



Town of Surfside
Office of the Town Manager
Weekly Overview

June 10 - 24, 2024



Town of Surfside

Office of the Town Manager
Weekly Overview

Below is a weekly overview of key administration activities per department for this week.

Building Department

- Permits issued: 43
- Inspections performed: 69
- Valuation of Permits issued: \$2,331,259.36
- Total Plan Reviews Performed: 98

Town Clerk's Office

- [Town calendar](#)

Code Compliance Department

- Assisted with the Third Year Remembrance events
- Attended mandatory training on Hurricane preparedness & Active Shooter
- Refer to the attached report

Capital Improvement Projects

Abbott Avenue Drainage

- ITB posted April 15, 2024
- Bid opening & evaluation: June 11, 2024
- FG Construction is recommended with the lowest bid of \$8,200,000.00
- The award recommendation is scheduled for July Commission meeting.

Traffic Calming & Walkability

- MOU approved at the May Town Commission meeting



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- The Traffic Study that was completed and sent to County for permitting – County had multiple comments to be addressed.

96th Street Park

Construction is 80% complete with a targeted completion date of August 31st, 2024. Targeted completion date will allow for all areas on the park to be accessible except for the upper floor until the rail for the west staircase to be installed. The rail will be installed in October 2024 due to long manufacture lead time. The contractor is placing the concrete curbs and finishing the Terrazzo flooring. The glass rails were delivered, and contractor scheduled to start installation in the week of July 1st.

Finance Department

- Annual Comprehensive Financial Report Audit FY 2023 ongoing
- Annual Employee Pension Audit FY 2023 ongoing
- CITT Quarterly Compliance Reporting
- Florida PA CTS ongoing review
- FY 2024 Proposed Budget Preparation ongoing

Human Resources Department

- Town Manager recruitment – cont.
- FMIT – flood damage reporting / adjuster's questions etc.
- Assistance with Pension Audit and TPA duties
- Building Inspector background check
- Recreation Leader II interview
- Recreation Leader I, Seasonal Lifeguards – backgrounds cont.
- Accepting resumes for: Accountant, Controller, Building Official, Lifeguard (Seasonal), Certified Police Officer, Building Permit Technician I, and Recreation Leader II.
- Wellness fair – vendors/services to be provided



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Parks and Recreation Department

- Summer Camp Daily – 8am – 6pm
- Meeting with PD/PW to go over 4th of July Event
- Final coordination meeting for JR Lifeguard Camp starting July 8th

Planning Department

- Preparation of Planning and Zoning Board project applications: 5
- Zoning Reviews of Building Department Permits, zoning discussions with potential applicants and coordinating with Code Compliance

Police Department

- The Town hosted two Remembrance Ceremonies for the 3rd Anniversary of the Champlain Towers South Building collapse on June 24, 2024. The lighting of the torch ceremony was held at 1:22 a.m. at Veteran's Park followed by the 10:00 a.m. event on 88th Street at the future site of the Surfside Memorial. The Police Department assisted with security at both memorials.
The Command Staff coordinated the display of the American Flag with a mutual configuration between the Miami Beach and Miami-Dade County Fire Rescue Departments and a flyover from Miami-Dade County Police Department's Aviation Unit.
- The monthly Coffee with the Cops is June 27, 2024 at 10:00 a.m. at Starbucks.

Public Works Department

- Assisted with the Third Year Remembrance events
- Utilities conducted locates for the week
- Utilities conducted utility billing re-reads



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Tourism & Communications Department

- Department director attended Lighting of the Torch ceremony and set up sound speaker and mic
- Tourism and Communications shared a recap of the Remembrance Event on social media in addition to the video recording
- Tourism and Communications made final changes and sent the 98 Points of Light specialty publication to print
- Department director worked with family members to coordinate last-minute details for the Remembrance Event including the stage row seating chart
- Tourism and Communications coordinated a walk through at 88th Street for the upcoming Remembrance Event
- Department director attended the Commission Memorial Design Workshop
- Department director sent out the media information for the Remembrance Event, followed up with press and coordinated the Reading of the Names for both ceremonies with Miami-Dade Fire Rescue
- Tourism and Communications if finalizing the July Gazette



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Code Compliance Weekly Report June 10 – June 16

Case #	Case Date	Property Address	Nature of Complaint	Proactive VS Reactive	Type of Notification
240752	6/10/2024	92 St./Carlyle Ave.	Snipe sign attached to stop sign	P	Not Applicable
240753	6/10/2024	9225 Collins Ave.	Yearly inspection	P	Courtesy Notice
240754	6/10/2024	525 93 St.	Permit not posted for garage door replacement	P	Not Applicable
240755	6/11/2024	9559-9599 Collins Ave.	Yearly exterior property maintenance inspection	P	Courtesy Notice
240756	6/11/2024	9008 Collins Ave.	Complaint of garage gate making screeching noise when opening and closing	R	Courtesy Notice
240757	6/12/2024	9248 Emerson Ave.	Construction sign on vacant lot with no active building permits	P	Courtesy Notice
240758	6/12/2024	9424 Byron Ave.	Car parked on grass	P	Courtesy Notice
240759	6/12/2024	501 95 St.	Permanant sign	P	Courtesy Notice
240760	6/12/2024	601 93 St.	2 construction signs on property with no active permits	P	Courtesy Notice
240761	6/12/2024	9499 Collins Ave.	Annual Inspection	P	Courtesy Notice
240762	6/12/2024	9049 Carlyle Ave.	OVG palm fronds and coconuts causing safety concern	R	Courtesy Notice
240763	6/14/2024	9480 Harding Ave.	New window sign w/o a permit	P	Courtesy Notice
240764	6/14/2024	9511 Collins Ave.	Annual Inspection	P	Courtesy Notice
240765	6/14/2024	9450 Bay Dr.	Seawall in disrepair	R	Civil Violation Notice
240766	6/14/2024	8855 Collins Ave.	Annual Inspection	P	Courtesy Notice
240767	6/14/2024	524 89 St.	Contamination of Storm Water System	P	Civil Violation Ticket
240768	6/15/2024	9580 Carlyle Ave.	Use of pressure cleaner by hired contractor	P	Verbal Warning
240769	6/15/2024	9172 Froude Ave.	Hired contractor cutting down tree/ usage of noisy equipment	P	Verbal Warning
240770	6/15/2024	1001 Surfside Blvd.	Leaf Blower Educational Campaign	P	Courtesy Notice



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Code Compliance Weekly Report June 17 - June 23, 2024

Case #	Case Date	Property Address	Property Owner	Nature of Complaint	Proactive VS Reactive	Type of Notification
240771	6/17/2024	8874 Abbott Ave.	Devesh Nakra Mitai Saxena	POD at property w/o a permit	P	Courtesy Notice
240772	6/17/2024	9048 Abbott Ave.	Alex Joseph Pldain	Painting without a permit	P	Complaint Investigation
240773	6/17/2024	9316 Byron Ave.	Isaac Amran Sally Benayoun	No emergency contact info	P	Courtesy Notice
240774	6/18/2024	8801 Emerson Ave.	8801 Emerson LLC	Windscreens in disrepair	P	Courtesy Notice
240775	6/18/2024	8801 Emerson Ave.	8801 Emerson LLC	Overgrown lawn	P	Courtesy Notice
240776	6/18/2024	1025 88 St.	Alan Michael Simon & Karina Simon	Overgrown bamboo encroaching on neighbors property	R	Courtesy Notice
240777	6/18/2024	9256 Harding Ave.	Menachem M Katz & W Zeld	Car parked on grass	P	Civil Violation Notice
240778	6/18/2024	1001 88 St.	Right-of-Way	Snipe sign	P	Verbal Warning
240779	6/19/2024	9425 Carlyle Ave.	Bezalel Camissar Chaya Gittel Camissar	Construction/demolition on a federal holiday	PD	Courtesy Notice
240780	6/19/2024	8877 Collins Ave.	Champlain Towers North Condo	Construction on a federal holiday	P	Civil Violation Notice
240781	6/19/2024	9011 Collins Ave	Sc Hotel Property Llc	Construction on a federal holiday with noise	P	Civil Violation Notice
240782	6/19/2024	9149 Collins Ave.	Seaway Villas Condo	Possible construction on a federal holiday	PD	Complaint Investigation
240783	6/19/2024	9316 Byron Ave.	Isaac Amran Sally Benayoun	Construction on a federal holiday	P	Courtesy Notice
240784	6/19/2024	424 89 St.	Rachel Landau	Landscaping on a federal holiday/Use of gasoline powered leaf blower	P	Courtesy Notice
240785	6/19/2024	1385 Biscaya Dr.	Anton Diego & Ashley Litwin	Construction on a federal holiday	P	Courtesy Notice
240786	6/20/2024	1452 Biscaya Dr.	Biscaya Drive Investment LLC	Unsecured construction site	P	Civil Violation Notice
240787	6/20/2024	9045 Hawthorne Ave.	Jeffrey R Rose & Leah R Rose	Construction crew working on interior painting on federal holiday playing music loudly /possibly utilizing a paint sprayer	P	Courtesy Notice
240788	6/20/2024	1400 Biscaya Dr.	Patricia Aline Pereira Trs Onix Trust	Commercial landscapers on a federal holiday	P	Courtesy Notice
240789	6/20/2024	8851 Hawthorne Ave.	8851 Hawthorne Ave LLC	Construction on a federal holiday	P	Civil Violation Notice
240790	6/21/2024	9309-9317 Collins Ave	Mtp Oceanside LLC	Safety concerns	R	Verbal Warning
240791	6/23/2024	9065 Dickens Ave.	Alejandro Gomez	Handwritten real estate sign/sign attached to a tree	P	Courtesy Notice
240792	6/23/2024	919 92 St.	Alexander Kamyshnikov & Irina Gorbunova	Construction on a federal holiday with an expired permit	P	Courtesy Notice
240793	6/23/2024	500 93 St.	Roei R Gigj Sharon Gigi	Sign on construction site does not meet Town code requirements (Essig Pools)	P	Verbal Warning



Surfside
FLORIDA

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The Command Staff coordinated the display of the American Flag with a mutual configuration between the Miami Beach and Miami-Dade County Fire Rescue Departments and a flyover from Miami-Dade County Police Department's Aviation Unit.

