

RESOLUTION NO. 2018- 2510

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA APPROVING A SERVICE CONTRACT WITH POSTALOGIC, LLC AND AN EQUIPMENT LEASE AGREEMENT WITH WELLS FARGO VENDOR FINANCIAL SERVICES, LLC FOR MAIL PROCESSING EQUIPMENT; PROVIDING FOR AUTHORIZATION AND IMPLEMENTATION OF THE AGREEMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Surfside (“Town”) wishes to upgrade its United States Postal Service mail processing equipment to a digital system (“Equipment”) serviced by Postallogic, LLC (“Postallogic”) and leased by Wells Fargo Vendor Financial Services, LLC (“Wells Fargo”); and

**WHEREAS**, Postallogic has agreed to provide service on the Equipment, pursuant to the Service Contract as attached hereto as Exhibit “A” (“Service Contract”); and

**WHEREAS**, Wells Fargo has financed the Equipment and has agreed to provide the Equipment based on the terms and pricing set forth in the Lease Agreement attached hereto as Exhibit “B” (“Equipment Lease”); and

**WHEREAS**, the Town Commission finds that the acquisition of the Equipment is necessary and is in the best interest and welfare of the Town and wishes to approve the Service Contract and the Equipment Lease, in substantially the forms attached hereto as Exhibit “A” and Exhibit “B” respectively.

**NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AS FOLLOWS:**

**Section 1. Recitals.** That the above and foregoing recitals are true and correct and are hereby incorporated by reference.

**Section 2. Approval and Authorization.** The Service Contract between the Town and Postallogic, substantially in the form attached hereto as Exhibit “A,” is hereby approved. The Equipment Lease between the Town and Wells Fargo, substantially in the form attached hereto as Exhibit “B,” is hereby approved. The Town Commission authorizes the Town Manager to execute the Service Contract and Equipment Lease on behalf of the Town, together with such non-substantive changes as may be approved by the Town Manager and Town Attorney for legal sufficiency.

**Section 3. Implementation.** The Town Manager is authorized to take all action necessary to implement the purposes of this Resolution and the Service Contract and Equipment Lease.


**Section 4. Effective Date.** This Resolution will become effective upon adoption.

**PASSED AND ADOPTED** this 12th day of June, 2018.

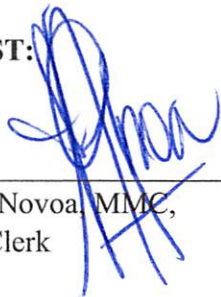
Motion by Commissioner Karukin.  
Second by Vice Mayor Gielchinsky.

**FINAL VOTE ON ADOPTION**

Commissioner Barry Cohen	Absent
Commissioner Michael Karukin	yes
Commissioner Tina Paul	yes
Vice Mayor Daniel Gielchinsky	yes
Mayor Daniel Dietch	yes

  
\_\_\_\_\_  
Daniel Dietch, Mayor

ATTEST:

  
\_\_\_\_\_  
Sandra Novoa, MMC,  
Town Clerk

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY FOR THE TOWN OF SURFSIDE ONLY:**

  
\_\_\_\_\_  
Weiss Serota Helfman Cole & Bierman, P.L.  
Town Attorney



Lease Purchase Agreement # \_\_\_\_\_

EQUIPMENT		
Equipment MFG Model & Description	Serial Number	Accessories
PostBase Semi-automatic sealer & WiFi	_____	_____
<input type="checkbox"/> See attached schedule for additional Equipment / Accessories		
Billing Address: <u>9293 HARDING AVE, SURFSIDE, FL 33154</u>		
Equipment Location: _____		
SUPPLIER	TRANSACTION TERMS	
Postallogic, LLC 2077 N Powerline Rd Pompano Beach, FL 33069	Purchase Option: \$1.00      Lease Rate %: _____ (Must complete for AR, GA, MD, NH, NJ, NM, TX, WI) Lease Rate Factor: <u>.022</u> (Must complete for all other states) Lease Payment: \$ <u>125</u> (plus applicable taxes)      Term: <u>63</u> (months) Billing Period: <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annually <input type="checkbox"/> Annually (Monthly if not checked) The following additional payments are due on the date this Lease is signed by you: Advance Payment: \$ _____ (plus applicable taxes) Applied to: <input type="checkbox"/> First <input type="checkbox"/> Last Document Fee: \$75.00 (included on first invoice)	

YOU HAVE SELECTED THE EQUIPMENT. THE SUPPLIER AND ITS REPRESENTATIVES ARE NOT AGENTS OF ANY ASSIGNEE OF LESSOR AND ARE NOT AUTHORIZED TO MODIFY THE TERMS OF THIS LEASE. YOU ARE AWARE OF THE NAME OF THE MANUFACTURER OF EACH ITEM OF EQUIPMENT AND YOU WILL CONTACT EACH MANUFACTURER FOR A DESCRIPTION OF YOUR WARRANTY RIGHTS. WE MAKE NO WARRANTIES TO YOU, EXPRESS OR IMPLIED, AS TO THE MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, SUITABILITY OR OTHERWISE. WE PROVIDE THE EQUIPMENT TO YOU AS-IS. YOU AGREE TO USE THE EQUIPMENT ONLY IN THE LAWFUL CONDUCT OF YOUR BUSINESS, AND NOT FOR PERSONAL, HOUSEHOLD OR FAMILY PURPOSES.

WE SHALL NOT BE LIABLE FOR CONSEQUENTIAL OR SPECIAL DAMAGES. WE MAKE NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO THE LEGAL, TAX OR ACCOUNTING TREATMENT OF THIS LEASE AND YOU ACKNOWLEDGE THAT WE ARE AN INDEPENDENT CONTRACTOR AND NOT A FIDUCIARY OF LESSEE. YOU WILL OBTAIN YOUR OWN LEGAL, TAX AND ACCOUNTING ADVICE RELATED TO THIS LEASE AND WILL MAKE YOUR OWN DETERMINATION OF THE PROPER LEASE TERM FOR ACCOUNTING PURPOSES.

EXCEPT TO THE EXTENT PROVIDED IN SECTION 2, YOUR PAYMENT OBLIGATIONS ARE ABSOLUTE AND UNCONDITIONAL AND ARE NOT SUBJECT TO CANCELLATION, REDUCTION OR SETOFF FOR ANY REASON WHATSOEVER. BOTH PARTIES AGREE TO WAIVE ALL RIGHTS TO A JURY TRIAL. THIS LEASE SHALL BE DEEMED FULLY EXECUTED AND PERFORMED IN THE STATE OF LESSEE'S PRINCIPAL PLACE OF BUSINESS AND SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH SUCH LAWS. TO HELP THE GOVERNMENT FIGHT THE FUNDING OF TERRORISM AND MONEY LAUNDERING ACTIVITIES, FEDERAL LAW REQUIRES ALL FINANCIAL INSTITUTIONS TO OBTAIN, VERIFY AND RECORD INFORMATION THAT IDENTIFIES EACH PERSON WHO OPENS AN ACCOUNT. WHAT THIS MEANS TO YOU: WHEN YOU OPEN AN ACCOUNT, WE WILL ASK FOR YOUR NAME, ADDRESS AND OTHER INFORMATION THAT WILL ALLOW US TO IDENTIFY YOU. WE MAY ALSO ASK TO SEE IDENTIFYING DOCUMENTS.

BY SIGNING THIS LEASE, YOU ACKNOWLEDGE RECEIPT OF PAGES 1 AND 2 OF THIS LEASE, AND AGREE TO THE TERMS ON PAGES 1 AND 2. ORAL AGREEMENTS OR COMMITMENTS TO LOAN MONEY, EXTEND CREDIT OR TO FORBEAR FROM ENFORCING REPAYMENT OF A DEBT INCLUDING PROMISES TO EXTEND OR RENEW SUCH DEBT ARE NOT ENFORCEABLE. TO PROTECT YOU AND US FROM MISUNDERSTANDING OR DISAPPOINTMENT, ANY AGREEMENTS WE REACH COVERING SUCH MATTERS ARE CONTAINED IN THIS WRITING, WHICH IS THE COMPLETE AND EXCLUSIVE STATEMENT OF THE AGREEMENT BETWEEN US, EXCEPT AS WE MAY LATER AGREE IN WRITING TO MODIFY IT.

TERMS AND CONDITIONS

1. **COMMENCEMENT OF LEASE.** Commencement of this Lease and acceptance of the Equipment shall occur upon delivery of the Equipment to you ("Commencement Date"). To the extent that the Equipment includes intangible property or associated services such as periodic software licenses and prepaid database subscription rights, such intangible property shall be referred to as "Software". You understand and agree that we have no right, title or interest in the Software and you will comply throughout the Term of this Lease with any license and/or other agreement ("Software License") entered into with the supplier of the Software ("Software Supplier"). You are responsible for entering into any Software License with the Software Supplier no later than the Commencement Date of this Lease. You agree to inspect the Equipment upon delivery and verify by telephone or in writing such information as we may require. If you signed a purchase order or similar agreement for the purchase of the Equipment, by signing this Lease you assign to us all of your rights, but none of your obligations under it. All attachments, accessories, replacements, replacement parts, substitutions, additions and repairs to the Equipment shall form part of the Equipment under this Lease.

2. **LEASE PAYMENTS.** You agree to remit to us the Lease Payment and all other sums when due and payable each Billing Period at the address we provide to you from time to time. You agree that you will remit payments to us in the form of company checks (or personal checks in the case of sole proprietorships), direct debit or wires only. You also agree cash and cash equivalents are not acceptable forms of payment for this Lease and that you will not remit such forms of payment to us. Payment in any other form may delay processing or be returned to you. Furthermore, only you or your authorized agent as approved by us will remit payments to us. Lease Payments will include any freight, delivery, installation and other expenses we finance on your behalf at your request. Lease Payments are due whether or not you receive an invoice. You authorize us to adjust the Lease Payments by not more than 15% to reflect any reconfiguration of the Equipment or adjustments to reflect applicable sales taxes or the cost of the Equipment by the manufacturer and/or Supplier.

**NON-APPROPRIATION OF FUNDS.** You intend to remit to us all Lease Payments and other payments for the full Term if funds are legally available. In the event you are not granted an appropriation of funds at any time during the Term for the Equipment or for equipment which is functionally similar to the Equipment and operating funds are not otherwise available to you to pay Lease Payments and other payments due and to become due under this Lease, and there is no other legal procedure or available funds by or with which payment can be made to us, and the non-appropriation did not result from an act or omission by you, you shall have the right to return the Equipment in accordance with Section 12 of this Lease and terminate this Lease on the last day of the fiscal period for which appropriations were received without penalty or expense to you, except as to the portion of the Lease Payments for which funds shall have been appropriated and budgeted. At least thirty (30) days prior to the end of your fiscal period, your chief executive officer (or legal counsel) shall certify in writing that: (a) funds have not been appropriated for the fiscal period; (b) such non-appropriation did not result from any act or failure to act by you; and (c) you have exhausted all funds legally available to pay Lease Payments. If you terminate this Lease because of a non-appropriation of funds, you may not purchase, lease or rent, during the subsequent fiscal period, equipment performing the same functions as, or functions taking the place of, those performed by the Equipment provided, however, that these restrictions shall not be applicable if or to the extent that the application of these restrictions would affect the validity of this Lease. This Section 2 shall not permit you to terminate this Lease in order to acquire any other Equipment or to allocate funds directly or indirectly to perform essentially the application for which the Equipment is intended.

3. **LEASE CHARGES.** You agree to: (a) pay all costs and expenses associated with the use, maintenance, servicing, repair or replacement of the Equipment; (b) pay all fees, assessments, taxes and charges governmentally imposed upon Lessor's purchase, ownership, possession, leasing, renting, operation, control or use of the Equipment and to pay all premiums and other costs of insuring the Equipment; (c) reimburse us for all costs and expenses incurred in enforcing this Lease; and (d) pay all other costs and expenses for which you are obligated under this Lease (the amounts set forth in clause (a) through (d) being collectively referred to as "Lease Charges"). For U.S. federal income tax purposes, the parties hereto agree that it is their mutual intention that you shall be considered the owner of the Equipment and we shall in no event be liable to you if you fail to secure any U.S. federal income tax benefits available to the owner of the Equipment. We may take on your behalf any action required under this Lease which you fail to take, and upon receipt of our invoice you will promptly pay our costs (including insurance premiums and other payments to affiliates), plus reasonable processing fees. Restrictive endorsements on checks you send to us will not reduce your obligations to us. We may charge you a return check or non-sufficient funds charge of \$25 for any check which is returned by the bank for any reason (not to exceed the maximum amount permitted by law).

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LESSOR ("We", "Us")	LESSEE ("You")
<b>Postallogic, LLC</b>  By: X _____ Name: _____ Title: _____ Date: _____	<b>SURFSIDE, TOWN OF</b> (Lessee Full Legal Name)  By: X _____ Name: _____ Title: _____ Date: _____ Federal Tax ID <b>59-6000434</b>

**AMENDMENT TO LEASE PURCHASE AGREEMENT**

**THIS AMENDMENT TO LEASE PURCHASE AGREEMENT** is by and between **SURFSIDE TOWN OF**, as Lessee, and **POSTALOGIC, LLC**, as Lessor.

**BACKGROUND**

A. By that certain Lease Purchase Agreement, # **9681738-001**, dated \_\_\_\_\_, **20**\_\_\_\_, by and between Lessor and Lessee, Lessor has agreed to extend financing to Lessee upon and subject to the terms and conditions set forth in the Lease Purchase Agreement ("Lease").

B. Lessor and Lessee desire to amend the terms and conditions of the Lease, upon and subject to the terms and conditions of this Amendment.

C. All capitalized terms not otherwise defined herein will have the meanings set forth in the Lease.

**NOW, THEREFORE**, in consideration of good and valuable consideration, the parties intending to be legally bound agree as follows:

**1. EFFECT OF HANDWRITTEN CHANGES.** The Parties to the Lease acknowledge and agree that none of the hand-written (or typed, as the case may be) additions or deletions to the text of the terms and conditions of the Lease shall be enforceable. Each of the provisions in the Lease, as originally pre-printed on the front and/or back (or Pages 1 and/or 2) of the Lease, shall remain in full force and effect, except to the extent expressly set forth herein.

**2.** The third sentence in the third paragraph in bold, which is located on the front (or page 1) of the Lease, shall be amended to read as follows:

**"THIS LEASE SHALL BE GOVERNED BY THE LAWS OF FLORIDA AND DEEMED FULLY EXECUTED AND PERFORMED IN THE STATE OF FLORIDA."**

**3. LEASE PAYMENTS.** The eighth sentence of Section 2 of the Lease, which reads as follows, shall be deleted in its entirety:

**"You authorize us to adjust the Lease Payments by not more than 15% to reflect any reconfiguration of the Equipment or adjustments to reflect applicable sales taxes or the cost of the Equipment by the manufacturer and/or Supplier."**

**4. EFFECTIVE DATE.** This Amendment is executed to be effective the same day as the Lease, and is incorporated into and made a part of the Lease.

**5. EFFECT OF AMENDMENT.** All terms and conditions of the Lease not expressly modified hereby remain in full force and are hereby ratified by the parties.

**IN WITNESS WHEREOF**, the duly authorized representatives of the parties have executed this Amendment on the dates set forth below but effective as of the effective date of the Lease, as set forth above.

**SURFSIDE TOWN OF**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date of Execution: \_\_\_\_\_

**POSTALOGIC, LLC**

By: 

Name: JD SIEBER

Title: VP

Date of Execution: 6/5/18





# ORDER AGREEMENT

Taken By: \_\_\_\_\_ Rep ID#: \_\_\_\_\_

Order Date: \_\_\_\_\_ Customer PO: \_\_\_\_\_

**Customer Information:**     Current Customer     New Customer     New Location

Ship-to: [ ][ ][ ][ ][ ][ ]

Bill-to: [ ][ ][ ][ ][ ][ ]

TOWN OF SURFSIDE  
9293 HARDING AVE  
SURFSIDE, FL 33154

Tax ID #: 59-6000434

Contact: MAYTE GAMIOTE A

Attn: MARY CARTA Lily Arango

PH: 305-861-4863    FX: \_\_\_\_\_

PH: \_\_\_\_\_    FX: \_\_\_\_\_

Email: MGAMIOTE A@TOWNOFSURFSIDEFL.GOV

MARTA @ TOWNOFSURFSIDEFL.GOV

**Order Type:**     Purchase     Lease Co: \_\_\_\_\_     Rental     Demo

**Special Instructions:**    USPS UPGRADE FROM ANALOG TO DIGITAL & WIFI

QTY	PART NUMBER	DESCRIPTION	UNIT PRICE	EXT. PRICE
1		POSTBASE30 DIGITAL SEMI-AUTOMATIC MAIL SYSTEM		
1		5lb INTEGRATED SCALE		
1		NEW ENVELOPE SEALER/MOISTENER		
1		200 ACCOUNTS		
		INCLUDES:		
		DELIVERY, INSTALLATION AND TRAINING		
		DIGIAL USPS RATE UPDATES		
		POSTAGE RESETS W/ MULTIPLE PAYMENT OPTIONS (CHECK, ON-LINE BILL PAY, CREDIT CARD)		
		PAY-OFF AND CANCELLATION OF CURRENT LEASE		
	**	OK TO ADD FULL MAINTENANCE (ALL CALLS, PARTS & LABOR)		
	***	IF CUSTOMER UPGRADES TO DIGITAL THE CURRENT MAINTENANCE BILLS WILL BE WAIVED OFF		
		SAME PRICE FOR NEW DIGITAL MACHINE BASE: \$125/MONTH		
		UPGRADE TO FULL MAINTENANCE \$52/MONTH		

Customer Name: \_\_\_\_\_  
(Please Print Name Clearly)  
 Signature: \_\_\_\_\_  
 Title: \_\_\_\_\_ Date: \_\_\_\_\_

Subtotal \_\_\_\_\_  
 Shipping/Handling \_\_\_\_\_  
 Tax \_\_\_\_\_  
**Total** \_\_\_\_\_



# SERVICE CONTRACT

Ver. 5/2016 page 2 of 2

Taken By: \_\_\_\_\_ Rep ID#: \_\_\_\_\_

Customer PO: \_\_\_\_\_

**Customer Ship To:**

TOWN OF SURFSIDE  
9293 HARDING AVE  
SURFSIDE, FL 33154

**Bill To:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact: MAYTE GAMIOTEA

Attn: \_\_\_\_\_

PH: 305-861-4863 FX: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: MGAMIOTEA@TOWNOFSURFSIDEFL.GOV

**Equipment:****Serial Number:**

POSTBASE30 DIGITAL SEMI-AUTOMATIC MAIL SYSTEM  
5LB INTEGRATED SCALE  
WIFI  
200 ACCOUNTS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Rate: INCLUDED

For Period: TERM

## Mailing Systems, Folder/Inserters, Software & mail processing Equipment Maintenance Agreement

**Terms and Conditions:**

1. Postallogic will perform all service calls and will replace, when necessary, any parts to ensure that you equipment functions at factory quality standards. This contract does not include consumable items, such as: ink cartridges, ribbons, meter tapes, ad plates, software, sponges, brushes, sealer plates, guide plates and print heads. It does not include downloading or adding postage. Updating your system due to a new location, or moving the system is not covered. Overhauls are not considered to be regular maintenance and are not covered by maintenance agreements. Comprehensive service will be performed during regular service calls.
2. It is understood that all service is to be performed during normal working hours and does not include weekends or holidays.
3. This contract does not cover damage by fire, lightning, flood, abuse, accident, or theft. Postallogic will not be held responsible for repairs made necessary due to misuse, abuse, neglect, vandalism, or service performed by personnel other than those of Postallogic. Original & genuine manufacture's ink must be used in postal machines.
4. Postallogic will not be held responsible for delays or inability to provide service caused, directly or indirectly, by strikes, accidents, embargoes, acts of God, or any other event beyond its control.
5. This Contract is payable upon receipt. It is not transferable to a third party or refundable. Postallogic reserves the right to withhold service if the customer's account is delinquent.
6. If order is placed for a customer and then refuses delivery, there will be a 20% restocking fee charged.
7. Customers that go beyond recommended usage for a given product design may incur additional service charges.

\* **Depot Service/Replacement.** Includes unlimited phone support. Repair is through replacement. No on-site repair will be provided. Please sign \_\_\_\_\_

BY: \_\_\_\_\_  
[POSTALOGIC REPRESENTATIVE SIGNATURE]

BY: \_\_\_\_\_  
[CUSTOMER SIGNATURE]

TD SIEBER  
\_\_\_\_\_  
[Please Print Name Clearly]

\_\_\_\_\_  
\_\_\_\_\_  
[Please Print Name Clearly]





# Customer Agreement

FP Mailing Solutions  
 140 N. Mitchell Ct, Ste 200  
 Addison, IL 60101-5629  
 Tel: (800) 341-6052  
 www.fp-usa.com

## CUSTOMER INFORMATION

Billing Address	
Customer: SAME	
Department:	
Street:	
City:	County:
State:	Zip:
Tel:	Fax:
E-mail:	
Contact Name:	
Deliver To: <input checked="" type="checkbox"/> Dealer <input type="checkbox"/> Customer <input type="checkbox"/> Fulfilled from Dealer Inventory	
<input type="checkbox"/> Existing Customers Only: check box if Billing Address has changed.	

Shipping & Installation Address (if different than Billing)	
Customer: TOWN OF SURFSIDE	
Department:	
Street: 9293 HARDING AVE	
City: SURFSIDE	County: DADE
State: FL	Zip: 33154
Tel: 305-861-4863	Fax:
E-mail: MGAMIOTEA@TOWNOFSURFSIDEFL.ORG	
Contact Name: MAYTE GAMIOTEA	
Mailing Address: <input checked="" type="checkbox"/> Same as Billing	
<input type="checkbox"/> Existing Customers Only: check box if Shipping & Install Address has changed.	

## RENTAL INFORMATION

Quantity	Item #	Item Description	Monthly Rate	Rental Billing Delivery (select one)
1	P100C/PBASE	PostBase 30 Meter/Base	included	<input type="checkbox"/> Electronic Billing
1	POSTBASE30A	PostBase 30 Attribute Package	included	<input checked="" type="checkbox"/> Paper Billing
1	PCOLORBLK (BLACK)	PostBase Color	included	Rental Billing Frequency (select one)
1	UNL	Unlimited Resets	included	<input type="checkbox"/> Annual Billing
1	RGPOST	PostBase RateGuard	included	<input type="checkbox"/> Semi-Annual
1	PMAINT	PostBase Maintenance	included	<input checked="" type="checkbox"/> Quarterly Billing
		1st 3 months	FREE	Note: If a payment option is not selected, FP will default to Quarterly Paper Billing.
Term of Contract: <u>63</u> months		Total Monthly Payment	\$52.00	

Terms and Conditions: By signing below, I hereby acknowledge and agree that FP's standard shipping rates and the additional terms and conditions available on the FP website at [www.fp-usa.com/terms-conditions](http://www.fp-usa.com/terms-conditions) are applicable to, and incorporated by reference into, this agreement. (If you do not have access to the internet, please contact FP directly at 800.341.6052 and we will provide you with a copy for your records.)

## CUSTOMER ACCEPTANCE (please complete all fields)

Customer Acceptance of Terms		Dealer Information	
Print Name of Authorized Representative: _____		Dealer Name: POSTALOGIC	Dealer #: 8690
Tel: _____		Address: MIAMI, FT LAUDERDALE, WEST PALM	
Tax ID: 59-6000434	State: FL	Tel: 305-654-3344	Fax: _____
Authorized Signature: <u>X</u> _____		Sales Representative Name: _____	
Date: _____		Sales Representative: <u>X</u>	Date: _____

## DEALER & INTERNAL USE ONLY

<input type="checkbox"/> New Customer	<input type="checkbox"/> Lease Company: _____	Promo Code: _____
<input type="checkbox"/> Existing Customer Name Change	<input type="checkbox"/> Major Account: _____	Package Code: P30A
<input checked="" type="checkbox"/> Upgrade From: ANALOG DM300	<input type="checkbox"/> GSA Contract No.: _____	<input type="checkbox"/> Price or Terms Exception Approval (attach copy)
<input type="checkbox"/> Renewal (no change of equipment)	<input type="checkbox"/> State Contract No.: _____	Navision No.: _____
<input type="checkbox"/> Change of Ownership	Master Billing Acct. No.: _____	<input type="checkbox"/> USPS® Location: (letter must be attached)
Existing Account No.: _____	Master Postage Acct. No.: _____	<input type="checkbox"/> Tax-Exempt Certificate Attached



**Thinking Further**

2077 North Powerline Road, Suite 2, Pompano Beach, FL 33069  
tel 954.974.7410 | fax 954.974.2737 | www.postalogicmailing.com

## Customer Check Request

As part of an order agreement between Postallogic and the

Company: SURFSIDE, TOWN OF, Postallogic agrees to give the

Customer a check in the amount of \$ 3,000.00, which represents a payment

for: remaining balance on current lease #87419845208

Postallogic will make the Check payable to: Pitney Bowes Global Financial

This payment constitutes only part of an agreement between Postallogic and the Company listed above. The remainder of the agreement is represented on a separate order form and all terms and conditions of the total agreement will be found on that order form.

Customer:

Signature: [Redacted] Date: [Redacted]

Printed Name: [Redacted] Title: [Redacted]

Postallogic:

Signature: TD SIEBER Date: 6/5/18

Printed Name: TD SIEBER Title: VP