

RESOLUTION NO. 2019- 2573

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA APPROVING WORK AUTHORIZATION NO. 113 WITH CALVIN GIORDANO & ASSOCIATES, INC. FOR RESILIENCY PLANNING SUPPORT; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE WORK AUTHORIZATION; AUTHORIZING THE TOWN MANAGER AND TOWN OFFICIALS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE WORK AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, pursuant to Section 287.055, Florida Statutes (“Consultants’ Competitive Negotiation Act), the Town of Surfside (“Town”) entered into a Continuing Professional Services Agreement (the “Agreement”) with Calvin Giordano & Associates, Inc. (“Consultant”) for professional general architectural, engineering, and surveying and mapping services on October 6, 2014; and

**WHEREAS**, in accordance with the provisions of the Agreement, Consultant and the Town have agreed to enter into Work Authorization No. 113 (“Work Authorization”) attached hereto as Exhibit “A”, authorizing the Consultant to provide resiliency planning support for the Town (“Services”), including a comprehensive review of past resiliency actions taken by the Town, an overview of climate change factors, future resiliency steps to be taken in an Action Plan, and review of other action plans and recommendations implemented; and

**WHEREAS**, the Work Authorization attached as Exhibit “A” provides for a scope of services detailing the Services to be provided by Consultant, as well as compensation for the Services in an amount not to exceed \$30, 541.72; and

**WHEREAS**, Consultant has agreed to provide the Services described in the Work Authorization to be entered into with the Town; and

**WHEREAS**, the Town Commission finds that approval of the Work Authorization between Consultant and the Town is in the best interest of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

**Section 1. Recitals.** The above recitals are true and correct and incorporated into this Resolution by this reference.

**Section 2. Approval of Work Authorization.** The Work Authorization of the Consultant to provide the Services attached hereto as Exhibit "A," as acceptable to the Town Manager and approved as to form and legality by the Town Attorney, is approved. The Town Manager is authorized to execute the Work Authorization attached hereto as Exhibit "A" on behalf of the Town.

**Section 3. Authorization of Town Officials.** The Town Manager and/or his designee are authorized to take all actions necessary to implement the terms and conditions of the Work Authorization.

**Section 4. Effective Date.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 12th day of March, 2019.

Motion By: Vice Mayor Gielchinsky

Second By: Mayor Dietch

**FINAL VOTE ON ADOPTION**

Commissioner Barry Cohen	<u>yes</u>
Commissioner Michael Karukin	<u>yes</u>
Commissioner Tina Paul	<u>no</u>
Vice Mayor Daniel Gielchinsky	<u>yes</u>
Mayor Daniel Dietch	<u>yes</u>

Attest   
\_\_\_\_\_

  
\_\_\_\_\_  
Daniel Dietch, Mayor



**Calvin, Giordano & Associates, Inc.**  
EXCEPTIONAL SOLUTIONS™

January 30, 2019

Mr. Guillermo Olmedillo  
Town Manager  
**TOWN OF SURFSIDE**  
9293 Harding Avenue  
Surfside, FL 33154

**RE: Work Authorization No. 113**  
**Resiliency Planning Support**  
**CGA Proposal No. 18-1124**

Dear Mr. Olmedillo,

Enclosed for your review and approval is Work Authorization No. 113 for Resiliency Planning Support.

The Scope of Services to be furnished under this Work Authorization includes Environmental as shown on the attached Work Authorization.

The Basis of Compensation is hourly based upon the established rates pursuant to the Professional Services Agreement between the Town and CGA, plus reimbursables, for a total not to exceed \$30,541.72.

Sincerely,

**CALVIN, GIORDANO & ASSOCIATES, INC.**

Chris Giordano  
Vice President

- Building Code Services
- Civil Engineering / Roadway & Highway Design
- Coastal Engineering
- Code Enforcement
- Construction Engineering & Inspection (CEI)
- Construction Services
- Data Technologies & Development
- Electrical Engineering
- Engineering
- Environmental Services
- Facilities Management
- Geographic Information Systems (GIS)
- Governmental Services
- Indoor Air Quality
- Landscape Architecture
- Planning
- Project Management
- Redevelopment & Urban Design
- Surveying & Mapping
- Traffic Engineering
- Transportation Planning
- Water / Utilities Engineering
- Website Development

1800 Eller Drive  
Suite 600  
Fort Lauderdale, FL  
33316  
954.921.7781 phone  
954.921.8807 fax

[www.cgasolutions.com](http://www.cgasolutions.com)

**TOWN OF SURFSIDE**  
**Resiliency Planning Support**

**PROJECT DESCRIPTION**

**1. SCOPE OF SERVICES**

Calvin, Giordano & Associates, Inc. will perform the following services based on our understanding of the project requirements:

**I. Professional Environmental Services**

- A. The Town has actively been working on resiliency concerns on an ongoing basis. However, to date, no cohesive plan or documentation of the Town's efforts or opportunities have been documented. In furtherance of community resiliency CGA will assist the Town with the following requested tasks:

1. Documentation and report preparation to include:

- Collating a brief synopsis of all past adaptation, mitigation and resiliency actions taken by the Town to date,
- An overview of the climate change factors challenging resiliency and a "Where we are now" statement.
- Future resiliency steps to include an 'Action Plan' identifying potential future steps that must be feasible, tangible options, with options relating to all functions including operations, codes, coordination and public outreach, and
- Review of Miami Beach actions and plans, Climate Compact recommendations, and Sol Smart designation requirements to aid in Action Plan options determinations.

2. Complete the Town Emissions Inventory committed to in the Mayors Climate Action Pledge, to include:

- Data Collection,
- Data entry and upload, and
- Coordination with staff and external agencies.

3. Meeting Attendance to include:

- Four (4) Sustainability Committee meetings,
- Four (4) Planning and Zoning Meetings,
- Three (3) Commission Meetings, and
- Five (5) coordination meetings with Town Staff.

2. BASIS OF COMPENSATION:

Hourly rates with an estimated fee of \$29,087.35 plus reimbursables at \$1,454.37 with a total not to exceed amount of \$30,541.72. Payments to be made monthly.

3. SUBMITTED

Submitted by:  \_\_\_\_\_  
Chris Giordano

Date: 1/30/19

4. APPROVAL

Approved by: \_\_\_\_\_  
Guillermo Olmedillo, Town  
Manager

Date: \_\_\_\_\_

**TOWN OF SURFSIDE  
WORK AUTHORIZATION ESTIMATE DATE**

**WORK AUTHORIZATION NO.** 113  
**PROJECT NAME** Resiliency Planning Support  
CGA Proposal No. 18-1124  
**DESCRIPTION** Resiliency Planning Support

<b>TITLE</b>	<b>RATE</b>	<b>HOURS/UNITS</b>	<b>COST</b>
Environmental Administrator	\$135.29	215	\$29,087.35
			<hr/>
			\$29,087.35

**SUB-CONSULTANTS** 

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**COST**

**LABOR SUBTOTAL** \$29,087.35  
**REIMBURSABLE SUBTOTAL** \$1,454.37  
**TOTAL** \$30,541.72

Reviewed by: \_\_\_\_\_  
Guillermo Olmedillo, Town Manager



Sandra Novoa, MMC  
Town Clerk

Approved as to Form and Legal Sufficiency:

A handwritten signature in blue ink, appearing to read "L. Wang", is written over a horizontal line.

Weiss Serota Helfman Cole & Bierman, P.L.  
Town Attorney