



**TOWN OF SURFSIDE**  
**Office of the Town Manager**  
MUNICIPAL BUILDING  
9293 HARDING AVENUE  
SURFSIDE, FLORIDA 33154-3009  
Telephone (305) 861-4863

**LETTER TO COMMISSION**  
No.: 48-2025

To: Mayor Charles W. Burkett, Vice Mayor Tina Paul, and  
Members of the Town Commission

From: Mark Blumstein, Acting Town Manager *MB*

Date: February 3, 2025

Subject: **Resignation of Darlene Martinat – Building Department Supervisor**

---

The purpose of this Letter to Commission (LTC) is to inform you of the Resignation of our Building Department Supervisor, Darlene Martinat, effective February 28, 2025.

Please join me in thanking her for her hard work and 26 years of service to the Town. She has graciously agreed to assist the Town in a smooth transition to her successor.

Please find below a snip of her letter of resignation, which is attached for your review. Thank you.

With this letter I wish to inform you that I will be resigning from my position with Town of Surfside as Building Department Supervisor as of February 28<sup>th</sup>, 2025. I regret any inconvenience that this will cause, and will do my best to have current projects finished before my last day.

It has been an honor to serve the Town of Surfside, and its residents for the last 26 years and for this opportunity I am grateful. I wish you and the Town of Surfside much success.

Sincerely,

  
Darlene Martinat

*If you have any questions or need additional information, feel free to contact me.*

Enclosure: Letter of Resignation dated February 3, 2025

Assistant Town Manager Mark Blumstein  
Town of Surfside  
9293 Harding Avenue  
Surfside, FL 33154

February 3<sup>rd</sup> 2025

Dear Assistant Town Manager Blumstein

With this letter I wish to inform you that I will be resigning from my position with Town of Surfside as Building Department Supervisor as of February 28<sup>th</sup>, 2025. I regret any inconvenience that this will cause, and will do my best to have current projects finished before my last day.

It has been an honor to serve the Town of Surfside, and its residents for the last 26 years and for this opportunity I am grateful. I wish you and the Town of Surfside much success.

Sincerely,

  
Darlene Martinat

Accepted 2/3/2025  
