



Town of Surfside
Office of the Town Manager
Weekly Overview

July 8, 2024



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Below is a weekly overview of key administration activities per department for this week.

Building Department

- Permits issued: 15
- Inspections performed: 50
- Valuation of Permits issued: \$60,873.00
- Total Plan Reviews Performed: 31

Town Clerk's Office

- [Town calendar](#)

Code Compliance Department

- Prepare for next week's Special Master Hearing
- Continue with Yearly inspection in multifamily buildings
- Night inspection (Turtle lighting)
- Refer to the attached report

Capital Improvement Projects

Abbott Avenue Drainage

- ITB posted April 15, 2024
- Bid opening & evaluation: June 11, 2024
- The lowest Bid is now Ric Man because of the Bid Alternate A that was chosen. Ric Man had a deduction for doing directional as opposed to FG Construction that saw an increase for using the same Alternate
- The award recommendation is scheduled for July Commission meeting



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Traffic Calming & Walkability

- MOU approved at the May Town Commission meeting
- The Traffic Study that was completed and sent to County for permitting – County had multiple comments to be addressed.

96th Street Park

Construction is 80% complete with a targeted completion date of August 31st, 2024. Targeted completion date will allow for all areas on the park to be accessible except for the upper floor until the rail for the west staircase to be installed. The rail will be installed in October 2024 due to long manufacture lead time. The contractor is placing the concrete curbs and finishing the Terrazzo flooring. The glass rails were delivered, and contractor scheduled to start installation in the week of July 1st.

Finance Department

- Annual Comprehensive Financial Report FY 2023 bound book will be received by 7/12/24
- CITT Quarterly Compliance Reporting July 19, 2024
- Florida PA CTS will be meeting with representative next Wednesday (7/17/24), and have a scheduled call with Miami Beach on 7/9/24 to review additional documentation requested by Florida PA
- FY 2024 Proposed Budget Preparation ongoing
- Preliminary Solid Waste Assessment will be presented for approval in Commission meeting (7/09/24) and will be submitting to MDC Folio and rate files on 7/10/24

Human Resources Department

- Assistance with Pension TPA duties
- Assistance with Finance duties
- Insurance renewal – initial steps
- FMIT – reporting/adjuster's questions etc.
- Seasonal lifeguards and Customer Service Rep. orientation



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- Recreation Leader II – background
- Accepting resumes for: Accountant, Controller, Building Official, Lifeguard (Seasonal), Certified Police Officer, Building Permit Technician I, and Recreation Leader II
- Wellness fair – vendors/services to be provided

Parks and Recreation Department

- Summer Camp Daily – 8am – 6pm
- Final coordination meeting for JR Lifeguard Camp starts July 8th

Planning Department

- Preparation of Planning and Zoning Board project applications
- Zoning Reviews of Building Department Permits, zoning discussions with potential applicants and coordinating with Code Compliance

Police Department

- The Police Department in conjunction with Oneblood will host a community blood drive on July 6, 2024 from 10:00 a.m. – 5:00 p.m. in the Town Hall municipal parking lot.
- Summer Sundays Beach Party, hosted by the Tourist Board, is July 7, 2024 from 4:00 p.m. to 7:00 p.m. at 93rd Street Beach. The Police Department will assist with traffic control during set up and breakdown, security during the event, and ensure pedestrian safety.
- The Police Department in conjunction with Oneblood will host a community platelets donation on July 8, 2024 from 10:00 a.m. – 5:00 p.m. in the Town Hall municipal parking lot.
- The Police Department coordinated a Marine Patrol class at the Indian Creek Police Department for the Parks and Recreation Junior Lifeguard Camp on July 10, 2024 from 9:30 a.m. to 1:00 p.m. Bal Harbour Police Department will also assist with the event.



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Public Works Department

- Utilities conducted locates for the week
- Utilities conducted utility billing re-reads

Tourism & Communications Department

- Tourism and Communications created assets for Pizza with the Chief
- Tourism and Communications sent out alerts related to the No Swim Advisory and 4th of July celebration
- Tourism and Communications worked the Summer Sundays 80s Classics event



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Code Compliance Weekly Report July 1 - 8

| Case # | Case Date | Property Address | Property Owner | Nature of Complaint | Proactive VS Reactive | Type of Notification |
|--------|-----------|---------------------|---|---|-----------------------|-------------------------|
| 240826 | 7/1/2024 | 524 94 St. | Carlyle Avenue LLC | Address number not visible from the street | P | Courtesy Notice |
| 240827 | 7/1/2024 | 524 94 St. | Carlyle Avenue LLC | Shutter/awning on west side of property is in disrepair | P | Courtesy Notice |
| 240828 | 7/1/2024 | 8843 Abbott Ave | Juan Felipe Garcia | Rain gutters pointing to neighbor's backyard | R | Verbal Warning |
| 240829 | 7/1/2024 | 8948 Abbott Ave. | Charles W Newton & W Rose M | Gas leaf blower | P | Educational Campaign |
| 240830 | 7/1/2024 | | Plunks Lawn Service | Gas leaf blower | P | Educational Campaign |
| 240831 | 7/1/2024 | 300 Surfside Blvd. | 300 Surfside LLC | Overgrown grass/weeds | P | Courtesy Notice |
| 240832 | 7/1/2024 | 303 Surfside Blvd. | 303 Surfside Blvd LLC | Overgrown grass/weeds | P | Courtesy Notice |
| 240833 | 7/2/2024 | 9248 Emerson Ave. | 9248 Emerson Surfside LLC | Overgrown grass/weeds | P | Courtesy Notice |
| 240834 | 7/2/2024 | 9264 Byron Ave. | 9264 Byron LLC | Overgrown grass/weeds | P | Courtesy Notice |
| 240835 | 7/2/2024 | 9372 Byron Ave. | Daniel Dietch & Dana Kulvin | Overgrown grass/weeds | P | Courtesy Notice |
| 240836 | 7/2/2024 | 9521 Harding Ave. | Josh's Deli | Dumpster requires a lid | P | Courtesy Notice |
| 240837 | 7/2/2024 | 9467 Harding Ave. | Grove Kosher Market | Dumpsters require lid | P | Courtesy Notice |
| 240838 | 7/2/2024 | 9545 Harding Ave. | Surfside Realty LLC | Dumpster requires a lid | P | Courtesy Notice |
| 240839 | 7/2/2024 | 9553 Harding Ave. | 9553 Harding Investment LLC | Dumpster requires lid | P | Courtesy Notice |
| 240840 | 7/2/2024 | 9425 Harding Ave. | 9425-27 Harding Ave. Inc | Dumpster requires a lid | P | Courtesy Notice |
| 240841 | 7/2/2024 | 9540 Collins Ave. | The Shul Of Bal Harbour Inc | Shopping carts abandoned in alleyway/overflowing dumpster | P | Courtesy Notice |
| 240842 | 7/3/2024 | 8818 Hawthorne Ave. | David V Wilson & Sarah V Wilson | Construction (roof replacement) prior to 8:00 AM | P | Courtesy Notice |
| 240843 | 7/3/2024 | 9559 Harding Ave. | Tenant Koo Lulu | Wall sign installation prior to 8:00 AM | P | Courtesy Notice |
| 240844 | 7/3/2024 | 9140 Collins Ave. | 9140 Collins Condominium Association Inc. | Yearly Exterior Property Inspection | P | Courtesy Notice |
| 240845 | 7/3/2024 | 8925 Collins Ave | Mirage Condo Association | Yearly Exterior Property Inspection | P | Not Applicable |
| 240846 | 7/3/2024 | 9308 Byron Ave | Lior Cohen Le Rem Leon Falc | Glass railings installed without a permit | P | Civil Violation Notice |
| 240847 | 7/3/2024 | 8873 Harding Ave | Pampa Sunbelt 19 LLC | Short-term rental w/o registration | P | Courtesy Notice |
| 240848 | 7/3/2024 | 9488 Byron Ave. | Ezequiel Singer & Sabrina Kantt | Possible curb cut without a permit | R | Complaint Investigation |
| 240849 | 7/3/2024 | 8867 Emerson Ave | Conrad Ogniewicz | Overgrown grass/weeds | P | Courtesy Notice |
| 240850 | 7/3/2024 | 9024 Emerson Ave. | Victor Martinez & Alberto Diaz | Overgrown grass/weeds | P | Courtesy Notice |
| 240851 | 7/4/2024 | 601 94 St. | Joseph Rosanel Sarah Rosanel | Use of circular saw by hired contractor on Fed Holiday | P | Verbal Warning |



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| 240852 | 7/4/2024 | 624 90 St. | Jennifer D Dray &H Simon P | Use of landscape equipment by hired contractor on Fed Holiday | P | Courtesy Notice |
| 240853 | 7/4/2024 | 9141 Abbott Ave. | Alejandro Calabresi &W Alina C | Overgrown grass/weeds | P | Courtesy Notice |
| 240854 | 7/4/2024 | 1292 Biscaya Dr. | Emphasis Ltd | No visible house number from street | P | Courtesy Notice |
| 240855 | 7/4/2024 | 917 Surfside Blvd. | 917 Surfside Blvd LLC | Overgrown grass/weeds | P | Courtesy Notice |
| 240856 | 7/4/2024 | 917 Surfside Blvd. | 917 Surfside Blvd LLC | House number blocked by vegetation. | P | Courtesy Notice |
| 240857 | 7/4/2024 | 1452 Biscaya Dr. | Biscaya Drive Investment LLC | No emergency contact information on fence | P | Courtesy Notice |
| 240858 | 7/5/2024 | 700 88 St. | Julian G Johnston | Overgrown grass/weeds | P | Courtesy Notice |
| 240859 | 7/5/2024 | Vacant Lot East Of 700 88 St. | Julian G Johnston | Overgrown grass/weeds | P | Courtesy Notice |
| 240860 | 7/5/2024 | 9156 Abbott Ave. | Jovica Pejic Jtrs & Anita Pejic Jtrs | Overgrown hedges and vegetation | R | Civil Violation Notice |
| 240861 | 7/5/2024 | 9165 Abbott Ave. | My 3 Kids LLC | Hedges encroaching ROW | R | Courtesy Notice |
| 240862 | 7/5/2024 | 9448 Harding Ave. | Solemat LLC | Overgrwon vegetation and undisposed bucket | P | Courtesy Notice |
| 240863 | 7/5/2024 | 9454 Harding Ave. | 9454 Harding LLC | Litter in alleyway | P | Courtesy Notice |
| 240864 | 7/5/2024 | 9484 Harding Ave. | Harding 9484 LLC | Missing paint | P | Courtesy Notice |
| 240865 | 7/6/2024 | 9458 Harding Ave. | 9458 Harding Avenue LLC | Litter and overgrown weeds in alleyway | P | Courtesy Notice |
| 240866 | 7/6/2024 | 9484 Harding Ave. | Harding 9484 LLC | Lamp in alley in disrepair | P | Courtesy Notice |
| 240867 | 7/6/2024 | 9472 Harding Ave. | Encyclia C Group LLC | Overgrown vegetation, kitchen equipment, litter, wood boards, furniture | P | Courtesy Notice |
| 240868 | 7/6/2024 | 9476 Harding Ave. | 9476 Harding Investments Inc | Outdoor storage and misc. prop. maintenance | P | Courtesy Notice |
| 240869 | 7/6/2024 | 9564 Harding Ave. | 9564 Harding Investment LLC | Ladder in dumpster enclosure | P | Courtesy Notice |
| 240870 | 7/6/2024 | Surfside Beach | | BBQ on beach and bud music | PD Dispatch | Verbal Warning |
| 240871 | 7/7/2024 | 1340 Biscaya Dr. | Deborah Wecselman | Overgrown grass/weeds | P | Courtesy Notice |
| 240872 | 7/7/2024 | 9048 Dickens Ave. | Vass Group Llc 800 Homes Realty LLC | Pile of construction gravel left on public right of way | P | Courtesy Notice |
| 240873 | 7/7/2024 | 8850 Dickens Ave. | Brian S Campbell et all | Use of power tools on a Sunday | P | Verbal Warning |
| 240874 | 7/7/2024 | 9125 Dickens Ave | Federal Immigration & Document Management Lc | Car parked on grass | P | Courtesy Notice |
| 240875 | 7/7/2024 | 9048 Dickens Ave. | Vass Group Llc 800 Homes Realty LLC | No address number | P | Courtesy Notice |
| 240876 | 7/7/2024 | 9048 Dickens Ave. | Vass Group Llc 800 Homes Realty LLC | Tree completely obstructing view of speed sign | P | Courtesy Notice |
| 240877 | 7/7/2024 | 88 St./Hardpack | | Graffiti on safety sign | P | Not Applicable |
| 240878 | 7/7/2024 | 1452 Biscaya Dr. | Biscaya Drive Investment LLC | Overgrown grass/weeds | P | Courtesy Notice |