



TOWN MANAGER'S REPORT FEBRUARY 2017

COMMUNITY PROGRAMS / INITIATIVES / ENHANCEMENTS

1. See Click Fix -- Report attached.

2. PAMM

Surfside was selected, as one of six communities out of seventeen, to host reproductions of Perez Art Museum Miami's collection as part of their PAMM Inside/Out initiative funded by the Knight Foundation. This summer fifteen works will be temporarily installed at the beach street ends for approximately three months. PAMM will also be working with the Parks & Recreation Department on the possibility of incorporating an arts program into the Town's Summer Camp schedule and include a visit to the museum. More information will accompany a Memorandum of Understanding at an upcoming Town Commission meeting.

3. Development Application Status

- A. 9116 Harding – A site plan application for a 4 unit townhouse development has been received. A Development Review meeting was held November 2, 2016. Comments were provided and corrections were required. The plans were resubmitted and the second DRG was held on February 7, 2017. A DIC meeting has not been scheduled at this time.
- B. 228 89th Street – Casa de Jesus – a Special Exception application has been submitted related to an afterschool program. A Development Review meeting was held on December 6, 2016. Comments were provided and corrections were required. The plans were resubmitted and a DIC meeting was held on February 7, 2017. The item will be scheduled for a future Planning & Zoning Board meeting.
- C. 8851 Harding Avenue – a 25 unit condominium development was submitted in January 2015. A Development Review meeting was held on January 22, 2016. The applicant resubmitted the plan on August 1, 2016 and a second Development Review meeting was held on August 18, 2016. Comments were provided and corrections were required. The applicant resubmitted the plans and comments were provided on January 26, 2017. A DIC meeting will be scheduled in the future.
- D. Surf Club II – A site plan application was submitted on August 12, 2015. The Development Review Group (DRG) meeting was held on September 4, 2015. A second DRG meeting was held on April 18, 2016. The plans were resubmitted on June 13, 2016 and DIC was held on July 27, 2016. The application was heard by Planning and Zoning on August 25, 2016. The applicant has revised the request and resubmitted the plans. The DRG meeting will be held on February 13, 2017.

TOWN DEPARTMENTS

4. Building Department

The Building Department has maintained an excellent scoring of 3 in its bi-annual Building Code Effectiveness Grading Schedule. This is a result of a daily team effort to maintain the proper procedures and coordinate between ever-shifting conditions in construction with said proper procedures as provided for in our Building Codes and State Statutes. The Building and Code Teams are commended for their care and efforts in this daily endeavor.

5. Code Compliance Cases

A. Code Violation Cases: As of January 31, 2017, the total number of active, open cases being managed is 144; of these cases, 60 cases are still under investigation and are working towards compliance, 9 cases are on-hold, 33 are in the Special Master hearing queue; 12 cases are in post-Special Magistrate action status, and 30 cases have been liened and remain unpaid. Properties with unpaid liens are sent letters on a quarterly basis.

B. Collected Civil Penalty Fines: Unresolved Code Compliance cases accrue fines until the code violation is resolved. After the violation is abated, then the property owners are notified to remit the fine amount due. In many cases, the fine amount is either paid, resolved via a settlement agreement, or referred to the Town's Special Master for a hearing and ruling on the fine amount due. The following is a summary by fiscal year of the fine amounts collected:

FY 16/17: 43 cases have paid/settled through January 31, 2017 for a total of \$13,827

FY 15/16: 152 cases paid/settled for a total of \$137,282

FY 14/15: 26 cases paid/settled for a total of \$86,869

FY 13/14: 6 cases paid/settled for a total of \$67,293

FY 12/13: 9 cases paid/settled for a total of \$15,750

FY 11/12: 8 cases paid/settled for a total of \$16,875

Finance

6. Fund Balance Reserve Policy

At the January 10, 2017 meeting, the Town Commission requested that a fund balance reserve policy be established for the Enterprise Funds of the Town. The Town has four (4) Enterprise Funds known as Business-type Activities that include Water and Sewer, Municipal Parking, Sanitation and Stormwater Utility. A policy for establishing and funding the reserve accounts of these Enterprise Funds that are Restricted for Renewal and Replacement and Restricted for Loan Reserve will be included in the Five Year Financial Forecast with the annual funding of these reserve accounts to be considered in the 2017-18 Annual Budget. The funding of reserves in the Enterprise Funds are components of the fee structure in addition to the amount charged to recover the cost of the services. This will be discussed during the 2017-18 Budget process with the Town Commission.

Police Department

7. January 2017 Significant Incidents/Arrests

- Grand Theft Arrest- 1/04/2017: 9575 Harding Avenue. The subject was arrested for stealing \$532.00 of merchandise from a store on 11/20/2016.
- D.U.I. Arrest – 01/07/207: 200 block of 91st Street. The subject was arrested for D.U.I.
- Felony Warrant Arrest – 1/17/2017: 95th Street and Abbott Avenue. The subject had an open warrant from Broward County reference Grand Theft and was arrested.
- Grand Theft Arrest – 1/18/17: 77th Street and Collins Avenue. Two subjects stole \$1,059.62 of cosmetics from CVS on 1/12/17. One subject was arrested in Miami Beach on 1/12/17 on unrelated charges and Surfside detectives added the Grand Theft charge. The second subject was identified and arrested on 1/18/17.

8. LEO Awards Finalist

Parking Operations Manager Elinor Joseph has been selected as a finalist for the annual Miami-Dade County LEO Support Services Award. The winner will be chosen on March 18 at the awards ceremony at Parrot Jungle. Joseph is a worthy candidate for this award.

9. Officer/Civilian of the Year

Sergeant Marian Cruz was selected as the 2016 Officer of the Year and Executive Assistant to the Chief Dina Goldstein was selected as the 2016 Civilian of the Year. An awards ceremony and luncheon was held on February 8, 2017.

10. Dolphins Cancer Challenge

The Dolphins Cancer Challenge (DCC), formerly known as the Dolphins Cycling Challenge, was launched in 2010 as the signature initiative of the Miami Dolphins Foundation. The DCC is a way the community can be cancer fighters and 100% of the participant-raised funds goes to innovative cancer research at the Sylvester Cancer Center. Since 2010, the DCC has raised over \$16.5 million dollars.

The event took place on February 11th from 8:30 a.m. – 11:30 a.m. Sergeant Alberto coordinated the event, supervised the officers on the traffic posts and developed the action plan. Approximately 850 bicycle riders traveled through Surfside over a period of three hours.

11. Police Events

- The Miami-Dade Police Department began a new initiative for law enforcement agencies to share their experiences in using social media. The North Miami Police Department hosted a meeting on February 1, 2017 at 10:00 a.m. Sergeant Cruz represented the Surfside Police Department.
- The Surfside Police Department hosted a Mobile Department of Motor Vehicles event for residents to apply for and renew their driver's licenses on February 16 from 9:30 a.m. to 2:00 p.m. in the Commission Chambers.

- The monthly Bike with the Chief is February 22, 2017 at Town Hall at 5:00 p.m.
- Coffee with the Cops is February 24, 2017 at Starbucks at 10:00 a.m.

PROJECTS PROGRESS UPDATES

12. Information Technology and TV Broadcasts

- IT provided PO to AVI (vendor) for various upgrades to the CH 77 Broadcast system -2/2017
- IT will attend a conference for SeeClickFix - 2/2017
- IT upgraded AVLS Map for the Police GPS -2//2017
- IT will complete the upgrade to Microsoft Exchange -3/2017
- IT has placed the order for the new Firewall -3/2017

Respectfully submitted:

Guillermo Olmedillo, Town Manager