



**Town of Surfside
DESIGN REVIEW BOARD/
PLANNING & ZONING BOARD
MINUTES**

July 26, 2018 – 6:00 p.m.
Town Hall Commission Chambers –
9293 Harding Ave, 2nd Floor, Surfside, FL 33154

DESIGN REVIEW BOARD

1. Call to Order/Roll Call

Chair Lecour called the meeting to order at 6:00 p.m.

Recording Clerk Duval called the roll with the following members present: Chair Lindsay Lecour, Board Member Peter Glynn, Board Member Brian Roller, Board Member Rochel Kramer and Board Member Marina Gershanovich. Vice Chair Judith Frankel and Board Member Jorge Garcia were absent.

New Board Members Rochel Kramer and Marina Gershanovich introduced themselves.

2. Approval of Minutes: April 26, 2018

Board Member Glynn made a motion to approve the minutes. The motion was seconded by Board Member Roller and all voted in favor.

3. Design Review Board Applications:

- A. 9513 Harding Avenue** - The applicant is requesting one (1) illuminated wall sign for the Her Royal Household business. The applicant is proposing a channel letter sign and logo to be illuminated by spotlight per Town Code.

Town Planner Sinatra Gould introduced the item.

Board Member Glynn made a motion to approve with staff recommendations. The motion was seconded by Board Member Roller and all voted in favor.

- B. 9571 Harding Avenue** - The applicant is requesting one (1) illuminated wall sign for the Morelia Gourmet Paletas business. The applicant is proposing a facelit channel letter sign and logo.

Town Planner Sinatra Gould introduced the item.

Board Member Glynn made a motion to approve with staff recommendations. The motion was seconded by Board Member Roller and all voted in favor.

- C. 9257 Carlyle Avenue** - The applicant is requesting to build a 4,373 square foot two-story new home.

Town Planner Sinatra Gould introduced the item.

Architect David Scott Troutman commented that there are plans to install a fence in the front yard.

After some discussion, the Board recommends that there be a condition to install hedges in front of the fence.

Discussion ensued regarding the roof deck.

Board Member Roller made a motion to approve with staff recommendations and the additional Board condition. The motion was seconded by Board Member Glynn and all voted in favor.

- D. 9248 Dickens Avenue** – The applicant is requesting approval to legalize a garage conversion.

Town Planner Sinatra Gould introduced the item.

After some discussion, the Board recommends that landscaping be installed at ground level of the previous garage door area.

Board Member Roller made a motion to approve with staff recommendations and the additional Board condition. The motion was seconded by Board Member Glynn and all voted in favor.

- E. 9072 Carlyle Avenue** – The applicant is requesting approval of a fence and gate along the front property line.

Town Planner Sinatra Gould introduced the item.

The General Contractor for the applicant spoke in regards to the gate for the driveway. Discussion ensued regarding the gate for the driveway.

By consensus, the Board was supportive of the planter and fence but not the gate.

Board Member Kramer made a motion to approve with staff recommendations and the Boards conditions. The motion was seconded by Board Member Gershanovich and all voted in favor.

- F. 700 Surfside Boulevard** – The applicant is requesting approval of a fence along the corner side yard to enclose a pool.

Town Planner Sinatra Gould introduced the item.

Board Member Kramer made a motion to approve with staff recommendations. The motion was seconded by Board Member Glynn and all voted in favor.

4. Quasi-Judicial Application:

- A. 8995 Collins Avenue – Site Plan; Conditional Use for Hotel Pool and Alternative Parking System; Variances for Landscaping and Loading Space Size**

Town Attorney Arango commented that the applicant is requesting to defer this item.

Board Member Glynn made a motion to defer this item to the next scheduled meeting. The motion was seconded by Board Member Roller and all voted in favor.

B. 303 Surfside Boulevard – Site Plan for Four Unit Townhouse Development

Chair Lecour read the process and rulings of a quasi-judicial hearing.

Recording Clerk Duval confirmed that compliance with the advertising notice requirements had been met. Town Attorney Arango asked the Design Review Board and Planning and Zoning Board if anyone had ex-parte communications with the Applicant or any objector. Hearing none, Recording Clerk Duval swore in anyone who wished to speak on the item.

Town Planner Sinatra Gould provided a brief overview of the item. Architect, Marco Ruiz, provided a presentation.

Vice Mayor Gielchinsky arrived at 6:41 p.m.

Chair Lecour opened the public hearing. There being no one wishing to speak, Chair Lecour closed the public hearing.

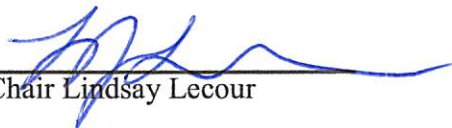
The Board discussed the item and the applicant answered questions posed by the Board. Board Member Glynn had a concern with the elevator electronics and the flooding that may cause damage. Applicant Tarek Kirschen, commented that in the event of a hurricane, the elevator will be moved up to the first or second floor and there will be no equipment at the bottom. There was some discussion on the ingress and egress on Harding Avenue and Board Member Roller recommends that cars are not backing out. Mr. Ruiz commented that they have met all of the visibility triangles with the Florida Department of Transportation (FDOT) and landscape requirements.

Board Member Gershanovich made a motion to approve the site plan and to recommend the Planning and Zoning Board to recommend the site plan to the Town Commission. The motion was seconded by Board Member Kramer which carried 5-0 on roll call vote.

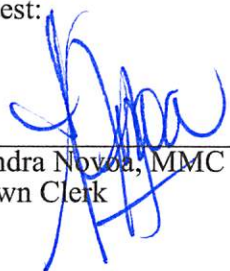
5. Adjournment

There being no further business to come before the Design Review Board, Board Member Glynn made a motion to adjourn the meeting. The motion received a second from Board Member Roller and all voted in favor. Meeting adjourned at 7:01 p.m.

Accepted this 30th day of August, 2018


Chair Lindsay Lecour

Attest:


Sandra Novoa, MMC
Town Clerk



**Town of Surfside
DESIGN REVIEW BOARD/
PLANNING & ZONING BOARD
MINUTES**

April 26, 2018 – 6:00 p.m.
Town Hall Commission Chambers –
9293 Harding Ave, 2nd Floor, Surfside, FL 33154

PLANNING & ZONING BOARD

1. Call to Order/Roll Call

Chair Lindsay Lecour called the meeting to order at 7:01 p.m.

Recording Clerk Duval called the roll with the following members present: Chair Lindsay Lecour, Board Member Peter Glynn and Board Member Brian Roller. Vice Chair Judith Frankel and Board Member Jorge Garcia were absent.

2. Town Commission Liaison Report – Vice Mayor Daniel Gielchinsky

Vice Mayor Gielchinsky welcomed Board Member Kramer and Gershanovich to the Board and provided his report to the Board.

3. Approval of Minutes: June 27, 2018

Board Member Glynn made a motion to approve the minutes. The motion was seconded by Board Member Roller and all voted in favor.

4. Quasi-Judicial Application:

A. 8995 Collins Avenue – Site Plan; Conditional Use for Hotel Pool and Alternative Parking System; Variances for Landscaping and Loading Space Size

Board Member Glynn made a motion to defer this item to the next scheduled meeting. The motion was seconded by Board Member Roller and all voted in favor.

B. 303 Surfside Boulevard – Site Plan for Four Unit Townhouse Development

Chair Lecour read the process and rulings of a quasi-judicial hearing.

Recording Clerk Duval confirmed that compliance with the advertising notice requirements had been met. Town Attorney Arango asked the Design Review Board and Planning and Zoning Board if anyone had ex-parte communications with the Applicant or any objector. Hearing none, Recording Clerk Duval swore in anyone who wished to speak on the item.

Chair Lecour opened the public hearing. There being no one wishing to speak, Chair Lecour closed the public hearing.

Board Member Glynn made a motion to recommend the site plan to the Town Commission. The motion was seconded by Board Member Roller which carried 3-0 on roll call vote.

5. Discussion Items:

A. Walkability – Verbal Update

Town Planner Sinatra Gould gave a brief update on Town Manager Olmedillo’s behalf.

B. Future Agenda Items

Town Planner Sinatra Gould commented that there will be an item for the Local Planning Agency to discuss regarding single family lots. 8995 Collins Avenue will also be on the next agenda per the request and approval of the Board.

The Board would like to add the following items to the August agenda:

- Fencing and Hedges
- Driveways
- Sidewalk Aesthetics and Crossing on Collins Avenue


By consensus, the Board would like to meet at 6:00 p.m. in August. The Board would also like to hold all future meetings at 6:00 p.m. moving forward.

7. Adjournment:

There being no further business to come before the Planning and Zoning Board, Board Member Glynn made a motion to adjourn the meeting. The motion received a second from Board Member Roller and all voted in favor. The meeting adjourned at 7:20 p.m.

Accepted this 30th day of August, 2018

Attest:



Sandra Novoa, MMC
Town Clerk



Chair Lindsay Lecour