



Town of Surfside
Planning and Zoning Board Meeting
AGENDA
Thursday, February 29, 2024
6:00 PM
Town Commission Chambers

Rule 7.05 Decorum. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the commission shall be barred from further appearance before the commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the commission members present. No clapping, applauding, heckling or verbal outbursts in support or opposition to a speaker or his or her remarks shall be permitted. Signs or placards may be disallowed in the commission chamber by the presiding officer. Persons exiting the commission chambers shall do so quietly.

Rule 6.06 (a)3 Agenda. The good and welfare portion of the agenda set for 8:15 p.m. shall be restricted to discussion on subjects not already specifically scheduled on the agenda for discussion and debate. In no event shall this portion of the agenda be allotted more than 45 minutes with each speaker to be given no more than three minutes, unless by vote of a majority of the members of the commission present, it is agreed to extend the time frames. Likewise, commission members shall be restricted to speaking three minutes each unless an extension is granted in the same manner as set forth in the prior sentence.

Any person who received compensation, remuneration or expenses for conducting lobbying activities is required to register as a lobbyist with the Town Clerk prior to engaging in lobbying activities per Town Code Sec. 2-235. "Lobbyist" specifically includes the principal, as defined in this section, as well as any agent, officer or employee of a principal, regardless of whether such lobbying activities fall within the normal scope of employment of such agent, officer or employee. The term "lobbyist" specifically excludes any person who only appears as a representative of a not-for-profit community-based organization for the purpose of requesting a grant without special compensation or reimbursement for the appearance; and any person who only appears as a representative of a neighborhood, homeowners or condominium association without compensation for the appearance, whether direct or indirect or contingent, to express support of or opposition to any item.

Per Miami Dade County Fire Marshal, the Commission Chambers has a maximum capacity of 99 people. Once this capacity has been reached, people will be asked to watch the meeting from the first floor.

1. **Call to Order/Roll Call**
2. **Town Commission Liaison Report**
3. **Approval of Minutes**
 - 3.A **January 18, 2024 Planning and Zoning Board Meeting Minutes** - Sandra N. McCready, Town Clerk
[January 18, 2024 Planning and Zoning Board Meeting Minutes.pdf](#)

4. **Applications**

- 4.A **8935 Froude Avenue - New Single-Family House** - Judith Frankel AICP, Town Planner
[8935 FROUDE AVE Plans Set](#)
[Attachment A: Images and Zoning Tables](#)
- 4.B **8841 Garland Avenue - Addition** - Judith Frankel AICP, Town Planner
[Attachment A: Images and Zoning Tables.pdf](#)
[8841 Garland Plans Packet.pdf](#)
- 4.C **9472 Byron Avenue - New Single-Family Home** - Judith Frankel AICP, Town Planner
[Attachment A: Images and Zoning Tables Application](#)
[9472 Byron Plans Set](#)
[9472 Byron Ave Landscape Plan](#)
- 4.D **9466 Harding Avenue - Wall Sign** - Judith Frankel AICP, Town Planner
[9466 Harding Plan Set](#)
[9466 Harding Survey](#)

5. **Ordinances**

- 5.A **Amending Section 90-74. - "Temporary Signs"** - Judith Frankel AICP, Town Planner

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING THE TOWN OF SURFSIDE CODE OF ORDINANCES BY AMENDING SECTION 90-74. – TEMPORARY SIGNS” TO REMOVE SUBSECTION (3) LIMITATION ON REAL ESTATE SIGNS PERTAINING TO COLOR AND LOGO; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

[Ord Amend Sec. 90-74 Temporary Real Estate Signs](#)

- 5.B **Roof Replacement Materials in the Single-Family Residential Area** - Judith Frankel AICP, Town Planner

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING THE TOWN OF SURFSIDE CODE OF ORDINANCES BY

AMENDING SECTION 14-31 – “REQUIRED ROOFING MATERIALS” AND SECTION 90-50.1 – “ARCHITECTURE” OF SECTION 90-50. – “ARCHITECTURE AND ROOF DECKS” TO CLARIFY REQUIREMENTS AND ALLOW RE-ROOFS AND REPLACEMENTS WITH THE SAME EXISTING MATERIAL WITHOUT DESIGN REVIEW APPROVAL BY THE PLANNING AND ZONING BOARD; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

[Ord Amend 14-31 and 90-50.1 of Code Re-Roof Replacement with Same Materials](#)

5.C Comprehensive Plan Update (Local Planning Agency Item) - Judith Frankel AICP, Town Planner

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING THE TOWN OF SURFSIDE COMPREHENSIVE PLAN BY ADOPTING THE EVALUATION AND APPRAISAL REVIEW (EAR) BASED COMPREHENSIVE PLAN AMENDMENTS; PROVIDING FOR INITIAL AND POST-ADOPTION TRANSMITTAL; PROVIDING FOR SEVERABILITY; INCLUSION IN THE COMPREHENSIVE PLAN; CONFLICTS; AND FOR AN EFFECTIVE DATE.

[Attachment A: 2018 Comprehensive Plan](#)

[Attachment B: Comp Plan EAR Update and Summary](#)

[Ordinance Amending Town Comp Plan Adopting EAR Amendments - P&Z](#)

[Exhibit A1: 1 Future Land Use](#)

[Exhibit A2: 3 Housing 2024](#)

[Exhibit A3: 4 Infrastructure Element 2024](#)

[Exhibit A4: Water Supply Work Plan 2024-Appendix to Infrastructure](#)

[Exhibit A5: 5 Coastal Management Element 2024](#)

[Exhibit A6: 7 Recreation and Open Space 2024](#)

[Exhibit A7: 9 Capital Improvements Element 2024](#)

[Exhibit A8: 11 Property Rights Elements 2024](#)

6. Next Meeting Date

7. Discussion Items

7.A Design Guidelines Update - Judith Frankel, AICP, Town Planner

8. Adjournment

Respectfully submitted,

Hector R. Gomez
Town Manager

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY

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SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT www.townofsufsidefl.gov.

TWO OR MORE MEMBERS OF THE TOWN COMMISSION AND/OR TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.