirmed that they have one in stock at their Orlando location. The purchase is being made per sec. 3-13 - Exemptions from competitive bidding as an "A public works and utilities purchase or contract for materials, supplies, equipment, public improvements or services, repairs, maintenance, and replacements, related to all town facilities, properties, fleet, and infrastructure, including but not limited to, stormwater, electric, lighting, water, sewer, telecommunications, roads, buildings, and sidewalks".

[Attachment A - Heater Corrosion](#)

Attachment B - Proposal one

Attachment C - Proposal two

Reso - Community Center Pool Heater.docx





ESTIMATE

Surfside, Town Of
Recreational Pool - Replacement Heater

Order # 264121
Date 03/27/24
Consultant Troy Schaneman
WQA Donna Bumgardner
Fax #
Billing Terms Net 30
Customer PO # Estimate

Proposed To

Town of Surfside
 Tim Milian
 9293 Harding Avenue
 Surfside, FL 33154

Ship To

Town of Surfside
 Tim Milian
 9301 Collins Ave
 Surfside Aquatics
 Surfside, FL 33154
Phone: (305) 866-3635 **Fax:** (305) 861-1302
Courier Service
 BEST WAY

Order Description

Existing Heater: SN: 1718105924727

Order Items

Line Item Code	Description	Quantity	Unit Price	Item Total
MS CPN1802	Lochinvar 1.8 Million BTU Heater, Natural	1	29,069.90	29,069.90
	<i>COMMERCIAL POOL HEATER, NATURAL GAS</i>			
	Lochinvar 1.8 Million BTU Heater, Natural 89% Thermal Efficiency with Low NOx Emissions, Les than 20 ppm Proportional Firing up to 4:1 Automatic Pumped Bypass Slide Out Control Panel with Plug-In Components SMART SYSTEM Control available with Modbus protocol Built-in Cascade Sequencer controlling up to 8 heaters Sealed Combustion Chamber w/ Loch-Tite Ceramic Tile Electronic Ignition Stainless Steel Burners Gasketless Heat Exchanger Air Pressure Switch and Water Flow Switch Includes Field Installed CPVC Schedule 80 Flange Connections Cupro-Nickel Heat Exchanger - Standard Requires MT13 Firing Control & included			
	*Heater is too large to utilize a lift gate. *Receiver will be required to have equipment to remove heater from truck.			
MT 10337603	Outdoor Vent Flue Adaptor adder, CP 1802-2072	1	1,132.74	1,132.74
	<i>Can be removed if site is using the existing venting.</i>			
	Copper-Fin II Outdoor Vent Flue Adaptor adder, CP 1802-2072 Provides cover and filter slot for combustion air intake, and gaskets and plates to seal top flue connection. Requires Field Supplied Vent Pipe and Vent Cap Max 3' recommended vent height without gusset support			



Commercial Energy Specialists, LLC * Since 1972 * (800) 940-1557 * www.aquafinity.com
 Aquafinity * Jupiter FL * Anderson SC * Addison TX * Phoenix AZ





ESTIMATE

Surfside, Town Of
Recreational Pool - Replacement Heater

Order # 264121
Date 03/27/24
Consultant Troy Schaneman
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Proposed To

Town of Surfside
 Tim Milian
 9293 Harding Avenue
 Surfside, FL 33154

Ship To

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 9301 Collins Ave
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Phone: (305) 866-3635 **Fax:** (305) 861-1302
Courier Service
 BEST WAY

Lochinvar Site Services	Florida Copperfin Bundled SSD Onsite Services CPN/CPL 1.4-2.0	1	825.00	825.00
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This service Includes the following:
 Lochinvar Factory Start Up/Training by CES Technician
 Prices based on start up all in two trips.
 Fan & Control wiring must be complete.
 Gas & Water lines must be pre-purged & venting must be installed per National Gas Code.

1 Visit for Presite/ pre-startup inspection to check the following.
 -Verify Location of unit
 -Instruct and advise proper Gas, Venting, Electrical, Water Supply to all trades required.

1 Post Installation Startup Visit to Perform the following.
 - Verify Operation, Correct Gas Pressures Static and Net Manifold.
 -Proper Air Manifold Pressures
 -Proper Water flow and Delta T of Unit.
 -Proper Draft venting of .02-08 Verification or proper natural/mechanical venting
 -Proper operation of safety proving switch
 -Overall installation checklist.
 -Heater Warranty registration submitted to manufacturer.

Provide Onsite warranty service as necessary at the manufacturers request.

Additional Visits if due to onsite conditions that prevent startup will be billed at standard hourly rate.

Sales Discount	Sales Discount	1	-1,900.00	-1,900.00
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ESTIMATE

Surfside, Town Of
Recreational Pool - Replacement Heater

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Courier Service
 BEST WAY

SUB-LABOR	Installation Services	1	3,969.33	3,969.33
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Description of Work:
 Remove and Properly Discard (1) Existing Pool Heater
 Install new customer furnished Copperfin I Pool Heater
 Properly anchor pool heater
 Disconnect & reconnect plumbing as needed
 disconnect and reconnect electrical connections as needed
 Any new hardware needed will be stainless steel
 Any new nuts, bolts and washers will be stainless steel
 Permit, if needed

All Work to be performed during regular working hours between 8:00am to 4:30pm excluding holidays and overtime
 Customer will furnish the new Copperfin II Pool Heater
 Items not included
 Engineered plans or drawings
 Correction of any existing code violation beyond the scope of this proposal.



Commercial Energy Specialists, LLC * Since 1972 * (800) 940-1557 * www.aquafinity.com
 Aquafinity * Jupiter FL * Anderson SC * Addison TX * Phoenix AZ





ESTIMATE

Surfside, Town Of
Recreational Pool - Replacement Heater

Order # 264121
Date 03/27/24
Consultant Troy Schaneman
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Fax #
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Town of Surfside
Tim Milian
9301 Collins Ave
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Surfside, FL 33154

Phone: (305) 866-3635 Fax: (305) 861-1302

Courier Service
BEST WAY

Additional Information

Freight is estimated.

Subtotal	33,096.97
Adjustment	0.00
Total	33,096.97
Shipping	450.00
Tax	0.00
Grand Total	33,546.97
Payments	0.00

Signature _____ Date _____

We are pleased to submit the above package for your consideration.

1. Please complete and return the delivery schedule if attached to this package, it is designed to help coordinate delivery dates that best coincide with your construction and draw schedules.
2. It is your responsibility to provide the required permits, bonds and acceptable electrical connections. Proof of these requirements must be presented to CES on demand.
3. You may incur restocking fees if you choose to return any items included in this package to CES. Restocking fees vary per manufacturer.
4. Any changes to this order must be made in writing to CES.
5. Freight charges are estimates only and the actual freight costs may be different at time of shipping.
6. If capital dollars are not readily available, you may acquire this package through a lease or rent to own arrangement pending lending source approvals.
7. Payment terms are subject to the credit agreement you have on file with CES.

This estimate is valid for 30 days from the above date after which the estimate may be subject to change.

Your signature above is considered your acceptance of this proposal and is subject to all terms and conditions of your credit arrangement with CES.
THANK YOU!



Commercial Energy Specialists, LLC * Since 1972 * (800) 940-1557 * www.aquafinity.com
Aquafinity * Jupiter FL * Anderson SC * Addison TX * Phoenix AZ





Austen Plumbing Inc.

State License # CFC1427858

Proposal No. 03282024SC01

Customer:

Town Of Surf Side Water Park
9301 Collins Ave
Miami Beach, FL 33154

Location: Same

Town of Surfside water Park
9301 Collins Avenue
Surfside, FL 33154

Attn: Adrian Hernandez

Ph: 786-501-6251

E-mail: ahernandez@townofsursidefl.gov

Re: Pool Heater Replacement

Description of work or service: We propose to furnish and install all Labor and material for the following except excluded herein.

1. **Remove and Properly Discard one existing Pool Heater.**
 - a. **Install one new Customer furnished Copperfin II Pool Heater.**
 - b. **Properly anchor Pool Heater**
 - c. **Disconnect and reconnect plumbing as needed.**
 - d. **Disconnect and reconnect Electrical connection as needed.**
 - e. **Any new hardware needed will be stainless steel.**
 - f. **Any New nuts, Bolts and washers will be stainless steel.**
 - g. **Permit If Needed.**
2. **All work is to be performed during regular working hours between 8:00 AM to 4:30 PM excluding holidays and overtime.**
3. **Customer will Furnish the new CopperFin II Pool Heater**
4. **Items Not included**
 - a. **Engineered plans or drawing,**
 - b. **Correction of any existing code violation beyond the scope of this proposal.**

Base Price for the work or service performed

Forty-Three Thousand Two Hundred Seventy-Seven Dollars and No/00

Total for work or services performed

\$43,277.00

All additional work performed shall be paid for at the rate of \$125.00 per regular working hour. Additional materials used in the work shall be paid for at cost plus 30% mark up.

PAYMENT TERMS: C.O.D___ CREDIT_XX_ OTHER___ (SPECIFY BELOW)

All payments shall be due in accordance with the terms described above. Customer agrees to pay all court costs and attorneys fees should legal mean be necessary for collection.

Due to the current commodities market, **BE ADVISED - THIS PRICE WILL ONLY BE VALID FOR A PERIOD OF FIVE (5) DAYS.** We reserve the right to adjust this proposal to reflect market values.

Submitted by,


 JC Shawn Crow, President

Project Manager

Date: March 28, 2024

Accepted by,

Authorized Signature & Title

 Date

Satisfaction is our promise

6200 W 21 Court, Hialeah, FL 33016
 Phone: (305) 805-8166 / Fax: (305) 805-8190

RESOLUTION NO. 2024-____

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA APPROVING THE EMERGENCY PURCHASE OF A HEATER FOR THE COMMUNITY CENTER POOL; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Surfside (Town”) has repaired and replaced the heater for the Town’s Community Center pool (“Equipment”);

WHEREAS, the Equipment continues to deteriorate due to saltwater intrusion and proximity to the ocean;

WHEREAS, the Equipment continues to be at risk for failure such that its replacement is necessary as an emergency so residents and guests may continue to use the pool without further interruption, thereby exempting the Town from Competitive Bidding pursuant to Section 3-13(4) of the Town’s Code (Exemptions from Competitive Bidding);

WHEREAS, the Town Manager has received three proposals to replace the Equipment; and

WHEREAS, the Town Commission seeks to approve the purchase and installation of the Equipment at a cost of \$33,546.97 and finds that such is in the best interest of the Town and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals Adopted. Each of the above stated recitals are hereby adopted, confirmed and incorporated herein.

Section 2. Approval of Purchase. The purchase of the Equipment in the amount of \$33,546.97 is hereby approved.

Section 3. **Implementation of Contract.** The Town Manager and Town Officials are authorized to take any and all necessary or further action to implement the purchase and installation of the Equipment.

Section 5. **Effective Date.** This Resolution shall be effective immediately upon adoption.

PASSED AND ADOPTED this 9th day of April, 2024.

Motion by _____.

Second by _____.

FINAL VOTE ON ADOPTION

Commissioner Ruben Coto _____

Commissioner Nelly Velasquez _____

Commissioner Gerardo Vildostegui _____

Vice Mayor Tina Paul _____

Mayor Charles W. Burkett _____

Charles W. Burkett
Mayor

ATTEST:

Sandra McCready, MMC
Town Clerk

**APPROVED AS TO FORM AND LEGALITY FOR THE USE
AND BENEFIT OF THE TOWN OF SURFSIDE ONLY:**

Mark Blumstein
Interim Town Attorney



MEMORANDUM

ITEM NO. 4B1.

To: Honorable Mayor, Vice-Mayor and Members of the Town Commission
From: Mark Blumstein, Interim Town Attorney
Date: April 9, 2024
Subject: **Amending Ordinance 2024-1768 Permit Fees**

For the Town Commission to discuss and adopt this ordinance on first reading.

Upon passage, this Ordinance will eliminate all permit fees to condominiums for recertification or any necessary structural and/or life safety repairs.

[Ordinance Amending Sec.14-29 - Permit Fees](#)

ORDINANCE NO. 2024 - _____

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING THE TOWN OF SURFSIDE CODE OF ORDINANCES BY AMENDING CHAPTER 14, "BUILDINGS AND BUILDING REGULATIONS," ARTICLE II, "BUILDING CODE," SECTION 14-29, "PERMIT FEES," TO PROVIDE FOR A 100% REDUCTION OF BUILDING PERMIT FEES FOR ANY CONSTRUCTION ACTIVITY RELATING TO CONDOMINIUM BUILDING RECERTIFICATION OR ANY NECESSARY STRUCTURAL AND/OR LIFE SAFETY REPAIRS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Article VIII, Section 2 of the Florida Constitution, and Chapter 166, Florida Statutes, provide municipalities with the authority to exercise any power for municipal purposes, except where prohibited by law, and to adopt ordinances in furtherance of such authority; and

WHEREAS, the Town Commission of the Town of Surfside ("Town Commission") finds it periodically necessary to amend its Code of Ordinances ("Code") in order to update regulations and procedures to maintain consistency with state law and to implement municipal goals and objectives for the general health, safety and welfare of the Town residents, occupants, visitors and the general public; and

WHEREAS, following the tragic collapse of the Champlain Towers South Condominium building, the Town Commission recognizes the importance of mitigating the increased cost of building recertification and special assessments for certain aging condominium buildings within the Town that may put residents, guests, invitees, and others at increased risk; and

WHEREAS, at a Special Meeting of the Town Commission held on March 26, 2024, the Town Commission directed the Town Administration to propose a reduction of the building permit fees for construction activity directly relating to condominium building recertification or any necessary structural and/or life safety repairs; and

WHEREAS, consistent with the Town Administration's recommendation, this ordinance proposes to amend Chapter 14, "Buildings and Building Regulations", Article II, "Building Code", Section 14-29, "Permit fees" of the Code, to provide a 100% reduction in permit fees for all construction activity directly relating to condominium building recertification, as described in Sec. 14-29(a), or any necessary structural and/or life safety repairs; and

WHEREAS, the Town Commission held its first public hearing on April 9, 2024 and recommended approval of the proposed amendments to the Code having complied with the notice requirements in the Florida Statutes; and

WHEREAS, the Town Commission conducted a second duly noticed public hearing on these regulations as required by law on _____, 2024 and further finds the proposed changes to the Code are necessary and in the best interest of the community.

NOW, THEREFORE, BE IT DULY ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA¹:

Section 1. Recitals Adopted. That the above-stated recitals are hereby adopted and confirmed.

Section 2. Town Code Amended. The Chapter 14, “Buildings and Building Recertification,” Article II, “Building Code,” Section 14-29, “Permit fees,” of the Code of Ordinances of the Town of Surfside, Florida is hereby amended as follows:

Chapter 14 – Buildings and Building Regulations

* * *

Article II. – Building Code

* * *

Sec. 14-29. Permit fees.

- (a) For all buildings, structures, additions and alterations requiring a building permit as called for in Section 105 of the Florida Building Code, a fee for each building permit shall be paid as required, in accordance with the following fee schedule:
- (1) The minimum fee for any one permit shall be \$80.00.
 - (2) For all construction activity where the construction costs are greater than \$1,000.00 but less than \$1,250,000.00, the fee shall be \$80.00 plus 2.3 percent of the cost of construction.
 - (3) For all construction activity where the construction costs are \$1,250,000.00 or more, but less than \$3,000,000, the fee shall be calculated as in (1) + (2) plus 1.6 percent of the cost of construction from \$1,250,000.00 up to \$3,000,000.00.

¹ Coding: ~~Strikethrough words~~ are deletions to the existing words. Underlined words are additions to the existing words. Changes between first and second reading are indicated with highlighted ~~double strikethrough~~ and double underline.

- (4) For all construction activity where the construction costs are \$3,000,000.00 or greater, the fee shall be calculated as in (1) + (2) + (3) plus 1.3 percent of the cost of construction greater than \$3,000,000.00.
 - (5) Electrical, mechanical and plumbing permit fees shall be calculated in accordance with (1) through (4) above, except that when such electrical, mechanical or plumbing permit is a sub-permit to a master permit, the fee for the sub-permit shall be \$80.00 provided the cost of the electrical, mechanical or plumbing work is included in the overall cost of construction included in the master permit.
 - (6) For purposes of this section, the cost of construction is calculated as no less than \$250.00 per gross square foot for multi-family and commercial developments and no less than \$150.00 per gross square foot for single family homes for new construction or substantial improvements as defined in the Florida Building Code.
 - (7) The town reserves the right to conduct an audit of the construction costs for new construction or substantial improvements as defined in the Florida Building Code at the conclusion of the construction, based on a determination by the building official that the valuation is underestimated on the application. If a discrepancy is found, the applicant shall pay the difference in the building permit fee, if any, prior to issuance of the temporary certificate of occupancy. Applicant may provide evidence of final cost of construction and the Town will adjust the fee accordingly.
- (b) *Other specialized operations.* For other specialized operations for which permits are required, and the specialized operations are not specifically noted in this fee schedule, including but not limited to the moving of buildings or structures, the demolition of buildings or structures, the installation of driveways or sidewalks, the installation of underground fuel tanks, the installation of drainage facilities, the construction of roadways and site improvements, and the issuance of temporary structure or special event permits, the fee schedule listed above shall be applicable.
- (c) *Failure to obtain permit.* When work for which a permit is required is started prior to the obtaining of the permit, the applicant for a permit shall be required to pay \$100.00 plus double the regular permit fee, as the cost of the permit. The payment of such double fee plus \$100.00 shall not relieve any person from fully complying with all the requirements of all applicable regulations and codes; nor shall it relieve them from being subject to any of the penalties therein. The double fee requirement shall be applicable to sub-permits and to all divisions of the building department.
- (d) *Reinspection fee.* A re-inspection fee shall be charged when extra inspection trips are necessary due to:
- (1) Wrong address being given on request for inspection;
 - (2) Prior rejection of work due to faulty construction;
 - (3) Work not being ready for inspection at time specified;
 - (4) Failure to call for final or other inspections;

- (5) Required corrections not being made or completed at time specified.

A fee of \$80.00 shall be charged for the first re-inspection. The Building Official may apply Florida Statutes Section 553.80(2)(c) for each subsequent re-inspection. The payment of re-inspection fees may be required before any further permits will be issued to the person owing same, and further inspections may be refused until payment of re-inspections fees has been made. The re-inspection fee requirement shall be applicable to all divisions of the building department.

(e) *Application processing fee.*

- (1) A non-refundable fee may be charged at the time of submitting a permit application. The fee shall be \$80.00 or 25 percent of the building permit fee, whichever is greater. The fee paid will be deducted from the total permit fee at time of issuance of the permit.
- (2) A non-refundable fee shall be charged for reviewing plans on all new construction (or major remodeling) of multi-family residential structures and/or commercial structures. The fee shall be 25 percent of the estimated building permit fee. The fee will be deducted from the total permit fee at time of issuance of the permit.
- (3) A non-refundable zoning plan review fee of \$200.00 shall be charged at the time of application, for those projects requiring zoning review. This fee is in addition to the building permit fee and is not deductible from the building permit fee.
- (4) A non-refundable fee shall be charged for a preliminary review of plans and documentation prior to the submitting for a permit. The fee shall be calculated per subsection 14-29(g)(6) and (7).

(f) *Fee for changes after permit has been issued.*

- (1) When changes in the plans and/or specifications are requested after the permit has been issued, and the changes do not result in an increase in the scope of the original project, the fee for review of said changes shall be based upon review time, hourly per trade, in accordance with subsection 14-29(g)(6) and (7).
- (2) When changes or revisions are requested after the permit has been issued, which result in an increase of square footage and/or the cost of construction, the fee for the additional work shall be calculated in accordance with the fee schedule for a new permit, in accordance with this section.

(g) *Refunds, time limitation.* The fees charged pursuant to this section may be refunded by the town manager subject to the following:

- (1) No refund shall be made where any work has commenced, except where duplicate permits have been issued for the same work, in which case a refund may be granted to the initial permit holder provided the duplicate permits were issued within 90 days of each other.
- (2) No refunds shall be made where permit has become void as provided by section 105.4 of the Florida Building Code.
- (3) No refunds shall be made on permit fees of \$80.00 or less.

- (4) Fifty percent refunds may be granted to a permit holder whose permit is canceled by owner authorization where work has commenced and such owner selects a second contractor to complete the work. The second contractor shall pay a full fee to complete the work unless the first contractor waives his opportunity to a refund in writing, in which case, the second contractor is entitled to a permit to cover the same work for a cost of 50% of the prevailing fee schedule.
- (5) A full refund may be granted to a permit holder who takes out a permit covering work outside the jurisdictional permitting and inspection area.
- (h) *Other fees.*
- (1) *Demolition:* \$80.00 per discipline (trade) inspecting.
 - (2) *Certificate of completion:* \$80.00.
 - (3) *Certificate of occupancy:* \$120.00.
 - (4) *Temporary certificate of occupancy:* \$365.00 per period of temporary certificate.
 - (5) *Duplicate permit card with list of passed inspections:* \$50.00
 - (6) *Special services:*
 - a. \$100.00 per hour, normal business hours (1 hour minimum).
 - b. \$150.00 per hour outside normal business hours (3 hour minimum).

This fee is limited to client-requested services outside the normal permitting and inspection process, and any such fee shall be estimated and agreed-upon in advance.
 - (7) *Professional engineer review of structural drawings:* \$150.00 per hour.
- (i) *State and county fees.*
- (1) \$0.01 per sq. ft. added to every building permit for the State of Florida to study the building code requirements for radon gas plus certification and regulation of building officials, inspectors, and plans examiners. This surcharge relates to new construction and under-roof floor area being added, altered, or renovated.
 - (2) Building code compliance fee (Miami-Dade Code Compliance): \$0.60 per every \$1,000.00 of value of construction.
- (j) *Waiver of fees and expedited permitting and development review.* The town commission may by resolution waive building permit fees and other fees as provided herein, and provide for expedited permitting and development review for certain programs.
- (k) *Reduction of Building Permit Fees for Condominiums.* The permit fees calculated for construction activity relating to condominium building recertifications, or any necessary structural and/or life safety repairs, as determined by the Building Official, shall be reduced by 100%.

* * *

Section 3. Severability. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Ordinance.

Section 4. Codification. It is the intention of the Town Commission, and it is hereby ordained that the provisions of this Ordinance shall become and made a part of the Town of Surfside Code of Ordinances, that the sections of this Ordinance may be renumbered or re-lettered to accomplish such intentions; and the word "Ordinance" may be changed to "Section" or other appropriate word.

Section 5. Conflicts. Any and all ordinances and resolutions or parts of ordinances or resolutions in conflict herewith are hereby repealed.

Section 6. Effective Date. This ordinance shall become effective upon adoption on second reading.

PASSED on first reading this ____ day of _____, 2024.

PASSED and **ADOPTED** on second reading this ____ day of _____, 2024.

Motion by: _____

Second by: _____

FINAL VOTE ON ADOPTION

Commissioner Ruben Coto _____
Commissioner Gerardo Vildostegui _____
Commissioner Nelly Velasquez _____
Vice Mayor Tina Paul _____
Mayor Charles Burkett _____

Charles Burkett, Mayor

ATTEST:

Sandra N. McCready, MMC

Town Clerk

**APPROVED AS TO FORM AND LEGALITY FOR THE USE
AND BENEFIT OF THE TOWN OF SURFSIDE ONLY:**

Mark Blumstein
Interim Town Attorney



MEMORANDUM

ITEM NO. 4B2.

To: Honorable Mayor, Vice-Mayor and Members of the Town Commission
From: Mark Blumstein, Interim Town Attorney
Date: April 9, 2024
Subject: **Ordinance 2024-1770 Amending Section 90-74 Temporary Signs**

For the Town Commission to discuss and approve ordinance on first reading.

This ordinance is intended to amend section 90-74(c) to allow for five professionally lettered temporary signs (one per political candidate), and section 90-74(g) to amend signs placed on construction sites.

[Ord Amend Sec. 90-74 Temporary Real Estate Signs v2](#)

ORDINANCE NO. 2024 - _____

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING THE TOWN OF SURFSIDE CODE OF ORDINANCES BY AMENDING SECTION 90-74. – “TEMPORARY SIGNS” TO AMEND SECTION (c) PERTAINING TO NUMBER OF SIGNS; AMEND SECTION (d) PERTAINING TO CONSTRUCTION SITES; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

1 **WHEREAS**, Article VIII, Section 2 of the Florida Constitution, and Chapter 166,
2 Florida Statutes, provide municipalities with the authority to exercise any power for
3 municipal purposes, except where prohibited by law, and to adopt ordinances in
4 furtherance of such authority; and

5 **WHEREAS**, the Town Commission of the Town of Surfside (“Town”) finds it
6 periodically necessary to amend its Code of Ordinances and Land Development Code
7 (“Code”) in order to update regulations and procedures to maintain consistency with state
8 law, to implement municipal goals and objectives, to clarify regulations and address
9 specific issues and needs that may arise; and

10 **WHEREAS**, the Town Commission desires to amend Section 90-74. – “Temporary
11 Signs” of the Code to amend section (c) to increase the number of signs allowed in “All
12 other zoning districts” from Three to Five; and

13 **WHEREAS**, the Town Commission desires to amend Section 90-74. – “Temporary
14 Signs” of the Code to amend section (g) Signs placed on construction sites; and

15 **WHEREAS**, the Town Commission has conducted its first duly noticed public
16 hearing on these Code amendments as required by law on April 9, 2024 and further finds
17 the proposed changes to the Code are necessary and in the best interest of the Town.

18 **NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE**
19 **TOWN OF SURFSIDE, FLORIDA¹:**
20

¹ Coding: ~~Strikethrough words~~ are deletions to the existing words. Underlined words are additions to the existing words. Changes between first and second reading are indicated with highlighted double-strikethrough and double underline.

21 **Section 1. Recitals.** The above Recitals are true and correct and are
22 incorporated herein by this reference:

23 **Section 2. Town Code Amended.** Section 90 -74. - "Temporary Signs" of the
24 Town Code is hereby amended as follows:

25 * * *

26 **Sec. 90-74. - Temporary signs.**

27 (c) *All other zoning districts.* ~~Five~~ Three professionally lettered temporary signs (1 per
28 political candidate seeking election to public office) shall be permitted per street frontage.
29 The sign shall be wall mounted flat against the building wall or securely fastened to a
30 wood or metal freestanding stake or post of sufficient strength. The maximum sign area
31 shall be three square feet per sign. Sign face shall be constructed of metal, plastic, wood,
32 pressed wood or cardboard. The maximum sign height for in-ground signs including
33 support frame shall not exceed 42 inches from the ground to the top of the sign. Such
34 sign shall be located outside of any sight visibility triangle. No portion of the sign shall
35 extend across the property line.

36 * * *

37 (g) *Signs placed on construction sites.*

38 ~~(1) One professionally lettered sign shall be permitted per construction site or~~
39 ~~development subject to the issuance of a building permit for the project. Such sign shall~~
40 ~~be removed immediately if the building permit for the project expires and construction~~
41 ~~has not commenced, and/or the permit is not renewed.~~

42 ~~———— (2) Maximum sign area is 16 square feet.~~

43 ~~———— (3) Such sign may be freestanding affixed to posts, a flat wall sign, or to a~~
44 ~~construction fence. Freestanding signs shall be a minimum of ten feet from the property~~
45 ~~line and shall be a maximum of five feet in height from the ground to the top of the sign.~~
46 ~~Wall signs shall not extend above the floor of the second story, parapet wall, or eave~~
47 ~~line of the building.~~

48 ~~———— (4) Rigid weatherproof board is required.~~

49 ~~———— (5) Such sign must be removed within 72 hours of the issuance of a certificate~~
50 ~~of occupancy.~~

51 (1) The purpose of the sign is identification, and the sign may identify the
52 property, the owner or agent and the address and telephone number of the agent of
53 work completed to the premises upon which the sign is located, and other similar
54 information.

55 (2) The sign shall be constructed of metal, plastic, wood or pressed wood.
56 Only one (1) per site or development. Maximum sign area is forty (40) square inches.

57 (3) If freestanding, the sign shall be fastened to a supporting member
58 constructed of angle iron not exceeding one (1) inch by one (1) inch or two (2) inches
59 by two (2) inches wooden post. The supporting member shall be all white or all black in
60 color and have no letters/numbers upon it.

61 (4) The supporting member shall be driven into the ground to provide that the
62 top of the fact of such sign shall not be more than four (4) feet above the finished grade
63 of the ground.

64 (5) All such signs shall be lettered professionally. Sign shall not require permit
65 issuance or further approval.

66 (6) Sign shall be so erected or placed that its centerline is parallel or
67 perpendicular to the front property line.

68 (7) Sign shall not be erected or placed closer than five (5) feet to the front
69 property line unless the main part of the building is less than five (5) feet from the front
70 property line, in which case the sign may be placed in or upon a front or side door,
71 window or wall of the building.

72 (8) Where such sign is suspended from an arm of the support, such arm shall
73 not exceed a length of sixteen (16) inches.

74 (9) All such signs shall be erected on a temporary basis.

75 (10) Such sign shall be kept in good repair and shall not be illuminated or
76 constructed of a reflective material and shall not contain any flags, streamers, movable
77 items or like devices.

78 (11) Sign must be removed within seventy-two (72) hours of the issuance of
79 temporary or final certificate of occupancy for the property or as determined by the
80 Building Official or his/her designee.

81 **Section 3. Severability.** If any section, sentence, clause or phrase of this
82 Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction,
83 then said holding shall in no way affect the validity of the remaining portions of this
84 Ordinance.

85 **Section 4. Inclusion in the Code.** It is the intention of the Town Commission,
86 and it is hereby ordained that the provisions of this Ordinance shall become and made a
87 part of the Town of Surfside Code of Ordinances, that the sections of this Ordinance may
88 be renumbered or re-lettered to accomplish such intentions; and the word "Ordinance" may
89 be changed to "Section" or other appropriate word.

90 **Section 5. Conflicts.** Any and all ordinances and resolutions or parts of
91 ordinances or resolutions in conflict herewith are hereby repealed.

92 **Section 6. Effective Date.** This ordinance shall become effective upon adoption
93 on second reading.
94

95 **PASSED** on first reading on the ____ day of _____, 2024.

96 **First Reading:**
97 Motion by: _____
98 Second by: _____
99

100 **FINAL VOTE ON ADOPTION**
101 Commissioner Gerardo Vildostegui _____
102 Commissioner Nelly Velasquez _____
103 Commissioner Ruben Coto _____
104 Vice Mayor Tina Paul _____
105 Mayor Charles Burkett _____
106
107

108 _____
109 Charles Burkett, Mayor

110 **ATTEST:**
111
112
113 _____
114 Sandra N. McCready, MMC
115 Town Clerk
116

117 **APPROVED AS TO FORM AND LEGALITY FOR THE USE**
118 **AND BENEFIT OF THE TOWN OF SURFSIDE ONLY:**
119
120
121 _____
122 Mark Blumstein, Esq.
123 Interim Town Attorney



MEMORANDUM

ITEM NO. 5A.

To: Honorable Mayor, Vice-Mayor and Members of the Town Commission
From: Commissioner Gerardo Vildostegui
Date: April 9, 2024
Subject: **Education and Sharing Day**

For the commission to approve the resolution as submitted recognizing the importance of a moral and ethical education for our children.

Education and Sharing Day is a day established by the United States Congress in honor of the Rebbe, Rabbi Menachem Mendel Schneerson. It calls for increased focus on education, and recognizes the lifelong efforts of the Rebbe for education. Since 1978, Education & Sharing Day, USA, has been proclaimed by the president each year on the Rebbe's birthday on the Jewish calendar, 11 Nissan, which is four days before Passover and thus generally can fall between March 21 and April 21 on the Gregorian calendar.

On Education and Sharing Day, people are encouraged to participate in educational and sharing activities. This could include attending a lecture or workshop, volunteering at a local school or community organization, or simply spending time with family and friends to discuss the importance of education and sharing.

Education and Sharing Day is a time to celebrate the power of education to transform lives and build a better future for all. It is also a time to remember the Rebbe's lifelong commitment to education and his vision for a world where everyone has the opportunity to learn and grow.

[Proclamation Request Form](#)

[Education Sharing Day - April 2024](#)



TOWN OF SURFSIDE
PROCLAMATION, CERTIFICATE, COIN AND KEY TO THE TOWN
REQUEST FORM
OFFICE OF THE TOWN CLERK

Request for: Proclamation Certificate Key Brick (check one)

Date of Request: 3/29/24

Name of Requestor: Gerardo Vildostegui

Organization: _____

Address: 9148 Froude Ave.

Phone / E-Mail: gvildostegui@townofsurfsidefl.gov

Name of Individual / Organization to be honored:
TBD

Title for Proclamation or Certificate:
Education and Sharing Day

Date of Recognition: April 19, 2024

Reason for Recognition (Please attach 4 – 6 “whereas clauses” as draft text for a Proclamation):
see attached draft

Document is to be:

- Presented at a Commission Meeting in _____ (month / year)
- Presented at the following event TBD (Please attach event information to the request form)
- Picked up by G. Vildostegui on 4/10/24 (date)

<u>Administrative Use Only</u>			
Proclamation _____	Certificate _____	Key _____	Coin _____
Approved: Yes _____ No _____ If no, state reason: _____			
Approved Date: _____			
Date Submitted for Mayor’s Signature: _____			
Date Issued: _____			
Completed by: _____			



Proclamation

Whereas, a quality education is one of the significant foundations for the continuing success of our state, our country, and our society at large; and in the Town of Surfside we strive for the betterment of all of our citizens through an increased focus on education and sharing; AND

Whereas, in order to achieve its highest goals, education must be more than just training in facts and figures, or even basic skills, as important as they are. It must also include instruction in the ethical values of our civilization; AND

Whereas, one of the leading global advocates for the advancement of education, the Lubavitcher Rebbe, Rabbi Menachem Schneerson, of righteous memory, stressed the importance of moral and ethical education as the bedrock of humanity and the hallmark of a healthy society, and strongly urged that education be reinforced by the inculcation of strong moral values; AND

Whereas, April 19, 2024, will mark 122 years since the Rebbe's birth, and the date will be celebrated across these United States and around the globe in tribute to the Rebbe's vision, guidance, and leadership.

Now, therefore I, Charles Burkett, do hereby proclaim April 19, 2024, as:

E ducation & S haring D ay

in the Town of Surfside, Florida, and call upon government officials, educators, volunteers, and citizens to reach out to those within your communities and work to create a better, brighter, and more hopeful future for all.

Signed by my hand at Surfside Town Hall
on this the 9th day of April 2024.

Charles Burkett, Mayor
Town of Surfside



MEMORANDUM

ITEM NO. 5B.

To: Honorable Mayor, Vice-Mayor and Members of the Town Commission

From: Mark Blumstein, Interim Town Attorney

Date: April 9, 2024

Subject: **Resolution Rescinding Resolution No. 2024-3276 Related to the Bond Referendum for Abbott Avenue Stormwater Improvement**

For the Town Commission to discuss and approve.

On March 12, 2024 the previous commission adopted a resolution calling for a special election for a bond referendum. The current Town Commission will be prioritizing this project without the need of going to the residents for a bond referendum.

[Reso Rescinding Special Election Bond Referendum Abbott Ave Stormwater Improvements](#)

RESOLUTION NO. 2024-_____

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, *RESCINDING* CALL FOR A TOWN OF SURFSIDE SPECIAL ELECTION TO BE HELD ON NOVEMBER 5, 2024 FOR THE PURPOSE OF SUBMITTING TO THE ELECTORATE A BOND REFERENDUM REGARDING THE ISSUANCE OF REVENUE BONDS OR NOTE BY THE TOWN OF SURFSIDE IN AN AMOUNT NOT TO EXCEED TEN MILLION (\$10,000,000.00) DOLLARS FOR THE PURPOSE OF CONSTRUCTING THE ABBOTT AVENUE STORMWATER IMPROVEMENTS PROJECT; PROVIDING FOR THE TOWN CLERK TO NOTIFY THE MIAMI-DADE COUNTY SUPERVISOR OF ELECTIONS OF SAME; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Surfside (“Town”) currently imposes a stormwater utility fee (the “Stormwater Fee”) pursuant to Section 34-75 of the Town Code of Ordinances (the “Code”) which is used exclusively to pay the costs for planning, financing, constructing, operating and maintaining the Town’s stormwater management system (the “System”); and

WHEREAS, as part of the System, it has been determined that a certain residential area of the Town from Abbott Avenue to Bay Drive along 91st Street and 92 Street experience significant flooding during rainfall events, thereby necessitating roadway drainage improvements to mitigate the flooding condition (the “Abbott Avenue Stormwater Improvements Project”); and

WHEREAS, the Town engaged an engineering firm to design the improvements and issued two (2) separate Invitations to Bid for the Abbott Avenue Stormwater Improvements Project, with both solicitations resulting in bids for which the Town now determines may be satisfied from reserve funds and budget adjustments; and

WHEREAS, the Town Commission now finds that Resolution 2024-3276 is not in the best interest and welfare of the residents of the Town such that it should now be rescinded and the special election cancelled.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals Adopted. The above recitals are true and correct and incorporated into this Resolution by this reference.

Section 2. Cancel Special Election. That a special election previously to be held on Tuesday, November 5, 2024, for a bond referendum and to present to the qualified electors of the Town, the ballot question provided in Resolution 2024-3276 is hereby rescinded and cancelled.

Section 3. Authorization of Town Officials. The Town Manager, Town Attorney and Town Clerk are hereby authorized to take all steps necessary to rescind and cancel the Special Election provided for in Resolution 2024-3276.

Section 10. Effective Date. This Resolution shall be effective immediately upon its adoption.

PASSED AND ADOPTED this 9th day of April, 2024.

Moved By: _____

Second By: _____

FINAL VOTE ON ADOPTION

Commissioner Ruben A. Coto	_____
Commissioner Nelly Velasquez	_____
Commissioner Gerardo Vildostegui	_____
Vice Mayor Tina Paul	_____
Mayor Charles Burkett	_____

Charles Burkett, Mayor

ATTEST:

Sandra McCready, MMC, Town Clerk

**APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE RELIANCE OF THE TOWN OF SURFSIDE ONLY:**

Mark Blumstein, Esq., *Interim* Town Attorney



TOWN MANAGER'S REPORT

April 9, 2024

I. TOWN DEPARTMENTS

Building Department

A. Building Department permit and inspection numbers as of February 23, 2024, are as follows:

- Building Permits issued – 76
- Inspections performed – 220
- Lien search – 22
- TCOs/COs/CCs issued – 2

Code Compliance Division

A. As of February 26, 2024, the total number of open cases being managed is 196. Of these cases, 97 are actively working towards compliance; five cases are on-hold; 20 cases are in the Special Master hearing queue; five cases are in post-hearing status; 19 code cases have been issued liens and remain unpaid; 50 code cases have service liens and remain unpaid. All properties with unpaid liens are sent reminder letters twice a year.

B. The Code Compliance staff has conducted approximately 94 inspections from January 30, 2024, to February 26, 2024.

C. The Division presented 11 cases to the Code Compliance Special Master Hearing on February 21, 2024.

D. Collected Civil Penalty Fines – Unresolved cases accrue fines until the code violation is resolved. After the violation is corrected, the property owner is notified to remit the fine amount due, reach a settlement agreement with the Town, or request a Mitigation of Fines Hearing.

The following is a summary by fiscal year of the fine amounts collected by the Town:

- FY24: As of February 26, 2024, 37 cases have paid/settled for a total monetary collection of \$55,434.00.
- FY23: As of September 30, 2023, 100 cases paid/settled for a total monetary collection of \$ \$90,417.61.

E. The Code Compliance Division has assisted the Finance Department by conducting 23 Code lien searches for the month of February 2024.

F. The Code Compliance Division continues to assist the Town Clerk's Office with public records requests.

Community Services/Tourism & Public Communications Department

A. Surfside Election – To help promote the March 19 Surfside Municipal Election, the Tourism and Communications team shared election resources in the weeks leading up to the election via stand-alone eblasts, posts on Nextdoor, Instagram/Facebook, in addition to the cover of the March Gazette.

B. Reception & Swearing In Ceremony – On March 20, the Communications Director and Multimedia Specialist covered the Reception & Swearing In Ceremony. Content was circulated on Instagram/Facebook, the Town website, eblasts and Nextdoor. A recap video was also created to run on Channel 663. A photo featuring the new commission from the ceremony is featured as the April Gazette cover.

C. March Events – The Tourist Board had one of its busiest months ever for special events which included: Surfstreet Saturdays on March 2, SURF FOOD FEST on March 7, Music on the Beach on March 10, The Mentalist on March 17, Third Thursdays on March 21 and the Street Art Festival on March 24.

D. Spotlight on the Environment – In the weeks leading up to Earth Day on April 21, the team will create a series of environmentally-related content to generate awareness. The Tourist Board will be holding the second annual Earth Day Plastic Fishing Festival at 93rd Street beach with resident/activist @plasticfisherman in tandem with the Parks and Recreation Earth Day Resource Fair.

Human Resources

Human Resources continues to provide support and assistance to the Town Administration, departments and staff in relation to a variety of items/services to include:

A. AFSCME – AFSCME filed a renewal application with the Public Employer Relations Commission (PERC) due to having less than 60% dues paying members. The application was processed. A hearing officer recommended the case to be transferred to elections, where the majority of those who vote will determine whether or not, the union is recertified. An election will be held on April 11, 2024, in the Training Room.

B. EEOC – Received a notice of charge of discrimination filed by a former Parks and Recreation employee. HR is assisting the Florida League of Cities with Town’s position statement.

C. Positions Filled – Deputy Clerk, Capital Improvement Projects Director, and Communications Operator.

D. Risk Management – HR submitted liability related claims and responded to adjuster questions.

E. New Hires – Conducted/ coordinated background investigations, pre-employment physicals, and psychological evaluations when applicable. Facilitated the employment orientation for new hires; conducted level 2 background screening (AHCA) of Parks and Recreation new hires and program instructors as needed.

F. Safety and Wellness Initiatives – Provided staff with information regarding the Town’s Employee Assistance Program, weekly webinars and classes for mental health support, nutrition, fitness, support groups, community health initiatives and exercise classes.

Finance Department

Monthly Budget to Actual Summary as of February 29, 2024 – *Attachment “A”*

Parks and Recreation Department

A. Facilities/Hours of operation – Parks and Recreation continues to assist in the oversight of construction of 96th Street Park. P&R oversees the following facilities: The Community Center/Aquatic Facility, Tennis Center, the Beach Lifeguard Tower, Beach Chair Service, Hawthorne Tot Lot, and the Dog Park. The Tennis Center is now operated through reservations only. Hours for the pickleball programming are in place. Hours have been adjusted to maximize tennis and pickleball hours. The pool continues to operate with lap swimming registrations during all hours of operation. Pool hours continue to be adjusted month to month to maximize daylight hours. Pool hours are from 7:00 a.m. to 8:00 p.m. for the month of April and the Lifeguard Tower from 9:00 a.m. to 5:00 p.m.

B. YMCA After School Programming – After school is run weekly from 1:50 p.m. to 6:00 p.m. at the Community Center. Additionally, the Kids Day Off Program continues to run successfully with numbers increasing for each program day.

C. YMCA Spring Camp – Spring Camp ran successfully from Monday, March 25 through Friday, March 29. The participants enjoyed a curriculum filled with outdoor activities, arts and crafts, and other fun and interactive activities.

D. Spring Programming – Registration for the Spring mini session is underway, and programs are set to begin the week of April 29, 2024.

E. Events – Our annual Splash into Spring Egg Hunt was held Sunday, March 10th at the Community Center. We had a great turnout with over 200 participants, and water activities, and prize baskets were provided. The 42nd Annual Baynanza Biscayne Bay Cleanup Day will take place on Saturday, April 13, from 9 a.m. to 12 p.m. April is Earth Day month and our Resource Fair is scheduled for Sunday, April 21.

F. Senior Trips & Brunches – The Senior Brunch on Friday, March 15 featured a St. Patrick's Day theme with over 35 seniors, and we had some great rounds of bingo. The Senior Trip for March took place on Wednesday, March 27, and the participants had a great time as they enjoyed "The Lehman Trilogy" which is a very popular play in the Gables stage. The Brunch for April is scheduled to take place Friday, April 12 from 11 a.m. – 1:00 p.m. and a guest speaker will be on-site to speak to the participants. Additionally, the Senior Trip in April is scheduled for April 24. We will be attending the Gold Coast Railroad Museum from 10:30 a.m. – 4:00 p.m.

G. Beach Chair Service – Beach Chair Service continues to be very popular with Surfside residents. The hours of operation for March are 9:00 a.m. – 5:00 p.m. Beach Time Max at this time will adjust on a day-to-day basis and as needed if more than 2 chairs per family can be provided. The service continues to operate as scheduled. The new chairs are now in operation.

H. Miscellaneous items – We have installed Artificial Turf around all trees inside the Hawthorne Tot Lot. The turf will increase the safety of the park as it hides all the exposed roots from the trees. The noise cones have been installed on the new AC units at the Community Center. Mile Markers on the walking path and hard pack have been replaced and updated with a new design.

Planning Department

Development Application Process (2012 – Present) – *Attachment "B"*

Police Department

A. Police Department Statistics (March 1 – March 24, 2024)

- Traffic Citations – 287
- Parking Citations – 137 (unable to get complete numbers)
- Arrests – 8
- Dispatch Events – 927
- Incident/Crime Reports – 40

B. National Public Safety Telecommunications Week

National Public Safety Telecommunicators Week (NPSTW) is observed every second week in April to recognize and celebrate the invaluable work of telecommunicators who play a crucial role in saving lives. The thousands of men and women who answer emergency calls, dispatch emergency professionals and equipment, and render life-saving assistance to citizens and first responders will be honored from April 14 - 20, 2024. The events of the last few years have clearly shown how vital telecommunicators are in protecting and serving the public. Citizens in the past who may not have been aware, have come to realize that telecommunicators are in fact “The First, First Responders!” Let’s take a moment to appreciate and thank these invisible heroes who tirelessly serve in this demanding profession, ensuring our safety and well-being.

Communications Supervisor Susie Sperbeck and Communications Operator Ernesto Dardon are honored by the Command Staff and colleagues for their service to the law enforcement profession as communications operators. In times of crisis, their essential service is clearly demonstrated and greatly appreciated by all they serve. A special thank you to these dedicated professionals for all that they do every day.

C. Police Events/Community Outreach

- Community Service Aides Felix Fermin, Donald Laurent and Henry Popoteur will attend a CPST (Child Passenger Safety Technician) course from April 1 to April 4, 2024, at the Broward Sheriff’s Office Fire Rescue Station in Dania Beach. A CPST is an expert in car seat safety and undergo specialized training to become proficient in the proper use of child safety seats. They will provide the following:
 - Education and Assistance: CPSTs provide support and guidance to parents and caregivers during child safety seat checks. They help ensure that car seats are correctly installed and used.
 - Community Involvement: They actively participate in community-based activities, such as organizing child safety seat checks. Their goal is to educate families and caregivers about safe transportation for children.

- CPSTs stay up-to-date with the latest technical information related to child passenger safety and engage in ongoing education opportunities to enhance their expertise.
- The North Miami Police Department's 3rd Annual Autism Acceptance and Awareness Caravan will be held on April 2, 2024, beginning at 9:00 a.m. The showcase of wrapped vehicles and motorcycles from numerous police agencies and fire agencies in Miami-Dade and Broward counties will promote acceptance and inclusion for individuals on the autism spectrum. The Police Caravan will depart from the North Miami Police Department, stop at South Florida Autism Charter School, Miami Dade Police Department, and conclude at Crystal Academy in Coral Gables. Surfside Police personnel will proudly participate in the event.
- The Surfside Police Department will host three community blood drives, 10:00 a.m. – 5:00 p.m. on the following dates and locations:
 - April 3, 2024 -Town Hall municipal parking lot
 - April 13, 2024 - 94th Street municipal parking lot
 - April 28, 2024 - Town Hall municipal parking lot
- Sergeant Julio Torres will train with the prestigious Navy Seal Team 6 from April 7 to April 13, 2024, at the Dam Neck Naval Base in Virginia Beach, Virginia.
- The Surfside Farmers Market will be held at the 96th Street Beach Entrance and the Hard Pack from 9:30 a.m. to 3:30 p.m. on April 7, April 14, April 21, and April 28, 2024. The Police Department will assist with traffic control during set up and breakdown, security during the event, and ensuring pedestrian safety from 7:00 a.m. to 5:00 p.m.
- The *SurfStreet Saturdays* Block Party is April 6, 2024, at 93rd Street between Collins and Harding Avenues. The Police Department will assist the Tourist Board with traffic control, street closures and pedestrian safety from 1:00 p.m. to 10:00 p.m.
- Music on the Beach, hosted by the Tourist Board, will be held on April 14, 2024, from 2:00 p.m. to 4:00 p.m. at 9300 Collins Avenue (on the beach). The Police Department will assist with traffic control during set up and breakdown, security during the event, and ensuring pedestrian safety.
- The Town of Surfside's Third Thursday event is April 18, 2024, from 6:00 p.m. to 9:00 p.m. in the 200 block of 93rd Street. The Police Department will assist with traffic control during set up and breakdown, security during the event, and ensuring pedestrian safety from 1:00 p.m. to 10:30 p.m.
- The Bay Harbor Islands Police Department is hosting a Bicycle Safety Rodeo on April 21, 2024, at the Bay Harbor Islands Police Department beginning at 9:00 a.m. Personnel from the Surfside Police Department along with Bal Harbour and Indian Creek Police Departments will participate in the event.
- The South Florida Police Leadership Academy is hosting Leadership for a Lifetime-How the Past Prepares us for the Future training course in Bal Harbour April 22, 2024, from 10:00 a.m. to 3:00 p.m. Sergeants Marian Cruz, Diana Leon and Jay Matelis, Officer John Gentile and Parking Manager Elinor Joseph will attend the training.
- The monthly Coffee with the Cops – April 25, 2024, at 10:00 a.m. at Starbucks.

II. SEE CLICK FIX REPORT

Requests filtered by request category that have been created 03/01/2024 - 03/31/2024

Request Category	Created in period	Closed in period	Average days to close
Code Compliance (Safety Concern)	1	1	0
Code Compliance (Violation)	1	1	0
Drainage/Flooding (PW)	1	0	
Other	1	0	
Police (Safety Concern)	0	0	
Solid Waste (Residential) (PW)	2	0	
Utilities (Water/Sewer) (PW)	2	0	
Beach Patrol	0	0	
Parking Issue	0	0	

III. TOWN PROJECTS

Projects Detail Sheets – Attachment “C”

Respectfully submitted by:



Hector Gomez, Town Manager

TOWN OF SURFSIDE, FLORIDA
MONTHLY BUDGET TO ACTUAL SUMMARY
FISCAL YEAR 2024
As of FEBRUARY 29, 2024
42% OF YEAR EXPIRED (BENCHMARK)

Agenda Item #

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4/9/2024

GOVERNMENTAL FUNDS	ACTUAL	ANNUAL BUDGET	% BUDGET
GENERAL FUND - 001			
REVENUE	\$ 17,578,836	\$20,587,470	85%
EXPENDITURES	7,062,683	\$20,587,470	34%
Net Change in Fund Balance	\$ 10,516,153		
Fund Balance-September 30, 2023 (Unaudited)	18,071,829		
Fund Balance-February 29, 2024 (Reserves)	<u>\$ 28,587,982</u>		
			A
			B
TOURIST RESORT FUND - 102			
REVENUE	\$ 2,293,525	\$6,806,630	34%
EXPENDITURES	2,563,806	\$6,806,630	38%
Net Change in Fund Balance	\$ (270,281)		
Fund Balance-September 30, 2023 (Unaudited)	7,231,674		
Fund Balance-February 29, 2024 (Reserves)	<u>\$ 6,961,393</u>		
			C
			D
POLICE FORFEITURE FUND - 105			
REVENUE	\$ -	\$55,308	0%
EXPENDITURES	\$ 5,535	\$55,308	10%
Net Change in Fund Balance	\$ (5,535)		
Fund Balance-September 30, 2023 (Unaudited)	125,863		
Fund Balance-February 29, 2024 (Reserves)	<u>\$ 120,328</u>		
TRANSPORTATION SURTAX FUND - 107			
REVENUE	\$ 46,163	\$338,126	14%
EXPENDITURES	\$ 209,025	\$338,126	62%
Net Change in Fund Balance	\$ (162,862)		
Fund Balance-September 30, 2023 (Unaudited)	567,333		
Fund Balance-February 29, 2024 (Reserves)	<u>\$ 404,471</u>		
BUILDING FUND - 150			
REVENUE	\$ 558,072	\$1,323,037	42%
EXPENDITURES	\$ 664,141	\$1,323,037	50%
Net Change in Fund Balance	\$ (106,069)		
Fund Balance-September 30, 2023 (Unaudited)	2,963,482		
Fund Balance-February 29, 2024 (Reserves)	<u>\$ 2,857,413</u>		
CAPITAL PROJECTS FUND - 301			
REVENUE	\$ -	\$15,994,344	0%
EXPENDITURES	\$ 7,643,771	\$15,994,344	48%
Net Change in Fund Balance	\$ (7,643,771)		
Fund Balance-September 30, 2023 (Unaudited)	8,349,476		
Fund Balance-February 29, 2024 (Reserves)	<u>\$ 705,705</u>		

NOTES:

- 1) Many revenues for February 2024 are received in subsequent months (timing difference) and are recorded on a cash basis in the month received.
 - 2) Expenditures include payments and encumbrances. An encumbrance is a reservation of a budget appropriation to ensure that there is sufficient funding available to pay for a specific obligation.
- A** The total fund balance of \$18,071,829 includes \$8,721,494 committed for operations & maintenance, hurricane/natural disaster, budget stabilization and capital. The balance of \$9,350,335 is unassigned fund balance (reserves).
 - B** Includes \$9,471,791 committed for operations & maintenance, hurricane/natural disaster, budget stabilization, and capital. The balance of \$19,116,191 is unassigned fund balance (reserves).
 - C** The total fund balance of \$7,231,674 includes \$849,846 committed for hurricane/natural disaster, budget stabilization, and capital. The balance of \$6,381,828 is unassigned fund balance (reserves).
 - D** Includes \$985,816 committed for hurricane/natural disaster, budget stabilization, and capital. The balance of \$5,975,577 is unassigned fund balance (reserves).

PROPRIETARY FUNDS	ACTUAL	ANNUAL BUDGET	% BUDGET
WATER & SEWER FUND - 401			
REVENUE	\$ 1,643,707	\$4,679,010	35%
EXPENDITURES	1,903,194	\$4,679,010	41%
Change in Net Position	\$ (259,487)		
Unrestricted Net Position-September 30, 2023 (Unaudited)	(350,162)		
Unrestricted Net Position-February 29, 2024 (Reserves)	\$ (609,649)		
MUNICIPAL PARKING FUND - 402			
REVENUE	\$ 785,915	\$1,721,119	46%
EXPENDITURES	722,239	\$1,721,119	42%
Change in Net Position	\$ 63,676		
Unrestricted Net Position-September 30, 2023 (Unaudited)	3,239,589		
Unrestricted Net Position-February 29, 2024 (Reserves)	\$ 3,303,265		
SOLID WASTE FUND - 403			
REVENUE	\$ 939,110	\$2,061,293	46%
EXPENDITURES	903,318	\$2,061,293	44%
Change in Net Position	\$ 35,792		
Unrestricted Net Position-September 30, 2023 (Unaudited)	(56,952)		
Unrestricted Net Position-February 29, 2024 (Reserves)	\$ (21,160)		
STORMWATER FUND - 404			
REVENUE	\$ 405,605	\$2,160,901	19%
EXPENDITURES	502,556	\$2,160,901	23%
Change in Net Position	\$ (96,951)		
Unrestricted Net Position-September 30, 2023 (Unaudited)	3,123,948		
Unrestricted Net Position-February 29, 2024 (Reserves)	\$ 3,026,997		
FLEET MANAGEMENT FUND - 501			
REVENUE	\$ 379,695	\$1,359,129	28%
EXPENDITURES	1,070,627	\$1,359,129	79%
Change in Net Position	\$ (690,932)		
Unrestricted Net Position-September 30, 2023 (Unaudited)	1,313,289		
Unrestricted Net Position-February 29, 2024 (Reserves)	\$ 622,357		

Andria Meiri

Andria Meiri, Budget Officer

Hector Gomez

Hector Gomez, Town Manager

Town of Surfside
Net Funds Historical Balances
Period 2020 - February 2024

FUND	9/30/2020	9/30/2021	9/30/2022	9/30/2023	2/29/2024	CAGR ^(a)
General	\$ 18,286,748	\$ 21,091,150	\$ 17,599,304	\$ 18,071,829	\$ 28,587,982	-0.4%
Tourist Resort	2,109,658	4,264,457	6,766,124	7,231,674	6,961,393	50.8%
Police Forfeiture	168,289	221,034	176,457	125,863	120,328	-9.2%
Transportation Surtax	442,856	569,453	625,174	567,333	404,471	8.6%
Building	1,991,388	1,904,548	3,079,893	2,963,482	2,857,413	14.2%
Capital Projects	4,899,128	5,894,823	12,354,395	8,349,476	705,705	19.4%
Water & Sewer	(1,733,610)	(1,389,877)	(491,258)	(350,162)	(609,649)	70.4%
Municipal Parking	1,293,993	1,657,883	2,284,812	3,239,589	3,303,265	35.8%
Solid Waste	219,615	(271,836)	(18,214)	(56,952)	(21,160)	-163.8%
Stormwater	3,205,050	3,581,622	3,447,087	3,123,948	3,026,997	-0.9%
Fleet Management	825,468	1,091,020	1,349,961	1,313,289	622,357	16.7%
Total	\$ 31,708,583	\$ 38,614,277	\$ 47,173,735	\$ 44,579,369	\$ 45,959,102	12.0%

(a) - CAGR stands for Compound Average Growth Rate, and is a useful measure of growth over multiple time periods. It represents the growth rate of a Fund Balance from the initial time value to the ending balance if you assume that the fund has been compounding over a time period. Time period presented 9/30/2020 to 9/30/2023.

last updated on 7/20/2024

DEVELOPMENT APPLICATION PROCESS (2012 - PRESENT)												
Application Date Location	Project Description	Zoning Process			Density/Intensity		Variances		Building Permit		Status	
		DRG	P&Z	TC	Site Plan Ext	Allowed	Approved	Requested	Received	Application No.		Status
Original Submittal: 7/13/2012 Site plan amendment: 4/16/16 9011 Collins Avenue	Surf Club - restoration of the famous surf club historic structure and for the construction of new improvements	DRG - 7/31/2012, 8/23/12, site plan amendment: 5/16/16, 8/4/16, 3/9/17, 5/11/17 P&Z - Original site plan: 9/27/12, site plan amendment: 8/31/17 TC - Original site plan: 10/15/12, site plan amendment: 10/10/17 Site Plan Ext			762 units	257 units	None	None	None	13-727	Issued	Fort Partners has indicated a desire to obtain a final CO and Landscape approval needs to be resolved. A landscape inspection was performed and comments were provided by the Town Planner on November 5, 2021. Once the comments are addressed a final inspection will be required. Awaiting CO
7/20/2012 9450 Collins Ave	The Shul - New multiuse glass atrium and adjoining learning center (3 stories)	DRG - 2/11/13, 3/27/13, 7/9/13 P&Z - 2/27/14 TC - 10/28/14 Site Plan Ext			3 story expansion of 8,558.9 square feet		None	None	None	14-509	Issued	Work is well underway as permitted in three phases. Phase I is the new school which is currently substantially complete and operating, with a TCO as Phase I. Phase II is the multi-use glass atrium. Phase III is the remodel of the old section of the building.
8/12/2015, 12/23/20, 9/20/23 Site Plan Amendment 9133 Collins Ave & 9149 Collins Ave	Surf Club II - Redevelopment of property with a multi-family residential project and renovation of existing historic structures, to include underground parking and revisions to balcony design. Site Plan Amendment submitted 9/20/2023 to remove hotel element and expand restaurant. Historic building moved 100 feet for construction of underground parking now reserved back to original location.	DRG - 9/4/15, 3/9/17, 9/17/17, 2/9/21 P&Z - 12/17/17, 2/11/21, 4/29/21 TC - 2/13/2018, 4/13/21, 6/8/21 Scheduled Site Plan Ext - Site Plan Extension approved by TC on 7/28 TC Meeting, Applicant requested extension of site plan due to FL Declaration of Emergency. Additional Covid extension - New Permit Due Date December 26, 2021 Amendment - P&Z November 30th, 2023 w/ DRG 11/17/23 TC - 1/9/2023 Reso 24-2-3264			199 units	Site Plan Amendment 23 apartments, 0 hotel rooms and 7 caretaker quarters	None	None	None	20-536	Permit Issued	Construction of new 12 story condominium is fully underway. Core shell building completed April 2023. Now performing custom interior completions of units and common areas.
Original submittal: 2/11/2016 Revised submittal: 5/31/18 9380, 9372, 9364, 9348, 9340, 9322, 9316 & 9300 Collins Ave (See Page 2)	9300 Collins Ave - demolition of all existing buildings, improvements, construction of 3-story building	DRG - Original submittal: 3/10/16, 4/27/16 Revised submittal: 6/27/18, 8/28/18, 11/1/18 P&Z - Original approval: 7/18/16, revised approval: 11/29/18 TC - Original approval: 11/70/16, Approved 2/26/19 Site Plan Ext - Request submitted to extend approval due to emergency declaration (Hurr. Dorian). Additional COVID and TSE/Elia extensions - Permit Due Date 2/4/24. New Request submitted to extend approval due to emergency declarations Hurricane Ian and Subtropical Storm Nicole) - New Permit Due Date to 5/28/25			250 units	Request is for: 205 units	None	None	None	21-14128C	Foundation-Only Permit ready to issue SUBSEQUENTLY ABANDONED BY APPLICANT.	Foundation-Only Permit Application has been abandoned in lieu of ownership change of property. New project design is underway. Must be a mixed use structure.
5/4/2016 8955 Collins Ave	Residential Condominiums	DRG - 6/20/16, 7/27/16 P&Z - 10/27/16, 11/10/16 TC - 11/10/2016 Site Plan Ext			110 units	16 units	None	None	None	16-602	Issued	The Town Planner signed off on the Landscape Plan on June 17, 2022. Public Works Department is working to resolve a couple of issues so that the Building Department can issue a permanent CO.
3/14/22 9309 - 9317 Collins Ave	93 Ocean - Demolition of 2 existing 3 story buildings and construction of 12 story condominium building with 27 dwelling units.	DRG - 8/23/22 P&Z - 8/25/22 TC - 11/29/22 Site Plan Ext - filed 11/27/23			58 Units	27 units	None	None	None		Pending demolition of two existing buildings. Applied for on-site management trailer	Pending Demolition of Two Existing Condominium Buildings.
5/19/2017 4/1/22 8995 Collins Ave	Surf House - site plan approval for expansion to existing multi-family building deemed architecturally significant per Sec. 90-33(3) of the Town Code.	DRG - 6/19/17, 8/24/17, 9/28/17, May 2022 P&Z - 2/22/18, 4/26/18, 5/31/18, approved on 10/27/19 TC - 12/10/19 Site Plan Ext - 2 COVID Extensions New Permit Deadline 9/27/23 Site Plan Amendment - P&Z approval May 28, 2022 TC - Approved Site Plan Amendment June 16, 2022			99 units	Resolution # 19-2661 approved by Town Commission on December 10, 2019 for Density Reduction from 34 to 19 Units; Other interior exterior and construction revisions.	Original application requested 3 Variances. Final application did not include any Variances. Site Plan Amendment - December 10, 2019 for Density Reduction from 34 to 19 Units; Other interior exterior and construction revisions.	None	None		Demo permit (retaining NW corner) issued; Temp. Const. Fencing issued; No Building Permit applied for yet. Revising Landscaping Plan and driveway.	Planning and Zoning Board recommended approval of Site Plan Amendment with reduction to 19 units and interior and exterior revisions on May 26, 2022. Town Commission approved Site Plan Amendment on June 16, 2022. Pool and pool deck may remain in historic location with repairs as necessary due to the Architectural significance status of the site. September 2023 vertical demolition of structure is complete except 1st story NW corner to be saved by design.
Original Submittal: 1/06/2015 Revised submittals: 8/01/2016, 12/23/2016, 03/09/2018, 10/29/2018 9/25/2020 8851 Harding Avenue (See page 2)	18 multi-family units	DRG - 01/22/15, 08/18/16, 01/23/17, 03/23/18, 11/29/2018 Meeting Pending, 2/25/21 P&Z - 01/31/19 P&Z recommended approval (Requires P&Z Reconsideration) 2/25/21 P&Z Denied Plan TC - Denied by the Commission (requires reconsideration by TC), TC Approval 5/26/21 Site Plan Ext			33 units	Current request is for 18 units. Town Planner, DRG recommended approval. P&Z recommended denial	1 requested: Section 90-32. - Off-street loading requirements (Loading Space Size). Not Required in 2021 Plan	Not needed in 2021 request	Not		Has not applied for permit; after 5/26/23 the site plan is null and void since no permit has been applied for.	Site Plan Approval 5/26/21; Per Sec. 90-20.3 after 24 months from the date the final site plan is approved a building permit for a principal building has not been issued and remains in effect, the site plan shall be null and void.

DEVELOPMENT APPLICATION PROCESS (2012 - PRESENT), Cont.

Application Date Location	Project Description	Zoning Process	Density/Intensity		Variances		Building Permit		Status
			Allowed	Approved	Requested	Received	Application No.	Status	
7/3/2019 9580 Abbott Ave	Young Israel Variance Request to eliminate landscaping to provide for a handicapped accessible ramp	DRG - N/A P&Z - 8/29/2019 TC - 10/29/19 Site Plan Ext -			1 requested: eliminate landscaping along the north side of the building	None		Complete	Construction of ramp complete
1/7/2020 8926 Collins Avenue	Arte request to have FPL vault encroach into landscape buffer.	DRG - N/A P&Z - 1/30/20 TC - 2/11/20 Site Plan Ext -			Landscape buffer	Approved		Complete	This parcel on the west side of Collins Avenue was also inspected along with the residential component on the east side of Collins Avenue. See discussion on first page spreadsheet.
11/18/2021 9165 Collins Ave (formerly the Hillcrest) now Surfclub Residences North	Site Plan approval to develop an 11 story, 14 unit MF Bldg with 33 parking spaces in the H120 Zoning District on the north side of the Seaway and south side of the Carlisle.	DRG - 1/14/22 - Via Zoom - Approved Proceeding to P & Z P&Z - 1/27/22 - Deferred to 2/24/22 P&Z Mtg P&Z - 2/24/22 - Recommended approval TC - Site Plan Approval received 4/12/22	58 units	Proposing 14 units	None	None		Demolition of Hillcrest is complete. Applied for Foundation-Only Permit.	DRG recommended on January 14, 2022 proceeding to P&Z on January 27, 2022. After discussion, P&Z decided to continue the item to the February 24, 2022. P&Z recommended approval at the February 24, 2022 meeting. TC approved Site Plan on 4-12-22. Foundation-Only permit has been issued and non vibrational Deep Soil Mixing is underway.
4/27/2022 8809 Harding Avenue	Site Plan Application for 8 Townhouse Units	DRG - September 27th 2022 P&Z - September 29, 2022 TC - Set for 11/29/22	33 Units	Proposing 8 units	None. Preliminary review comments were prepared at the request of the Applicant. Actual Site Plan submission for September 29th P & Z.			Applied for permit 1/27/23, under review at present. Unity of Title and ROW Dedication to be finalized. FPL transformer location identified, no variance needed.	Site Plan Application received 4/27/22. Applicant requested preliminary review prior to proceeding to formal Site Plan Review. Resubmission for 9/29/22 P & Z with DRG on 9/27/22. P&Z approved site plans with addition of street trees. Met with Development team on 10/27/22. Town Commission approved at 11/29/22 TC meeting. Application for Building Permit is pending applicant's response to plan review comments by Planning and Plumbing.
10/1/2016, 5/6/21, 9/1/22 9116 Harding Ave (AKA 303 Surfside Blvd.)	303 Surfside - 4 Townhouses (2018) 303 Surfside - 6 Townhouses (2021) and (2022)	DRG - 11/2/16, 2/7/17, 5/18/17, 6/21 TBD P&Z - 6/27/18, 6/21, 10/27/22 TC - 4/14/2018 New approval 2/14/23 Site Plan Ext -	6 units Due to 15% reduction for aggregation	6 units	None	None	23-5066	In Review	Submitted plans on 9/1/22 and were reviewed at the P&Z on 12/15/22 with a DRG held on 10/17/22. Concerns with density at the site; pulled from 10/27/22 P&Z agenda. Density issues resolved 11/28/22, 6 units allowed. Approved at 12/15/22 P&Z. Approved by TC on February 14th, 2023.
12/15/22 9100 Collins - Market Hall	Part of Surf Club complex - Office space for hotel staff, office/business center for hotel guests, market hall (café and market), underground parking and roof top tennis court	DRG - 10/17/22 P&Z - 12/15/22 TC - 2/14/2023	68 units	No residential	None	None		Has not applied for permit yet	Approved by P&Z at 12/15/22 meeting. Approved by TC on February 14th, 2023.
8/29/2022 200 96th Street	Surf Harbor, LLC. Proposed 3 story Office Building with at grade parking garage. Application for new construction of a 3-story office bldg. Including parking garage at grade and roof deck (15,790 SF of office space)	DRG - TBD P&Z - TBD TC - TBD On-hold as office is not an allowable use under the Comp Plan. Project would need ability to use the Parking Trust Fund			Will require Zoning Change			No Building Permit application filed to date.	Application, plans and check submitted for 3 story Office Building. Proposed plans require possible Land Use Plan Amendment and rezoning. Site will need access to the Parking Trust Fund to comply with parking requirements. Discussions underway to determine needed activities in order to process application. Lawyers discussed plans with Mayor, Commissioner and Town Staff. Aim to seek Zoning change.
6/12/2023 8777 Collins Avenue	Site Plan Application proposing 52 unit multi-family building	DRG - 8/9/2023 P&Z - 8/31/2023 TC - 9/27/23 Approved with conditions	207 Units	52 Units proposed	None	None		Building Permit not filed.	Application, plans and check submitted on June 12th, 2023. Two design options presented. One attempts to meet current code. The other will need an ordinance change. Only the second plan was presented to P&Z. FEMA Map Change Approval or Preliminary Maps to go into effect prior to Building Permit submittal. Otherwise no underground parking garage allowed on single use building per FEMA. Approved by Town Commission with condition of FDOT approval for Collins Avenue Loading Dock.
Latest Submittal 8/22/2023 8851 Harding Avenue	8 townhome units	DRG - 9/15/2023 P&Z - 9/28/23 TC - 11/14/2023 Approved Site Plan Ext -	33 units	Current request is for 8 units	None	None	23-5091	In Review	Site requires unity of title prior to permitting.
10/16/2023 9300 Collins Avenue	Site Plan Application proposing 87 unit multi-family rental building, underground garage and synagogue	DRG - 11/16/2023 P&Z - 11/30/2023 TC - 1/9/2023	103 Residential Units	87 Units proposed	None	None			Approved at Town Commission and RLUIPA relief granted



Downtown Walkability Improvements



Current Project Phase

On hold until further Commission direction.

Project Contact Information

Department	Planning
Director	Judith Frankel
Engineer of Record	Marlin Engineering, Inc.
Architect of Record	N/A

Funding

Total Study Cost \$50,000

*Design and Implementation strategy cost** \$120,000

** Approved by Resolution at Dec. 13 Town Commission meeting
Additional \$20,000 budgeted to account for Phase I permitting*

Scope

The 2 blocks of Harding Avenue from 94th Street to 96th Street provide the entrance to the Town for those arriving from the north. It is also the commercial hub for residents and is visited by vehicles, pedestrians and bicyclists. The corridor carries through traffic traveling south along busy A1A. An evaluation of the feasibility of providing wider sidewalks in this section of Harding Avenue to support safety, provide a more walkable experience for shoppers and slow vehicle speeds has been conducted. Marlin Engineering presented findings to the Town Commission in September 2022.

Project Timeline

Refer to attached schedule.

Project Update

On hold until further Commission direction.



96th Street Park



Current Project Phase

Construction phase

Project Contact Information

Department	Parks and Recreation
Director	Tim Milian
Architect of Record Project	Savino Miller Design
Management General	300 Engineering
Contractor	Lunacon Construction

Funding

\$7,800,000

*Contract Amount contracted**

Budget Approval Date September 28, 2022

Commission Authorization to Expend Date November 15, 2022

**Refer to Change Order Memo dated Feb. 29, 2024 for additional construction costs included.*

Scope

The project is a full park re-development with a 2-story multi-use structure, an artificial turf field, and play ground area. A kayak launch component has also been incorporated.

Project Timeline

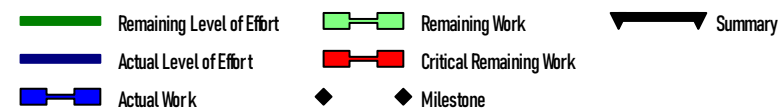
Refer to the attached schedule.

Project Update

The park will be opened in phases:

- Phase I - Multi-purpose field (green space)
- Phase II - Playground, picnic area
- Phase III - Basketball court, multi-purpose building, kayak launch

Activity ID	Activity Name	Activity Status	Critical	Original Duration	Start	Finish	Total Float	Duration % Complete	2023																
									Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov					
Surfside 96th Street Park_Monthly Update -January2024									431	28-Feb-23 A	10-May-24	-79	76.95%	10-May-24, Surfside 96th Street Park											
Milestone									431	28-Feb-23 A	10-May-24	-79	76.95%	10-May-24, Milestone											
General Milestones									32	08-Apr-24	10-May-24	-79	0%	10-May-24, General Milestones											
BL011060	Apply for CO Inspection	Not Started	☑	0	08-Apr-24		-79	0%	◆ Apply for CO Inspection																
BL011062	Inspector on Site	Not Started	☑	0	09-Apr-24		-79	0%	◆ Inspector on Site																
BL011070	Substantial Completion	Not Started	☑	0		10-Apr-24	-79	0%	◆ Substantial Completion																
BL011080	Project Final Completion	Not Started	☑	0		10-May-24	-79	0%	◆ Project Final Completion																
Change Order									46	14-Feb-24	08-Apr-24	-68	0%	08-Apr-24, Change Order											
Change Order #21									46	14-Feb-24	08-Apr-24	-68	0%	08-Apr-24, Change Order #21											
A2710	Step Light - Stairs Lighting Revision	Not Started	☐	46	14-Feb-24	08-Apr-24	-68	0%																	
A2720	CO#21 Approved	Not Started	☑	0		14-Feb-24	-68	0%	◆ CO#21 Approved																
Focus Areas									431	28-Feb-23 A	10-May-24	-79	76.95%	10-May-24, Focus Areas											
BL14710	Construction Day 1 to Substantial Completion	In Progress	☐	300	28-Feb-23 A	08-Apr-24	-78	77.51%																	
BL14720	Punchlist Duration	Not Started	☐	30	10-Apr-24	10-May-24	-79	0%																	
Procurement / Material Deliveries									56	22-Jan-24 A	21-Mar-24	-66	26.07%	21-Mar-24, Procurement / Material Deliveries											
Procurement and Purchase Orders									56	22-Jan-24 A	15-Mar-24	-66	35%	15-Mar-24, Procurement and Purchase Orders											
2-Storey Building Construction									56	22-Jan-24 A	15-Mar-24	-66	35%	15-Mar-24, 2-Storey Building Construction											
BL12470	Procurement of Materials and Purchase Order for Glass Railing	In Progress	☑	56	22-Jan-24 A	15-Mar-24	-66	35%	Procurement of Materials and Purchase Order for Glass Railing																
Deliveries									5	15-Mar-24	21-Mar-24	-66	0%	21-Mar-24, Deliveries											
2-Storey Building Construction									5	15-Mar-24	21-Mar-24	-66	0%	21-Mar-24, 2-Storey Building Construction											
BL13010	Material Deliveries for Glass Railing	Not Started	☑	5	15-Mar-24	21-Mar-24	-66	0%	Material Deliveries for Glass Railing																
Construction									15	21-Mar-24	08-Apr-24	-66	0%	08-Apr-24, Construction											
Community Building									15	21-Mar-24	08-Apr-24	-66	0%	08-Apr-24, Community Building											
Interior Works									15	21-Mar-24	08-Apr-24	-66	0%	08-Apr-24, Interior Works											
Ground Level									9	21-Mar-24	01-Apr-24	-66	0%	01-Apr-24, Ground Level											
Architectural Finishes									9	21-Mar-24	01-Apr-24	-66	0%	01-Apr-24, Architectural Finishes											
Misc Works									9	21-Mar-24	01-Apr-24	-66	0%	01-Apr-24, Misc Works											
Other Specialties									9	21-Mar-24	01-Apr-24	-66	0%	01-Apr-24, Other Specialties											
BL14380	Aluminium Guard Rail Installation	Not Started	☑	4	21-Mar-24	26-Mar-24	-66	0%	Aluminium Guard Rail Installation																
BL14390	Aluminium Screen Wall and Gate	Not Started	☑	3	21-Mar-24	25-Mar-24	-66	0%	Aluminium Screen Wall and Gate																
BL14420	Glass Railing Installation	Not Started	☑	6	25-Mar-24	01-Apr-24	-66	0%	Glass Railing Installation																
2nd Level									8	29-Mar-24	08-Apr-24	-66	0%	08-Apr-24, 2nd Level											
Architectural Finishes									8	29-Mar-24	08-Apr-24	-66	0%	08-Apr-24, Architectural Finishes											
Misc Works									8	29-Mar-24	08-Apr-24	-66	0%	08-Apr-24, Misc Works											
Other Specialties									8	29-Mar-24	08-Apr-24	-66	0%	08-Apr-24, Other Specialties											
BL15150	Aluminium Guard Rail Installation	Not Started	☑	7	29-Mar-24	06-Apr-24	-66	0%	Aluminium Guard Rail Installation																
BL15190	Glass Railing Installation	Not Started	☑	4	03-Apr-24	08-Apr-24	-66	0%	Glass Railing Installation																
Testing/Commissioning and Punchout									30	10-Apr-24	10-May-24	-79	0%	10-May-24, Testing/Commissioning and Punchout											
BL14680	Creation of Punchlist	Not Started	☑	5	10-Apr-24	15-Apr-24	-79	0%	Creation of Punchlist																
BL14690	Completion of Punchlist Rectifications	Not Started	☑	25	15-Apr-24	10-May-24	-79	0%	Completion of Punchlist Rectifications																



LCG-Surfside96thStreet-Critical Path
Surfside 96th Street Park_Monthly Update -January2024





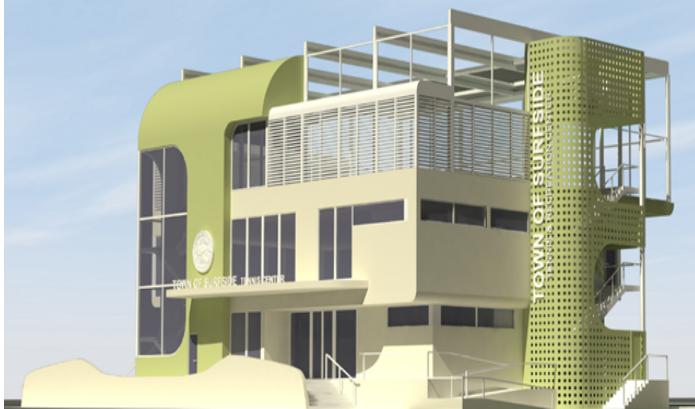
Tennis and Recreation Center

Current Project Phase

On hold until further Commission direction.

Project Contact Information

Department	Parks and Recreation
Director	Tim Milian
Engineer of Record*	The Corradino Group
Architect of Record*	William Lane Architect



Funding

<i>Total Budgeted</i>	\$2,045,000
<i>Budget Approval Date</i>	September 28, 2022
<i>Commission Authorization to Expend Date</i>	November 2022 Commission Meeting

* - Additional funding will be required at a later date.

Scope

Design and build a 2-story Tennis and Recreation Center facility where the current Tennis center is located. The project is to include a roof level pickleball courts, community gymnasium with equipment, office space and flex space for community programming.

Project Timeline

Refer to attached schedule.

Project Update

On March 20, 2024, the Town Commission voted to place this project on hold.



Townwide Traffic Study



Current Project Phase

Complete

Project Contact Information

Department	Public Works
Director	Randy Stokes
Engineer of Record	The Corradino Group
Architect of Record	N/A
Project Management	The Corradino Group

Funding

<i>Total Budgeted</i>	\$204,500
<i>Budget Approval Date</i>	FY22 Budget Amd. No. 7
<i>Commission Authorization to Expend Date</i>	July 12, 2022

Scope

An objective of the Town Commission and Town Administration is to increase traffic calming throughout the Town and increase pedestrian safety. The previous Town-wide traffic study was performed in 2012 and it warranted various safety features to be installed. For example, the majority of the speed control traffic bumps and traffic roundabouts were a result of recommendations from the 2012 traffic study. It is recommended to update the traffic study every ten years in order to capture new conditions as a result of changes in population growth and development. The Corradino Group has previously provided traffic engineering services to the Town and was retained for negotiations in order to provide a scope of services for a Town-wide traffic study.

Project Timeline

Refer to attached schedule.

Project Update

Scheduled to be finalized end of March 2024.



91st Street - "Surfside Boulevard" Beautification Project



Current Project Phase

On hold until further Commission direction.

Project Contact Information

Department	Public Works
Director	Randy Stokes
Engineer of Record	Kimley-Horn
Architect of Record	
Project Management	

Funding

<i>Total Budgeted</i>	\$1,050,000 (construction)
<i>Budget Approval Date</i>	
<i>Commission Authorization to Expend Date</i>	September 28, 2022

Scope

Through various sources, the Town has obtained funds with the intent to beautify the current 91st Street also known as Surfside Boulevard. The project beautification scope of services is to be determined but will follow after major utilities project occur in the area.

Project Timeline

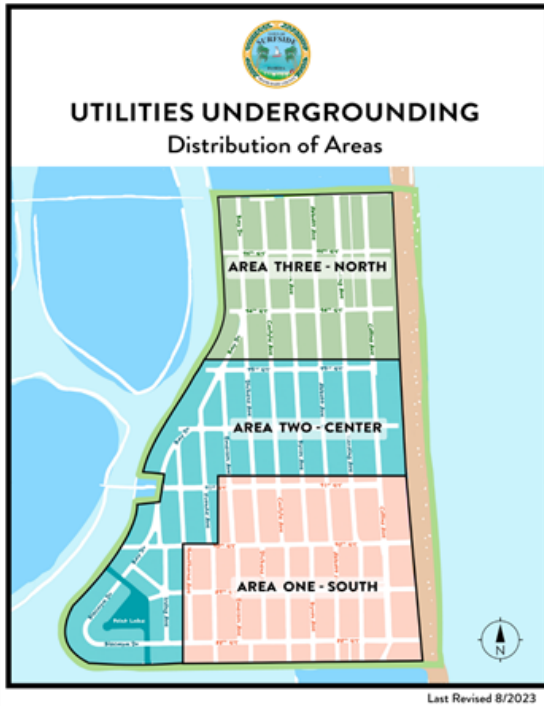
Refer to attached schedule.

Project Update

On hold until further Commission direction.



Townwide Utilities Undergrounding



Current Project Phase

Engineering and Design Phase

Project Contact Information

Department	Public Works
Director	Randy Stokes
Engineer of Record	Kimley-Horn
Architect of Record	N/A
Project Management	Kimley-Horn

Funding

<i>Total Budgeted*</i>	\$37,178,512
<i>Budget Approval Date**</i>	Varies

<i>Commission Authorization to Expend Date</i>	Various agreements have been approved to date
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* - Budget figure is based on Surfside Executive Summary estimate

** - Various agreements have been approved to date.

Scope

The project consists of the undergrounding all current above ground utilities throughout Town. These utilities include electrical mains, feeders, communications and residential drop connections. The project debt issuance was approved through voter referendum during the 2022 General Elections.

Project Timeline

Refer to attached schedule.

Project Update

Kimley-Horn received the survey for Area 3 – North, and have begun to develop the Construction Plans, which are anticipated to be completed in the July/August 2024 timeframe. Additionally, Town is currently working on procurement documents for Construction Manager at Risk (CMAR). Refer to attached timeline.

Area 3 - North												
Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26		
Utility Provider Coordination												
Data Collection												
Easement Acquisition												
			Construction Documents									
							Permitting Assistance					
									Bid Phase Services			

Area 2 - Central															
Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	
Utility Provider Coordination															
Data Collection															
Easement Acquisition															
			Construction Documents												
								Permitting Assistance							
												Bid Phase Services			

Area 1 - South												
Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	
Utility Provider Coordination												
Data Collection												
Easement Acquisition												
			Construction Documents									
								Permitting Assistance				
										Bid Phase Services		



Progress Report – February 2024

Surfside Undergrounding

Kimley-Horn Project No. 143332006

Period: February 1, 2024 to February 29, 2024

General Update

- Schedule
 - Area 1 – South has not started
 - Area 2 – Central has not started
 - Area 3 – North is 27% complete
- Budget
 - Area 1 – South has not started
 - Area 2 – Central has not started
 - Area 3 – North is at 23% of total
- Easement Acquisition
 - Area 1 – South has not started
 - Area 2 – Central has not started
 - Area 3 – North has 0% approved

Scope of Services Update

- Area 1 – South
- Area 2 – Central
- Area 3 – North
 - Developed project schedule
 - Developed budget tracker
 - Led design meeting with utility providers and Town
 - Surveyed project area
 - Developed base map
 - Coordinated with utility providers and Town

Upcoming Activities (March 2024)

- Area 1 – South
- Area 2 – Central
- Area 3 – North
 - Maintain project schedule
 - Maintain budget tracker
 - Lead design meeting with utility providers and Town
 - Develop base map
 - Coordinate with utility providers and Town

ID	Task Name	Start	Finish	Qtr 4, 2023			Qtr 1, 2024		Qtr 2, 2024			Qtr 3, 2024			Qtr 4, 2024			Qtr 1, 2025		
				Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	
1	Town of Surfside Underground	Wed 11/1/23	Tue 12/10/24	[Gantt bar spanning from Oct 2023 to Dec 2024]																
2	Area 3 - North	Wed 11/1/23	Tue 12/10/24	[Gantt bar spanning from Oct 2023 to Dec 2024]																
3	Design	Wed 11/1/23	Fri 11/22/24	[Gantt bar spanning from Oct 2023 to Nov 2024]																
4	Outside Resources	Wed 11/1/23	Fri 11/22/24	[Gantt bar spanning from Oct 2023 to Nov 2024]																
5	Utility Provider Coordination	Wed 11/1/23	Fri 11/22/24	[Gantt bar spanning from Oct 2023 to Nov 2024]																
6	ATT Preliminary Design	Wed 11/1/23	Wed 1/31/24	[Teal bar from Oct 2023 to Jan 2024]																
7	Breezeline Preliminary Design	Wed 11/1/23	Wed 1/31/24	[Teal bar from Oct 2023 to Jan 2024]																
8	FPL Binding Cost Estimate and Final Design	Mon 9/30/24	Fri 11/22/24	[Teal bar from Oct 2024 to Nov 2024]																
9	ATT Final Design	Mon 10/14/24	Fri 11/22/24	[Teal bar from Nov 2024 to Dec 2024]																
10	Breezeline Final Design	Mon 10/14/24	Fri 11/22/24	[Teal bar from Nov 2024 to Dec 2024]																
11	Easements	Mon 4/1/24	Fri 8/30/24	[Gantt bar from Apr 2024 to Aug 2024]																
12	Acquisition	Mon 4/1/24	Fri 8/30/24	[Teal bar from Apr 2024 to Aug 2024]																
13	Permitting	Mon 9/30/24	Fri 11/22/24	[Gantt bar from Oct 2024 to Nov 2024]																
14	FDOT Applications	Mon 9/30/24	Fri 10/11/24	[Teal bar from Oct 2024 to Nov 2024]																
15	FDOT Permit Review	Mon 10/14/24	Fri 11/22/24	[Teal bar from Nov 2024 to Dec 2024]																
16	Kimley-Horn Resources	Wed 11/1/23	Fri 11/15/24	[Gantt bar spanning from Oct 2023 to Nov 2024]																
17	Data Collection	Wed 11/1/23	Fri 6/28/24	[Gantt bar spanning from Oct 2023 to Jun 2024]																
18	Obtain and Review Record Information	Wed 11/1/23	Thu 11/30/23	[Teal bar from Oct 2023 to Nov 2023]																
19	Site Visit and Meter Locations	Mon 11/13/23	Fri 12/8/23	[Teal bar from Nov 2023 to Dec 2023]																
20	Survey	Mon 11/13/23	Fri 3/29/24	[Teal bar from Nov 2023 to Mar 2024]																
21	Geotechnical Investigation	Mon 4/1/24	Fri 5/31/24	[Teal bar from Apr 2024 to May 2024]																
22	Subsurface Utility Exploration	Wed 5/1/24	Fri 6/28/24	[Teal bar from May 2024 to Jun 2024]																
23	Construction Documents	Mon 4/1/24	Fri 11/15/24	[Gantt bar from Apr 2024 to Nov 2024]																
24	Base Map	Mon 4/1/24	Tue 4/30/24	[Gantt bar from Apr 2024 to Apr 2024]																
25	Development	Mon 4/1/24	Tue 4/30/24	[Teal bar from Apr 2024 to Apr 2024]																
26	Conduit Routing and Equipment Placement Plan	Wed 5/1/24	Fri 8/30/24	[Gantt bar from May 2024 to Aug 2024]																
27	Development	Wed 5/1/24	Fri 8/30/24	[Teal bar from May 2024 to Aug 2024]																
28	Commercial/Customer-Owned Service Design	Wed 5/1/24	Wed 7/31/24	[Teal bar from May 2024 to Jul 2024]																
29	Technical Specifications	Thu 8/1/24	Fri 8/30/24	[Gantt bar from Aug 2024 to Aug 2024]																
30	Development	Thu 8/1/24	Fri 8/30/24	[Teal bar from Aug 2024 to Aug 2024]																
31	Quality Control	Mon 9/2/24	Fri 9/27/24	[Gantt bar from Sep 2024 to Sep 2024]																
32	Town Review	Mon 9/30/24	Fri 10/11/24	[Gantt bar from Oct 2024 to Oct 2024]																
33	OPC	Mon 10/28/24	Fri 11/15/24	[Gantt bar from Nov 2024 to Nov 2024]																
34	Development	Mon 10/28/24	Fri 11/15/24	[Teal bar from Nov 2024 to Nov 2024]																
35	Bid Phase	Mon 10/14/24	Tue 12/10/24	[Gantt bar from Oct 2024 to Dec 2024]																
36	Procurement	Mon 10/14/24	Tue 12/10/24	[Teal bar from Oct 2024 to Dec 2024]																

Project: 20231229 Town of Surf Date: Fri 3/29/24	Task		Project Summary		Manual Task		Start-only		Deadline	
	Split		Inactive Task		Duration-only		Finish-only		Progress	
	Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
	Summary		Inactive Summary		Manual Summary		External Milestone			



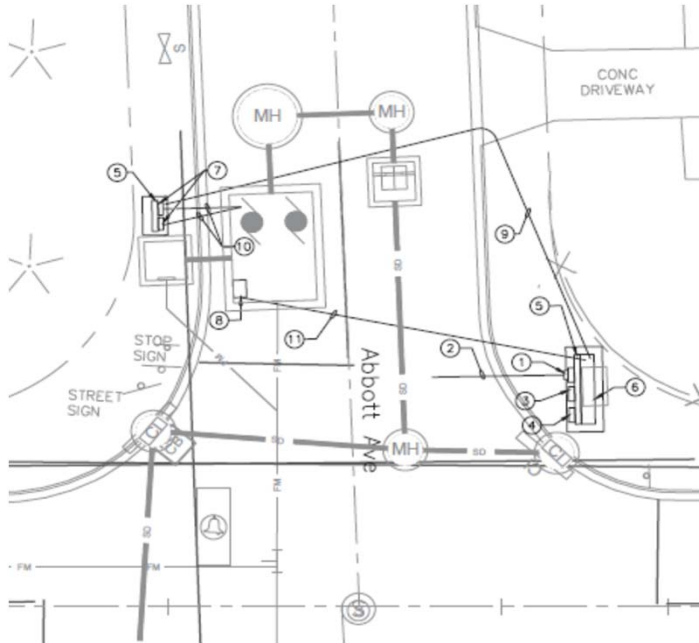
Abbott Avenue Drainage Improvements

Current Project Phase

Town Commission to discuss for further direction.

Project Contact Information

Department	Public Works
Director	Randy Stokes
Engineer of Record	Keith Engineering
Architect of Record	NA
Project Management	NA



Funding

Total Budgeted*	\$3,850,000
Budget Approval Date	September 28, 2022

Commission Authorization to Expend Date	TBD - Administration will seek authorization to expend upon awarding work to contractor
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* - Construction and CEI budget

Scope

The construction will entail the addition of one new pump station with respective force main in order to alleviate flooding on Abbott Avenue from 90th Street to 94th Street.

Project Timeline*

	<u>Phase Start</u>	<u>Phase End</u>
Engineering and Design	August 2023	October 2023
Permitting	Done	Done
Procurement (est.)	TBD	TBD
NTP for Construction (est.)	TBD	TBD
Construction (est.) Based on redesign	TBD	TBD

Project Update

An update was presented to the Town Commission and it has been decided to bring back for the March Commission meeting a resolution calling a special election for a voter referendum approving issuance of revenue bond for Abbott Avenue Stormwater Improvement Project. Proposals from ITB exceeded Town budget.



Collins Avenue Water Main

Current Project Phase

Design Phase

Project Contact Information

Department	Public Works
Director	Randy Stokes
Engineer of Record	Nova Consulting
Architect of Record	N/A
Project Management	Nova Consulting

Funding

<i>Total Budgeted</i>	\$340,206 (Design)
<i>Budget Approval Date</i>	September 28, 2022
<i>Commission Authorization to Expend Date</i>	August 9, 2022



Scope

The current undersized water main on Collins Avenue is past its use life and requires upsizing with replacement. The Town sought and obtained a grant for design services for the project. The water main currently services all the facilities along the Collins Avenue corridor.

Project Timeline

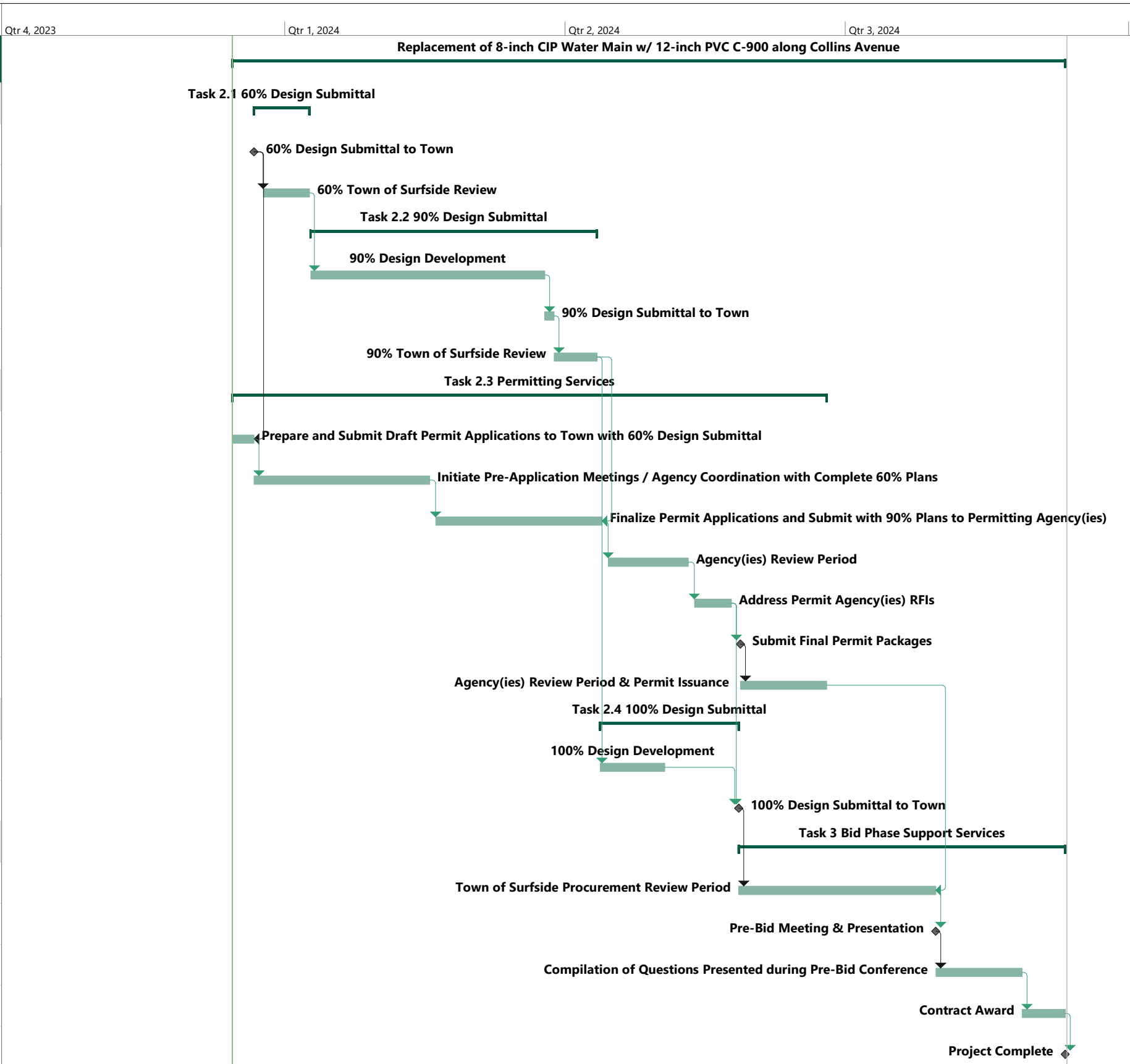
Refer to attached schedule.

Project Update

Projects is in 60% design phase. Town submitted an appropriation request to the State.

Town of Surfside: Public Works Division - Replacement of Approximately 5,920 LF of Existing 8-inch CIP Water Main with 12-inch PVC C-900 Pipe along Collins Avenue

Task Name	Duration (Business Days)	Start	Finish
Replacement of 8-inch CIP Water Main w/ 12-inch PVC C-900 along Collins Avenue	190.25 days	Fri 12/15/23	Tue 9/10/24
Task 2.1 60% Design Submittal	11 days	Fri 12/22/23	Mon 1/8/24
60% Design Submittal to Town	0 days	Fri 12/22/23	Fri 12/22/23
60% Town of Surfside Review	10 days	Mon 12/25/23	Mon 1/8/24
Task 2.2 90% Design Submittal	67 days	Tue 1/9/24	Thu 4/11/24
90% Design Development	54 days	Tue 1/9/24	Mon 3/25/24
90% Design Submittal to Town	3 days	Mon 3/25/24	Thu 3/28/24
90% Town of Surfside Review	10 days	Thu 3/28/24	Thu 4/11/24
Task 2.3 Permitting Services	136 days	Fri 12/15/23	Mon 6/24/24
Prepare and Submit Draft Permit Applications to Town with 60% Design Submittal	5 days	Fri 12/15/23	Fri 12/22/23
Initiate Pre-Application Meetings / Agency Coordination with Complete 60% Plans	40 days	Fri 12/22/23	Fri 2/16/24
Finalize Permit Applications and Submit with 90% Plans to Permitting Agency(ies)	40 days	Mon 2/19/24	Fri 4/12/24
Agency(ies) Review Period	20 days	Mon 4/15/24	Fri 5/10/24
Address Permit Agency(ies) RFIs	10 days	Mon 5/13/24	Fri 5/24/24
Submit Final Permit Packages	0 days	Mon 5/27/24	Mon 5/27/24
Agency(ies) Review Period & Permit Issuance	20 days	Tue 5/28/24	Mon 6/24/24
Task 2.4 100% Design Submittal	31 days	Fri 4/12/24	Mon 5/27/24
100% Design Development	15 days	Fri 4/12/24	Fri 5/3/24
100% Design Submittal to Town	0 days	Mon 5/27/24	Mon 5/27/24
Task 3 Bid Phase Support Services	75 days	Mon 5/27/24	Tue 9/10/24
Town of Surfside Procurement Review Period	45 days	Mon 5/27/24	Tue 7/30/24
Pre-Bid Meeting & Presentation	0 days	Tue 7/30/24	Tue 7/30/24
Compilation of Questions Presented during Pre-Bid Conference	20 days	Tue 7/30/24	Tue 8/27/24
Contract Award	10 days	Tue 8/27/24	Tue 9/10/24
Project Complete	0 days	Tue 9/10/24	Tue 9/10/24



Project: Replacement of 8-inch CIP w/ 12-inch PVC C-900 along Collins Avenue
 Date: Fri 12/15/23

Task Split Milestone Summary



Dune Resiliency and Beautification



Current Project Phase

Design/Permitting Phase

Project Contact Information

Department	Public Works
Director	Randy Stokes
Engineer of Record	Kimley-Horn
Architect of Record	TBD
Project Management	Public Works

Funding

<i>Total Budgeted</i>	\$72,000
<i>Budget Approval Date</i>	September 28,2022
<i>Commission Authorization to Expend Date</i>	TBD

Scope

The Commission tasked Town administration to promote both dune beautification and resiliency improvements. Town administration is seeking engineering and design services in order to meet the objective in a manner that is Florida Friendly and promotes the natural plant diversity of the dunes.

Project Timeline

Refer to attached schedule.

Project Update

Town is pursuing another Florida Department of Environmental Protection (FDEP) grant to assist with funding. Town is in the process of permitting.

Dune Resiliency and Beautification Project Schedule

Task	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Task 1 - Kickoff Meeting															
Task 2 - Topographic Survey															
Task 3 - Construction Plans															
30% Plan preparation															
60% Plan preparation															
Final Plan preparation															
Task 4 - Permit Coordination															
Project Coordination															



93rd Street 200 Block Paver Beautification

Current Project Phase

Town Commission to discuss for further direction.



Project Contact Information

Department	Public Works
Director	Randy Stokes
Engineer of Record	N/A
Architect of Record	N/A

Funding

Total Budgeted	\$400,000
Budget Approval Date	
Commission Authorization to Expend Date	N/A

Scope

93rd Street is the hub for all Town Hall and Community Center events. Town Commission has commissioned staff with enhancing the 93rd Street corridor between Harding Avenue & Collins Avenue with pavers and hardscape improvements.

Project Timeline

	<u>Phase Start</u>	<u>Phase End</u>
<i>Design Procurement</i>	<i>January 2024</i>	<i>January 2024</i>
<i>Design</i>	<i>TBD</i>	<i>TBD</i>
<i>Construction</i>	<i>TBD</i>	<i>TBD</i>

Project Update

Town Administration will task 9300 Development to commence design phase per development order.



Town Hall Improvements (Commission Chambers and Police Department)

Current Project Phase

Replacing from material purchased.



Project Contact Information

Department	Public Works/Police Dept
Director	R. Stokes/A. Marciante
Engineer of Record	N/A
Architect of Record	N/A

Funding

Total Budgeted	\$165,000
Budget Approval Date	

Commission Authorization to Expend Date	February 13, 2024
---	-------------------

Scope

The Town of Surfside Commission Chambers located at 9293 Harding Avenue is highly utilized for various Town meetings. The Commission Chambers is in need of an upgrade to include replacing carpeting, chairs, lighting, amongst other items. Remodel, replace flooring and update sections of the Police Department. The Police Department Communications section is more than 15 years old and in need of replacement. The project scope includes: remodel Communications room; convert a portion of the Communications room into Sergeants office space for four work stations (from three) to alleviate overcrowding; remodel existing sergeants office space into a interview room to provide a private setting for officers to use during interviews of both suspects and victims. The Police Department has private setting to interview victims and suspects; replace the linoleum flooring throughout the police department and the upstairs training room; remodel kitchen area.

Project Timeline	Phase Start	Phase End
Procurement	TBD	TBD
Contract	TBD	TBD
Construction	TBD	TBD

Project Update

At its February meeting, the Town Commission approved the requested upgrades. Town staff is working with vendors.



Parking Lot Security Cameras

Current Project Phase

Procurement Phase

Project Contact Information

Department	Finance/IT
Director	Jose Feliz
Engineer of Record	AT&I Security Systems
Architect of Record	N/A



Funding

Total Budgeted	\$80,000
Budget Approval Date	
Commission Authorization to Expend Date	January 2024

Scope

Security updates consisting of surveillance cameras and Cloud services at various parking lots.

Project Timeline

Procurement
Implementation

Phase Start

December 2023
TBD

Phase End

January 2024
TBD

Project Update

Town Commission approved a resolution which authorizes to expand on video surveillance and recording camera system for parking lots located at Town Hall Lot and 94th Street Lot. Equipment has been ordered.



Surfside Memorial

Current Project Phase

Design Phase

Project Contact Information

Department	Town Manager's Office
Director	Hector Gomez
Engineer of Record	N/A
Architect of Record	N/A



Funding

Total Budget	\$2,500,000
Design	\$248,000

**All funding from grants and appropriations*

Scope

The Town is seeking to create the Surfside Memorial to honor and remember the lives lost in the tragic event that occurred on June 24, 2021, when the CTS Building collapsed. The Surfside Memorial will serve as a permanent remembrance of the immense loss suffered by the Surfside community and will offer a place for families, friends, and visitors to reflect, understand the truth of that day, and find solace through the peace and serenity conveyed through this site.

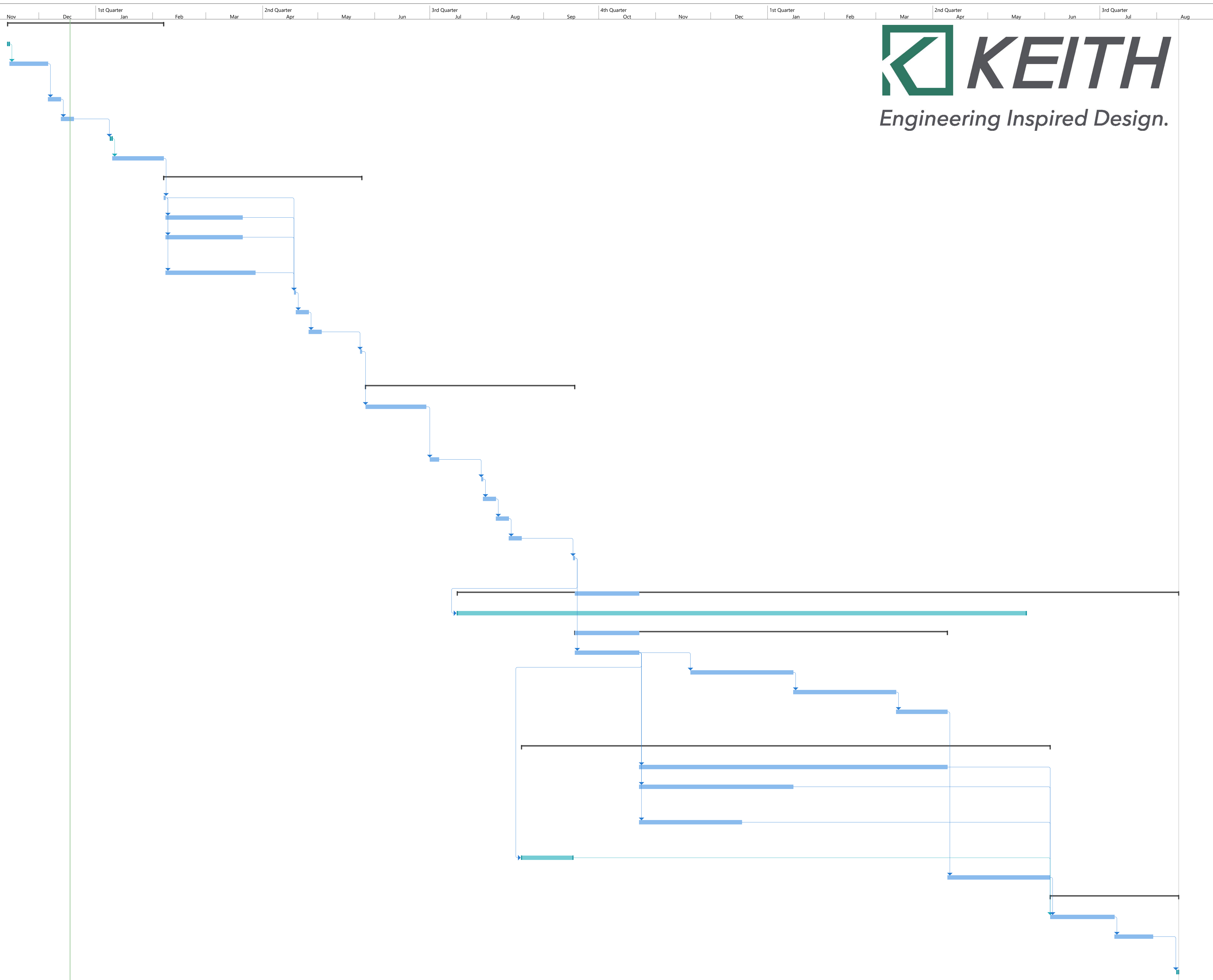
Project Timeline

Refer to attached schedule.

Project Update

Town Commission at its January 2024 Commission meeting approved the design team to start designing the Surfside Memorial. Design is expected to begin in March 2024 with a 15 month design schedule (see attached).

ID	Task Name	Duration	Start	Finish	Predecessor
1	Project Award and Contract Execution	61 days	Tue 11/14/23	Tue 2/6/24	
2	Presentations and Town Council Selection	1 day	Tue 11/14/23	Tue 11/14/23	
3	Selected Team develops draft scope and fee for review/coordination and agreement	15 days	Wed 11/15/23	Tue 12/5/23	2
4	Town Staff Review of scope	5 days	Wed 12/6/23	Tue 12/12/23	3
5	Team develops final scope, schedule and fee	5 days	Wed 12/13/23	Tue 12/19/23	4
6	Town Council Regular Meeting - Item Approval	1 day	Tue 1/9/24	Tue 1/9/24	5
7	Execute Agreement, Issue Purchase Order and NTP	20 days	Wed 1/10/24	Tue 2/6/24	6
8	Exploration Phase	78 days	Wed 2/7/24	Fri 5/24/24	
9	Project Kickoff meeting with Town Staff	1 day	Wed 2/7/24	Wed 2/7/24	7
10	Project Startup and Data Review	30 days	Thu 2/8/24	Wed 3/20/24	9
11	Final Survey and develop additional base data and code research	30 days	Thu 2/8/24	Wed 3/20/24	9
12	Develop Program for preliminary community meetings	35 days	Thu 2/8/24	Wed 3/27/24	9
13	Community Meeting to Present Program	1 day	Thu 4/18/24	Thu 4/18/24	9FS+15 da
14	Analysis of Feedback from Community Meeting	5 days	Fri 4/19/24	Thu 4/25/24	13
15	Review Preliminary Program and Budget with Town Staff	5 days	Fri 4/26/24	Thu 5/2/24	14
16	Workshop to Review Preliminary Program and Budget with Surfside Memorial Committee	1 day	Fri 5/24/24	Fri 5/24/24	15FS+15 days
17	Inspiration Phase	82 days	Mon 5/27/24	Tue 9/17/24	
18	Develop conceptual design alternates and cost estimates based on Staff and Memorial Committee recommendations	25 days	Mon 5/27/24	Fri 6/28/24	16
19	Town Staff review and comments	5 days	Mon 7/1/24	Fri 7/5/24	18
20	Community Meeting to Present Concepts	1 day	Mon 7/29/24	Mon 7/29/24	19FS+15 c
21	Revise Concept based on Community Feedback	5 days	Tue 7/30/24	Mon 8/5/24	20
22	Town Staff review Concept and Opinion of Probable Cost	5 days	Tue 8/6/24	Mon 8/12/24	21
23	Revise Concept based on Staff Feedback	5 days	Tue 8/13/24	Mon 8/19/24	22
24	Present Concepts at Joint Commission and Memorial Committee Workshop	1 day	Tue 9/17/24	Tue 9/17/24	23FS+20 days
25	Implementation Phase	281 days	Tue 7/16/24	Tue 8/12/25	
26	Regular Bi-Weekly Staff Updates	222 days	Tue 7/16/24	Wed 5/21/25	24
27	Detailed Design Development	145 days	Wed 9/18/24	Tue 4/8/25	
28	30% Plans and Specifications + Cost Estimate Review	25 days	Wed 9/18/24	Tue 10/22/24	24
29	60% Plans and Specifications + Cost Estimate Review	40 days	Wed 11/20/24	Tue 1/14/25	28FS+20 c
30	90% Plans and Specifications + Cost Estimate Review	40 days	Wed 1/15/25	Tue 3/11/25	29
31	Final Plans for Construction Bidding + Cost Estimate Review	20 days	Wed 3/12/25	Tue 4/8/25	30
32	Permit Application	206 days	Tue 8/20/24	Tue 6/3/25	
33	Coastal Construction Control Line - FDEP	120 days	Wed 10/23/24	Tue 4/8/25	28
34	Class 1 Permit - Miami-Dade Regulatory and Economic Resources Division of Environmental Management	60 days	Wed 10/23/24	Tue 1/14/25	28
35	General Use Permit - Florida Department of Transportation	40 days	Wed 10/23/24	Tue 12/17/24	28
36	Site Plan Approval - Town of Surfside	20 days	Tue 8/20/24	Mon 9/16/24	28
37	Building Permit - Town of Surfside	40 days	Wed 4/9/25	Tue 6/3/25	31
38	Contractor Bidding and Award	50 days	Wed 6/4/25	Tue 8/12/25	
39	Advertise Bid	25 days	Wed 6/4/25	Tue 7/8/25	35,33,34,3
40	Procurement review, contract negotiations, and Council agenda item preparation	15 days	Wed 7/9/25	Tue 7/29/25	39
41	Council Agenda to Award Construction Contract	1 day	Tue 8/12/25	Tue 8/12/25	40



□



TOWN OF SURFSIDE

Office of the Town Attorney
MUNICIPAL BUILDING
9293 HARDING AVENUE
SURFSIDE, FLORIDA 33154-3009
Telephone (305) 861-4863 x225

TO: Mayor and Town Commission

FROM: Mark Blumstein, Esq., *Interim* Town Attorney

CC: Hector Gomez, Town Manager

DATE: April 9, 2024

SUBJECT: Office of the Town Attorney Report for Regular Commission Meeting

The Interim Town Attorney attended/prepared and/or rendered advice for the following Commission meetings, workshops, roundtables, public meetings and/or Board and Committee meetings:

March 26, 2024 – Town Commission Workshop
April 2, 2024 – Town Commission Roundtable with Town Manager
April 9, 2024 – Town Commission Regular Meeting

Assisted with the agendas and drafted the resolutions and ordinances, where applicable, for the above noted meetings, in addition to drafting or assisting with the preparation of communications, reviewing, revising and, as appropriate, negotiating the legal requirements of the relative contracts, agreements and supporting documents.

Familiarize myself with pending litigation and claims, including one involving the CTS Collapse, specifically with KCE Engineering (Allyn Kilsheimer) and NIST representatives. Efforts also include legal assistance with a CTS memorial site. See below for details.

I. Commission Support:

Assisted members of the Town Commission and Staff with Sunshine Law, Public Records, and policy initiatives. Always available in the office, by phone or email.

II. Staff Support:

Assist the Town Administration and Staff with application review, contract and agreement review; preparation of ordinances, as directed by the Commission; procurement and purchasing, various solicitations for Town services and providers (RFQs and RFPs) and agreements; IT related agreements; Parks & Recreation Department contracts and services; Tourist Board purchases and agreements; Code enforcement and interpretation, and attendance at Special Master Hearings, upon request; beach furniture operator permits and administration; ethics issues and complaints; police funding, matters and agreements, forfeiture, public records and complaints; building permit and enforcement issues; public records and media requests; litigation representation and support, subpoenas, oversight and case management; Town Code interpretation and application; labor, employment and pension matters; assistance with implementation of the AFSCME Florida Council 79 for Town civilian employees; collective bargaining negotiations and agreement with the FOP; Town Manager recruitment process and employment agreement; EEOC complaints; ethics complaints and inquiries; various procurements and service provider contracts for Town Departments and the Tourist Board; Zoning Code clarifications and ordinances; and implementation of utilities undergrounding project.

III. Key Issues and Action Items:

The workload has been diverse and has included specific issue support to many departments. Key issues and action items since date of hire (March 25, 2024) include:

1. Review of outside counsel billing statements.
2. Assist with public records requests.
3. Review and analysis of 9250 Bay Drive lot split and corresponding Town Resolution 2024-3268. Communicate with Miami-Dade County Plat Committee regarding same.
4. Review Agreement with Concessionaire at Surfside Community Center.

□

5. Prepare Agreement and corresponding Resolution for Engagement of Town Attorney.
6. Commence review of all Zoning Ordinances enacted by prior Commission.
7. Reviewed Separation Agreements of former employees and prepared letters to same waiving confidentiality and non-disparagement clauses for issuance by the Town.
8. Reviewed and amended Position Statement on behalf of the Town in the matter of *Conde v. Town of Surfside*.
9. Completed training on Granicus software.
10. Completed Red Flag computer training.
11. Review of Commission priorities arising from Town Commission Workshop.
12. Consideration of new committees to be implemented by the Town.
13. Review of pending litigation of which the Town is a party.
14. Prepare Agreement with Plastic Fisherman for upcoming events.
15. Review of Resolution pertaining to parking rates.
16. Review FY24 Town Attorney budget.
17. Communicate with outside counsel regarding pending matters and transition.
18. Review Special Master Findings from most recent hearing on March 27, 2024.
19. Review and amend Fourth of July Fireworks Agreement.
20. Communicate with Miami-Dade State Attorney's Office regarding Closeout Memo in case of Joshua Epstein.
21. Prepare Ordinance for First Reading pertaining to full reduction of permit fees for Condominiums for recertification and life safety matters.
22. Prepare Ordinance for First Reading pertaining to Temporary Signs.

IV. PENDING LITIGATION:

Solimar Condominium Association, Inc. v. Town of Surfside, Case No. 3D23-1572 in the Third District Court of Appeal. On August 30, 2023, Solimar filed a Notice of Appeal of the Final Judgment Order (from the underlying trial court Case No. 2019-025481-CA-01 in the Circuit Court 11th Judicial Circuit, Miami-Dade County, Florida) in the Third District Court of Appeal. The Town filed a Notice of Appearance on September 20, 2023. Solimar filed its Initial Brief on December 15, 2023. The Town filed its Answer Brief on March 14, 2024. Solimar's Reply Brief is due by April 30, 2024, by agreement of the parties.

This litigation pertains to the Town's Stormwater Ordinance enacted in 1998 and was deemed time barred by the lower tribunal. Solimar challenges the ruling on appeal.

Schnabel Engineering, LLC, Plaintiff, v. KCE Structural Engineers, P.L. and Town of Surfside, Defendants, Case No. CL23-7597, Henrico County Circuit Court, Virginia. A lawsuit by Schnabel Engineering was served on KCE Structural Engineers on November 28, 2023. Prior Town counsel concluded that, pursuant to the agreement between the Town and KCE for the CTS collapse investigative services, the Town agreed to defend, indemnify, and hold KCE harmless from any and all claims, expenses and damages not caused by KCE's sole negligence arising from or alleged to arise from the performance or nonperformance of services by KCE, including other Town consultants and KCE's subconsultants.

KCE engaged Schnabel Engineering to provide services pursuant to written agreements requiring prior written authorization by the Town to perform work by Schnabel and/or COSMO (Italian Space Agency).

On December 12, 2023, the Town Commission authorized the retention of attorneys in Virginia to respond to the lawsuit. By agreement of the parties, a response to the Complaint is due by April 30, 2024. Mediation is a condition precedent to suit. The parties are attempting to hold a mediation conference ahead of April 30, 2024. The amount of the controversy is less than \$100,000.00, exclusive of interest, fees and costs.

Information on other pending litigation matters, including matters handled by the FMIT appointed defense counsel, has or will be provided individually to members of the Town Commission, upon request.

V. Special/Anticipated Future Matters:

Continued assessment of the impacts of new case law and legislation from Federal, State and County, challenging local home rule authority and analysis of legislation proposed in the 2023 Florida Legislative Session. Preparation and establishment of the Town's legislative priorities for the 2024 Legislative Session.

Anticipated future work includes:

1. Monitoring of NIST's investigations as to the cause of the CTS collapse;
2. CTS memorial site/park and 88th Street closure to vehicular traffic;
3. Public records requests;
4. Ethics complaints, inquiries and opinions;
5. Implementation of various policy directives from the Commission;
6. Contract for construction and administration of for 96th Street Park construction;
7. Review and monitoring of all Development Orders and approvals;
8. Police matters and mutual aid and other agreements;
9. Various procurements and service or provider agreements for Town improvements, equipment, facilities and programs, including sewer regulatory services;
10. Dune Resiliency and Beautification, Collins Avenue Water Main Design and Permitting, Stormwater Masterplan, Transportation Masterplan;
11. Commission Chambers Audio/Visual Upgrades;
12. Tourist Board Programs and Events Vendors;
13. Upgrades to Zoning Code Design Standards; Zoning Code ordinances; Ordinance Regulation Public Rights-of-Way and R/W Encroachment Agreement;
14. Assistance with implementation of AFSCME Florida Council 79 Union for Town civilian employees;
15. Revised Invitation to Bid and Contract negotiations for the Abbott Avenue Drainage Improvements Project, including grant funding;

16. Implementation and funding for Surfside Boulevard improvements;
17. Implementation of undergrounding of utilities project, bond financing, and alley and easement issues;
18. Implementation of walkability initiatives and traffic directives;
19. Grant funding and implementation of CTS Memorial Site, including assistance with RFQ and RFP for design of CTS Memorial Site;
20. Updates to telecommunications ordinance; People's Gas System (TECO) Franchise Agreement renewal;
21. MOU with Indian Creek Village for Sewer Facilities;
22. RFQ for CCNA specialized engineering services;
23. Selection of Firm for CTS Memorial Design Services and negotiation of agreement;
24. RFP for stormwater maintenance services;
25. RFP for Insurance Services;
26. RFQ/RFP for Utility Undergrounding Project; and
27. Implementation of On-Demand Transit Services, including an Interlocal Agreement with Miami-Dade County for on-demand transit services, and an agreement for such services with Freebee.



MEMORANDUM

ITEM NO. 9A.

To: Honorable Mayor, Vice-Mayor and Members of the Town Commission

From: Sandra N. McCready, MMC, Town Clerk

Date: April 9, 2024

Subject: **Miami-Dade County League of Cities Director and Alternate Director Designation**

For the Town Commission to appoint a Director and an alternate Director to the Miami Dade County League of Cities Board.

Each member municipality designates one of its elected officials to serve as a Director and one as an alternate Director of the League for a period of one year. The term commences at the date of the Annual Meeting in the month of May, and runs until the following May (Attachment A - Miami-Dade League of Cities).

The deadline to designate a Director and an alternate to represent our municipality on the Miami Dade League of Cities Board is April 13, 2023.

[Attachment A - Miami-Dade League of Cities](#)

Priscilla Krutules

From: MDCLC <MDCLC@BELLSOUTH.NET>
Sent: Friday, February 23, 2024 9:52 AM
To: Shlomo Danzinger
Cc: Priscilla Krutules
Subject: MDCLC Board appointment

Importance: High

[NOTICE: This message originated outside of the Town of Surfside -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]



Dear Mayor Danzinger:

Allow me this opportunity to first thank you for your continued participation in and support of the Miami-Dade County League of Cities (MDCLC). President Rodney Harris, and myself are well aware that MDCLC's success is a direct result of the hard work and dedication of its members. For this reason, we need your cooperation in making appointments to the Board.

Each member municipality designates one of its elected officials to serve as a **Director** and one as an **alternate Director** of the League for a period of one year. The term commences at the date of the Annual Meeting in the month of May, and runs until the following May.

Allow this letter to serve as a kind reminder that you are required to designate a Director and an alternate to represent your municipality on the MDCLC's Board preferably before **April 12, 2024**. Please send us a note to the League office naming your appointments.

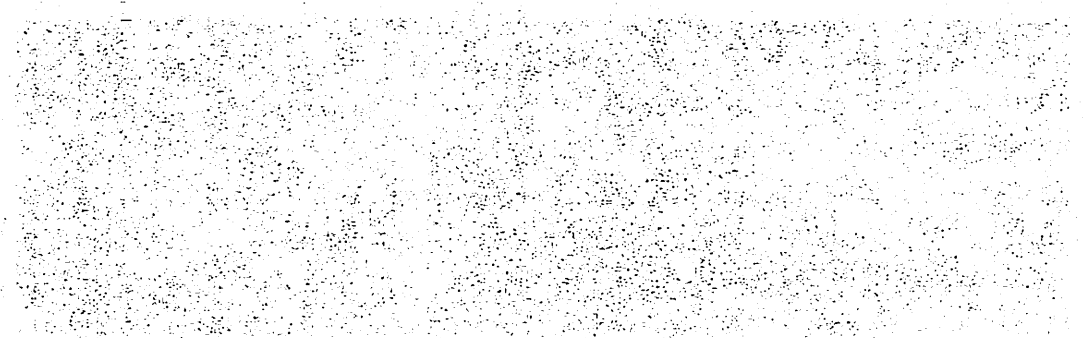
Thank you for your continued cooperation and support.

Sincerely,

Richard Kuper, Esq.
Executive Director
Miami-Dade County League of Cities
2655 S. Le Jeune Road, Suite 1014
Coral Gables, FL 33134
(305) 416-4155
Follow MDCLC

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**Town of Surfside
Regular Town Commission Meeting
April 9, 2024**

DISCUSSION ITEM MEMORANDUM

Agenda #: 9B.

Date: April 9, 2024

From: Commissioner Nelly Velasquez

Subject: Calvin Giordano & Associates (CGA) Continued IT Services Contract

Suggested Action: – For the Town Commission to cancel Calvin Giordano & Associates contract and consider hiring an in house IT employee.

Background/Analysis: – At the March 26, 2024 Town Commission Workshop, the Town Commission requested this item to be added as a discussion item to the April 2024 Town Commission Agenda. Refer to Attachment A - RESO 17-2421 for the current CGA contract as it pertains to IT Services.

RESOLUTION NO. 17 - 2421

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA APPROVING AN ADDENDUM TO THE AGREEMENT DATED OCTOBER 6, 2014 BETWEEN THE TOWN OF SURFSIDE AND CALVIN, GIORDANO & ASSOCIATES, INC. (“CGA”) TO RENDER ADDITIONAL SERVICES AS SET FORTH IN CGA WORK AUTHORIZATION NO. 100 TO PERFORM INFORMATION TECHNOLOGY, WEBSITE HOSTING AND MULTIMEDIA SERVICES; AUTHORIZING THE EXPENDITURE FROM THE 2016/2017 FISCAL YEAR BUDGET IN THE AMOUNT OF \$125,000 FROM THE GENERAL FUND, PROFESSIONAL SERVICES ACCOUNT NO. 001-2100-516-3110; PROVIDING FOR APPROVAL AND AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town, pursuant to Section 287.055, Florida Statutes, solicited proposals to perform Professional General Engineering Services (“Services”); and

WHEREAS, proposals were evaluated and ranked by a Selection Committee; and

WHEREAS, on July 8, 2014, the Town Commission adopted Resolution No. 14-2245, which ratified the ranking of the Proposals and authorized the Town Manager to execute an Agreement with CGA; and

WHEREAS, the Town Commission selected CGA to perform Services on an on-going, as needed basis, and at the sole discretion of the Town and on October 6, 2014, the Town and CGA entered into an Agreement (hereinafter “Agreement”); and

WHEREAS, the Town finds it necessary to request CGA to render Additional Services as provided in the Agreement to perform Information Technology, Website Hosting and Multimedia Services as set forth in CGA Work Authorization No. 100 (Exhibit “A”); and

WHEREAS, it is in the best interest of the Town to approve an Addendum to Agreement dated October 6, 2014 (Attachment “A”) and Work Authorization No. 100 (Exhibit “A”).

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and incorporated into this Resolution by this reference.

Section 2. Approval and Authorization. The Town Commission hereby approves the Addendum to render Additional Services as set forth in CGA Work Authorization No. 100 to perform Information Technology, Website Hosting and Multimedia Services (Attachment “A”

and Exhibit "A") and authorizes the expenditure of funds from the fiscal year 2016-2017 in the amount of \$125,000 from the General Fund, Professional Services Account No. 001-2100-516-3110.

Section 3. Implementation. The Town Manager is hereby authorized to take any and all action necessary to implement this Resolution.

Section 4. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 16th day of February 2017.

Motion by Commissioner Karukin,

Second by Commissioner Paul.

FINAL VOTE ON ADOPTION

Commissioner Daniel Gielchinsky	yes
Commissioner Michael Karukin	yes
Commissioner Tina Paul	yes
Vice Mayor Barry Cohen	yes
Mayor Daniel Dietch	yes



Daniel Dietch, Mayor

ATTEST:


Sandra Novoa, MMC, Town Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE TOWN OF SURFSIDE ONLY:



Linda Miller, Town Attorney

ADDENDUM

**TO AGREEMENT DATED OCTOBER 6, 2014 BETWEEN THE TOWN OF SURFSIDE
AND CALVIN, GIORDANO & ASSOCIATES, INC.**

This Addendum to the Agreement dated October 6, 2014 between the Town of Surfside ("TOWN") and Calvin, Giordano & Associates, Inc. ("CGA") is entered into this _____ day of _____ 2017, by and between the TOWN and CGA.

RECITALS:

WHEREAS, the TOWN, pursuant to Section 287.055, Florida Statutes, solicited proposals to perform Professional General Engineering Services ("Services"); and

WHEREAS, proposals were evaluated and ranked by a Selection Committee; and

WHEREAS, on July 8, 2014, the Town Commission adopted Resolution No. 14-2245, which ratified the ranking of the Proposals and authorized the Town Manager to execute an Agreement with CGA; and

WHEREAS, the Town Commission selected CGA to perform Services on an on-going, as needed basis, and at the sole discretion of the Town; and

WHEREAS, on October 6, 2014 the TOWN and CGA entered into an Agreement (hereinafter "Agreement"); and

WHEREAS, pursuant to the Agreement at Section 3 "Additional Services," the TOWN finds it necessary to request CGA to render Additional Services as set forth in CGA Work Authorization No. 100 to perform Information Technology, Website Hosting and Multimedia Services (Exhibit "A"); and

WHEREAS, no other terms or conditions of the Agreement dated October 6, 2014 shall be negated or changed as a result of this Addendum.

NOW, THEREFORE, in consideration of the mutual covenants set forth in this Addendum, the parties hereby agree as follows:

1. The above recitals are true and correct and are incorporated herein and made a part hereof as if fully set forth herein.
2. The TOWN finds it necessary to request CGA to render Additional Services as set forth in CGA Work Authorization No. 100 to perform Information Technology, Website Hosting and Multimedia Services (Exhibit "A").

3. No other terms or conditions of the Agreement dated October 6, 2014 shall be negated or changed as a result of this Addendum.

IN WITNESS WHEREOF, the Parties, intending to be legally bound, hereby have executed this Addendum as of the date set forth.

TOWN OF SURFSIDE

By: _____
Guillermo Olmedillo, Town Manager

CALVIN, GIORDANO & ASSOCIATES, INC.

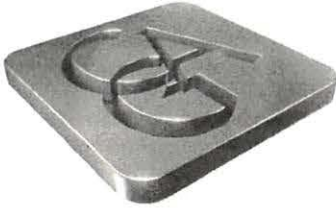
By: _____
Dennis J. Giordano, President

ATTEST:

Sandra Novoa, MMC, Town Clerk

**APPROVED AS TO FORM AND LEGALITY
FOR THE USE OF THE TOWN OF SURFSIDE ONLY:**

By: _____
Linda Miller, Town Attorney



Calvin, Giordano & Associates, Inc.
EXCEPTIONAL SOLUTIONS™

February 1, 2017

Mr. Guillermo Olmedillo
Town Manager
TOWN OF SURFSIDE
9293 Harding Avenue
Surfside, FL 33154

RE: Work Authorization No. 100
Town of Surfside Information Technology, Website Hosting
and Multimedia Services
CGA Proposal No. 17-9175

Dear Mr. Olmedillo,

Enclosed for your review and approval is Work Authorization No. 100 for Town of Surfside Information Technology, Website Hosting and Multimedia Services. The scope of the project includes IT services.

The Scope of Services to be furnished under this Work Authorization includes Data Technologies & Development as shown on the attached Work Authorization.

The Basis of Compensation is lump sum based upon the established rates pursuant to the Professional Services Agreement between the Town and CGA, for a total not to exceed \$125,000.00.

Sincerely,

CALVIN, GIORDANO & ASSOCIATES, INC.

Chris Giordano, MSC, CCM
Treasurer

- Building Code Services
- Coastal Engineering
- Code Enforcement
- Construction Engineering and Inspection
- Construction Services
- Contract Government
- Data Technologies and Development
- Emergency Management Services
- Engineering
- Environmental Services
- Facilities Management
- Indoor Air Quality
- Landscape Architecture
- Municipal Engineering Planning
- Public Administration
- Redevelopment and Urban Design
- Surveying and Mapping
- Traffic Engineering
- Transportation Planning

GSA Contract Holder

1800 Eller Drive
Suite 600
Fort Lauderdale, FL
33316
954.921.7781 phone
954.921.8807 fax

www.cgasolutions.com

TOWN OF SURFSIDE

**Town of Surfside Information Technology, Website Hosting and
Multimedia Services**

PROJECT DESCRIPTION

1. SCOPE OF SERVICES

Calvin, Giordano & Associates, Inc. will perform the following services based on our understanding of the project requirements:

I. Professional Data Technologies & Development Services

A. General Information Technology Services for Town of Surfside End-Users and Police Department.

1. One On-Site full-time IT Support Technician.

- Forty (40) hours per week, 8-5, M-F, excluding Holidays.
- Additional levels of support will be provided on an as-needed basis. Additional levels of support may include Technology Director or Network Manager to address tasks that require a higher level of expertise.
- Additional coverage for new Police Department services will be performed remotely or on-site, whichever is most efficient or effective to resolve issues swiftly. Support staff will have the level of expertise required to complete the task.

2. Maintain current inventory of all Town owned computer and network equipment.

3. Maintain current inventory of all Town owned software licenses.

4. Identify network vulnerabilities and present solutions to the Town Administrator.

5. Monitor / Support Firewall.
 - Monitor VPN clients for mobile laptops.
6. Convert documents for Website posting.
7. Provide specs and order computers and other devices.

B. End User/Desktop Support

1. Create/Delete user accounts on network.
2. Change/Reset user passwords.
3. Troubleshoot all computer related issues.
4. Perform desktop Operating System updates and hot fixes using recommended software.

C. File Backup

1. Backup network shared files to include off-site storage & tape retention.
2. Perform backups on all network related files.
3. Monitor / Support tape backup device.

D. Network File Sharing

1. Monitor / Support network file sharing on server.
2. Train users on proper file sharing methods.

E. Network Print Sharing

1. Configure all printers for network printing.
2. Install network printers on user workstations.
3. Troubleshoot printing issues.

F. Email

1. Monitor / Support exchange server email accounts.
2. Monitor email archiving for compliance with state retention requirements.
3. Monitor / Support exchange server.

G. Procurement

1. Assist the Town on all technology purchases as approved by the Town Manager.

H. Policy

1. Implement defined security policies for all Town staff internally and remotely.

I. Broadcasting

1. Perform duties related to recording events for broadcasting.
 - Broadcasting Services to be charged at \$225.00 per event.
2. Deliver recordings on media to upload on Town's website.
3. Monitor / Support broadcasting equipment.

J. Technology Services Not Provided to the Town under this contract.

1. Support on any law enforcement related computer, software or hardware equipment that falls outside of CGA's base CJIS certification.
2. E911 / DMS system support.
3. IT services beyond the Town's normal hours of operation. Normal hours of operation determined to be 8-5, M-F, excluding Holidays.
4. Software Development
5. GIS Support

K. Multimedia Services

1. All multimedia services are not to exceed 20 hours per month.
2. Graphic Design
 - Photo enhancement and manipulation
 - Illustration of custom web graphics and infographics
 - Assistance with publications and printed media
3. Website Maintenance
 - Creation of Channel 77 slides
 - Content management of interior pages and site navigation
 - Configuration of web files
 - Custom code application via semantic HTML, CSS and Javascript

- Email blast creation and scheduling
- Weekly newsletter email set up and scheduling
- Monthly Town Gazette posting
- Users/password management
- Analytical Reports exporting
- Monitor SCALA system used to post Town related announcements.
- Post and remove Town announcements as directed by Town staff.

L. Website Hosting

1. Hosting of the Town's website
2. Storage for standard webpage content for each department
3. Nightly backups of website content and database
4. Daily 5x8 technical support available by e-mail or phone
5. 99.9% uptime guarantee
6. Remote FTP access for file uploads
7. PCI Compliant level security
8. Load-balanced web server environment
9. Commercial datacenter, featuring redundant backup power, redundant network connectivity, and 24/7 security and support.

M. Additional Services

1. Additional Services will be billed to the Town for Services performed after the normal hours of operation or for services outside of the scope mentioned above. Additional services will require approval from Town Administrator before work is commenced. Refer to the rates listed below for all additional services.

- Director Data Technology and Development: \$165.00 hourly
- Network Administrator: \$155.00 hourly
- Sr. Application Development: \$165.00 hourly
- System Support Specialist: \$115.00 hourly
- GIS Specialist: \$125.00 hourly
- Multi-Media 3-D Developer: \$115.00 hourly (web development)

2. BASIS OF COMPENSATION:

Annual fee of \$125,000.00, plus any additional scope requested by the Town per Section M, above. Payments to be made monthly. Annual renewals will be awarded and based on the local area Consumer Price Index (CPI).

3. SUBMITTED

Submitted by: 
Chris Giordano, MSC, CCM

Date: 2/1/17

4. APPROVAL

Approved by: _____
Guillermo Olmedillo, Town
Manager

Date: _____

**TOWN OF SURFSIDE
WORK AUTHORIZATION**

WORK AUTHORIZATION NO. 100
PROJECT NAME Town of Surfside Information Technology,
Website Hosting and Multimedia Services
CGA Proposal No. 17-9175
DESCRIPTION IT services

POSITION	COST
Onsite IT General Support	\$37,852.03
Onsite IT PD Support	\$56,778.05
Off Site Network Admin	\$10,369.92
Multi-Media 3-D Developer	\$20,000.00
\$125,000.00	

SUB-CONSULTANTS **COST**

LABOR SUBTOTAL **\$125,000.00**

Reviewed by: _____
Guillermo Olmedillo, Town Manager



**Town of Surfside
Regular Town Commission Meeting
April 9, 2024**

DISCUSSION ITEM MEMORANDUM

Agenda #: 9C.

Date: April 9, 2024

From: Commissioner Nelly Velasquez

Subject: **Abbott Avenue Drainage Improvements Project**

Suggested Action: – For the Town Commission to discuss and provide direction to the Town Manager on next steps of how to proceed with the project.

Background/Analysis: – At the March 26, 2024 Town Commission Workshop, the Town Commission requested this item to be added as a discussion item to the April 2024 Town Commission Agenda.

Budget Impact: – Currently the project has \$3,850,000 budgeted per fiscal year 2024 adopted Town Budget.

FERRARI

BID OPENING
APRIL 27, 2023 @ 2:00 PM
ITB 2023-01 ABBOTT AVENUE STORMWATER IMPROVEMENTS PROJECT

	Name	Address	Email Address	Telephone Number	Proposed Cost
1	Man-Con Incorporated	3460 SW 11th Street Deerfield, FL 33442	anthonyvm@mancon.ws	954 427-0230	8,882,130
2	David Mancini & Sons	2601 Wiles Road Pompano Beach, FL 33073	bids@dmsi.co	954 665-4202 954 977-3556	12,344,093
3	The Stout Group	10850 NW 138th Street Bay # 3 Hialeah, Gardens, FL 33018	mdiaz@the-stoutgroup.com	786 740-2810	10,307,099.75
4	Lanzo Construction Company	125 SE 5th Court Deerfield Beach, FL 33441	estimating@lanzo.or	954 979-0802	9,706,192.50
5					
6					
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8					
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10					
11					

kin

BID OPENING
DECEMBER 1555, 2023 @ 2:00 PM
ITB 2023-05 TOWN STORMWATER IMPROVEMENTS ABBOTT AVENUE PUMP STATION PROJECT

	Name	Address	Email Address	Telephone Number	Proposed Cost
1	Man-Con Incorporated	3460 SW 11th Street Deerfield Beach, FL 33442	anthonyvm@mancon.ws	954 427-0230	10,696,705
2	Lanzo Construction Company	125 SE 5th Court Deerfield beach, FL 33441	estimating@lanzo.org	954 979-0802	11,656,409
3	Ric-Man International Inc.	1545 NW 27th Avenue Pompano Beach, FL 33069	bid@ric-man.us	954 426-1042	8,091,255.96
4	David Mancini & Sons Inc.	2601 Wiles Road Pompano Beach, FL 33073	bids@dmsi.com	954 977-3556	10,439,262.00
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**Town of Surfside
Regular Town Commission Meeting
April 9, 2024**

DISCUSSION ITEM MEMORANDUM

Agenda #: 9D.

Date: April 9, 2024

From: Commissioner Gerardo Vildostegui

Subject: Authorize the Town Manager to Negotiate Driveway Access Relocation for 8801 Collins Avenue to Accommodate Additional Memorial Space

Background/Analysis: – At the March 26, 2024 Town Commission Workshop, the Town Commission requested this item to be added as a discussion item to the April 2024 Town Commission Agenda.



**Town of Surfside
Regular Town Commission Meeting
April 9, 2024**

DISCUSSION ITEM MEMORANDUM

Agenda #: 9E.

Date: April 9, 2024

From: Commissioner Gerardo Vildostegui

Subject: **Creation of a Community Relations Board**

Background/Analysis: – At the March 26, 2024 Town Commission Workshop, the Town Commission requested this item to be added as a discussion item to the April 2024 Town Commission Agenda. Miami-Dade County has such an Ordinance in place that is attached hereto for your consideration.

ARTICLE XXIII. - COMMUNITY RELATIONS BOARD

Footnotes:

--- (39) ---

Editor's note— This article is derived from Ord. No. 63-22, adopted on June 11, 1963. The general repealer has been omitted and the sections renumbered to include the ordinance in this Code.

Annotation—CAO 76-53.

Cross reference— Discrimination, Ch. 11A.

Sec. 2-204. - Creation of Board.

There is hereby created and established in Miami-Dade County an advisory Board to be known as the Miami-Dade County Community Relations Board.

(Ord. No. 63-22, § 1, 6-11-63)

Sec. 2-205. - Membership; qualifications; terms.

This Board shall consist of twenty-six (26) voting members in accordance with the provisions of Section 2-11.38 of the Code of Miami-Dade County as may be amended. The membership of the Board shall be broadly representative of the various social, racial, religious, linguistic, cultural, economic, national origin and geographic groups comprising the population of this County. Each member shall be a resident of Miami-Dade County with an outstanding reputation for community pride, interest, integrity, responsibility, and business or professional ability and a documented commitment to intergroup relations.

Each Commissioner shall appoint a member to the Community Relations Board who is duly qualified under this ordinance. The other thirteen (13) members shall be nominated by a nominating committee. The nominating committee shall be comprised of existing members of the board as selected by majority vote of the board, which shall develop procedures for the creation of the nominating committee in its bylaws. The nominating committee shall recommend potential members for appointment by the Community Relations Board, subject to compliance with the requirements of Section 2-11.38.1(b) of the Code of Miami-Dade County, as may be amended, including the requirement relating to criminal history background checks on potential advisory board members performed by the Office of the Inspector General and compliance with the requirements of Resolution No. R-636-14, as may be amended, pertaining to background research on potential advisory board members performed by the Office of the Commission Auditor. The board shall work with the Office of Community Advocacy or successor department to advertise vacancies occurring on the Community Relations Board in publications of general circulation and maintain an online application to generate a pool of potential members for the nominating committee's consideration. The chairpersons of

the Miami-Dade County Commission for Women, Miami-Dade County Asian-American Advisory Board, Miami-Dade County Black Affairs Advisory Board, and Miami-Dade County Hispanic Affairs Advisory Board shall serve as ex-officio, non-voting members of the Community Relations Board.

All appointments shall be made for a term of four (4) years. No member may serve more than eight (8) consecutive years. This section shall apply to all board members, except that current board members shall be allowed to complete their current terms.

Notwithstanding any other provision of the Code of Miami-Dade County, a board member shall be automatically removed if, in a given County fiscal year: the member is absent from two (2) consecutive meetings without an acceptable excuse or the member is absent from three (3) of the board's meetings without an acceptable excuse. An 'acceptable excuse' is defined as an absence for medical reasons, business reasons, personal reasons, or any other reason which the board, by a two-thirds (2/3) vote of its membership, deems appropriate. If a member is absent with an acceptable excuse from three (3) or more meetings, the board may vote to remove the member from the board.

A member shall be considered absent from a meeting if the member is not physically present for at least seventy-five (75) percent of the meeting's duration. A member shall also be considered absent from a meeting if the member refrains from voting on any matter for which voting is conducted at the meeting, unless the member is prevented from voting by a conflict of interest. The provisions of the Miami-Dade County Conflict of Interest and Code of Ethics Ordinance, as may be amended, are applicable to this board.

Members shall serve without compensation, but shall be reimbursed for necessary expenses incurred in official duties, in accordance with applicable law.

(Ord. No. 63-22, §§ 2, 3, 6-11-63; Ord. No. 67-38, § 1, 5-16-67; Ord. No. 69-44, § 1, 7-16-69; Ord. No. 73-20, § 1, 3-8-73; Ord. No. 73-71, § 1, 7-31-73; Ord. No. 77-30, § 1, 5-17-77; Ord. No. 00-115, § 1, 9-19-00; Ord. No. 02-30, § 1, 2-26-02; Ord. No. 03-86, § 1, 4-10-03; Ord. No. 14-108, § 1, 11-5-14; Ord. No. 19-48, § 14, 6-4-19)

Sec. 2-206. - Organization; quorum; voting; rules of procedure; records of meetings.

The members of the Board shall select and designate from its members a Chairperson, Vice-Chairperson, Secretary, and such other officers as may be deemed necessary, who shall serve for a two-year term at the pleasure of the Board. No member shall remain in the same office for more than four (4) consecutive years. After one (1) year of not holding the office, a member may be elected to the same office that was previously held for up to four (4) consecutive years. Officer elections shall take place each November, with newly elected officers installed the following January.

A majority of members duly appointed to the Board shall constitute a quorum, notwithstanding Chapter 2-11.39.1. No action shall be taken except by a majority vote of those present at a duly constituted meeting of the Board; provided, however, an executive committee consisting of all officers and such other persons as the Chairperson may appoint from time to time is authorized to exercise all powers, duties and functions

of the Board between Board meetings, any such action to be reported to the Board at its next meeting and the Board shall either ratify or rescind the action of the executive committee. The Board may adopt rules of procedure governing its meetings and actions on matters within its jurisdiction, not inconsistent with the provisions of this article, which rules of procedure shall be filed with the Clerk of the County Commission.

Copies of the minutes of all Board meetings shall be furnished to the Chairperson of the County Commission and the County Mayor. The Clerk of the Board of County Commissioners ("Clerk of the Board") shall maintain a current roster of the board's members and record the board's meetings and maintain minutes of the board's meetings.

The Office of Community Advocacy's duties shall include working with the Clerk of the Board to ensure the board's membership roster is current and posting minutes from the board's meetings online. In addition, the executive director of the Office of Community Advocacy shall provide a report on the board every twelve months to the Board of County Commissioners.

(Ord. No. 63-22, § 3, 6-11-63; Ord. No. 64-10, § 1, 3-24-64; Ord. No. 67-38, § 2, 5-16-67; Ord. No. 68-2, § 1, 2-6-68; Ord. No. 00-115, § 1, 9-19-00; Ord. No. 03-86, § 2, 4-10-02; Ord. No. 14-108, § 2, 11-5-14)

Sec. 2-207. - Supervision and Support.

The Office of the Chairperson of the County Commission shall provide appropriate support for the Community Relations Board. The Chairperson of the County Commission shall have the power to appoint, employ, remove and supervise such assistants, employees, and personnel as deemed necessary to provide appropriate support to the Community Relations Board, and such assistants, employees, and personnel, including an executive director, collectively herein referred to as the Office of Community Advocacy, shall serve at the will of the Chairperson of the County Commission.

(Ord. No. 63-22, § 4, 6-11-63; Ord. No. 00-115, § 1, 9-19-00; Ord. No. 10-45, § 2, 7-8-10; Ord. No. 14-108, § 3, 11-5-14)

Sec. 2-208. - Duties and functions.

The primary mission of the Community Relations Board is to intervene and contain, as quickly as possible, community tensions.

The secondary mission of the Community Relations Board is to: work proactively to identify and relieve intergroup conflicts before crisis arise; to develop bridges of understanding, communication, and mutual respect; to develop and support local or city based Community Relations Boards throughout the County; and to assure that resources are in place to respond to community crisis.

The functions of the Board shall be:

- (a) To foster mutual understanding, tolerance, and respect among all economic, social,

religious and ethnic groups in the County.

- (b) To make studies in the field of human relations. The Board is vested with the power and authority and charged with the duty and responsibility.
- (c) To attempt to act as conciliator in controversies involving community relations.
- (d) To cooperate with federal, State and City agencies in developing harmonious community relations.
- (e) To cooperate in the development of educational programs dedicated to the improvement of community relations with, and to enlist the support of, civic leaders; civic, religious, veterans, labor, industrial, commercial and eleemosynary groups; and private agencies engaged in the inculcation of ideals of tolerance, mutual respect and understanding.
- (f) To serve as a quasi-autonomous body authorized to act independently to pursue strategies for the promotion of intergroup relations and to recommend to the Mayor, the Board of County Commissioners, and the County Manager such resolutions, ordinances and other causes of action as will aid in carrying out the purposes of this article.
- (g) To submit an annual report including the Board's accomplishments and priorities to the Mayor and the Board of County Commissioners.
- (h) To accept grants and donations on behalf of the County from foundations and others for the purpose of carrying out the above listed functions, subject to approval by the County Commission.

(Ord. No. 63-22, § 5, 6-11-63; Ord. No. 00-115, § 1, 9-19-00; Ord. No. 14-108, § 4, 11-5-14)

Sec. 2-209. - Limitation of powers.

The powers and jurisdiction of the Board shall be purely advisory, voluntary and persuasive. The Board shall not have any power or authority to subpoena or compel the attendance of witnesses.

(Ord. No. 63-22, § 6, 6-11-63)

Secs. 2-210—2-214. - Reserved.



**Town of Surfside
Regular Town Commission Meeting
April 9, 2024**

DISCUSSION ITEM MEMORANDUM

Agenda #: 9F.

Date: April 9, 2024

From: Vice Mayor Tina Paul

Subject: Amending Ordinance 21-1716 to Amend Section 90-48 - Setback Requirements and Considerations for Retroactive Implementation

Background/Analysis: – At the March 26, 2024 Town Commission Workshop, the Town Commission requested this item to be added as a discussion item to the April 2024 Town Commission Agenda.



**Town of Surfside
Regular Town Commission Meeting
April 9, 2024**

DISCUSSION ITEM MEMORANDUM

Agenda #: 9G.

Date: April 9, 2024

From: Mayor Charles W. Burkett

Subject: Discussion on Parking Fees

Background/Analysis: – At the March 26, 2024 Town Commission Workshop, the Town Commission requested this item to be added as a discussion item to the April 2024 Town Commission Agenda.

RESOLUTION NO. 2022- 2900

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, RATIFYING AN AMENDMENT TO THE OFF-STREET VARIABLE PARKING RATES AND TIME LIMITATION SCHEDULE FOR MUNICIPAL PARKING LOTS; PROVIDING FOR AUTHORIZATION AND IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Surfside (“Town”) has experienced an ever-growing influx of vehicles occupying parking spaces in the Town’s business district and municipal parking lots (“Municipal Lots”) during weekdays and weekends, partially worsened due to individuals parking at Municipal Lots for extended periods of time; and

WHEREAS, at the June 28, 2022 Special Town Commission Meeting, the Town Commission approved by motion an increase to the Town’s Off-Street Variable Parking Rates and a modification to the Time Limitation Schedule (“Parking Schedule”) to limit parking times on weekdays and weekends on Municipal Lots; and

WHEREAS, the Town Commission finds that ratifying the increase to the parking rates and the amendment to the Parking Schedule at Municipal Lots will address parking issues and is in the best interest of the Town.

NOW, THEREFORE, THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA HEREBY RESOLVES AS FOLLOWS:

Section 1. Recitals. The above and foregoing recitals are true and correct and incorporated herein by reference.

Section 2. Ratification. The Town Commission hereby ratifies the following amendments to Off-Street Variable Parking Rates and Parking Schedule for Municipal Lots, effective August 1, 2022:

Increase to Off-Street Variable Parking Rates/Municipal Lots:

- a. Rate from 9:00 AM to 5:00 PM seven days a week shall be \$4.00 per hour.
- b. Rate for all other times (from 5:00 PM to 9:00 AM) seven days a week shall be

\$3.00 per hour.

Parking Schedule/Time Limitation:

- a. 6:00 AM to 3:00 PM, Monday to Friday: 3-hour maximum time limit, which is non-renewable.
- b. Friday 3:00 PM to Monday 6:00 AM: 3-hour maximum time limit, which is non-renewable.

Section 3. Authorization and Implementation. The Town Manager is hereby authorized and directed to take any and all such actions as are required to implement this Resolution.

Section 4. Effective Date. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED on this 12th day of July, 2022.

Motion By: Commissioner Landsman

Second By: Vice Mayor Rose

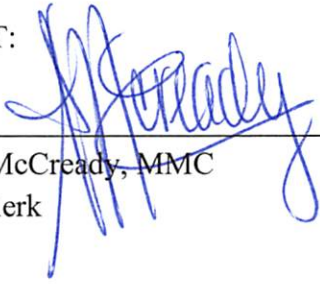
FINAL VOTE ON ADOPTION:

Commissioner Fred Landsman	<u>Yes</u>
Commissioner Marianne Meisheid	<u>Yes</u>
Commissioner Nelly Velasquez	<u>Absent</u>
Vice Mayor Jeff Rose	<u>Yes</u>
Mayor Shlomo Danzinger	<u>Yes</u>



Shlomo Danzinger, Mayor

ATTEST:



Sandra McCready, MMC
Town Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:



Weiss Serota Helfman Cole & Bierman, P.L.
Town Attorney



**Town of Surfside
Regular Town Commission Meeting
April 9, 2024**

DISCUSSION ITEM MEMORANDUM

Agenda #: 9H.

Date: April 9, 2024

From: Mayor Charles W, Burkett

Subject: Industrial Use of Single Family Homes in the Residential District

Background/Analysis: – At the March 26, 2024 Town Commission Workshop, the Town Commission requested this item to be added as a discussion item to the April 2024 Town Commission Agenda.

Sec. 34-66. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Garbage means every refuse accumulation of animal, fruit or vegetable matter that attends the preparation, use, cooking and dealing in, or storage of meats, fish, fowl, fruit or vegetables, and any other matter, of any nature whatsoever, which is subject to decay, putrefaction and the generation of noxious or offensive gases or odors, or which, during or after decay, may serve as breeding or feeding material for flies or other germ-carrying insects.

Industrial wastes means debris and wastes accumulated from land clearing, excavating, building, rebuilding and altering of buildings, structures, roads, streets, sidewalks, or parkways; and any waste materials which, because of their volume or nature, do not lend themselves to collection and disposal commingled with ordinary garbage and trash.

Trash means refuse accumulations of paper, excelsior, rags, or wooden or paper boxes or containers, sweepings, and all other accumulations of a nature other than garbage, which are usual to housekeeping and to the operation of stores, offices, and other business places; and any bottles, cans or other containers, which, due to their ability to retain water, may serve as breeding places for mosquitoes or other waterbreeding insects. "Trash" shall not include "industrial wastes," as defined in this section.

(Code 1960, § 9-1)

Cross reference(s)—Definitions generally, § 1-2.

Sec. 34-68. Assessment of cost.

The actual cost to the town, including administrative and code enforcement work, to clear and improve any property in accordance with the provisions of this article shall be assessed against such property. All charges becoming due and payable under this article constitute, and are hereby imposed as, liens against the real property, equal in rank and dignity with the ad valorem taxes of the town. Such liens shall be superior in rank and dignity to other liens, encumbrances, titles and claims in, to or against the real property involved. Nothing contained in this article, however, shall be construed as an exclusive remedy or in lieu of any fine or imprisonment of the person found guilty of a violation of the provisions of this article.

(Code 1960, §§ 9-14, 9-18, 9-19(b))

Sec. 34-67. Penalty for violation.

Any person violating any of the provisions of this article, upon conviction thereof, shall be punished as provided in section 1-8.

(Code 1960, § 9-22)

Sec. 34-69. Unsightly accumulations on improved property.

- (a) It shall be unlawful for any person within the town or for the owner of any improved property within the town to accumulate or permit to be accumulated, upon public or private property within the town, any unsightly or insanitary accumulation of garbage, trash, stones, rock, lumber, building materials, crates, bottles or debris.
- (b) It shall be the duty of the owner or occupant of every improved lot, within five days after notice, to remove or cause such unsightly accumulations as specified in subsection (a) of this section to be removed, in default of which it shall be lawful for such accumulation of debris to be removed as provided by subsection (c) of this section.
- (c) If any owner or occupant of improved property in the town shall allow to accumulate thereon any unsightly or unhealthful debris, it shall be lawful for the town manager or such persons as he may employ to enter upon such property and to clean and remove from such lot any such accumulation.

(Code 1960, §§ 9-11—9-13)

Sec. 34-70. Vegetation.

- (a) It is hereby declared and determined to be contrary to the public welfare, safety and property of the people of the town and, therefore, unlawful and in violation of the provisions of this Code, for any person to permit property owned or occupied by him to be so neglected and uncared for that there is a resulting excessive growth of grass, weeds, shrubs or other vegetation.
- (b) Following a determination by the town manager that any property in the town is so neglected or uncared for as to constitute prima facie evidence of a violation of the provisions of subsection (a) of this section, the town manager is authorized and directed to serve notice in writing upon the property owner or owners, or by posting such a notice upon the property itself in the event that the names and addresses of such owners are unknown to him, that a violation of such section exists and requiring such property owner to correct the condition constituting a violation within five days from the date of such a notice.
- (c) If the owner of such property shall, following the service of notice as provided in subsection (b) of this section, fail or refuse to correct the condition complained of, then and in such an event the town manager is empowered and authorized to cause such condition to be corrected. For such purpose, the town manager or such persons as he may employ may enter upon such property and cut, clean and remove from such property any accumulation or heavy growth of grass, weeds, shrubs or other vegetation.

(Code 1960, §§ 9-15—9-17)

Cross reference(s)—Vegetation, ch. 82.

Sec. 34-71. Vacant lots.

- (a) It is hereby determined that vacant lots per se generate excessive growth of grass, weeds, shrubs and other vegetation, contrary to the public welfare, safety and property of the people of the town and, therefore, are unlawful, and in violation of the provisions of this Code. It is, therefore, declared that the town manager, in the enforcement of the provisions of this article and in discharging such duties, is hereby authorized and directed to employ necessary personnel and equipment and to enter upon such property and cut, clean and remove from such property any accumulation or heavy growth of grass, weeds, shrubs, or other vegetation.
- (b) In order to defray the cost of clearing such vacant property, there is hereby levied and assessed against each and every vacant lot in the town, upon which the owner thereof may allow to accumulate excessive or heavy growth of grass, weeds, shrubs or other vegetation, an administrative fee, as provided for in the schedule of fines adopted by resolution, per cutting, cleaning or removal, as set forth in subsection (a) of this section, per time the town provides such maintenance, in addition to the actual costs incurred for said maintenance.

(Code 1960, § 9-19; Ord. No. 1621, § 2, 6-10-14)



**Town of Surfside
Regular Town Commission Meeting
April 9, 2024**

DISCUSSION ITEM MEMORANDUM

Agenda #: 9I.

Date: April 9, 2024

From: Mayor Charles W. Burkett

Subject: Discussion on the Planning Department, Planning Approval Process and Planning and Zoning Board

Background/Analysis: – At the March 26, 2024 Town Commission Workshop, the Town Commission requested this item to be added as a discussion item to the April 2024 Town Commission Agenda.



**Town of Surfside
Regular Town Commission Meeting
April 9, 2024**

DISCUSSION ITEM MEMORANDUM

Agenda #: 9J.

Date: April 9, 2024

From: Vice Mayor Tina Paul

Subject: Community Center Concession

Background/Analysis: – At the March 26, 2024 Town Commission Workshop, the Town Commission requested this item to be added as a discussion item to the April 2024 Town Commission Agenda.



**Town of Surfside
Regular Town Commission Meeting
April 9, 2024**

DISCUSSION ITEM MEMORANDUM

Agenda #: 9K.

Date: April 9, 2024

From: Vice Mayor Tina Paul

Subject: Reverse Resolution No. 2023-Z-3209 Site Plan Approval of 8777 Collins Avenue

Background/Analysis: – At the March 26, 2024 Town Commission Workshop, the Town Commission requested this item to be added as a discussion item to the April 2024 Town Commission Agenda.



**Town of Surfside
Regular Town Commission Meeting
April 9, 2024**

DISCUSSION ITEM MEMORANDUM

Agenda #: 9L.

Date: April 9, 2024

From: Vice Mayor Tina Paul

Subject: Discussion regarding Historic Structures

Background/Analysis: – At the March 26, 2024 Town Commission Workshop, the Town Commission requested this item to be added as a discussion item to the April 2024 Town Commission Agenda.



**Town of Surfside
Regular Town Commission Meeting
April 9, 2024**

DISCUSSION ITEM MEMORANDUM

Agenda #: 9M.

Date: April 9, 2024

From: Vice Mayor Tina Paul

Subject: Plans for the 3rd Anniversary of the Champlain Towers South Collapse and Memorial Design

Background/Analysis: – At the March 26, 2024 Town Commission Workshop, the Town Commission requested this item to be added as a discussion item to the April 2024 Town Commission Agenda.



**Town of Surfside
Regular Town Commission Meeting
April 9, 2024**

DISCUSSION ITEM MEMORANDUM

Agenda #: 9N.

Date: April 9, 2024

From: Commissioner Ruben A. Coto

Subject: **Police Enforcement and Presence throughout Town**

Background/Analysis: – At the March 26, 2024 Town Commission Workshop, the Town Commission requested this item to be added as a discussion item to the April 2024 Town Commission Agenda.



**Town of Surfside
Regular Town Commission Meeting
April 9, 2024**

DISCUSSION ITEM MEMORANDUM

Agenda #: 90.

Date: April 9, 2024

From: Commissioner Nelly Velasquez

Subject: Discuss Ordinance Changing the Mixed Use for Religious Exemptions



**Town of Surfside
Regular Town Commission Meeting
April 9, 2024**

DISCUSSION ITEM MEMORANDUM

Agenda #: 9P.

Date: April 9, 2024

From: Commissioner Ruben A. Coto

Subject: Discussion on Lot Splitting and Lot Coverage

Background/Analysis: – At the March 26, 2024 Town Commission Workshop, the Town Commission requested this item to be added as a discussion item to the April 2024 Town Commission Agenda.



**Town of Surfside
Regular Town Commission Meeting
April 9, 2024**

DISCUSSION ITEM MEMORANDUM

Agenda #: 9Q.

Date: April 9, 2024

From: Commissioner Ruben A. Coto

Subject: Dock Sizes

Background/Analysis: – At the March 26, 2024 Town Commission Workshop, the Town Commission requested this item to be added as a discussion item to the April 2024 Town Commission Agenda.