



TOWN MANAGER'S REPORT AUGUST 2016

COMMUNITY PROGRAMS / INITIATIVES / ENHANCEMENTS

- 1. See Click Fix --** Report attached.

PLANNING, ZONING AND DEVELOPMENT

2. Development Applications

A. 9133-9149 Collins Avenue – A site plan application for the Surf Club II has been received and a Development Review meeting was held on September 4, 2015. The plans include restoring a 16 dwelling unit historic building (the Seaway Villas) and adding a 34 unit, 12 story building immediately north of the Surf Club I. The plans were resubmitted on March 18. The second Development Review meeting was held on April 18, 2016. A DIC meeting was held on July 27, 2016. The item will be scheduled for the August Planning and Zoning Board meeting.

B. 9011 Collins Avenue – A site plan amendment application for the northwest building at the Surf Club has been received. A Development Review meeting was held on May 16, 2016. Once the plans are revised and resubmitted, a second Development Review meeting will be scheduled.

C. 9300 Collins Avenue – A site plan application for 68 townhouse units, replacing 101 multifamily units, has been submitted. A Development Review meeting was held on March 10, 2016. A second Development Review meeting was held on April 27, 2016. A DIC meeting was held on May 23, 2016 and Planning and Zoning was held on July 18, 2016. A Commission meeting has not been set yet.

D. 8851 Harding Avenue – A site plan application for 23 units was submitted in 2014. A Development Review meeting was held in January 2015. No resubmittal has been received to date.

E. 8955 Collins – A site plan application for a 16 unit, 12 story condominium has been received. A Development Review meeting was held on June 20, 2016. A second Development Review meeting was held on July 27, 2016. A DIC meeting will be scheduled.

TOWN DEPARTMENTS

Code Compliance

3. Code Compliance Cases

- A. Code Violation Cases –The total number of open cases being managed at this time is 182, of which 140 are still under investigation/working towards compliance, 27 are in the Special Master hearing queue, and 15 cases have been liened and remain unpaid.

- B. Harding Avenue Commercial Property Maintenance Cases – between March 22 and April 4, 2016, the Code Compliance Division opened thirty (30) commercial property maintenance violations relating to the Harding Avenue businesses. Of these cases, 28 violations have been closed by compliance, 1 violation has been scheduled for a hearing before the Special Master, and 1 case is still open but working towards compliance by the property owner and their tenants.
- C. Collected Civil Penalty Fines - unresolved Code Compliance cases accrue fines until the code violation is resolved. After the violation is abated, then the property owners are notified to remit the fine amount due. In many cases, the fine amount is either paid, resolved via a settlement agreement, or referred to the Town's Special Master for a hearing and ruling on the fine amount due. The following is a summary by fiscal year of the fine amounts collected:

FY 15/16: 123 cases have submitted payments totaling \$126,784 (thru July 22, 2016)

FY 14/15: 26 cases paid/settled for a total of \$86,869

FY 13/14: 6 cases paid/settled for a total of \$67,293

FY 12/13: 9 cases paid/settled for a total of \$15,750

FY 11/12: 8 cases paid/settled for a total of \$16,875

Police Department

4. State of Florida Department of Transportation/Surfside Meeting

On Friday July 22, Town Manager Guillermo Olmedillo, Public Works Director Joseph Kroll and Police Chief David Allen met with FDOT District Six Secretary James Wolfe and Assistant Traffic Operations Engineer Ramon Sierra at FDOT Headquarters, 1000 NW 111th Avenue, Miami to discuss certain traffic/parking issues in Surfside.

Items discussed:

- Additional parking spaces along the west side of the 8800 and 8900 blocks of Collins Avenue. FDOT has no objection but advised that a public meeting is required to notify residents. FDOT also stated there is a cost to remove the current striping and asphalt. A cost estimate will be provided to Surfside by August 22, 2016.
- A crosswalk or traffic signal on Collins Avenue at 91st Street. FDOT has completed several traffic engineering studies at this location and it does not meet the minimum criteria. FDOT recommended a new study after the Surf Club and market/ parking garage are open for business.
- 90th Street and Harding Avenue diverter to allow access and egress from the west side of Harding at 90th Street but prevent traffic from crossing eastbound or westbound due to dangerous curve. FDOT will review the intersection.
- Simulation studies of specific traffic intersections in Surfside. FDOT will provide a cost estimate.
- 96th Street and Abbott Avenue traffic signal. FDOT recommends 1200 feet between traffic signals. The distance between a traffic signal at Abbott Avenue and Harding Avenue is about 300 feet. FDOT will not approve this traffic signal even if Abbott Avenue is changed to three lanes (one southbound and two northbound).

5. July 2016 Significant Incidents/Arrests

Motor Vehicle Theft Arrest - 07/04/2016: 9300 block of Harding Avenue. The driver was arrested.

Auto Burglaries- 07/08/2016: Bay Drive, 91st Street, Emerson Avenue, Froude Avenue, 93rd Street, Dickens Avenue. The incidents are under investigation.

Death Investigation - 07/25/2016: 9000 block of the beach. Cause of death is pending toxicology reports.

6. Department of Highway Safety and Motor Vehicles DAVID Audit: Site Visit Report

Audit Date: March 1, 2016 - Final Report: July 8, 2016

Quarterly Quality Control Process: The Department found that Surfside Police Department complies with requirements. The auditor found that the agency has currently conducted Quarterly Reviews and updates user's access permissions upon separation. The Department recommends that the agency continue to update user's access permissions immediately upon separation, document this action, and complete Quarterly Reviews.

Confidential and Criminal Sanctions Acknowledgement: The Department found that Surfside Police Department complies with requirements by conducting training with the users, maintaining acknowledgement via the DAVID system, and electronically signed acknowledgement forms for each user. The Department has no recommendations.

Dissemination: The Department found that the Surfside Police Department complies with requirements and has procedures in place to prevent unauthorized dissemination. The Department has no recommendations.

Security of Information/User Access and Permissions: The Department found that the Surfside Police Department complies with requirements. The agency maintains secure areas and all computers are password protected. The Department has no recommendations.

Misuse: The Department found that the Surfside Police Department complies with requirements. The Department has no recommendations.

Randomly Selected Audits: The Department found that Surfside Police Department complies with requirements. The auditor reviewed the audit logs with the agency and discussed how to monitor usage effectively. The auditor located possible misuse of emergency contact information during this review. The Department further recommends the agency continue to monitor usage on a consistent basis to protect against misuse and increase the number of users reviewed

Recommendations: The Department recommends the agency continue to monitor usage on a consistent basis to protect against misuse, increase the number of users reviewed, and document any found misuse. Surfside Police Department has notified the Department of Emergency Contact misuse on March 8, 2016.

7. Installation of Traffic Control Enhancements

As part of the on-going traffic control enhancements in the Town of Surfside, Stop Bar Reflectors have been installed at the intersections along 91st Street. These reflectors illuminate a red LED light that flashes and warns motorists to prepare to stop at these locations. These devices are an effective means of mitigating traffic crash occurrences and are provided by the Town as a safety measure for motorists and pedestrians.

8. Personnel Transfers

Effective July 25, 2016, Detective Kemuel Gambirazio was transferred to the Criminal Investigations Unit and reports to Sergeant Rory Alberto.

Effective August 15, 2016, Sergeant Marian Cruz will be transferred to Patrol Squad C and report to Captain Yero.

9. Police Events

- NRO Dianna Hernandez assisted the North Bay Village Police Department on August 2, 2016 with their National Night Out event.
- The Police Teen Summer Program concluded on August 4, 2016 with a graduation ceremony and luncheon for the teenagers at the Community Center.
- The Surfside Police Department implemented CarFit, a free community program to help senior drivers stay safe on the road on August 5. NRO Dianna Hernandez coordinated this event.
- On August 12, 2016, law enforcement agencies from three counties will meet at Homestead Speedway from 10:00 a.m. to 1:00 p.m. to discuss traffic safety issues in South Florida. This is an important meeting as changes to the LEL Program, Arrive Alive Florida, and traffic safety campaign schedule will be discussed. Sergeant Patrick McKenna will attend and represent the Surfside Police Department.
- The Surfside Police Department will host a Mobile Department of Motor Vehicles event for residents to apply for and renew their driver's licenses on August 17, 2016 from 9:30 a.m. to 2:30 p.m. in the Police Training Room.
- Coffee with the Cops is August 26, 2016 at Starbucks at 10:00 a.m.
- The monthly Bike with the Chief is August 31, 2016 at Town Hall at 5:00 p.m.

PROJECTS PROGRESS UPDATES

10. Information Technology and TV Broadcasts

- IT has ordered Internet cables and various parts to reorganize and fix the server rack in the server room.
- IT has scheduled the email exchange upgrade to be completed in September.
- The Town has requested that IT put the camera stabilizing anti-shock project on hold until further notice.
- IT is working on obtaining quotes and information to relocate the podium and projector in the Chamber Conference room.
- The EOC Command Center was tested in July and all equipment was operational and ready for use in case of emergency or evacuation.

Respectfully submitted:

Guillermo Olmedillo, Town Manager