



Town of Surfside
Planning and Zoning Board Meeting
AGENDA
Thursday, January 26, 2023
6:00 PM
Town Commission Chambers

Rule 7.05 Decorum. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the commission shall be barred from further appearance before the commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the commission members present. No clapping, applauding, heckling or verbal outbursts in support or opposition to a speaker or his or her remarks shall be permitted. Signs or placards may be disallowed in the commission chamber by the presiding officer. Persons exiting the commission chambers shall do so quietly.

Rule 6.06 (a)3 Agenda. The good and welfare portion of the agenda set for 8:15 p.m. shall be restricted to discussion on subjects not already specifically scheduled on the agenda for discussion and debate. In no event shall this portion of the agenda be allotted more than 45 minutes with each speaker to be given no more than three minutes, unless by vote of a majority of the members of the commission present, it is agreed to extend the time frames. Likewise, commission members shall be restricted to speaking three minutes each unless an extension is granted in the same manner as set forth in the prior sentence.

Any person who received compensation, remuneration or expenses for conducting lobbying activities is required to register as a lobbyist with the Town Clerk prior to engaging in lobbying activities per Town Code Sec. 2-235. "Lobbyist" specifically includes the principal, as defined in this section, as well as any agent, officer or employee of a principal, regardless of whether such lobbying activities fall within the normal scope of employment of such agent, officer or employee. The term "lobbyist" specifically excludes any person who only appears as a representative of a not-for-profit community-based organization for the purpose of requesting a grant without special compensation or reimbursement for the appearance; and any person who only appears as a representative of a neighborhood, homeowners or condominium association without compensation for the appearance, whether direct or indirect or contingent, to express support of or opposition to any item.

Per Miami Dade County Fire Marshal, the Commission Chambers has a maximum capacity of 99 people. Once this capacity has been reached, people will be asked to watch the meeting from the first floor.

1. **Call to Order/Roll Call**
2. **Town Commission Liaison Report**
3. **Approval of Minutes**
 - 3.A **December 15, 2022 Planning and Zoning Board Meeting Minutes** - Deputy Town Clerk Evelyn Herbello
[12-15-2022 Planning and Zoning Board Meeting Minutes.pdf](#)
4. **Ordinances**
 - 4.A **Planning and Zoning Ordinance Change - Single Curb Cut width expansion on lots less than 100 feet in width** - Town Attorney Tony Recio

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING THE TOWN OF SURFSIDE CODE OF ORDINANCES BY AMENDING SECTION 90.61.1(c) OF ARTICLE V. – DESIGN STANDARDS OF CHAPTER 90 OF THE TOWN CODE OF ORDINANCES, TO MODIFY THE PERMITTED WIDTH OF CURB CUTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; AND PROVIDING FOR AN EFFECTIVE DATE.
[Exhibit A.DOCX](#)
[Ordinance-Curb Cuts-2nd Reading.DOCX](#)
5. **Applications**
 - 5.A **8834 Abbott Avenue - Driveway Gates** - Town Planner Judith Frankel
[8834 Abbott Avenue Front Yard Images.pdf](#)
[8834 Abbott Avenue Agenda Packet.pdf](#)
 - 5.B **9388 Abbott Avenue - Second Floor Addition** - Town Planner Judith Frankel
[9388 Abbott Avenue Table](#)
[9388 Abbott Avenue Agenda Packet.pdf](#)
 - 5.C **9417 Carlyle Avenue - Addition** - Judith Frankel, Town Planner
[9417 Carlyle Avenue - Attachment A - Image and Tables](#)
[9417 Carlyle Avenue Agenda Packet.pdf](#)
 - 5.D **9448 Abbott Avenue - Garage Conversion and Wall Openings Alteration** - Judith Frankel, Town Planner
[9448 Abbott Avenue Images and Tables.pdf](#)
[9448 Abbott Avenue Agenda Packet.pdf](#)
[9448 Abbott Avenue Survey](#)
6. **Next Meeting Date**
 - 6.A **Next Meeting: February 23, 2022 at 6:00 p.m.** - Deputy Town Clerk Evelyn Herbello
 - 6.B **Planning and Zoning Board Meeting Dates for 2023** - Deputy Town Clerk Evelyn

7. Discussion Items

- 7.A **Comprehensive Plan Update and Evaluation and Appraisal Report (EAR)** -
Town Planner Judith Frankel
[Appendix A: Town of Surfside Comprehensive Plan](#)
- 7.B **Use of Temporary Construction Fences for Front Yard Work** - Town Planner
Judith Frankel
- 7.C **Requirements for Planning and Zoning Board Applications** - Judith Frankel,
Town Planner
- 7.D **Applicability of Planning and Zoning Board Review** - Town Planner Judith
Frankel
- 7.E **Accessory Structures in the H30A Zoning District** - Judith Frankel, Town
Planner
[H30A Rear Yard Flooding November 2022](#)
- 7.F **Design Guidelines: The Impact of Decorative Elements on the Massing of a
Structure** - Town Planner Judith Frankel
[9033 Dickens Ave - Arch plans reduced.pdf](#)
- 7.G **Design Guidelines: Design and Material Guidelines for Front Yard Fences and
Gates** - Town Planner Judith Frankel
[Appendix A Front Yard Fences.docx](#)
[Appendix B Front Yard Fence Permits Process](#)
[Appendix C Rear and Side Yard Fence Permits Process](#)
- 7.H **Synthetic Turf** - Town Planner Judith Frankel
[Ordinance No. 2020-1709 Synthetic Turf](#)

8. Adjournment

Respectfully submitted,

Hector R. Gomez
Acting Town Manager

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH
DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL
ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY
SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER
THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT www.townofsurfsidefl.gov.

TWO OR MORE MEMBERS OF THE TOWN COMMISSION AND/OR TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.