



**Town of Surfside  
PLANNING & ZONING BOARD  
MINUTES**

**February 28, 2019 – 6:00 p.m.**

Town Hall Commission Chambers –  
9293 Harding Ave, 2<sup>nd</sup> Floor, Surfside, FL 33154

**1. Call to Order/Roll Call**

Chair Lecour called the meeting to order at 6:03 p.m.

**Present:** Chair Lindsay Lecour, Vice Chair Judith Frankel, Board Member Peter Glynn, Board Member Jorge Garcia and Board Member Rochel Kramer.

**Absent:** Board Member Marina Gershanovich, Board Member Brian Roller\*\* and Vice Mayor Gielchinsky.

**2. Town Commission Liaison Report – Vice Mayor Gielchinsky**  
There was no report - Liaison was absent.

**3. Approval of Minutes – January 31, 2019**

A motion was made by Board Member Frankel, seconded by Board Member Garcia to approve the January 31, 2019 Minutes. Motion carried 5-0.

**4. Applications:**

- A. 9065 Abbott Avenue** - Applicant is requesting fencing in the front yard. A 4.0-foot-high wood fence is proposed.

Town Planner Sinatra introduced the item and gave staff recommendations.

Marina Kazartseva, applicant, explained to the board the design and changes made to the property. She explained the reason why she is requesting to have fence placed on the property.

Discussion on the design and fencing materials took place among the Board members and the applicant.

A motion was made by Board Member Glynn, seconded by Board Member Garcia to approve the application with the new specifications provided at the meeting which included a maximum 34-inch-high VC/vinyl fence. Motion carried 5-0 vote.

**B. 9425 Harding Avenue** - Applicant is requesting one (1) wall sign for the Scarlet Letter business. The applicant is proposing a channel letter sign.

Town Planner Sinatra introduced the item and gave following staff recommendations.

- At the time of obtaining the building permit, the applicant must comply with signage illumination channel and must be concealed illumination
- The sign will be offset from the wall ¼ inch to a maximum of 2 inches to permit rainwater fall on the side of the wall.
- The wall fascia will be painted as necessary.

Jessica Bazar, applicant, asked regarding the illumination of the sign and Town Planner Sinatra explained what form of illumination is allowed by the code.

A motion was made by Board Member Glynn, seconded by Board Member Garcia to approve the application with the recommendations and conditions made by staff. Motion carried 5-0.

## **5. Discussion Items:**

### **A. Case example on 50% rule– 9049 Carlyle Ave – Verbal update by Building Official**

Building Official Prieto presented the item.

Further discussion took place among the Board members and Building Official Prieto and staff regarding the item and some homes that are not being built per staff requirements.

Building Official Prieto answered the Board's questions and concerns.

\*\*Board Member Roller entered the meeting at 6:27 p.m.

### **B. Impact Fee Study – Verbal update by Town Planner**

Town Manager Olmedillo presented the Impact Fee Study.

Further discussion continued among the Board members and Town Manager Olmedillo took place on the Impact Fee Study and those questions were addressed.

### **C. Parking Needs Assessment – Verbal update by Town Manager**

Town Manager Olmedillo presented the Parking Needs Assessment.

Discussion among the Board members and Town Manager Olmedillo took place regarding the Parking Assessment and questions and concerns from the Board members were addressed.

**D. Voluntary Proffer Report**

No discussion on the item took place.

**E. Freeboard & Height with Referendum explanation**

Town Planner Sinatra presented the item.

Discussion among the Board members and Town Planner Sinatra regarding the item, and the Comprehensive Plan. Town Planner Sinatra answered the Board members questions.

The following speakers spoke on this item:

Randy Rose

Jeff Rose

**F. Future Agenda Items**

Chair Lecour asked about the attendance at the Zoning Workshop and requested a copy of the memorandum. Town Manager Olmedillo will forward a copy of the memorandum once it is finalized.

Staff gave a synopsis of the Zoning Workshop.

Chair Lecour discussed future agenda items and the impact fee study report to come back to the board in June as well as the parking study.


**6. Adjournment**

A motion was made by Board Member Glynn, seconded by Vice Chair Frankel to adjourn the meeting without objection at 7:51 p.m.

Accepted this 28<sup>th</sup> day of March, 2019

  
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Chair Lindsay Lecour

Attest

  
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Sandra Novoa, MMC  
Town Clerk