



# TOWN OF SURFSIDE

9293 HARDING AVENUE  
SURFSIDE, FLORIDA 33154  
(305) 861-4863 • FAX: (305) 861-1302  
WWW.TOWNOFSURFSIDEFL.GOV

August 31, 2011

Dear Surfside Single-Family Property Owner:

A letter was included with your August 2011 water and sewer bill explaining the Utility Upgrade Project ("Project"). As part of the Project and at no cost to you, Surfside is connecting a new water meter to each of your houses (i.e., tie-in). Because the tie-in will be performed on your property, this requires your written permission on a form mailed previously with your August 2011 water and sewer bill. The permission form is also available at Town Hall and at the Project Website (<http://www.utilityupgradeproject.com/>). To date, the Town has received more than 300 authorizations, roughly 25 percent of the single family homes. In an effort to address specific questions submitted by residents, the Town offers the following responses:

**1. What is the scope of work and will it include the irrigation meter?**

The scope of work includes the relocation of potable water lines to the front of the single-family residential properties. As part of this work, you will receive a complete installation of both your water and irrigation (if applicable) meters at no cost.

**2. Will the residents be required to obtain the services of a licensed plumber?**

The services of a licensed plumber will be required only if the property owner refuses to sign the permission form, which allows the Town's contractor to complete the tie-in.

**3. How long will the permission to enter your property last and who will be responsible for restoring the property to its condition at the time of the work?**

The permission will be valid until the tie-in is completed. The contractor will be liable for any damage. Remember each home will have an individual plan for the new tie-in based on consultation with the property owner and the contractor. Existing conditions will be photographed so that restoration activities will be measurable to a recorded standard and any disagreements as to the level of restoration by the contractor will be settled by our Public Works Director.

**4. Will the new water lines in your property require an easement?**

No.

**5. Will the Town assure replacement costs for damage to walkways or driveways?**

Each property will have an individual plan agreed to by the property owner. The existing conditions will be photographed and the contractor will be responsible for installation and restoration in a professional manner.

**6. Will there be any cost to the residents for the water service installation?**

This cost for the water service installation will be borne by the Town and has been funded with the recent water/sewer/storm drainage bond issue. There are no property taxes being used to fund the Project.

Please rest assured that you may chose to forego the Town's contractor in lieu of having the work done at your own expense by a private licensed plumber of your choice. We will notify you well in advance when the work must be done to allow time for you to obtain the service at your own expense.

While we understand this Project will be somewhat disruptive, we have done everything possible to complete the work as quickly and effectively as possible. We thank you in advance for your cooperation; this will help ensure the Project is completed in a timely manner.

Please visit the Town's Project Website at <http://www.utilityupgradeproject.com/> to sign-up for e-notifications and view other important information regarding the overall Project and the particulars for your property. If anyone is more comfortable in having this Project explained in Spanish, please leave a message with my assistant Dawn Hunziker at (305) 861-4863 and we will follow up. If you have already submitted the permission form, it does not have to be submitted again.

Thank you for your cooperation and patience.

Sincerely,



Roger M. Carlton  
Town Manager

Cc: Mayor Daniel Dietch, Vice Mayor Joe Graubart, Commissioners Michael Karukin, Marta Olchyk and Ted Kopelman  
Bill Evans, Public Works Director

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Please Select One Option

I grant permission to the Town of Surfside or their authorized agents to perform all requisite work to re-establish my domestic water service at no additional expense to the property owner.

I will hire my own licensed plumber at my own cost to perform all requisite work to re-establish my irrigation and domestic water service.

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Property Owner's Name (please print)

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Property Owner's Signature

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Property Owner's Address

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Property Owner's Telephone #

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Date

**Please return your permission form to Town Hall or mail to:**

**Town of Surfside  
Attn: Bill Evans  
9293 Harding Ave  
Surfside, FL 33154**